

# Nodaway County Commission

January 2, 2024

1<sup>st</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 2, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 12/28/23. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Public Comment:** None

**Accounts Payable:** No Checks

**Requisitions:** None.

**Reviewed:** The Commission reviewed the following information:

- Sheriff's Report (November 2023)
- Certificate of Liability Insurance – Grand River Mutual Telephone Corporation

**Deputy Appointments** - Deputy appointments for Christie Swinford, Jessica Whaley, Jennifer Boulting, Shirley Schmidt, Angie Cordell and Madison Leshar were approved by the Commission.

**Great River Engineering** – Lindsey Chaffin, Great River Engineering gave an update on BRO(63).

**FYI Budget** – Assessor, Rex Wallace met with Commission to discuss his 2024 budget. The Commission reviewed an email from Larry Jacobson, Snyder & Associates on BRO project expenses for 2024 and a formal request from Dannen Merrill on behalf of MO Boys/Girls State.

**Inspections** – An inspection of Road #719 in Grant Township.

**County Insurance** – A call was put in to Jackson Insurance regarding the Hartford Steam Boiler policy for 2024. Jackson's no longer offers this policy. A message was left with Casey Chastain, Higginbotham Insurance.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Building Maintenance** – Framed maps were hung in the Administration Building.

**Collector/Treasurer** – Marilyn Jenkins, Collector/Treasurer met with the Commission to give updates for tax collection in FY2023.

**Adjournment** - Walk made a motion to commission adjourn until 1/4/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 4, 2024

2<sup>nd</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 4, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/2/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Recorder Fee Report (December 2023); Invoice to Kizer Collision, Inc.

**Accounts Payable:** No Checks

**Requisitions:** Sheriff to Kelly Tire for vehicle maintenance/repair.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Statement from Schraeder Law Firm
- 911 Oversight Board Agenda, draft minutes from 12-5-23, draft ordinance

**Quarterly Office Holders** - The Commission hosted the quarterly meeting for office holders with the following in attendance: Burns, Walker, Walk, Elaine Wilson, Marilyn Jenkins, Tina Deiter, Rex Wallace, Randy Strong, Lisa James, Dee O'Riley and Patton. The next quarterly meeting will be April 4<sup>th</sup>, 2024. Also in attendance: Captain Austin Hann, Sheriff's Department and Kay Wilson, Nodaway News Leader.

--Wilson gave numbers for filings and cases in both civil and municipal court. A total of 663 Civil cases were filed in 2023 which is approximately 55 cases a month. Wilson and Deiter gave further breakdowns of the numbers and how they impact their offices.

--According to James, the recorder's office had 2378 recordings for a total of 11,614 pages and issued 115 marriage licenses in 2023. They continue to work on back filing. James shared that they are not planning to print books as everything is now online. She will look into the costs of microfilming as a secondary back up to the cloud.

--O'Riley reported that she currently has 114 total letters. She recently received two new cases and had one estate case close. O'Riley visited all wards in December.

--Strong provided an update on the last quarter of 2023 an on the new drug dog "Akela" who has been deployed eleven times since the county brought her on. Strong shared vehicle purchasing issues, increased training needs on Cybercrimes, increase in clerical duties due to marijuana conviction expungements, tracking and increased caseloads.

--Jenkins stated her office has collected approximately 96% of 2023 taxes. On the treasurer's side, they are wrapping up final entries for 2023.

--Wallace let everyone know the assessment sheets have been sent out, due back by March 1, 2024.

--Patton discussed the Canvassing process. Registered voters who have not had a Voter ID Card sent in the last six months were sent a new one. This allows the County Clerk's office to update addresses when returned to her office. The Clerk's office is working on year-end reports and documentation. Filing for the April 2024 Municipal Election has closed with the final certification date being January 23rd. Wrapping up 2023 reporting and working on the FY2024 Budget.

--Commission shared that Nodaway County is now an Agri-Ready County. The Road and Bridge crew built four bridges in 2023 and has four planned for 2024. Five BRO Bridges have been approved and the county hopes to have two built in the upcoming year. Updates were given on the Jail Maintenance and Improvement Grant and the Transportation Advisory Planning (TAP) Grant. Acciona Solar plans to break ground in the first quarter of 2024. The wind farm in the Conception area is updating equipment. The Commission also shared that the 911 Oversight Board is working on the ordinance and ballot language for the April election.

**Promulgation Statement** - The Commission reviewed and signed the Promulgation Statement for the State Emergency Management Agency.

**FY2024 Budget** - The Commission, along with Jenkins and Patton worked on budgetary items. Offices that met with the Commission to discuss budget were O'Riley, Public Administrator, Strong and Hann for the Jail and Sheriff, Annetta Owens, Kent Lager and Judge Corey Herron for the Juvenile office, James, Recorder of Deeds, Deiter, Prosecuting Attorney and Judge Robert Rice and Wilson, Circuit Clerk.

**Lunch Break** -- Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Board Appointments** - The Commission spoke with Ruth Adwell and Susan Hull regarding their open seats for the Senior Citizens Special Tax Fund Board. Both agreed to an additional term of four years.

**Adjournment** - Walk made a motion to commission adjourn until 1/9/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 9, 2024

3<sup>rd</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 9, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/4/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice #123.1167.11-1 for Snyder & Associates.

**Public Comment:** None

**Accounts Payable:** No Checks

**Requisitions:** N/A

**Sheriff's Department** – Sheriff Randy Strong stopped in to give updates on the Sheriff's office and jail activity. Major Scott Wedlock spoke with the Commission regarding the Jail Maintenance and Improvement Grant. A call was put in to Cheyenne Murphy, NWMO Regional Council of Governments for an update. Currently waiting for an addendum to a contract with Integrity Steel for the doors.

**FY2024 Budget** - The Commission reviewed information from the NWMO Child Support budget request. Marilyn Jenkins, Collector/Treasurer and Patton worked on budgetary items with the Commission.

**White Cloud Township** – A resident of White Cloud Township stopped in with a question on Road #764.

**County Use Tax** – The Commission, along with Jenkins and Patton, reviewed Ordinance #08162006 and the ballot language from the county-wide Use Tax in August of 2006. Both documents were sent to county attorney Ivan Schraeder for review. Schraeder recommended language for amending the ordinance.

**911 Oversight Board** – A call was also put in to City of Maryville City Manager, Greg McDanel to discuss the County Use Tax.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**FY2024 Budget** - The Commission, along with Jenkins and Patton worked on budgetary items.

**Adjournment** - Walk made a motion to commission adjourn until 1/11/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 11, 2024

4<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 11, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/9/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** WEX Card payment; Assessor's Quarterly Report; County Clerk's fee report (December 2023.)

**Accounts Payable:** No Checks

**Requisitions:** None.

**911 Oversight Board** – The Commission attended the 911 Oversight Board meeting at the Northwest Communication Center to discuss next steps for a county-wide 911 tax. A First Amendment to the Second Memorandum of Understanding and a draft ordinance were discussed. Drafts will be sent to the Commission to review and adopt.

**Snyder & Associates** – Spoke with Andy Macias and Larry Jacobson regarding the Transportation Alternatives Program (TAP) grant progress. Authorization to bid has been received so the following deadlines have been set:

February 1 – Prebid Meeting

February 15 – Bid Opening

February 23 – Notice of Award

March 11 – Notice to Proceed

June 15 – Completion date

A status update on BRO-074(64) and BRO-074(65) were given.

**Leadership Maryville** – Spoke with the Chamber of Commerce Director, Becky Albrecht, regarding speaking at an upcoming Leadership Maryville meeting.

**FY2024 Budget** - The Commission, along with Marilyn Jenkins, Collector/Treasurer and Patton worked on the 2024 Budget.

**Independence Township** – A call was taken from Philip Auffert, Independence Township Trustee, regarding road issues, road operator status and a culvert issue on Road #188.

**Building Maintenance** – Reviewed and approved signage for doors at the Administration Building. Spoke with Casey Chastain, Higginbotham Insurance Group, regarding the boiler policy for the Courthouse.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**County Use Tax** – The Commission discussed the County's Use Tax Ordinance #08162006. Following discussion with the Department of Revenue, no Amendment to that ordinance will be needed. The county is allowed to collect the local use tax equal to the County Sales Tax for general revenue purposes. The First Amendment to the Second Memorandum of Understanding (MOU) and a draft ordinance were reviewed and discussed. The ordinance is an order to submit sales tax question to public by popular vote on the April 2, 2024 ballot pursuant to Section 190.335 RSMo. Burns made a motion to approve the First Amendment to the Second Memorandum of Understanding (MOU). Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) The Ordinance will be reviewed and adopted on January 18, 2024 at 8:00 a.m.

**American Rescue Plan Act (ARPA)** – An email from Chad Higdon, Chief Executive Officer of Second Harvest Community Food Bank was reviewed regarding the granted request for ARPA funds. The amount of \$15,000 had been approved on November 29, 2022 and will be paid to Second Harvest in February.

**Local Government Employees Retirement System (LAGERS)** – The Supplemental Actuarial Valuation report was reviewed again for final approval. Burns made a motion to proceed with LAGERS Retirement Plan L-6 as presented to be effective. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) All in favor, motion carries. An ordinance will be drafted and adopted on January 18, 2024 in compliance with the program.

**Adjournment** - Burns made a motion to commission adjourn until 1/16/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 16, 2024

5<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 16, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/11/23 with a spelling change. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Coenen Enterprises, Inc.

**Public Comment:** None

**Accounts Payable:** No Checks

**Requisitions:** Road and Bridge to Foley Industries for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Fund Authorization letter from MoDOT for the Transportation Alternatives Program (TAP-9900144) Grant
- Employee Assistance Program 2023 Engagement Report
- Interest Notice for Mount Hope Cemetery Association
- Interest Notice for Workman Chapel Cemetery

**FY2024 Budget** – The Commission, along with Marilyn Jenkins, Collector/Treasurer and Patton, discussed various revenues and expenses of different funds for the FY2024 budget.

**Building Maintenance** – The Commissioners visited the Courthouse to look over several issues including a drainage pipe. A message was left for Ben Gazaway with Cornerstone Roofing regarding the roofs over the entryway.

**Snyder & Associates** –Reviewed and signed Supplemental Agreement #2 for a time extension on BRO-R074(64) for Bridge #0295003.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**FY2024 Budget** – The Commission spoke with Amy Dowis, NWMO Regional Council of Governments about the Safe Streets 4 All grant. The county will budget \$3,000 into the budget for FY2024.

**Adjournment** - Burns made a motion to commission adjourn until 1/18/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 18, 2024

6<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 18, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/16/23. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Approved: N/A

Public Comment: None

Accounts Payable: No Checks

Requisitions: Sheriff to Derby Industries for prisoner supplies; Road and Bridge to Gray Oil for fuel; to MFA for oil.

Reviewed: The Commission reviewed the following information received by mail or email:

- 2024 Boundary & Annexation Survey (BAS)
- MOPERM Documents
- Sheriff Inmate Report (December 2023)

**Consolidated 911** – The Commission adopted Ordinance 01182024. Nodaway County will submit a sales tax question to the public by popular vote on the April 2, 2024 ballot pursuant to Section 190.335 RSMo. The order to impose a sales tax on all retail sales made in Nodaway County which are subject to taxation under the provisions of Sections 144.010 to 144.525 RSMo for the purpose of funding the provision of central dispatching of fire protection, emergency ambulance service, including emergency 9-1-1 telephone services, and other emergency services within Nodaway County, Missouri. The ballot question contained in this order shall be placed on a ballot before the qualified voters of Nodaway County, Missouri at the April 2, 2024 election. This sales tax shall be effective upon a majority vote in favor of the sales tax. This sales tax shall be in addition to all other sales taxes allowed by law. Also present: Greg McDanel, City of Maryville City Manager and Marilyn Jenkins, Collector/Treasurer.

**Local Government Employees Retirement System (LAGERS)** – Per motion passed on January 11, 2024, the Commission will proceed with LAGERS Retirement Plan L-6 as presented. Ordinance #01112024 was adopted and signed in compliance with the program.

**General Obligation Bonds** - Public Hearing was held for General Obligation Bonds in Grant, Green, Hughes, Nodaway and Union Townships. Documents were signed by the Commission and the Clerk and returned to Anderson, Sundell and Skinner.

**Constellation Power** – Reviewed an email and supporting documents for all County Road and Driveway Improvements for turbine updates. Road improvements were reported by Eric Troutner as planned to begin in early February with deliveries scheduled for early March.

**Polk Township** – Returned a call to Ellen Cassady with Clarity Appraisal to discuss questions on possible vacated roads on the East end of Wilcox.

**Snyder and Associates** – Reviewed and signed BRO-B074(65) and TAP Grant letters and invoices.

**McClure Engineering** – Spoke with Aaron McVicker regarding federally funded bridges.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Inspections** – Brian Engle, Road and Bridge Supervisor and Burns inspected Bridge #350, 338 in Nodaway Township

**Adjournment** - Burns made a motion to commission adjourn until 1/23/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns(Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 23, 2023

7<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 23, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/18/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Missouri Association of Counties 2024 Invoice

**Public Comment:** None

**Accounts Payable:** No Checks

**Requisitions:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MOPERM Documents
- Public Service Commission

**Workman Chapel Cemetery** – Call was made to Nodaway Valley Bank regarding the Cemetery CD. Updated paperwork was signed to renew.

**FY2024 Budget** - The Commission, along with Marilyn Jenkins, Collector/Treasurer and Patton worked on budgetary items throughout the day. Vincent Shelby, Coroner, stopped in to discuss his budget request. The Commission discussed and agreed to an increase for mileage reimbursement for county employees utilizing their personal vehicles for county business. The rate will increase to \$0.55 per mile for 2024.

**Building Maintenance** – A call was put in to Johnson Controls regarding setting up the inspection of the fire alarm system at the Administration Building. An inventory was sent for a quote.

**Grant Township** – Took a call from a Grant Township resident regarding the application process for reconstruction of a road.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**American Rescue Plan Act (ARPA)** – Jenkins presented the current balance of ARPA funds for review and discussion. The request made by the Maryville Rotary Club was reviewed and the amount of \$2,500 was agreed upon. All remaining funds were obligated to county building projects, maintenance, upkeep and county equipment needs.

**Calendar Updates** – Reviewed upcoming dates and events for February to include: Great Northwest Days at the Capital February 6<sup>th</sup>, County Government Day February 8<sup>th</sup> and CCAM training on February 29<sup>th</sup>.

**Leadership Maryville** – The Commission hosted a meeting with participants of Leadership Maryville to discuss county government.

**Adjournment** - Burns made a motion to commission adjourn until 1/25/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 25, 2023

8<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 25, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/23/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Approved: N/A

Public Comment: None

Accounts Payable: No Checks

Requisitions: Road and Bridge to Hy-Vee and Falls City Mercantile for inmate food and supplies; to Leads Online for subscription renewal; Commission to Maryville Glass and Lock for building repair.

Reviewed: The Commission reviewed the following information received by mail or email:

- Sales Tax, Use Tax and Special Road and Bridge Sales Tax reports

Building Maintenance – Reviewed quotes from Maryville Glass and Lock for the north doors and a quote from Johnson Controls for an inspection of the fire alarm system both at the Administration Building. A call was put in to Greg Fisher, Maryville Glass and Lock to discuss the door quote. Following discussion, the quote was approved.

Public Hearing - Melinda Patton, County Clerk, presented the 2024 budget message and budget. Burns made a motion to adopt the 2023 Budget as presented. Walk seconded the motion. All were in favor. Also present: Marilyn Jenkins, Collector/Treasurer and Kay Wilson, Nodaway News Leader.

Second Harvest – Chad Higdon, Chief Executive Officer, stopped in to give updates on the cold-storage expansion project.

Cemetery Discussion – A concerned citizen stopped in to inquire about assistance for county cemeteries.

Village O-Ashwood Circle Project – Reviewed the scope and fee information Greg McDanel, City of Maryville City Manager had shared from Kimley-Horn Associates. A call was put in to McDanel to discuss further.

MOPERM – A call was put in to Maureena Tucker, Claim Representative with MOPERM to discuss a lawsuit claim.

Safe Streets 4 All – A call was put in to Amy Dowis for more information on the Safe Streets 4 All grant.

Rebar Bid Opening - Bids were received and reviewed from Wellborn Sales and Oden Enterprises, Inc. (low bid.) Burns made a motion to approve the low bid from Oden Enterprises. Walk seconded the motion. All were in favor, motion carries. Also present: Brian Engle, Road and Bridge Supervisor and Russell Placzek, Oden Enterprises, Inc.

Pipe Bid Opening - Two bids were received from Metal Culverts, Inc. (low bid) and Wellborn Sales for the Pipe Bid. Walk made a motion to accept the Metal Culverts, Inc. bid as presented. Burns seconded. All were in favor, motion carries. Also present: Brian Testerman, Metal Culverts, Inc., Engle and Placzek.

Softmatch Credits – Reviewed an email from Larry Jacobson, Snyder & Associates on current Softmatch credit balance. Jacobson called in to discuss the email.

Lunch Break – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Softmatch Credits – Spoke with Andy Macias, Snyder & Associates, Lindsay Chaffin, Great River Engineering, Curt Livingood, Atchison County Commissioner, Jim Ruse, Daviess County Commissioner and David Earls regarding Softmatch credits.

Adjournment - Walk made a motion to commission adjourn until 2/1/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

**January 30, 2024**

9<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 30, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/25/24 with one addition. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Snyder & Associates

**Accounts Payable:** None

**Requisitions:** Sheriff to Kelly Tire & Exhaust for vehicle repair and maintenance.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff ESAC Amended Annual Certification Report FY2023, ESAC Report FY2024
- Solid Waste District – Grant availability (FY2025) information
- Vehicle Sales tax, Motor fuel tax report (Jan. 2024); Use/Sales tax report (Jan. 2024)

**Deputy Appointments** - Deputy appointments for Leona Remus and Sadie Poe were approved by the Commission.

**Building Maintenance** – Reviewed an estimate from Coenen Enterprises, Inc. for new lighting. No decision made.

**Mosaic Life Care** – Megan Jennings, Mosaic Life Care gave an overview of Telehealth in county schools and 2024 Gala focusing on Women's health.

**NWMO Regional Council of Government** – Cheyenne Murphy spoke with Commission on the Jail Grant.

**Nodaway County Economic Development** – Spoke with Josh McKim regarding the Enhanced Enterprise Zone (EEZ) board.

**Buchanan County** – Buchanan County Commission talked with Commissioners regarding Softmatch.

**Inspections** – Brian Engle, Road and Bridge Supervisor, Burns and Walker inspected Bridge # 225, #209, #276 in Union Township; Bridge #497, #498 in Polk Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Kringle Christmas Lights** - Jonathan Aley, owner reviewed lights used at the Courthouse.

**Polk Township** – John Schenkel, Trustee of Polk Township, stopped in to discuss Polk Township roads.

**McClure Engineering** – Aaron McVicker, Project Manager met with the Commission regarding federally funded bridges.

**Adjournment** - Walk made a motion to commission adjourn until 2/1/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 1, 2024

10<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 1, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/30/24 with one addition. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Accounts Payable:** #83653-83755

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Extension Council Expense Report (December 2023)
- Missouri Boys State thank you letter

**Scout Ridge subdivision** – Returned a call to a resident in the Scout Ridge subdivision to discuss a culvert issue. The Commission looked at this.

**Nodaway County Enhanced Enterprise Zone (EEZ)** – Josh McKim, Nodaway County Economic Development Director, stopped in to give updates on the School Districts, Cities, Townships and Fire Protection Districts that have taken action and have confirmed decisions with minutes. All tax entities have been contacted. The Commission called for a Public Meeting to discuss public input on changes to the EEZ charter and has set that for February 20, 2024 at 10:00 at the county Administration Building conference room. Also present: Marilyn Jenkins, Collector/Treasurer and Brian Engle, Road and Bridge Supervisor.

**Transportation Alternatives Program (TAP) Grant** – Andy Macias and Larry Jacobson, Snyder and Associates, held the Pre-bid Meeting for the TAP grant. No contractors attended. Macias stated they would be reaching out to contractors to answer any questions. Also present: Engle.

**Snyder and Associates** - A status update on BRO-074(64) and BRO-074(65) were given. The LPA Invoice #5 for BRO(65) was signed.

**Building Maintenance** – Discussed the quote from Johnson Controls on fire alarm inspection. Will be seeking other bids for comparison.

**Inspections** – Inspected Bridge #0877014 in Hughes Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Building Maintenance** – The Commission, along with the Road and Bridge crew, took the wreath down off the Courthouse. Also looked at some issues in Judge Robert Rice's office.

**Schraeder Law Firm** – A call was put in to Ivan Schraeder, county attorney, for a status update on the Mercer County court case involving Sheriff's salary. The case is under judge's review.

**White Cloud Township** – Discussed Road #763s status per a resident's inquiry. Research of vacated and abandoned roads was conducted.

**Jail Maintenance & Improvement Grant** – Purchase Orders were produced and shared with Dean Hinnant, Project Manager with Electronic Contract Company. A call was put in to Cheyenne Murphy, NWMO Regional Council of Governments to get a status update on the project. A change order was also requested by Hinnant for Integrity Steel who had sent it to Major Scott Wedlock. A message was left for Wedlock for the change order.

**Road and Bridge** – Discussed truck pricing for a new truck purchase. Truck beds will need to be bid with sealed bids at a later date.

**Adjournment** - Walk made a motion to commission adjourn until 2/6/2024 when Burns and Walk will travel to the Capital for Great Northwest Days. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**February 6, 2024**

11<sup>th</sup> Day

JANUARY TERM

North District Commissioner Chris Burns and South District Commissioner, Scott Walk, traveled to Jefferson City, Missouri to attend the annual Great Northwest Days at the Capital. Presiding Commissioner Bill Walker was in the office, but no quorum met, so no county business discussed.

**Reconvene**

The Commission will be back in session on 2/8/2024.

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 8, 2024

12<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 8, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 2/1/24 and 2-6-24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices to Geist Heating and Air Conditioning, Inc. , Coenen Enterprises, Inc. and Yellow Frog Graphics. Recorder Fee Report (January 2024); Inventory Transfer/Disposal form; donation letter of sick leave from one employee to another.

**Accounts Payable:** #83756-83820

**Requisitions:** Circuit Clerk to David Baird for Guardian-ad-litem fees; Collector/Treasurer to Department of Revenue for Deputy Sheriff Salary Supplement payment; to North Star Advocacy Center for yearly payout from Adult Abuse Fund; Sheriff to Service Lube for vehicle repair/maintenance; to Meyer Auto for vehicle repair; to Modern Samurai Project for training.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Schraeder Law Firm Statement
- Summary Report from Northwest Regional Communications Center
- Sheriff's Monthly Report (January 2024)
- Juvenile Justice Preservation Fund report
- Extension Council 2023 Annual report

## County Government Day

The Commission spent the morning meeting with local students for County Government Day.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Building Maintenance** – Reviewed a quote from Keller Fire on fire alarm inspection. No decisions made. Spoke with Ben Gazaway, Cornerstone Roofing, regarding the porch roofs at the Courthouse. A call was put in to Geist Heating and Air Conditioning, Inc. to discuss the removal of units off the porch roofs.

**Workman's Chapel Cemetery** – Spoke with James Workman on the CD for the cemetery. A CD was renewed for the cemetery.

**Opioid Funds** – Reviewed documents regarding allowed usage of the Opioid funds.

**Kringle Christmas Lighting** – Jonathan Aley, owner, stopped in to discuss a credit the county has with his company. Aley will bring the tote of lights in to store at the Administration Building.

**Independence Township** – Returned a call to a resident of Independence Township regarding concerns on Road #180 & #188.

**American Rescue Plan Act (ARPA)** – Returned a call to a Tiffany McGinness regarding a request for funds. Funds are all currently obligated, so no new appointments are being set at this time. Spoke with James Tieney regarding availability of funds for cemetery upkeep in the county. All available funds have been obligated so no funds were committed.

**Adjournment** - Walk made a motion to commission adjourn until 2/13/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 13, 2024

13<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 13, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 2/8/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Clerk Fee Report

**Accounts Payable:** N/A

**Requisitions:** County Clerk to Dominion Voting Systems for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- LAGERS Contribution Rate (updated)
- Reviewed contract from Thomas' Lawn Care, LLC

**Building Maintenance** – Reviewed a proposal from Geist Heating and Air Conditioning, Inc. for remove/replace A/C units on porch roof at the Courthouse. Due to the leak issue, the Commission has declared this an emergency and will move forward to initiate this project. A call was put in to both Cornerstone Roofing and Geist Heating to coordinate the project. Signed the Annual Inspection of Fire Sprinkler System and/or Backflow Preventers at the Administration Building with Continental Fire Sprinkler Company.

**Tenaska Clear Creek Wind Project** – Received the annual donation payment of \$15,000 from Tenaska. The Commission discussed the donation of the funds and decided to do \$5,000 each to North Star Advocacy Center, St. Francis Foundation and the Nodaway County Community Building. Calls were put in to Megan Jennings, Brent Cline, Linda Mattson and Bob Lager to schedule a time to distribute the funds. Cline will be available on March 7<sup>th</sup> at 10:00 a.m. to present the checks.

**Regional County Commission Meeting** - The Commission RSVP'd to Holt County for the quarterly regional meeting to be held March 21<sup>st</sup> in Holt County.

**Independence Township** – A resident of Independence Township stopped in to discuss Road #197 & #198.

**Opioid Claims** – Reviewed documents regarding a United States Bankruptcy Court Southern District of New York Chapter 11 documents. The Commission opted to Accept the Plan and to appoint the Chairperson as special proxy to vote in favor of the Scheme at the relevant Scheme Meeting and any adjournment thereof.

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor gave project updates. An advertisement has been put together with all sealed bids on a 2024 Utility Service box and installation to be turned in to the office of the County Clerk no later than March 5, 2024 at 9:00 a.m. at which time all sealed bids will be opened in the office of the County Commission. Also discussed the Cintas contract. A message was left for a Cintas representative to call back.

**CART Rock** – The Commission approved the advertisement for the 2024 CART Rock bid. The bid was sent out to the paper. Closing date for all sealed bids is 10:00 a.m. on March 19, 2024 in the office of the County Clerk. Sealed bids will be opened at that time in the office of the County Commission.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Inspections** – Inspected Bridge #741 (BRO-R074(65)) in Grant Township with Larry Jacobson, Snyder and Associates and Engle. Also, in White Cloud Township, looked at Road #763 and a slab bridge on Road #764.

**Building Maintenance** – Approved paint colors and counter improvements in the Circuit Clerk's office.

**Adjournment** - Walk made a motion to commission adjourn until 2/15/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 15, 2024

14<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 15, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 2/13/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Coenen Enterprises, Inc.

**Accounts Payable:** #83821-83852

**Requisitions:** Road and Bridge to MFA for oil; to Beemer Muffler for materials.

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor gave project updates. A message was left for a Cintas representative to call back.

**Consolidated 911** – Reviewed an email from Greg McDanel, City of Maryville City Manager on expenditures for upcoming voter education efforts on the Central Dispatch Sales Tax on the April ballot.

**Softmatch Credit** – Reviewed a request from Daviess County for Softmatch trade. Daviess County has requested a \$350,000 trade.

**Transportation Alternatives Program (TAP) Grant** – Bids for the Courthouse ramp project funded through the TAP grant were opened. One bid was received from JD Bishop. The engineering firm, Snyder and Associates, will review the information for approval. Also present: Dustin Steeby, JD Bishop, Andy Macias, Larry Jacobson and Tony McGaughy, Snyder and Associates and Engle.

**Voices and Votes, Democracy in America** – Holly Cronk stopped in to discuss the Voices and Votes program and requested a letter of support be written by the Commissioners.

**Great River Engineering** – Spoke with Lindsey Chaffin regarding the Softmatch Credit letter from Daviess County. Letter was signed and sent on to Chaffin.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – Inspected Bridge #396 and Road #442 in Jackson Township.

**White Cloud Township** – Spoke with a resident about closure of the southwest end of Road #763.

**Snyder and Associates** – Spoke with Andy Macias on the phone. Macias reviewed the TAP grant budget. A motion was made by Burns to accept the bid from JD Bishop. Walk seconded. All were in favor. A letter was reviewed and signed to Marty Liles, District Engineer with the Missouri Department of Transportation (MODOT.)

**Adjournment** - Burns made a motion to commission adjourn until 2/20/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 20, 2024

15<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 20, 2024 at the Commissioner's Office. Attendance: Present: Walker and Chris Burns. Also present: Melinda Patton, County Clerk. Not present: Scott Walk after 8:30.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 2/15/24. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Approved:** Invoice to Sleek Creek

**Accounts Payable:** #83853-83878

**Requisitions:** Sheriff to MTE for office equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sales Tax / Use Tax / Road and Bridge Special Sales Tax Report
- Monroe Township Financial Statement
- Natural Heritage Review information on BRO-R074(64)

**Building Maintenance** – A call was put in to Garnet Plumbing regarding an Administration Building restroom.

**Grant Township** – A resident of Grant Township stopped in to inquire about the status of a road.

**Safe Streets 4 All** – Attended a Zoom webinar lead by Amy Dowis, Northwest Missouri Regional Council of Governments reviewed the Safe Streets 4 All program. The Commission will review information on Speed Trailers that will be sent by Dowis.

**Nodaway County Enhanced Enterprise Zone (EEZ)** – The Commission conducted a Public Hearing for the Nodaway County Enhanced Enterprise Zone. Walker called the meeting to order and turned the meeting over to Josh McKim, Director of Nodaway County Economic Development. McKim gave a brief background of the Nodaway County EEZ and then reviewed the proposed addendum. McKim opened the meeting up to questions. The Commission will review and discuss the proposed addendum on Thursday, February 22, 2024. Also present: Darrell Johnson, City of Graham, Kay Wilson, Nodaway News Leader, Skye Pournazari, Maryville Forum, Lisa Macali, Economic Development, Marilyn Jenkins, Collector/Treasurer, Rex Wallace, Assessor and Patton.

**Transportation Alternatives Program (TAP) Grant** – Reviewed documents sent by Larry Jacobson, Snyder and Associates, on the TAP grant bid process.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Voices and Votes, Democracy in America** – A letter of support was drafted and signed.

**Workman Cemetery** – James Workman stopped in to discuss the Workman Cemetery.

**Inspections** – Inspected Road #487 and #1056 in Polk Township.

**Hughes Township** – Spoke with a resident about Bridge #877.

**Adjournment** - Burns made a motion to commission adjourn until 2/22/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 22, 2024

16<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 22, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns (until 11:30 then out for training) and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/20/24. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Approved:** Duplicate Liquor License for address change for the Benevolent Protective Order of Elks dba Lodge 760.

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Hy-Vee and Falls City Mercantile for inmate food and supplies; Collector/Treasurer to Devnet for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Thank you notes from North Star Advocacy Center and NWMO Regional Council of Governments
- Opioid Settlement: Contingent Fee Application information

**Jackson Township** – Spoke with grader operator, Mark Rush, regarding a tube on Road #442.

**Road and Bridge** – Reviewed bridge projects for 2024-25. The Commission, along with Brian Engle, Road and Bridge Supervisor traveled to Bridge #338 and #350 in Nodaway Township.

**Safe Streets 4 All** – Reviewed information on Speed Trailers sent by Amy Dowis, Regional Planner at NWMO Regional Council of Governments. The Commission plans to discuss this information with Commissioners of neighboring counties at their County Commission Association of Missouri (CCAM) training next week. Dowis requested feedback by March 6, 2024.

**Missouri Highway Patrol** – Angela McIntyre and Chief Henman met with the Commission regarding possible space for the driver's testing. No space is available in county buildings that fit their requirements.

**Nodaway County Enhanced Enterprise Zone (EEZ)** – The Commission discussed the proposed addendum changes to the Nodaway County Enhanced Enterprise Zone (EEZ) Ordinance #10122011. Walk made a motion to approve the addendum as presented. Burns seconded. All were in favor. The motion carried. The Addendum will be numbered #10122011-A02222024.

**Solar and Wind Projects** – Returned a call to United Rentals out of St. Joseph regarding status of the solar project. Returned a call to Brian Short regarding a road within the Constellation Power wind project. Short was referred to Missouri Department of Transportation (MoDOT) as the road referenced is a state road.

**Union Township** – Spoke with resident regarding a tube on Katydid Road. The Commission plans to look at the tube in question and get back to the landowner.

**Mozingo Advisory Board** – The Nodaway County representative seat on the Mazingo Advisory Board is currently vacant. The Commission reviewed an application from Dr. Terry Long for this seat. The Commission plans to discuss the appointment on February 27, 2024 at 11:30.

**Lunch Break** – Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Inspections** – Inspected Roads #812 on the Polk/Monroe line, and #1088 Polk Township. Bridges #867 in Hughes, #910 in White Cloud, and #1038 in Washington Townships.

**Polk Township** – Resident called concerning a road and stop sign issue in Polk Township.

**Adjournment** - Walk made a motion to commission adjourn until 2/27/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

February 27, 2024

17<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 27, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/22/24. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Pro-rated Liquor License for RAP Retail, LLC dba 39<sup>th</sup> Street Liquor.

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Elliott Data Systems for inmate supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Safe Streets for All information
- Vehicle Sales Tax / Motor Fuel Tax Report
- Mount Hope Cemetery Association statement

**Jackson Township** – Met with Jeff Meyer, Mark Rush and landowners regarding a tube on Road #442. A call was also put in the Adam Teale, Midland Surveying, regarding locating section lines to verify or confirm center line.

**Inspections** – Inspected Road #1061 in Polk Township and a culvert on Road #762 in White Cloud Townships.

**Community Development Block Grant (CDBG)** – Spoke with Amy Dowis, NWMO Regional Council of Governments, regarding the opening of CDBG Competitive Round. Dowis stated the two counties that meet the parameters were Polk and Monroe. The Commission will discuss to see if there are any projects that within those two townships that qualify.

**Snyder and Associates** – Spoke with Larry Jacobson regarding documents emailed over for the Transportation Alternatives Program (TAP) grant. Documents are for review only in preparation of the upcoming contractor meeting.

**Jail Maintenance and Improvement Grant** – Cheyenne Murphy, NWMO Regional Council of Governments, brought in a quote and contract from Electronic Contracting Company for review and signature.

**Jefferson Township** – Returned a call to Marty From, Jefferson Township Board Member, regarding a building the township plans to sell. From will work on advertising this building for sealed bids.

**Mozingo Advisory Board** – Following discussion and review of an application for the Mozingo Advisory Board from Dr. Terry Long, Walk made a motion to nominate Long to the open board seat. Burns seconded the motion. All were in favor. A message was sent to Ryan Heiland, City of Maryville Assistant City Manager.

**Adjournment** - Walk made a motion to commission adjourn until 3/5/2024 as they are traveling to the annual County Commissioners Association of Missouri (CCAM) training. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 5, 2024

19<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 5, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/27/24. The Commissioners were out on 2/29/24 for annual training. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Recorder Fee Report (February 2024); Caterer's Liquor License for Backyard Vine and Wine for March 2nd (signed on Friday, March 1 by Walker and Walk upon returning from training); Caterer's Liquor License for Backyard Vine and Wine for March 9th.

**Accounts Payable:** Checks #83895-83931

**Requisitions:** Sheriff to MTE for office equipment; County Clerk to Elkins-Swyers for election supplies; Road and Bridge to American Equipment for truck bed purchase.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Jefferson Township Financial Statement
- Commissioner's Certificate of Training
- Invite to NWMO Enterprise Facilitation Annual Banquet on April 11, 2024

**Polk Township** – Discussed road sign issues called in by a resident. Walker had looked at the signs and shared pictures with the Burns and Walk. New signs have been ordered to replace faded signs. The Commissioners called the resident to give an update. Spoke with another resident regarding Road #1088. Called Mark Wilson, Polk Township Road Supervisor, to discuss a tube issue in Scout Ridge Drive. The Commission will meet with Wilson at a later date to look at this issue. A call was put in to the resident to give an update.

**Building Maintenance** – Reviewed quotes from Diversified Security Corporation (\$1,059), Keller Fire and Safety (\$5,135) and Johnson Controls Fire Protection (\$1,344) for Fire Alarm System inspection of the Administration Building. Walk made a motion to have Diversified Security Corporation conduct the inspection. Burns seconded. All were in favor.

**Bid Opening** – The Commission reviewed three sealed bids submitted for a truck bed. Also present: Brian Engle, Road and Bridge Supervisor. Bids were received from AFI (\$16,072), American Equipment Company (\$17,075) and Knapheide (\$19,954.) Engle requested the Commission to move forward with American Equipment Company's bid as the low bid is all aluminum. A motion to accept American Equipment Company's bid was made by Burns. Walk seconded the motion. All were in favor. Engle will move forward with contacting American Equipment.

**Safe Streets for All** – Discussed the program as presented by Amy Dowis at NWMO Regional Council of Governments. The Commission has committed to the \$6,000 total over two years but is not interested in purchasing a speed sign. A call was put in to Dowis to update her on the decision.

**Jail Maintenance and Improvement Grant** – A call was put in to Cheyenne Murphy, NWMO Regional Council of Governments, for a status update.

**Lunch Break** – Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Dodge Construction Network** – Josh Zepeda, Dodge Construction Network, called for a status update on the solar project.

**Inspections** – Inspected a tube on Road #261 in Union Township; a tube on Road #198 and Road #188; and looked at Road #175 for possible reconstruction in Hopkins Township.

**American Rescue Plan Act (ARPA)** – Marilyn Jenkins, Collector/Treasurer, spoke with the Commission for clarity on city of Guilford funds.

**911 Oversight** – The Commission allotted time on Tuesday, March 12<sup>th</sup> at 9:00 a.m., to inform all office holders, about the upcoming 911 Sales Tax ballot question.

**Adjournment** - Burns made a motion to commission adjourn until 3/7/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 7, 2024

20<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 7, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/5/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Donation of sick leave from one employee to another.

**Accounts Payable:** Checks #83932-83959

**Requisitions:** Sheriff to Delbert's Garage for vehicle repair; to Cellubrite, Inc. for subscription; to Yellow Frog Graphics for vehicle repair & maintenance; County Clerk to Elkins-Swyers for election supplies; Emergency Manager to MTE for office equipment; Road and Bridge to Cintas for uniforms.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Road and Bridge Fuel & Equipment report (December 2023, January and February 2024)
- Certificate of Liability Insurance – J.D. Bishop Construction, LLC
- Green Township Financial Statement

**NWMO Enterprise Facilitation** – Adam Summers and Jim Jacoby met with the Commission to invite to the Annual Banquet on April 11, 2024.

**Polk Township** – A resident met with the Commission to discuss a road issue. The Commission will need to set up a meeting with township and city officials to discuss responsibilities.

**Building Maintenance** – Garnett Plumbing has been contacted regarding a leak in a restroom at the Administration Building. Sleek Creek HVAC has been contacted regarding thermostat issues at the Administration Building. The Extension office asked for a light to be looked at.

**Union Township** – A call was put in to Richard Stringer, Trustee regarding a driveway tube. Stringer stated they will work with the resident to get it corrected. Stringer asked the Commission to look at a couple of tubes the county is responsible for. A call was returned to the resident to share Stringer's contact information.

**White Cloud Township** – A call was put in to Tim Lance, Trustee regarding a tube issue. A call was returned to a resident regarding the tube on Road #930.

**Tenaska** – Brett Cline, Tenaska, presented the Commission with the annual \$15,000 donation check to the county. The Commission then presented donation checks for \$5,000 each to St. Francis Foundation, Nodaway County Community Fair, Inc. and North Star Advocacy Center. Also present Kay Wilson, Nodaway News Leader, Paxson Haws, Maryville Forum, Marilyn Jenkins, Collector/Treasurer, Madison Leshner, Deputy County Clerk and Brian Engle, Road and Bridge Supervisor.

**Inspections** – Inspected Road #1000 in Washington Township. Approved for reconstruction.

**Lunch Break** – Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Schildberg Construction** – Nick Jameson stopped in to discuss CART rock for 2024.

**Jackson Township** – A quote of \$1,700-1,900 from Midland Surveying for a survey of the North/South Section Line between Sections 23 and 24, Township 65 North, Range 34 West in Nodaway County on Road #442. A call was then put in to Jeff Meyer, Jackson Township Trustee to discuss. Meyer agreed that Jackson Township would pay half of the fee. A call was put in to Midland Surveying to proceed. Midland Surveying will bill both the county and the township when the work is completed.

**Snyder and Associates** – Larry Jacobson called regarding status on contracts on 2024 Softmatch bridges.

**Adjournment** - Burns made a motion to commission adjourn until 3/12/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 12, 2024

21<sup>st</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 12, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 3/7/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Clerk Fee Report (February 2024), Invoices to Snyder & Associates for Softmatch Bridges #0338001, #0255006 and #1038008 and Mosaic Life Care for drug tests.

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Kelly Tire and Exhaust, Inc. for vehicle Maintenance; Commission to Midland Surveying for survey; Road and Bridge to Murphy Tractor and Equipment Co., Inc. for equipment repair.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sales Tax / Use Tax / Road and Bridge Special Sales Tax Report

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue reports that includes January and February.

**Snyder and Associates** – Reviewed and signed LPA Invoice No. 6 and supporting documents for the Transportation Alternatives Program (TAP) grant (TAP-9900(144) and LPA Services Invoice No. 2 for BRO-074(65) for Bridge #0741000. These documents were emailed to Larry Jacobson with Snyder and Associates.

**Consolidated 911** – The Commissioners reviewed the flyer for the proposed 911 sales tax that will be on the April 2, 2024. Office holders present: Lisa James, Recorder of Deeds, Marilyn Jenkins, Collector/Treasurer, Rex Wallace, Assessor and Patton. Also present: Brian Engle, Road and Bridge Supervisor and Kay Wilson, Nodaway News Leader.

**Jail Maintenance and Improvement Grant** – Spoke with Cheyenne Murphy and Jerri Dearmont at NWMO Regional Council of Government and Dean Hinnant, ECC regarding the change order needed to move forward on purchasing. Following a phone conversation with Hinnant, the Commission agreed to utilize the same Purchase Order #421099 with a note that the change order amount is now \$132,919.82 for a total of \$302,148.16.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Snyder and Associates** – Larry Jacobson called in to give the Commission updates on the BRO Bridges. A pre-construction meeting for the Transportation Alternatives Program (TAP) grant was set for March 19, 2024 at 9:00 a.m.

**Building Maintenance** – Spoke with Maryville Glass and Lock regarding the north set of entry doors on the Administration Building.

**Adjournment** - Burns made a motion to commission adjourn until 3/14/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 14, 2024

22<sup>nd</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 14, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 3/12/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Accounts Payable:** Check #83960-83984

**Requisitions:** Road and Bridge to Gray Oil for fuel; to M. Henggeler for uniform reimbursement.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Legal documents from attorney
- Polk Township Financial Statement and 2024 Budget

**Polk Township** – Put a call in to Mark Wilson, Polk Township Road Supervisor, to set up a time to look at a few roads within the township. Returned a call to a landowner regarding county building permits.

**Jackson Township** – Spoke with Adam Teale, Midland Surveying, regarding Road #442.

**CART Roads** – Spoke with an individual inquiring about the bidding process for hauling CART rock. Sent Tim Lance, White Cloud Trustee, information about number of miles of CART roads in White Cloud Township.

**Insurance** – A county employee stopped in to discuss an insurance issue. A call was put in to Mosaic Life Care and Brian Rose with Arthur J. Gallagher Benefits for assistance.

**Board Appointments** – The Commission made calls to fill expired terms to open board seats. Jeannette Schieber and Chris Degase both agreed to complete two-year terms and Jill Blackford, Roberta Kimball and Larry Redford agreed to three-year terms all on the Senate Bill 40 Board. For the Enhanced Enterprise Zone (EEZ) Board, Ray Meyer agreed to another three-year term. Erin Dinsdale declined to renew her seat. A call was put in to Josh McKim, Director at Nodaway County Economic Development to discuss possible candidates for this seat.

**Oden Enterprise** – Russ Placzek stopped in to discuss bridge projects with the Commission and Brian Engle, Road and Bridge Supervisor.

**Independence Township** – A resident stopped in to discuss Road #222.

**County Attorney** – A call was put in to Ivan Schraeder, legal counsel.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Polk Township** – Met with Mark Wilson, Road Supervisor of Polk Township to look at several roads within Polk Township that the Commission has had calls on.

**Zoning & Permitting** – Returned a call to Hugh Bealka, Terra Consulting Group, regarding questions for county zoning and permitting on a cell tower.

**Adjournment** - Walk made a motion to commission adjourn until 3/19/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 19, 2024

23<sup>rd</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 19, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/14/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Temporary Caterer's Liquor License for Backyard Vine & Wine dated March 23, 2024.

**Accounts Payable:** Check #83985-84011

**Requisitions:** Sheriff to Spencer Fane Law Firm for legal counsel.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Public Service Commission – Endo International Bankruptcy
- Additions and Abatements (December 2023, January and February 2024)

**Sheriff's Department** – Captain Austin Hann met with the Commission to answer questions on a requisition submitted.

**Tenaska** – The Commission presented a donation check for \$5,000 to St. Francis Foundation. Accepting the donation were board members Rick Carter, Emily Goeckel and Director Megan Jennings. Also present: Brian Engle, Road and Bridge Supervisor.

**Transportation Alternatives Program (TAP) Grant** – Larry Jacobson, Snyder and Associates, held the Pre-construction meeting for the TAP grant. JD Bishop, with JD Bishop Construction, LLC and Walker, reviewed and signed the Notice of Award, Contract Agreement and Notice to Proceed. Jacobson reviewed and discussed the project steps and timelines. Following a visit to the project site, a call was put in to Matt Smith, Director of Public Works at the City of Maryville to discuss designating handicap accessible parking spots on the street, around the square, while the Courthouse parking lot is closed down during construction. Smith and Dan Bozarth met with the Commission to start the process for setting up temporary parking spots on the southwest corner of the courthouse square. Also present: Engle, JR Bradshaw, Snyder & Associates, Zach Ford, Jon Sholtz, Phil Johnson and Eric Hoffman all with JD Bishop Construction, LLC.

**Rock Maintenance Bid Opening** - Bid opening was held for County Maintenance Road Rock. Bids were submitted by Norris Quarry and Schildberg Quarry. The Commission split out low bids from the bids submitted. Burns made a motion to accept the rock bids as presented. Walk seconded. All were in favor. Patton prepared and sent the contracts to each vendor. Also present: Engle, Jim Knox, Norris Quarry, Nick Jameson, Schildberg Quarry, Bill Emery, Emery Hauling.

**Jackson Township** – Reviewed and signed the survey work agreement from Midland Surveying of the North/South Section Line between Sections 23 and 24, Township 65 North, Range 34 West in Nodaway County on Road #442. A copy of the print out of the survey

**Softmatch Credit** – Discussed the Softmatch trade with Daviess County letter that was signed on February 15, 2024. An invoice will be sent to Daviess County for \$175,000 in exchange for \$350,000 softmatch credit trade.

**Building Maintenance** – Looked at the open office space on the first floor of the Administration Building.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Community Development Block Grant (CDBG)** – Spoke with Amy Dowis, NWMO Regional Council of Governments, regarding the next round of funding for CDBG. As previously discussed, Monroe and Polk Townships qualify. The Commission has asked Engle to provide them with possible bridge projects to look at using to apply for funds.

**Adjournment** - Burns made a motion to commission adjourn until 3/21/2024 when they will travel to Holt County for their quarterly regional meeting. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) The Commission will be back in office in session on March 26, 2024.

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 21, 2024**

24<sup>th</sup> Day

JANUARY TERM

Presiding Commissioner Bill Walker, North District Commissioner, Chris Burns and South District Commissioner, Scott Walk traveled to Holt County, Missouri to attend the regional Northwest County Commissioners Meeting.

**Reconvene**

The Commission will be back in session on 3/26/2024.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 26, 2024**

25<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 26, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/19/24 and 3/21/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to ECC for Jail Maintenance and Improvement grant and invoices to MTE.

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Hy-Vee and Falls City Mercantile for inmate food and supplies; to Cellubrite for training.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Form 205 – Collector's Annual Settlement
- Extension Council Expense Report (January & February 2024)
- Consolidated 911 Expense Report (February 2024)
- Sheriff Inmate Report (February 2024)

**Polk Township** – Returned a call to a resident regarding Bridge #295003.

**Road and Bridge** –Brian Engle, Road and Bridge Supervisor, gave updates on crew activity and project status.

**Transportation Alternatives Program (TAP) Grant** – Reviewed documents and updates from Larry Jacobson, Snyder and Associates for the TAP grant. JD Bishop Construction, LLC began setting up the temporary ramp on the west side of the Courthouse on Monday, March 25, 2024 and will begin construction on the east side.

**Road and Bridge** –Brian Engle, Road and Bridge Supervisor, gave updates on crew activity and project status.

**Community Safety Net** – The Commission received a request to sponsor books from Community Safety Net for Community Safety Initiative. No decision was reached.

**Audit Bid Opening** – No bids were received. The county called McBride, Lock & Associates, LLC, who have performed previous audits, to request a proposal.

**Jail Maintenance and Improvement Grant** – A message was left for Cheyenne Murphy, NWMO Regional Council of Governments, for a status update. A call was put in to Continental Sprinkler regarding the jail sprinkler system. Also present: Major Scott Wedlock.

**Building Maintenance** – Discussed putting an automatic door opener on the West door at the Courthouse due to the temporary ramp and the closing of the east door during construction. Calls were put in to Maryville Glass and Lock and Precision Lock and Key to get quotes. Looked at window seals in the Clerk's office in the Administration Building to replace window ledges.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Inspections** – The Commission, along with Engle, inspected Road #299 and #300 in Nodaway Township and Road #281 in Union Township.

**Adjournment** - Burns made a motion to commission adjourn until 3/21/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) The Commission will be back in office in session on March 26, 2024.

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

March 28, 2024

26<sup>th</sup> Day

JANUARY TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 28, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/26/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to MTE.

**Accounts Payable:** N/A

**Requisitions:** Circuit Clerk to MTE for office furniture.

**Road and Bridge** –Brian Engle, Road and Bridge Supervisor, gave updates on crew activity and project status.

**Transportation Alternatives Program (TAP) Grant** – Larry Jacobson, Snyder and Associates, met with the Commission to give a status update on the tear out of the old handicap accessible ramp. The Commission, along with Engle inspected progress of the project. Change Order No. 1 was reviewed and signed.

**Permits** – Returned a call to a representative of MAP Wireless regarding permits for work on cell towers.

**CART Roads** – A call was put in to Richard Stringer, Union Township Trustee, to discuss an application for new construction on Road #281. Stringer also gave an update on tube replacements in the township. Chris Turpin, North Nodaway Superintendent, stopped in to discuss concerns with several roads. State Highway NN, Road #214 in Union Township and Road #379 in Polk Township will be inspected. Left a message with Eric Jones, Atchison Township operator, regarding Road #105. Called Jerry Sloan, Board Member with Nodaway Township to discuss the application for Road #300 for new construction. Sloan confirmed that this road will not be reconstructed. Sloan discussed some other roads. The Commission discussed the CART contracts and the tonnage that would be set for roads in 2024. Burns made a motion to put 85 ton per mile on eligible CART roads. Walk seconded. All were in favor. Contracts were signed and sent on to Norris and Schildberg.

**Building Maintenance** – Discussed rebidding the basement space remodel. A new bid was put together and approved.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Engle, inspected a culvert on Road #307, #359 and #360 in Nodaway Township, Road #214 and a culvert on Road #261 in Union Township, Bridge #656 and Road #644 in Jefferson Township, Road #442 in Jackson Township and Road #379 in Polk Township. After looking at Route NN in Union Township, a call was put in to Jose Rodriguez, Missouri Department of Transportation (MoDOT) regarding Highway NN.

**Adjournment** - Burns made a motion to commission adjourn until 4/2/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) The Commission will be back in office in session on March 28, 2024.

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

April 2, 2024

26<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 2, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/28/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Sleek Creek HVAC, LLC; Recorder Fee Report (March 2024)

**Accounts Payable:** Check #84027-84047

**Requisitions:** Sheriff to Haug Communications, Inc. for jail equipment; Collector to Devnet for Annual Subscription.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Union Township Financial Statement

**Road and Bridge** –Marilyn Jenkins, Collector/Treasurer discussed the Softmatch trade and where to receive it in the budget.

**Transportation Alternatives Program (TAP) Grant** – Reviewed a Request for Approval of Subcontractor for Rising Construction Services and Holtman Masonry, Inc.

**BRO-R074(65)** –Reviewed the State Historic Preservation Office (SHPO 004-NO-24) letter for Bridge #07410000 sent by the Missouri Department of Natural Resources.

**Text to 911 Grant** – The Commission spoke with Jessica Rickabaugh, Dispatch Supervisor, at the Northwest Regional Communication Center (NRCC) regarding the ARPA Grant for Text to 911. The Commission reviewed signed off on the application as the county is applicant.

**Union Township** – Took a call from a concerned citizen regarding Bridge #255.

**Building Maintenance** – Reviewed quotes from Maryville Glass and Lock and Precision Lock & Key for supply and install of an ADA operator on the west entrance door at the Courthouse. No decision was made. A Historic Property Questionnaire was filled out and returned to Carol Mauthe at the Missouri State Historic Preservation Office. Called Andy Abbott at MTE to look into a WiFi issue at the Courthouse.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Jail Maintenance and Improvement Grant** – Cheyenne Murphy, NWMO Regional Council of Governments, stopped in to discuss the status of the grant and next steps. Murphy supplied a budget revision on the project which the Commission approved.

**CART Roads** – The contract from Schildberg Construction for road rock was returned by Nick Jameson. Spoke with Jim Knox at Norris Quarries regarding rock pricing for City of Parnell and spoke with a resident of Parnell on rock.

**Community Safety Net** – Hetty Leith called regarding a request to sponsor books from Community Safety Net for Community Safety Initiative. No decision was reached.

**Adjournment** - Burns made a motion to commission adjourn until 4/4/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 4, 2024**

27<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 4, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/2/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Accounts Payable:** Check #84048

**Requisitions:** Public Administrator to Bram Funeral Home for Indigent Burial expense; Road and Bridge to Tri-State Ford for truck purchase; to Strueby Diesel for equipment maintenance to MFA Oil for engine oil; to Oden Enterprises for Bridge #764; to Maryville Chamber for incentives.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Extension Council Certification of Membership and Officers
- Hughes Township Financial Statement

**Quarterly Office Holders** - The Commission hosted the quarterly meeting for office holders with the following in attendance: Burns, Walker, Walk, Marilyn Jenkins, Tina Deiter, Rex Wallace, Lisa James, Dee O'Riley and Patton. The next quarterly meeting will be July 9<sup>th</sup>, 2024. Also in attendance: Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum.

--Wallace stated he is having issues with Constellation Power returning his calls. His office is still processing assessment forms and is missing several. Wallace discussed parking by county employees.

--Patton discussed the completion of April 2024 Municipal Election and preparing for the August Primary election.

--According to James, the recorder's office continues to work on back filing. They have 10-12 books left to get to 1919. James will be out for annual training the week of April 15<sup>th</sup>.

--O'Riley reported that she currently has 112 total letters. She recently received two new cases and had one pass. O'Riley will be out for annual training the week of April 22<sup>nd</sup>.

--Deiter reported she currently has two jury trials scheduled.

--Jenkins stated her office is still collected 2023 taxes and working on billing cities for collecting.

--Commission announced that the 911 Sales Tax question that was on the April ballot passed. Updates were given on the Jail Maintenance and Improvement Grant and the Transportation Advisory Planning (TAP) Grant. Bids date has been set for basement area and softmatch bridges and working on a scope of work for the Courthouse. CART Rock bids were finalized and set at 85 tons per mile. Also discussed that the county was able to sell softmatch credits to another county.

**Road and Bridge** --Reviewed Softmatch documents for bid for Bridge #1038008, #0338001 and #0255006. Softmatch approval documents were received for Bridge #0805001. Road and Bridge Supervisor, Brian Engle, reported the beams are on and concrete will be poured next week on Bridge #657 in Jefferson Township. Discussed the John Deere riding mower

**2024 Audit** -- No bids were received on March 24<sup>th</sup>, so the county had called McBride, Lock & Associates, LLC, who has performed previous audits, to request a proposal. A proposal was received and reviewed by the Commission. Walk made a motion to accept the proposal of \$23,000 from McBride, Lock & Associates, LLC. Burns seconded. All were in favor.

**Building Maintenance** -- Reviewed a revised quote from Maryville Glass and Lock to add an ADA operator to both doors at the west entrance door at the Courthouse. This was tabled, no decision made. A call was put in to Wayne Schasteen, MTS Contracting and Ben South, Andrews Tuck Pointing to discuss Courthouse tuck pointing and restoration projects. Both companies will visit the Courthouse and put together a scope of work to aid in the bidding process. A message was left for Chase Halsey at Mid-Continental Restoration Co., Inc.

**Lunch Break** -- Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** -- The Commission, along with Engle, inspected Bridge #657 in Jefferson Township and Road #442 in Jackson Township.

**Adjournment** - Walk made a motion to commission adjourn until 4/9/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 9, 2024**

28<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 9, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 4/4/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Snyder & Associates invoices bridge #0741000 and #0295003; Liquor license for Finish Line; 911 Consolidation fees for February/March 2024; Thomas' Lawn Care LLC invoice; Maryville Glass & Lock invoice.

**Accounts Payable:** WEX credit card, Checks #84049-84164

**Requisitions:** Road & Bridge to Fastenal for supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff Inmate report March 2024
- Email MO State Historic Preservation
- Mitch Nelson, Precision Lock & Key revised estimate
- NWMO Regional Council of Government – Neighborhood Assistance Program, CDBG funding

**Jail Maintenance and Improvement Grant** – Gary Coenen, Coenen Electric brought the Commission a contract of scope of work for jail maintenance and improvement grant. Commission reviewed and signed contract.

**NW Communities Care** – Bridget Kenny, Teri Harr, Jamie Baker, presented information on the program and requested funding to help with cost. Also present: Brian Engle, Road and Bridge Supervisor and Marilyn Jenkins, Collector/Treasurer.

**Township** – Spoke with a resident from Polk Township regarding Road #615, White Cloud Township and a resident spoke with Commission with road concerns and updates Road #1000 Washington Township.

**Sheriff Department** - Captain Austin Hann met with Commission on vehicle repair.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Engle, inspected Road #615 in Polk Township and Road #442 in Jackson Township.

**Snyder & Associates** – Larry Jacobson reviewed costs and Commission signed estimates for BRO's.

**Adjournment** - Walk made a motion to commission adjourn until 4/11/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 11, 2024**

29<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 11, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/9/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Clerk's Fee Report (March 2024); Invoice to Chris & Lori Burns for Public Defender's Office rent.

**Accounts Payable:** N/A

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Additions and Abatements (March 2024)
- Sales Tax / Use Tax / Road & Bridge Special Sales Tax Reports

**Hopkins Food Pantry** – Don and Judy Crane, representing the Hopkins Food Pantry, met with the Commissioners to discuss a request for funding assistance to the Hopkins Food Pantry. No decision was made. Also, present Brian Engle, Road and Bridge Supervisor and Marilyn Jenkins, Collector/Treasurer.

**Building Maintenance** – Bill Walker reported that a call had been received from the water department at the City of Maryville, regarding high water usage at the Courthouse. All water outlets were inspected and corrected.

**Inspections** – The Commission, along with Engle, inspected Road #940 in White Cloud Township and Road #1000 and Bridge #1038008 in Washinton Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Transportation Alternatives Program (TAP) Grant** – Randy Holtman, Holtman Masonry, stopped in to discuss the project. Holtman is searching for bricks to match and is going to work up information to seal and repair pillars around the perimeter of the grounds.

**Courthouse Restoration** - The Commission met with Clint Carpenter of Mid-Continental Restoration Co., Inc. at the Courthouse to get a scope of work for the restoration project.

**Assessor** - Rex Wallace, Assessor reported to the Commission regarding missing personal property assessment sheets for both businesses and individuals.

**Jackson Township** – Spoke with Jeff Meyer, Trustee on Road #442.

**Coroner** - Spoke with Vince Shelby, Coroner, regarding utilizing a county vehicle for county coroner work.

**Adjournment** - Burns made a motion to commission adjourn until 4/16/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 16, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/11/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices to Taylor Barrett Concrete Pumping, Family Guidance Center and Community Safety Net.

**Accounts Payable:** Check #84166-84216

**Requisitions:** Road and Bridge to Midway Ready Mix, LLC for concrete on Bridge #657.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- National Opioid Settlement – Janssen Settlement Allocation Notice, Payment Yer 3
- Extension Council Expense Report (March 2024)

**Treatment Court** – Put in a call to Brenda Emery, Judge Herron's office, regarding an invoice that had been submitted for Treatment Court. Invoice was approved.

**Community Development Block Grant (CDBG) Funding** – Amy Dowis, NWMO Regional Council of Governments, called in to discuss the next round of CDBG funding available. The projects could have a maximum of \$500,000 proposal per application and is available to be used in Polk and/or Monroe Townships.

**Great River Engineering** – Lindsey Chaffin came in to review plans and estimate documents on BRO-R074(63). Documents were signed and Chaffin also discussed the upcoming timeline. A call was put in to Larry Jacobson, Snyder and Associates to discuss bridge construction. Also present: Brian Engle, Road and Bridge Supervisor.

**Industrial Development Board** – Josh McKim, Nodaway County Economic Development Director, stopped in to discuss open seats on the Industrial Development Board. Calls were put in to Chad McCollough and Pam Spire who both agreed to another six-year term.

**Grand River Mutual** – Mike Noe submitted an Application for Placement of Utility/Facility Right-of-Way. After review, the application was approved.

**Village O** – Returned a call to a resident of the Village O subdivision regarding road conditions.

**Snyder and Associates** – Spoke with Andy Macias regarding timeline on BRO-R074(64.)

**Emergency Manager** – Christy Forney, Nodaway County Emergency Manager, residential damage reports during the thunderstorm.

**International Union of Painters and Allied Trades District Council 3 (DC3 Local Union)** – Jacobe Sizemore and Joey Taylor stopped in to introduce themselves and inquire about projects the county might be doing to their buildings.

**Building Maintenance** – Andy Abbott, MTE, gave a WiFi update and management plan for the Courthouse. A call was put in to Emery to discuss the costs and possibilities.

**Board Appointments** – The Commission made calls to fill expired terms to open board seats. Nancy Pulley agreed to complete two-year on the Senate Bill 40 Board. For the Enhanced Enterprise Zone (EEZ) Board, Brenda Dougan agreed to a one-year term.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Transportation Alternatives Program (TAP) Grant** – The Commission, along with Engle, went to the Courthouse to look over the ramp project.

**South Nodaway School District** – Dustin Skoglund, South Nodaway School District Superintendent, stopped in with questions on the solar project.

**Adjournment** - Burns made a motion to commission adjourn until 4/18/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 18, 2024**

31<sup>st</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 18, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/16/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Assessor's Quarterly Report

**Accounts Payable:** Check #84217-84232

**Requisitions:** Road and Bridge to Delbert's Garage for vehicle maintenance and repair; to M. Trimble for uniform reimbursement; to Taylor Barrett Concrete Pumping for Bridge #657.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Road and Bridge Fuel & Equipment report (March 2024)
- Community Development Block Grant (CDBG) funding information

**Great River Engineering** – Lindsey Chaffin sent a Floodplain Development Permit for BRO-B074(63) Bridge to be signed and returned.

**Building Maintenance** – A call was put in to Geist Heating and A/C to give the go ahead to put the air conditioning units back on the porch roofs at the Courthouse.

**Bid Opening** – Three sealed bids were received for the Administration Building basement remodel: Smith Contracting Company at \$16,500, Seth Runde Construction, LLC at \$15,390; Moore Improvements, LLC at \$15,804. Walk made a motion to accept Runde as presented as low bid. Burns seconded. All were in favor. Calls were made to all companies. Also present: Brian Engle, Road and Bridge Supervisor.

**Industrial Development Board** – A call was put in to Ron Houston to see if he would continue to serve on the board. Houston agreed to another six-year term. A call was put in to Josh McKim, Nodaway County Economic Development Director, to let him know all open seats were filled.

**CART Rock** – Signed contracts from Norris Quarries and Schildberg Construction were received.

**911 Oversight Board** – A call was placed to City of Maryville, City Manager, Greg McDanel regarding the election costs for the April election. Also discussed dates for the next board meeting. An email was resent out to the Oversight Board members with possible dates.

**Coroner** – County Coroner, Vince Shelby, stopped in to deliver a letter to the Commission regarding a coroner vehicle. The letter was read by Shelby. The letter was then sent to Ivan Schrader, county attorney for an opinion.

**Bridge Package Bid Opening** – Bid opening was held for County Bridge Packages #0255006, #0338001, #1038008. Present Brian Engel Road and Bridge Supervisor, Russ Placek, Oden Enterprises and Larry Jacobson, Snyder & Associates. Only one bid was submitted. Burns made a motion to accepted the bid submitted by Oden Enterprises for all bridge packages. Walk seconded. All were in favor.

**Transportation Alternatives Program (TAP) Grant** – Jacobson presented the Commission with LPA Request Letter No. 7 and JD Bishop Construction LLC pay estimate No.1 for approval and payment.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Sheriff's Department** – Captain Austin Hann met with the Commission to discuss personnel.

**Adjournment** - Burns made a motion to commission adjourn until 4/23/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 23, 2024**

32<sup>nd</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 23, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** - Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/18/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices from Coenen Enterprises, Inc., IHP Industrial, Inc., 3E Company and Cornerstone Roofing (which will be paid through ARPA.)

**Accounts Payable:** N/A

**Requisitions:** Road and Bridge to Gray Oil for diesel and gas.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- 911 Expense Reports (March 2024)
- Northwest Newsflash newsletter
- Opioid Allocation information

**MOPERM** – Discussed vehicle coverage with Tommy Parker and Brenda Gibson.

**Building Maintenance** – A call was put in to Geist Heating and A/C to discuss the status of the air conditioning units at the Courthouse. Work has been completed.

**BRO-R074(63) Bridge**– Reviewed documents sent by the Army Corps of Engineers for BRO(63) bridge.

**Inspections** – The Commissioners, along with Brian Engle, Road and Bridge Supervisor, inspected Bridge #657 and Roads #709 and #710 all in Jefferson Township; Road #744 in White Cloud Township and looked over a site for a bridge project also in White Cloud Township. Calls were put in to landowners on both sides of the project.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Building Maintenance** – Looked over the ramp (Transportation Alternatives Program (TAP) grant) project at the Courthouse.

**Adjournment** - Burns made a motion to commission adjourn until 4/25/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



# Nodaway County Commission

**April 25, 2024**

33<sup>rd</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 25, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/23/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Accounts Payable:** N/A

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Continental Fire Sprinkler Co. inspection report

**White Cloud Township** – Spoke with a resident regarding a bridge.

**Inspections** – The Commissioners, along with Brian Engle, Road and Bridge Supervisor, inspected completed Bridge #657 and a concrete culvert on Road #657 both in Jefferson Township; reconstruction Road #442, Bridge #441 and Road #437 all in Jackson Township. Also went by Norris Quarry to check rock supply.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Schraeder Law Firm** – Spoke with county attorney, Ivan Schraeder, regarding SB 190. Schraeder advised the Commission to hold steady until more details come through. Also discussed Sheriff's Department questions. Also present: Engle.

**Coroner** – Dr. Vincent Shelby, Coroner, stopped in to discuss statutes, vehicle requirements and insurance on vehicle. Also present: Engle and Major Scott Wedlock, Sheriff's Department.

**Sherrif's Department** – Spoke with Wedlock and Captain Austin Hann (via phone) regarding security detail. Also present: Engle and Rex Wallace, Assessor.

**Nodaway County Fair** – Rex Wallace discussed closing down streets during the Nodaway County Fair. Fair dates are July 11-13, 2024.

**Adjournment** - Burns made a motion to commission adjourn until 4/30/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 30, 2024**

34<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 30, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 4/25/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Service Lube for vehicle maintenance; to St. Joseph Detention Center for prisoner transport; Circuit Clerk to MTE for office furniture; Commissioners to Geist Heating and Air Conditioning for building maintenance.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Training Certificate from Missouri Collector's Association for Marilyn Jenkins, Collector/Treasurer
- Training Certificate from Missouri Association of Public Administrators for Dee O'Riley, Public Administrator
- Vehicle Sales Tax/Motor Fuel Tax reports
- Notification of Withdrawal request for Public Assistance DR-4490

**Road and Bridge** – Discussed bridge approaches on a bridge on 195<sup>th</sup> Street. Walker reported a landowner from White Cloud Township had returned the Commissioner's call regarding dirt.

**McBride, Lock & Associates** – The County Audit has been set for the weeks of June 17-28, 2024.

**Building Maintenance** – Wayne Schasteen and Mark Spears from MTS Contracting met with the Commission to do a Courthouse tour. They will be working up a scope of work for the Courthouse.

**American Rescue Plan Act (ARPA) Funds** – Marilyn Jenkins, Collector/Treasurer reviewed earmarked funds for the ARPA funds.

**Softmatch Credits** – Spoke with a representative from Smith and Company Engineers regarding selling county Softmatch credits to other counties.

**Inspections** – The Commissioners, along with Brian Engle, Road and Bridge Supervisor, inspected Bridge #261 and Road #259 in Union Township; Road #222 in Independence Township and Road #457 in Jackson Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commissioners, along with Engle, inspected Roads #716 and #718 in Grant Township.

**Adjournment** - Burns made a motion to commission adjourn until 5/2/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 2, 2024

35<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 2, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 4/30/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** ARPA payments; Clerk Fee Report (April 2024); Recorder Fee Report (April 2024)  
**Accounts Payable:** #084248-084269

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Thank you from Rotary
- Road and Bridge Fuel & Equipment Report (April 2024)
- Opioid Allocation email

**Veregy** – Christy Humerickhouse, Business Development, met with the Commission to discuss services they provide.

**Hughes Township** – Board members Alan Rowlette and Patrick Lewis stopped in to discuss CART Roads and tube issues within the township.

**Northwest Communities Care (NWCC)** – Bridget Kenny called in to follow up on previous request for Opioid Settlement Funds. The Commission referred her to the Mental Health Board. The request for \$13,400 by the NWCC was discussed. A motion by Burns was made to grant the NWCC \$10,000 to assist with the Vive18 Curriculum. Walk seconded the motion. All were in favor.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**American Recovery Plan Act (ARPA)** – Marilyn Jenkins, Collector/Treasurer reported to the Commission that the annual report was completed and submitted.

**Collector/Treasurer** – Jenkins, discussed planning for SB190 following the legislative session.

**Coroner** – Vince Shelby, Coroner, stopped in to bring information on insurance to share with the Commission.

**Adjournment** - Burns made a motion to commission adjourn until 5/7/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 7, 2024

36<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 7, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/2/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Snyder & Associates; Invoice to Continental Fire Sprinkler Company.  
**Accounts Payable:** #084270

**Requisitions:** Road and Bridge to Consumer Oil Company for tires; to M. Trimble for supply reimbursement; Sheriff to Beemer's Muffler for vehicle repair; to 911 Custom for vehicle parts/install; to Chicago Motors, Inc for used vehicle purchase.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff's Report (April 2024)
- Training Certificate for Lisa James, Recorder of Deeds
- Polk Township Financial Statement

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor discussed a bid request for H-Pile. An advertisement has been put together with all sealed bids to be turned in to the office of the County Clerk no later than May 28, 2024 at 11:00 a.m. All sealed bids will be opened in the office of the County Commission.

**Assessor** – Rex Wallace, Assessor, spoke with the Commission regarding a landowner's request for appraised value. Also present: Marilyn Jenkins, Collector/Treasurer and Engle.

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue reports that include January and February.

**Sheriff's Department** – Captain Austin Hann presented the Commission with a requisition for vehicle purchase. Hann discussed issues they have had with getting quotes for new or used vehicles. A requisition was approved for a used 2020 Chevy Tahoe for \$33,795 including shipping. Hann will also be pricing a new vehicle.

**Building Maintenance** – Andy Abbott from MTE, stopped in to give an update on the WiFi issue at the Courthouse.

**Inspections** – The Commission, along with Engle, inspected Road #316 for low water crossing, Road #90 and Rod #311 for a cement box culvert all in Nodaway Township. In Union Township, Road #251.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Collector/Treasurer** – Jenkins discussed the VOCA grant and gave an update on the discussion with Bridget Kenny regarding the Opioid Funds.

**Jail Maintenance Grant** – Walk reported updates on progress for the jail maintenance grant.

**Regional Northwest County Commissioner's Meeting** – The Commission confirmed attendance at the next regional Commissioner's meeting to be held June 20, 2024 in Linn County.

**Adjournment** - Burns made a motion to commission adjourn until 5/9/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 9, 2024

37<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 9, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/7/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Schraeder Law Firm.

**Accounts Payable:** #084271-084310

**Requisitions:** Road and Bridge to Null's Country Equipment for equipment.

**Building Maintenance** – Andy Abbott from MTE, stopped in to give an update on the WiFi at the Courthouse and the .gov application process.

**Jail Maintenance Grant** – Reviewed a report from Coenen Electric on the jail maintenance grant. Major Scott Wedlock met with the Commission to discuss coordinating the project with vendors. A call was put in to Holt County Commission. The Commission also called Cheyenne Murphy, NW Regional Council of Governments to discuss the project status. The Commission reviewed the original contract for services.

**Jackson Township** – Mark Rush, Jackson Township road operator, requested the proceed order be sent for CART rock.

**Hopkins Township** – Returned a call to John White, Hopkins Township Board member, regarding a culvert tube on Road #201.

**Transportation Alternatives Program (TAP) Grant** – The Commission inspected the progress of the ADA ramp project at the Courthouse.

**White Cloud Township** – A resident of the township with questions on Road #763.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – Commissioner Burns and Walk, along with Brian Engle, Road and Bridge Supervisor, inspected culverts on Road #201 and Road #202 in Independence township and a culvert on Road #167 in Hopkins Township.

**BRO-R074(64) Bridge** – Larry Jacobson, Snyder and Associates met with Presiding Commissioner Walk sign off on plans for Bridge #0295003 at Clear Creek.

**Adjournment** - Walk made a motion to commission adjourn until 5/14/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 14, 2024

38<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 14, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/9/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor license for Breaktime and a pro-rated license for Louie G's, LLC Rose Hill Event Center.  
**Accounts Payable:** N/A

**Requisitions:** Road and Bridge to Gray Oil for diesel; Sheriff to 911 Custom for vehicle equipment.

**Assessor** – Rex Wallace, Assessor, shared with the Commission a discussion and property visit he recently had with a landowner regarding a property value. An adjustment to the value was made and a letter was sent. Also present: Marilyn Jenkins, Collector/Treasurer and Brian Engle, Road and Bridge Supervisor.

**Road and Bridge** – Engle gave updates on current projects.

**Opioid Settlement Funds** – A presentation of Opioid Settlement Funds was set for June 6, 2024 at 11:30 in the office of the County Commission. Funds in the amount of \$10,000 will be presented to Northwest Communities Care (NWCC) to assist with the Vive18 Destructive Decisions Curriculum.

**Sheriff's Department** – Captain Austin Hann shared pricing on a new vehicle purchase. A requisition was presented for consideration, but tabled for discussion.

**911 Oversight Board** – The Commissioners attended the 911 Oversight Board meeting held at the NRCC conference room.

**Jail Maintenance Grant** –The Commission returned a call to Cheyenne Murphy, NW Regional Council of Governments to discuss the project status.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**County Attorney** – A call was placed to Ivan Schraeder to discuss prevailing wage on the Transportation Alternatives Program (TAP) project as well as discuss the newly passed sales tax to fund the county-wide 911 and the process for board set up.

**White Cloud Township** – A call was taken from a concerned citizen regarding a low-water crossing and road needing gravel.

**Polk Township** – Spoke with John Schenkel, Trustee, regarding street repair for south Mulberry street.

**Adjournment** - Walk made a motion to commission adjourn until 5/16/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 16, 2024

39<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 16, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/9/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor license for City of Maryville Mazingo Golf Course.

**Accounts Payable:** Check #084311-084313

**Requisitions:** N/A

**Transportation Alternatives Program (TAP) Grant** – Reviewed and signed the Pay Estimate #2, LPA Invoice #7 and Letter No. 8 for the TAP grant as presented by Larry Jacobson from Snyder and Associates.

**BRO-R074(64) Bridge** – Reviewed and signed the Local Public Agency (LPA) Certification of Plans, Specifications & Estimate (PS&E), the Utility Certification and Railroad Property Certification letters for BRO-R074(64) bridge #0295003 in Polk Township, as presented by Jacobson, Snyder and Associates.

**Union Township** – Left a message for Richard Stringer, Trustee regarding approaches for bridge #261.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected a tube on Road #607 and a culvert on Road #627 all in Polk Township, Road #442, a culvert on Road #403 and a bridge on Road #953 all in Grant Township, a bridge on Road #1013 in Washington Township, new bridge build on Road #764 in White Cloud Township and a missing Agri-Ready sign on South Highway 71 on the county line.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Sheriff's Department** – Sheriff Randy Strong and Major Scott Wedlock met with the Commission to discuss a request for equipment usage at an investigation site.

**White Cloud Township** – Returned a call to a concerned citizen regarding a new bridge on Road #764.

**Coroner** – Vince Shelby, Coroner, stopped in to discuss transport challenges. The Commission has been speaking with funeral homes regarding transport.

**Collector/Treasurer** – Marilyn Jenkins, Collector/Treasurer, brought the 2023 complete Treasurer's Summary of Settlement report. Jenkins discussed SB190 progress at the legislative level. She plans to attend a meeting on June 24<sup>th</sup> with other Collectors.

**Adjournment** - Walk made a motion to commission adjourn until 5/21/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 21, 2024

40<sup>th</sup> Day

APRIL TERM

**Convene** - Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 21, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/16/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor license for Conception Council 1931 Corp-Knights of Columbus; Hy-Vee, Inc.; Dollar General Corp; Walmart.

**Accounts Payable:** Check #084314-084363

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sales Tax / Use Tax / Road and Bridge Special Sales Tax Reports
- National Opioid Settlement payment information
- Nodaway County Extension expense report April 2024

**CART Rock** – Reviewed a request for county aid for Road #763 in White Cloud. Also discussed quarries gravel supply.

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor discussed the work at a Bridge on Road #764 in White Cloud. Concrete should be poured on Friday.

**Coroner** – The Commission spoke with Jeff Bram, Bram Funeral Home and Marshall Wyatt, Price Funeral Home regarding a possible contract for services with Nodaway County.

**Inspections** – The Commission, along with Engle inspected Roads #795, #796, and #890 in Hughes Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Sheriff's Department** – Captain Austin Hann and Major Scott Wedlock met with the Commission to discuss a request for equipment usage at an investigation site. Hann also discussed vehicle purchases and trade-ins.

**Northwest Missouri Cooperative Mental Health Board** – Reviewed the Northwest Missouri Cooperative Mental Health Board's 2023 Annual Report and the Pediatric Mental Health Resources Assessment Report from the HRSA Grant that is facilitated through Mosaic in Maryville from Judge Robert Rice.

**Adjournment** - Walk made a motion to commission adjourn until 5/21/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

May 28, 2024

42<sup>nd</sup> Day

APRIL TERM

**Convene** – North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 28, 2024 at the Commissioner’s Office. Attendance: Present: Burns and Scott Walk. Not present: Bill Walker. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 5/23/24. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Approved:** Liquor license for Planet Sub; El Maguey; Pizza Hut; Casey’s General Store #2469, #3786 and #3430.

**Accounts Payable:** N/A

**Requisitions:** Road and Bridge to Allen’s Ready Mix for Bridge #764 concrete; Sheriff to Landmark Dodge for vehicle purchase.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Consolidated 911 Board – April Expense Reports
- Grant Township Financial Statement

**Legislative Coffee** – The Commission, along with Patton, attended the Legislative Coffee hosted by Greater Maryville Chamber of Commerce.

**Sheriff’s Department** – Captain Austin Hann met with the Commission to discuss a new vehicle purchase along with the vehicle trade-ins. The Commission approved the purchase and the trade-in of a 2012 Dodge Charger and 2017 Ford Explorer Interceptor.

**H-Pile Bid Opening** – One sealed bid was received from Oden Enterprises, Inc. at \$27.58 linear foot with delivery. Walk made a motion to accept Oden Enterprises, Inc. as presented as low and only bid. Burns seconded. All were in favor. Also present: Russ Placzek, Oden Enterprises, Inc. and Brian Engle, Road and Bridge Supervisor.

**Jefferson Township** –Marty From, Board Member, filled out a Request for County Aid Program form for Road #687 south end. The Commission approved the request.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Engle, inspected and approved Road #763 and inspected Bridge #764 both in White Cloud Township and Bridge #0261006 and culverts on Road #259 in Union Township. A message was left with Richard Stringer, Trustee of Union Township, regarding roads.

**Adjournment** - Walk made a motion to commission adjourn until 5/30/2024. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Chris Burns, North District Commissioner

# Nodaway County Commission

**May 30, 2024**

43<sup>rd</sup> Day

APRIL TERM

**Convene** – North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 30, 2024 at the Commissioner’s Office. Attendance: Present: Burns and Scott Walk. Not present: Bill Walker. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 5/28/24. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Approved:** Liquor license for Highway 136 Road House; R & M Shooters; and The Palms.

**Accounts Payable:** N/A

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Opioid Settlement Fund notice
- Higginbotham Insurance email check-in and training invite
- Press release from MoDOT regarding temporary Road Work at the intersections of Hwy 71, 136 and 46

**Fall into Fun Event** – Reviewed a request for street closure from DeAnn Davison, Tourism Director/Executive Director-Downtown Maryville for the Fall into Fun event to be held on Sunday, September 29, 2024 on the Courthouse square.

**Independence Township** – A call was put in to Lynette Auffert, Clerk of Independence Township, regarding an application for a reconstruction road, the Trustee position and a 2023 Financial Statement.

**Inspections** – The Commission, along with Engle, inspected Road #763 and measured for Cart rock credit. Road #764 final inspection of new bridge both in White Cloud Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**TAP Grant** – Burns and Walk inspected the progress of the Courthouse ramp.

**JD Bishop** – Commission called Lonnie Wales, JD Bishop for a progress update on the Courthouse ramp project.

**MTS Contracting** - A message was left for MTS Contracting to get an update and timeline on repairs of the exterior of the Courthouse.

**Adjournment** - Walk made a motion to commission adjourn until 6/4/2024. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Chris Burns, North District Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 4, 2024 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 5/30/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor license for Trexcon, Inc.; Recorder Fee report (May)

**Accounts Payable:** Checks #084376-084411

**Requisitions:** Road and Bridge to Metal Culvert for pipe; to Linde Gass for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Opioid Settlement email
- Thank you letter from Second Harvest Community Food Bank

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue reports for May.

**Missouri Department of Transportation (MoDOT)** – Jose Rodriguez, Area Engineer for MoDOT, gave an overview of upcoming projects and had the Commission sign an Acceptance of Conveyance for Quitclaim Deed for Excess Parcel NW-0593, which will be filed by MoDOT with the Recorder of Deeds.

**Opioid Settlement Funds** – Reviewed a notice of new National Opioid Settlement and upcoming action to participate for an opioid settlement with Kroger Co. The deadline to return the required documentation is August 12, 2024.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Road #763 and Bridge on Road #764 and Road #954 in White Cloud Township; Road #954 in Grant Township and Bridge #657 in Jefferson Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Polk Township** – Mark Wilson, Polk Township maintenance operator, called in to discuss CART Rock roads for reconstruction. The Commission approved Road #614 and #382 each for one mile of reconstruction work. Also present for the afternoon, Jason Weir.

**County Attorney** - The Commission placed a call to Ivan Schraeder, County Attorney, regarding diverting water from private property to public road (county road) right of ways. Schraeder will send the statute via email.

**Agri-Ready** - A message was left for Ashley McCarty, Missouri Farmer’s Care regarding obtaining a replacement Agri-Ready sign.

**Transportation Alternatives Program (TAP) Grant** – The Commission inspected the Courthouse ramp.

**Andrew County** - A call was put in Fritz Hageman, Andrew County Commissioner, regarding whether Andrew County has an ordinance in place allowing ATVs on county roads. Hageman confirmed that Andrew County does not have an ordinance and follows state regulations. Nodaway County also follows state regulations.

**Adjournment** - Walk made a motion to commission adjourn until 6/6/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 6, 2024 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 5/30/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor license for Emery Convenience Store; April and May payments for 911 Consolidation

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Fastcase, Inc. for software; to 911 Customs for vehicle equipment; Road and Bridge to Strueby Diesel for vehicle repairs.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sunshine Request from FOIAA Buddy
- Request for Information from Fullerton Engineering (authorized agent for AT&T)

**Grant Township** – Sent an email to David Earls, Missouri Department of Transportation (MoDOT) requesting verification on CART Road #716.

**Hopkins Township** – Took a call from Terry Davison, Hopkins Township Board Member, regarding a culvert on Road #127 that needs attention. The information was passed on to Brian Engle, Road and Bridge Supervisor.

**Jefferson Township** – Spoke with Marty From, Jefferson Township Board Member, regarding Road #695. The Commission will look at the road and follow up with From.

**Inspections** – The Commission, along with Engle inspected Bridge #0261006 and Bridge #0276004 and a tube on Road #289 all in Union Township; a tube on Road #127 and a tube on Road #125 in Hopkins Township and a tube on Road #63 and inspected an intersection on Road #95 in Atchison Township.

**Northwest Communities Care** – A presentation of a check (\$10,000) was made to the Northwest Communities Care organization from the Opioid Settlement Funds. Those present: Teri Harr, Jamie Baker, Suzanne VonBehren, Bridget Kenny all with Northwest Communities Care, Captain Austin Hann, Nodaway County Sheriff’s Department, Marilyn Jenkins, Collector/Treasurer, Ryan Milke, Mosaic Life Care and Kay Wilson, Nodaway News Leader.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – Commissioners Walker and Walk Road #696, #695 and #694 all in Jefferson Township. A call was put in to From to let him know an amended proceed order will be sent to the quarry. Road #730 in Grant Township was also inspected.

**Grant Township** – A call was put in to Jim Farnan, Trustee of Grant Township, to confirm Road #716 is on MoDOT’s CART Road list.

**Adjournment** - Burns made a motion to commission adjourn until 6/11/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 11, 2024 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Lorraine O’Donnell, Part-Time Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 6/6/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices to Snyder & Associates; Gray Oil, Con Agg, Jack Horner, 911 Custom, Linde Gas Equipment, .Liquor Licenses : M&M Pub & Grub, Black Pony Brewing Company and C Burns Enterprises, Nopal Mexican Restaurant, Bearcat Lanes; County Clerk fee report (May 2024.)

**Accounts Payable:** N/A

**Requisitions:** Road and Bridge to Gray Oil for diesel; Commission to Alert 1 Termite and Pest Control for building maintenance; to Community Safety Net for Extension Council books.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ARPA Grant Subrecipient Project Agreement ( Signed and Returned)
- Certificate of Liability Insurance – Loch Sand and Construction, Co.
- Financial Statement from Jackson Township

**Softmatch Trade** – Reviewed an email from Lindsey Chaffin, Great River Engineering, regarding a proposed softmatch trade with Holt County. The proposed trade would pay the county \$.60 cash for \$1.00 softmatch. This trade was denied. A message was left with Chaffin and David Carroll, Associate Commissioner with Holt County was also notified. A previous request from Atchison County for \$85,000 cash for \$130,000 softmatch trade was approved. Paperwork is pending for Atchison County.

The Commission set future County Softmatch credit transfers at \$.65 cash per \$1.00 softmatch trade.

**Building Maintenance** – Reviewed a proposal sent by MTS Contracting, Inc. for exterior masonry repairs to the Courthouse. Continental Sprinkler will do an inspection of the jail on June 12, 2024 to design a plan for installation of the sprinkler system as a part of the Jail Maintenance and Improvement Grant. An inspection was made of the handicap renovation to the Courthouse. Thomas Shifflett was contacted to discuss the Courthouse lawn.

**Sheriff’s Department** – Captain Austin Hann discussed invoicing for vehicle maintenance and repairs.

**911 Address Signs** - Rex Wallace stated he had received a request for the County to pay 911 house signs that are erroneous in the city limits of Burlington Jct. The Commission feels it is the responsibility of Consolidated 911.

**Zoning Laws** – Fullerton Engineering request planning and zoning laws for Nodaway County for a project of AT&T. The project is in the city limits of Maryville and contact information was given.

**University of Missouri Extension Council** – Rod Barr discussed the future direction of the Extension Council and would like to offer collaboration with the Council to ensure the best possible services to the County.

**Inspections** – Jackson Township Road # 442 was inspected and approved. Also inspected a culvert on Road #161 in Hopkins Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Norris Quarry** - Jim Knox left word that the price of road rock at the Ravenwood Quarry will be honored by the Barnard Quarry until Ravenwood can replenish its supply.

**Hopkins Township** – John White discussed a culvert on Road #161.

**911 Road Sign** – A resident reported that the Icon and Fox road sign was missing. Brian Engle, Road and Bridge Supervisor, was and contacted and he placed the order for a new sign.

**Adjournment** - Burns made a motion to commission adjourn until 6/13/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 13, 2024**

47<sup>th</sup> Day

APRIL TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 13, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 6/11/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor Licenses : The Pub; AI&A Petroleum, LLC.

**Accounts Payable:** Check #84415-84440

**Requisitions:** Sheriff to RCI Electric for jail maintenance;

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Road and Bridge Fuel & Equipment report (May 2024)
- Sales Tax / Use Tax / Road and Bridge Special Sales Tax reports

**Softmatch Trade** – A contract with Atchison Township softmatch trade was drafted and signed by the Commission and sent on to Atchison County.

**Building Maintenance** – Walker reported an issue with the lower-level east door on the Administration Building. A call has been put in to Maryville Glass and Lock.

**Sheriff Department** – Captain Austin Hann reviewed quotes on repairs for a 2021 Dodge Durango.

**Road and Bridge** - Brian Engle, Road and Bridge Supervisor, gave updates on crew activity and projects.

**Inspections** – The Commission, along with Engle, inspected Roads #41 and Road #43 in Lincoln Township; Road #276 where Bridge #276 is being replaced with a double run of tubes and a tube on Road #289 both in Union Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**University of Missouri Extension** – Randa Doty met with the Commission to request use of open area on the third floor of the Administration Building for a regional meeting. Commission granted use of space.

**Courthouse Bid** – An advertisement for sealed bids for exterior repair work on the Courthouse was approved. A pre-bid meeting will be held on the east exterior side of the Courthouse will be held at 10:00 a.m. on June 25<sup>th</sup> for interested parties. Sealed bids are due in to the County Clerk by 2:00 p.m. on July 16<sup>th</sup> at which time they will be opened in the office of the County Commission.

**Adjournment** - Burns made a motion to commission adjourn until 6/18/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 18, 2024 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 6/13/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor Licenses : Elks Lodge #760; The Stable Pub & Grub.

**Accounts Payable:** Check #84441-84480

**Requisitions:** Sheriff to Kelly Tire & Exhaust for tires.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Email from Murphy Oil USA Inc.
- Certificate of Liability Insurance, Coenen Electric
- MU Extension Expense report (May 2024)
- Sheriff Vehicle report
- Certificate of Training – Melinda Patton and Angie Cordell

**Snyder & Associates** – Larry Jacobson, Snyder & Associates had the Commission sign Core permits.

**Polk Township** – Mark Wilson was called regarding a resident with a question regarding a tree on their property. Wilson will contact the resident to respond.

**Lincoln Township** – Nathan Honan, board member requested information on tree removal ordinance for roadways.

**Murphy Oil USA Inc.** – Kelly Robinson, Murphy Oil spoke with Commission inquired about the email received on Certificate of Liability requirement.

**McClure Engineering** - Aaron McVicker with McClure Engineering discussed bridge.

**McBride, Lock & Associates** - Commission spoke with Dalinuel Howard, Staff Auditor reviewing FY 2023 and questionnaires sent.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected culverts on Roads #259, #261, #263 and #276 in Union Township and Road #470 and a culvert on Road #499 both in Polk Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Hughes Township** – Spoke with Patrick Lewis, Trustee, regarding inspecting Road #891 for completion. Commissioner Burns and Walk, along with Engle, inspected and approved the road for the proceed order to be sent.

**City of Burlington Junction** – Martha Greeley, City Councilwoman for the City of Burlington Junction, met with the Commission to discuss available funding to assist with a water project at the school. The county does not have any funds at this time and encouraged the city council to look into grants.

**Softmatch Trade** – Reviewed an email from Lindsey Chaffin, Great River Engineering, regarding a proposed softmatch trade with Holt County. The proposed trade would pay the county \$.65 cash for \$1.00 softmatch. Holt County has offered \$227,500 for \$350,000 in soft match trade. This trade was accepted and signed off on.

**Sheriff’s Department** – Captain Austin Hann stopped in to discuss the use of a county vehicle to transport bales of hay and grass seed to repair the excavation site in Quitman.

**Polk Township** – Spoke with a resident regarding a hole on the side of the road on Hawk Road. Engle was contacted to go look at the site.

**Adjournment** - Burns made a motion to commission adjourn until 6/20/2024 when they will travel to Linn County for their quarterly regional meeting. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) The Commission will be back in office in session on June 25, 2024.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 20, 2024**

49<sup>th</sup> Day

APRIL TERM

Presiding Commissioner Bill Walker, North District Commissioner, Chris Burns and South District Commissioner, Scott Walk traveled to Linn County, Missouri to attend the regional Northwest County Commissioners Meeting.

**Reconvene**

The Commission will be back in session on 6/25/2024.

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

June 25, 2024

50<sup>th</sup> Day

APRIL TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 25, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 6/18/24 and 6/20/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor Licenses : Clear Creek Catering Company, LLC; Hy-Vee Food Store; Maryville Country Club; Tuck Point; Black Pony; Canteen of Maryville; A & G Restaurant.

**Accounts Payable:** Check #84481

**Requisitions:** Road and Bridge to Murphy Tractor & Equipment Company, Inc. for equipment repairs; Commission to NW Football for labor.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff report (May 2024)
- MEI Elevator Maintenance Receipts
- Joint 911 Expense Reports (May 2024)

**Transportation Alternatives Program (TAP) Grant** – Larry Jacobson, Snyder & Associates met with the Commission to look over the Transportation Alternatives Program (TAP) grant project at the Courthouse. LPA Services Invoice No. 9 /Snyder & Associates Invoice No. 8 and JD Bishop Construction, LLC Pay Estimate No. 3 and LPA Request Letter No. 10 all for the TAP grant (9900-144) were all signed.

**Hopkins Township** – A call was put in to John White, Board Member, regarding the CART rock numbers.

**MOPERM** – A call was put in to Mike McCray, MOPERM Claims department regarding documents the county has received. All documents will be sent on to the claims department.

**Building Maintenance** – A call was returned to Thomas Shiflett, Thomas Lawn Care, regarding trees on the Courthouse square that are dying. The Commission gave permission to cut the trees and to spray for insects.

**Softmatch Trade** – The signed agreement for Softmatch trade was sent on to David Earls at the Missouri Department of Transportation (MoDOT) to process.

**Courthouse Exterior** - The Commission held a pre-bid meeting for interested parties to answer questions regarding the Courthouse Exterior repairs. Those present: Ben South, Andrew Tuck Pointing and Wayne Shasteen, MTS Contracting, Inc.

**McBride, Lock & Associates** - Commission spoke with Larry Temple, Staff Auditor regarding a letter needed for document requesting. Letter was signed and returned to the auditor.

**Treasurer's Report** – Marilyn Jenkins, Collector/Treasurer, met with the Commission to update on information from a Collector's Association meeting held on June 24, 2024.

**BRO-R074(63) Bridge** – Signed a letter to David Earls, MoDOT Senior Transportation Planner for Invoice No. 8.

**Constellation Wind Power** – Walker reported he had spoken with Jeremy Wagner regarding road improvements. Wagner is checking with legal and will report back.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**National Opioid Settlement** – An updated Settlement Allocation Notice spreadsheet was reviewed. These numbers supersede the numbers previously issued on April 19, 2024.

**Adjournment** - Walk made a motion to commission adjourn until 6/27/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 27, 2024

51<sup>st</sup> Day

APRIL TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 27, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 6/25/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor Licenses : The Powerhouse.

**Accounts Payable:** N/A

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Softmatch transfer notice (Atchison County)
- Constellation Wind Power (civil improvements email)

**Transportation Alternatives Program (TAP) Grant** – Larry Jacobson, Snyder & Associates sent a Semi-final Inspection document for review.

**Hopkins Township** – Returned a call to a resident of Hopkins Township regarding a tube issue.

**BRO-R074(63) Bridge** – Sealed bids were opened and reviewed by Lindsey Chaffin and Zach Olivas from Great River Engineering. Bids were submitted by Emery Sapp and Sons, Justin Murphy (\$773,700.70,) North Central Bridge, LLC, Vance Purdun (\$700,908.75,) and Brookfield Box and Bridge, LLC (\$967,105.00.) North Central Bridge, LLC had the low bid. Chaffin requested sub-contractor information and stated the bids will be put into bid tabs, reviewed by Great River Engineering and returned to the Commission by next week. Also present: Brian Engle, Road and Bridge Supervisor.

**MOPERM** – Spoke with an attorney assigned by MOPERM regarding potential litigation.

**Inspections** – The Commission, along with Engle, inspected a tube on Road #973 and a potential wash out issue on Road #972 both in Grant Township.

**McBride, Lock & Associates** – An exit-interview was held with Larry Tempel, Supervisory Senior Auditor and Dalinuel Howard, Staff Auditor both of McBride, Lock & Associates, with the Commission, Jenkins and Patton present. Tempel noted no report findings from this audit and the draft report should arrive in a few weeks.

**Senior Tax Relief Program** – Marilyn Jenkins, Collector/Treasurer, met with the Commission to discuss implementing the Senior Tax Relief Program in Nodaway County. A draft ordinance and application were presented for consideration. The Commission tabled these for July 9<sup>th</sup> for further discussion.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Building Maintenance** –The Commission reset the elevator at the Courthouse.

**Assessor** – Rex Wallace, Assessor, met with the Commission to discuss the Board of Equalization process for July.

**Adjournment** - Burns made a motion to commission adjourn until 7/9/2024 as a quorum will not be met on July 2. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**July 2, 2024**

52<sup>nd</sup> Day

JULY TERM

Presiding Commissioner Bill Walker was in the building to field calls and answer questions. No quorum was met, so not business was conducted.

**Reconvene**

The Commission will be back in session on 7/9/2024.

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**July 9, 2024**

53<sup>rd</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 9, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 6/27/24. No quorum was met for July 2, 2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Clerk Fee Report (June 2024,) Recorder Fee Report (June 2024)

**Accounts Payable:** Check #84494-84564

**Requisitions:** Sheriff to Service Lube for vehicle maintenance and repair; to Kelly Tire & Exhaust for vehicle maintenance and repair; to TopCones.com for equipment; to 911 Custom for vehicle equipment; Road and Bridge to Gray Oil for diesel; to Maryville Chamber for safety incentive.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Road and Bridge Fuel and Equipment report (June 2024)
- Transportation Advisory Program (TAP) grant updates
- MODOT Bridge Inventory analysis on Bridge #0764004
- Missouri Highways and Transportation Commission- Road Relinquishment Agreement

**Transportation Alternatives Program (TAP) Grant** – Larry Jacobson, Snyder & Associates stopped in to give an update on the Courthouse ramp project.

**Quarterly Office Holders** - The Commission hosted the quarterly meeting for office holders with the following in attendance: Burns, Walker, Walk, Elaine Wilson, Marilyn Jenkins, Rex Wallace, Lisa James, and Patton. The next quarterly meeting will be September 5, 2024 at 8:00 a.m. Also in attendance: Geoffrey Woehlk, Maryville Forum, Kay Wilson, Nodaway News Leader, and Nodaway County Superintendents Logan Lightfoot, Maryville R-II, Chris Turpin, North Nodaway R-VI, Dallas Giedd, Jefferson C-123 and Dustin Skoglund, South Nodaway R-IV .

--Jenkins stated her office has been working on the tax sale set for August 26, 2024 and has still been collecting delinquent taxes. On the treasurer's side, they are working on drafting an application for the Senior Real Estate Tax Relief program.

--The recorder's office continues to work on back filing. According to James they are in the early 1920s.

--Wilson – Gave updates on her office.

--Wallace gave updates on the Nodaway County Fair and stated his office currently has one Board of Equalization (BOE) pending. Wallace stated they have been working on the delinquent personal property tax payments and have sent three off to the state to start the process for revoking licenses.

--Patton discussed the August Primary Election and the status of the Railroad and Utility process with state and local assessments with the State Tax Commission.

--Commission shared that Nodaway County has sold Softmatch credits with neighboring counties for cash. Bid openings were held for building a BRO Bridge. The Road and Bridge crew have completed two softmatch bridges in 2024 and are currently working on culverts. Updates were given on the Jail Maintenance and Improvement Grant and the Transportation Advisory Planning (TAP) Grant and the Courthouse Exterior bids will be opened next week.

**Building Maintenance** –The Commission made a call to Geist Heating and Air Conditioning for an air conditioning unit at the Courthouse. Called Kim Mildward, Nodaway County Economic Development, regarding Christmas lighting options for the Courthouse.

**Senior Tax Relief Program** – Discussed a county Senior Real Estate Property Tax Relief Program in Nodaway County. Also in attendance: Wallace, Jenkins, James, Woehlk, Wilson, Nodaway County Superintendents Lightfoot, Turpin, Giedd, Skoglund and Michael Hollingsworth, Nodaway Holt R-VIII and Greg McDanel, City Manager, City of Maryville.

**BRO-R074(63) Bridge** – Reviewed and signed a Request for Concurrence in Award sent by Lindsey Chaffin, Great River Engineering.

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue reports for June.

**Hopkins Township** – Took a call from a resident of Hopkins Township regarding a tube issue on Road #161. The Commission set a time with the resident to look at the issue.

**Gallagher Insurance** – Brian Rose, Kristy Arciszewski and Quinn Gallagher, representatives from Gallagher Insurance, met with the Commission to discuss the pre-renewal stage for county health insurance for 2025 and to review the MAGIC Consortium.

**Opioid Settlement** – Reviewed and discussed an email from Brain Madden, Wagstaff & Cartmell regarding ongoing Opioid litigation. The Commission agreed to participate in litigation with potential joinder of additional defendants in the Opioid MDL 2804 (national litigation.)

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected a tube on Road #167.

**Senior Tax Relief Program** – Reviewed ordinances and applications from other counties to draft an ordinance and an application form to be used in Nodaway County. These will be sent to Ivan Schraeder, County Attorney for guidance.

**Sheriff** – Reviewed and discussed a letter presented by Sheriff Randy Strong regarding RSMo 57.317. An email will be sent to Schraeder for clarification on the statute.

**Missouri Highways and Transportation Commission** – Completed via docuSign process for Missouri Highways and Transportation Commission on a Road Relinquishment Agreement

**Adjournment** - Burns made a motion to commission adjourn until 7/11/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 11, 2024

54<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 11, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 7/9/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor Licenses: J&J Mart, LLC; Louie G's, LLC Rose Hill Acres Event Center; Applebees. Invoice to Snyder and Associates

**Accounts Payable:** N/A

**Requisitions:** Public Administrator to D. O'Riley for mileage reimbursement.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Thank you notes from Girls State
- Email notice from MODOT on closed bridge on Route NN
- Litigation update

**Senior Tax Relief Program** –Ivan Schraeder, County Attorney called in to discuss the ordinance emailed to him for review. Schraeder discussed areas of concern with passing the ordinance before the law goes into effect on August 28, 2024. The Commission agreed that they could potentially need to amend the ordinance in the future if changes are made at the state level. Following the call and more discussion, Burns made a motion to accept the ordinance as presented. Walk seconded the motion. All were in favor. Ordinance #07112024 has been adopted and the application presented was approved. Marilyn Jenkins, Collector/Treasurer will begin working on the press release and the application process will begin next week. Also present: Rex Wallace, Assessor and Geoffrey Woehlk, Maryville Forum.

**Closed Session** – At 9:37 a.m., Burns made a motion to go into closed session per RSMo 610.021 (3.) Walk seconded the motion. All were in favor. A motion was made by Walk at 10:07 a.m. to move out of closed session. Burns seconded. All were in favor.

**Building Maintenance** – The Commission walked the grounds of the Courthouse Square, Jail and Administration Building to look over projects and fair preparation.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected a culvert on Road #994 and Road #995 both in Washington Township.

**Adjournment** - Burns made a motion to commission adjourn until 7/16/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 16, 2024

55<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 16, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 7/11/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve closed session minutes dated 7/11/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Thomas' Lawn Care.

**Accounts Payable:** Checks #84565-84590

**Requisitions:** Sheriff to Messner Collision Repair for vehicle repair.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Thank you notes from Missouri Boys State
- Financial Statement from Hughes Township and financial docs from Atchison Township
- Litigation update
- Sheriff's Report (June 2024)
- Follow-up email from Kristy Arciszewski from Gallagher Insurance

**Senior Tax Relief Program** –Reviewed and approved a flyer and public information documents for the program.

**Townships** – The Commission discussed various calls received over the weekend regarding road issues and CART rock process. Also talked about the status of several township's financial statements. An email was sent out to township officials who may not have complied with RSMo 105.145 and 231.280.

**Personnel** – A call was made to the Missouri Attorney General's office with a question on RSMo 57.317. An email was also sent to county attorney, Ivan Schraeder.

**Jail Maintenance and Improvement Grant** – Major Scott Wedlock discussed the water line issues with the jail building. A call was put in to Jim Propukec, Continental Fire Sprinkler Company to discuss progress. Wedlock also updated the Commission on the status of the control system and new doors. A message was left for Jerri Dearmont at NWMO Regional Council of Governments to set up a meeting time.

**Building Maintenance** – Discussed a door at the Courthouse that will need to be replaced and the masonry work that will likely need to be done. A call was put in to Maryville Glass and Lock for a quote.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected a culvert on Road #161 and Road #149 and inspected Road #156 and #157 all in Hopkins Township. Inspected a tube on Road #824 in Monroe Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**CART Rock** – A discussion was held on changing the procedure for issuing proceed orders for CART Rock due to roads not being properly prepared for the rock.

**Hopkins Township** – A call was put in to Roger Florea, Trustee, to discuss roads within the township.

**Monroe Township** – A message was left with Wallace McGinnis, Trustee, regarding roads within the township.

**Courthouse Exterior bid opening** – Two sealed bids were opened and reviewed. MTS - \$790,000 and Andrew Tuck Pointing - \$174,942. A call was put in to Ben South, Andrew Tuck Pointing to discuss his bid as it was low bid. A time was set for South to meet with the Commission to walk through the project. The Commission tabled a decision until further review of proposals and the meeting with Andrew Tuck Pointing.

**Adjournment** - Burns made a motion to commission adjourn until 7/18/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 18, 2024

56<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 18, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 7/11/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Accounts Payable:** N/A

**Requisitions:** Road and Bridge to Gray Oil for diesel fuel; to J. McCrary for uniform reimbursement.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Softmatch payment with Atchison County

**Building Maintenance** – Spoke with Lindsey Brand with Alert 1 regarding treatment services at the Courthouse. A contract will be drafted and delivered for review. A call was put in to Mitch Nelson, Precision Lock and Key, regarding adding a keypad lock to a door at the Administration Building. Nelson will send a quote over, but has added it to his schedule for Thursday, July 25<sup>th</sup>.

**Sheriff** – A meeting was held with Sheriff Randy Strong regarding RSMo 57.317. Also present: Marilyn Jenkins, Collector/Treasurer and Geoffrey Woehlk, Maryville Forum.

**CART Rock** – Commission discussed calls received regarding CART Rock Roads.

**Polk Township** – A resident of Polk Township called in to discuss signage on Ideal Road. The Commission will look at the location next week.

**911 Oversight Board** – The Commissioners attended the 911 Oversight Board meeting held at the NRCC conference room.

**American Rescue Plan Act (ARPA)** – Jenkins discussed a call regarding request for funds from Skidmore Fire Protection District. The Commission requested a formal request be presented, although at this time all funds have been allocated.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Constellation Wind Power** – Eric Troutner met with the Commission to review roads within the wind farm footprint that landowners have requested civil improvements to the road be left. Troutner will send the tower locations via email for the Commission to review and approve.

**Green Township** – A resident of Green Township discussed Road #565 for New Construction. Also present: Larry Dougan.

**NW Audio Visual** – Brett McClain, NW Audio Visual explained services offered for Emergency vehicles.

**Polk Township** – Resident spoke with Commission on tree removal.

**Northwest Missouri Regional Council of Government** – Amy Dowis updated Commission on future Community Development Block Grant (CDBG) grant project funding.

**Coroner** – Vince Shelby, Coroner discussed contracting with local Funeral Homes. Also present Kay Wilson, Nodaway News Leader.

**Building Maintenance** – Service contract with Alert #1 signed for Courthouse.

**Adjournment** – Walk made a motion to commission adjourn until 7/23/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

July 23, 2024

57<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 23, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 7/18/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor License: Goff Grocery

**Accounts Payable:** Check #84591-84616

**Requisitions:** Sheriff to Geist Heating and Air Conditioning, Inc. for jail maintenance.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Email regarding signage requests on Ideal Road
- Sunshine Request from Sheriff Randy Strong regarding emails.
- Literature from Higginbotham Insurance
- Legal updates
- Vehicle Sales Tax and Motor Fuel Tax report

**Transportation Alternatives Program (TAP) Grant** – Larry Jacobson, Snyder and Associates, Lonnie Wales and Zach Ford, JD Bishop Construction, all met with the Commission to do a final walk-through at the Courthouse ramp. Reviewed and signed LPA Services Invoice No. 11, Snyder and Associates Invoice No. 9 and LPA checklist. Also reviewed and signed JD Bishop Construction, LLC Pay Estimate No. 4 and LPA Request Letter No. 12.

**Snyder & Associates** – Jacobson presented a letter for signature from the Department Corps of Engineers for Bridge No. 0657008.

**BRO-R074(63) Bridge** –Reviewed and signed the Notice of Award to North Central Bridge, LLC for a contract price of \$700,909.29. Signed document was returned to Lindsey Chaffin, Great River Engineering.

**RSMo 57.317** – Discussed the Missouri statute 57.317 with Travis Elliott, attorney with Ellis, Ellis, Hammons, and Johnson, P.C. A Sunshine request from Sheriff Randy Strong was reviewed, discussed and responded to. Also present Marilyn Jenkins, Collector/Treasurer.

**Coroner** – Discussed the contract presented on July 18, 2024 by Coroner Vince Shelby. A call was put in to Mashall Wyatt, Price Funeral Home to review. Discussed outfitting a Road and Bridge truck as the Coroner's transport vehicle.

**CART Rock** – The Commission spoke with Bill Emery, Emery Hauling, regarding CART Rock roads in Independence Township. A call was put in to Jarold Burns, Township Board Member, to discuss the proceed order process.

**Building Maintenance** – Reviewed and approved a quote from Mitch Nelson, Precision Lock and Key, regarding adding a keypad lock to a door at the Administration Building.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Village of Arkoe** – Darrell Cronk, Mayor, Joyce Cronk and Mike Wallace, Council Members met with the Commission to discuss speeding through city limits. The Commission agreed to contact Missouri Department of Transportation (MODOT) to discuss options.

**Jail Maintenance and Improvement Grant** –The Commission met with Jerri Dearmont and Cheyenne Murphy, NWMO Regional Council of Governments for updates on the jail progress. A change order will be needed for the lighting system, a plumber will need to be hired to get a tap installed and will need to work with the city to get water into the building for the sprinkler system. Sprinklers are set for an August 18 install. The fire alarm system has been installed. Murphy stated she had pushed the end date out another six (6) months on the Department of Public Safety's portal. Addendums were signed. Also present: Major Scott Wedlock and Jenkins.

**Adjournment** - Burns made a motion to commission adjourn until 7/25/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 25, 2024

58<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 25, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 7/23/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Haug Communications, Inc. for equipment & vehicle repair; to Custom Cage for vehicle purchase/equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MODOT email regarding discussion on unfunded transportation needs

**General Obligation Bonds** - The Resolution for the General Obligation Road Bonds were signed by the Commission, Treasurer and the Clerk for Grant, Green, Hughes, Nodaway and Union Townships and returned to Gilmore and Bell.

**Constellation Wind Power** – A call was put in to Eric Troutner to discuss vehicle traffic.

**Rural Northwest Missouri Behavioral Health Network** –Jackie Cochenour, Project Director, presented information regarding the program, the Health Resources and Services Administration (HRSA) grant funds and future funds. Cochenour presented a request\$10,000 for “gap” funds through the Opioid Settlement funds to continue progress until the next grant cycle. Also present: Judge Robert Rice and Marilyn Jenkins, Collector/Treasurer.

**RSMo 57.317** – Continued discussion on the Missouri statute 57.317.

**Opioid Settlement Funds** –Reviewed and signed the participation form for Koger under the National Opioids Settlement.

**Jail Maintenance and Improvement Grant** –Calls were put in to Garnet Plumbing, Ryan Hackett Plumbing, Auffert Plumbing and Waldinger Corporation to discuss bidding on the plumbing portion of project. A call was put in to Matt Smith, City of Maryville Public Works Department.

**Ollis/Akers/Arney Insurance & Business Advisors** – Bill Budnick, Jeff Chronister and Cameron Black met with the Commission to review services they provide.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Courthouse Exterior** – The Commission met with Ben South, Andrew Tuckpointing, LLC, to review the Courthouse exterior project and the bid submitted. Following the project walk through, Walk made a motion to accept the (low) bid as presented. Burns seconded. All were in favor. South will begin work later this summer or early fall.

**CART Rock** – Reviewed a request for new construction in Jackson Township. A call was put in to Jeff Meyer, Trustee of Jackson Township to discuss the application.

**Adjournment** - Burns made a motion to commission adjourn until 7/30/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 30, 2024

59<sup>th</sup> Day

JULY TERM

North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 30, 2024 at the Commissioner's Office. Attendance: Present: Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 7/25/24. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Accounts Payable:** N/A

**Requisitions:** Road and Bridge to Murphy Tractor for equipment repair.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- White Cloud Township Financial Statement

**Legal** – Took a call from Kenneth Barra, attorney with Fisher, Patterson, Sayler and Smith, LLP with questions on road signs, easements and maintenance.

**Building Maintenance** – Looked over graffiti on a pillar at the Courthouse. A call was put in Ben South, Andrew Tuckpointing for guidance on removal. Reviewed a quote from Maryville Glass and Lock on a replacement door at the Courthouse. No decision made.

**Polk Township** – Responded to an email from a resident regarding a mailbox replacement. Resident was referred to Mark Wilson, Polk Township Road Supervisor. The Commission also put a call in to Wilson to discuss the email and a culvert issue.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Road #616 a culvert on Road #630 both in Polk Township, on 375<sup>th</sup> Street in Grant Township.

**Jackson Township** – Spoke with a resident of Jackson Township regarding Road #656.

**Atchison Township** – Spoke to Eric Jones, Atchison Township road operator, regarding a concrete culvert on Road #81.

**Softmatch Trade** – Spoke with Everett Shields, Carrol County Commissioner, regarding a possible trade for softmatch dollars.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Ambulance District** – Spoke with Jared McQueen regarding gurney measurements.

**BRO-B074(64) Bridge** – Reviewed and signed Request for Right of Way Acquisition Authority on BRO-B074(64) Bridge and returned to Larry Jacobson, Snyder and Associates.

**Tenaska Wind Project** – Spoke with residents of Atchison Township regarding their assessment and wind farm towers. Also present: Rex Wallace, Assessor, Engle, Marilyn Jenkins, Collector/Treasurer.

**Eagle Radio** – Participated in a phone interview with Ryan Skaith, Eagle Radio, St. Joseph, regarding the Senior Citizen Real Estate Tax Credit program. Also present: Jenkins.

**Adjournment** - Burns made a motion to commission adjourn until 8/1/2024. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Chris Burns, North District Commissioner

# Nodaway County Commission

August 1, 2024

60<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 1, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes dated 7/30/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** MEI Total Elevator Solutions invoice  
**Accounts Payable:** #84630-84654

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MOPERM Newsletter
- Opioid information on payments

**Building Maintenance** – Received a message from the Juvenile's office regarding a window sill issue. A message was left for Greg Fisher, Maryville Glass and Lock to set up a time to discuss window options.

**MODOT** – Josh McKim, Economic Development Director, discussed road issues to share at the upcoming NWMO High Priority Unfunded Needs listening session sponsored by Missouri Department of Transportation (MODOT) on August 6<sup>th</sup> in Trenton.

**Jail Maintenance and Improvement Grant** – Cheyenne Murphy, NWMO Regional Council of Governments met with the Commission to give an update on the jail project.

**Union Township** – Board Member Shawn Frueh, called to have the proceed order sent. Spoke with a resident of the township about potential road grater operators.

**Polk Township** – The Commission, along with Brian Engle, inspected Road #274.

**Acciona Solar** – Adam Stratton called in to discuss the process of abandoning the Acciona Solar project in Nodaway County.

**Domain Name** – Andy Abbott came in to discuss the .gov domain name. The first name submitted was not approved. A new name was discussed and will be submitted by Abbott.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Adjournment** - Burns made a motion to commission adjourn until 8/6/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 6, 2024

61<sup>st</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 6, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 8/1/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Recorder fee report (July 2024), Invoice to Schraeder Law Firm

**Accounts Payable:** Checks #84655 - #84672

**Requisitions:** Road and Bridge to Gray Oil for diesel; Sheriff to 911 Custom for vehicle equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Road and Bridge Fuel/Equipment report
- Opioid Settlement updates

**Building Maintenance** – Left message with Ben South of Andrew Tuckpointing about graffiti removal on the courthouse pillars.

**Coroner** – Vince Shelby, Coroner discussed duties of the Coroner with Commission.

**Jail Maintenance and Improvement Grant** – Commissioners met with Dave Schumann & Kyle Valgamott of Waldinger Corp to discuss water entrance to the Jail for the sprinkler system. Also met with Matt Smith, City Public Works.

**Inspections** – Brian Engle, Road and Bridge Supervisor, along with the Commission inspected Road #508 in Green Township, culverts on Roads #161 and #163 in Hopkins Township and the new tube replacements on Roads #359 and #360 in Nodaway Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Atchison Township** – The Commission and Engle, inspected Road #105 for New Construction. Road was approved for proceed to be sent.

**Inspections** – The Commission, along with Engle inspected Roads #442 and #656 in Jackson Township.

**Adjournment** - Walk made a motion to commission adjourn until 8/8/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 8, 2024

62nd Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 8, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 8/6/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Liquor license for Sodexo Operations.

**Accounts Payable:** N/A

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Missouri Department of Transportation (MODOT) Fund Balances as of May 31, 2024

**Snyder & Associates:** Andy Macias, Snyder & Associates spoke with Commissioners on soft match projects. Reviewed letters for Bridge #10130061 and Bridge #02610061.

**McClure Engineering:** Aaron McVicker, McClure Engineering was contacted to discuss future soft match projects.

**Nodaway County Economic Development** – Kim Mildward visited with the Commissions regarding a bid for the Downtown Christmas lights.

**Jail Maintenance and Improvement Grant** – Commissioners spoke with Jeri Dearthmont and Cheyenne Murphy at Northwest Missouri Regional Council of Government for a status update on the project.

**Inspections** – Brian Engle, Road and Bridge Supervisor, along with the Commission, inspected Road #589 and 590 in Polk Township and bridge #792 in Hughes Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Coroner** – The Ambulance District office was contacted about securing a medical cot or gurney for the Coroner to use.

**MODOT** – Adam Wood, MODOT was called regarding RFQ information for bridge projects.

**Adjournment** - Walk made a motion to commission adjourn until 8/13/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 13, 2024

63<sup>rd</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 13, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 8/8/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoice to Snyder & Associates and Thomas' Lawn Care, LLC.; Liquor License Skidmore Fire Protection District

**Accounts Payable:** N/A

**Requisitions:** Circuit Clerk to Pitney Bowes for postage; Sheriff to Axon Enterprises, Inc. for equipment; Road and Bridge to M. Henggeler for uniform reimbursement.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff report (July 2024)
- Northwest Missouri State University invite to Annual Fall All-Employee meeting

**Building Maintenance** – Discussed the graffiti removal on the courthouse pillars.

**Jail Maintenance and Improvement Grant** – Commissioners reviewed an email from Cheyenne Murphey, NWMO Regional Council of Governments, on the Change Order to ECC. Major Scott Wedlock and Captain Austin Hann stopped in to discuss the parameters of the water system in correlation with the laundry. Discussed updates on the doors, control system and sprinkler system.

**Soft match** – Reviewed an email from Snyder and Associates with updates on the Soft Match Credits. The balance as of May 31, 2024 was \$2,435,962.94. The Commission discussed the soft match trades that have been proposed by Hickey, Carroll and Dade counties. Also reviewed the soft match bridge request package for Bridge #0657008.

**Graham Fire Protection District** – Curtis Lewis, Graham FPD board member, stopped in to discuss funding for a new fire hall. The Commission directed him to NWMO Regional Council.

**Sheriff's Department** – Hann and Wedlock discussed office changes and personnel incentives through insurance. A tour of the Sheriff's office space was taken

**Snyder & Associates** – Spoke with Larry Jacobson regarding questions on BRO-R074(65).

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Snyder & Associates** – Jacobsen stopped in to have the Commission review and sign a letter to MODOT on Threatened and Endangered Species review, LPA Services Invoice No. 4 both on BRO-R074(65). Also reviewed and signed LPA Services Invoice No. 7 on BRO-R074(64).

**Seeds of Resilience** – Lori Haws stopped in to meet with the Commission to discuss the Seeds of Resilience program and request funds. No funding is currently available, the program will be added to the waiting list should any funding open up.

**Grant Township** – A concerned citizen called in regarding a bridge in the City of Barnard. Commissioners referred them to the Mayor of Barnard.

**Adjournment** - Walk made a motion to commission adjourn until 8/15/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 15, 2024

64<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 15, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 8/13/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Tri State invoice for Coroner; Certificate of Liability Insurance from Maryville Glass & Lock; Snyder & Associates for Bridge #0657008

**Accounts Payable:** Checks #84673-84866 (#84698-84723 Voided)

**Requisitions:** Haug Communications Inc., and Service Lube for Sheriff vehicles.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Email from Livingston County for the NW County Commission Regional meeting (Sept)
- Certificate of Liability Insurance for Maryville Glass and Lock Co., Inc.

**Personnel** – Staff member met with the Commission to discuss job related concerns.

**Snyder & Associates** – Called Snyder & Associates to clarify an invoice on BRO-074(65.)

**Soft match** – Lindsay Chaffin, Great River Engineering sent an email regarding Hickory and Dade Counties soft match transfer for BRO63. Documents were signed and returned. Carroll county also contacted to discuss soft match.

**Inspections** – The Commission, along with Brian Engle Road and Bridge Supervisor, inspected culverts on Road #385 in White Cloud township, and cart rock road #575 in Monroe township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Building Maintenance** – The Administration building roof was looked at due to a leak in the Juvenile office.

**BRO (65)** – Karen Koger along with Commission signed a Right of Way agreement, also present Larry Jacobson with Snyder & Associates. Jacobson also had the Commissioners review and sign a Supplemental Agreement.

**Adjournment** - Walk made a motion to commission adjourn until 8/20/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

August 20, 2024

65<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 20, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 8/15/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Clerk Fee Report (July 2024); 911 Consolidation payments for June and July to the City of Maryville.

**Accounts Payable:** Checks #84867-84872

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Receipt for payment on Invoice 4 for BRO-074(65)
- Sales Tax/Use Tax/Road & Bridge Special Sales Tax reports (through July 2024)

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue reports that includes July.

**Building Maintenance** – Reviewed and approved a proposal from Maryville Glass and Lock Co., Inc. for repairing the main door ADA handicap operator motor at the Administration Building. Also contacted Maryville Glass and Lock regarding a previously reviewed estimate to replace a door on the Courthouse. The project was approved to proceed.

**BRO-R074(64)** – Signed a Right of Way Clearance Certification Statement and sent it back to Larry Jacobson with Snyder and Associates.

**Soft match** – A soft match trade agreement was signed and returned to Carroll County. The trade is to purchase \$400,000 in credit funds for \$260,000.00 cash.

**Jail Maintenance and Improvement Grant** – Reviewed a proposal from The Waldinger Corporation for water line piping. A message was left with Kyle Vulgamott, who had sent the proposal.

**Inspections** – The Commission, along with Brian Engle Road and Bridge Supervisor, inspected Bridge #338 in Nodaway Township and tubes on Roads #36, #51, #49 and #23 in Lincoln Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Building and Grounds Maintenance** – Spoke with Thomas Shifflet, Thomas' Lawn Care about grounds maintenance for the fall. Inspected the roof of the Administration Building.

**Adjournment** - Burns made a motion to commission adjourn until 8/22/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 22, 2024

66<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 22, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 8/20/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** N/A

**Accounts Payable:** Checks #84873-84898

**Requisitions:** Road and Bridge to Gray Oil for diesel; to American Equipment for vehicle maintenance.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Nodaway Township Financial Statement

**Sheriff's Department** – Captain Austin Hann discussed office updates.

**MOPERM** – Reviewed and approved the 2025 Property & Equipment renewal.

**University of Missouri Extension** – Debbie Bennett, Nutrition and Health Specialist, met with the Commission to discuss the process to work on the food desert issue in Maryville and northern Nodaway County.

**Jail Maintenance and Improvement Grant** – Reviewed an email from Major Scott Wedlock and Zachary Nuzzolilo, Continental Fire Sprinkler Company regarding the install date. A tentative date of September 20, 2024 has been set. Nuzzolilo will be in touch to set a date to come recheck items before the install date.

**Inspections** – The Commission, along with Brian Engle Road and Bridge Supervisor, looked at a ditch issue on Road #477 in Polk Township, inspected Road #1056 also in Polk Township and a culvert on Road #971 in Grant Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**CART Rock** – Spoke with Bill Emery, Emery Hauling, regarding updates on township hauling. Also spoke with Jeff Meyer, Jackson Township Trustee regarding road rock.

**Building Maintenance** – Took a call from Duke Middleton, regarding setting up an inspection time for the boiler at the Courthouse. Placed a call to IHP regarding boiler status for inspection.

**Adjournment** - Walk made a motion to commission adjourn until 8/27/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 27, 2024

67<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 27, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 8/22/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Liquor license: Sodexo Operations, LLC; Credit Card payment packets.

**Accounts Payable:** N/A

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Vehicle Sales Tax / Motor Fuel Tax reports

**University of Missouri Extension** – Randa Doty gave updates on staffing changes and requested keys for staff moving their office space to Nodaway County.

**CART Rock** – A call was put in to Bill Emery, Emery Hauling, regarding CART rock deliveries. Also left a message for Nick Jameson at Schildberg Construction.

**Washington Township** – Proceed order sent to Norris Quarry.

**Atchison Township** – Took a call from Eric Jones, Atchison Township maintenance operator, regarding Schildberg Quarry's Braddyville location.

**Board Appointments** – Reviewed an email from Amy Dowis, NWMO Regional Council of Governments regarding a resignation letter from Greg McDanel from his seat on the Transportation Advisory Committee (TAC) Board. A recommendation to fill the vacancy with Matt Smith, Public Works Director for the City of Maryville was made. Burns made a motion to accept the recommendation. Walk seconded. All were in favor. A letter was drafted, signed and sent to Dowis.

**Building Maintenance** – The boiler inspection was set up for the Courthouse.

**Missouri Department of Transportation (MODOT)** – Reviewed recorded deed documents for 282<sup>nd</sup> Street, east of the intersection of 71 as provided by Megan Atha, Right of Way Manager, MODOT.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Coroner** – Candidate for Coroner, Jeff Hall, met with the Commission to discuss budget and upcoming needs.

**Adjournment** - Walk made a motion to commission adjourn until 8/29/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 29, 2024

68<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 29, 2024 at the Commissioner's Office. Attendance: Present: Walker and Chris Burns. Also present: Melinda Patton, County Clerk. Not present: Scott Walk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 8/27/24. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes).

**Approved:** Invoice to Northwest Missouri Region H HSRT for Region H for 2022 and 2024.

**Accounts Payable:** Checks #84899-84908

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Extension Expense Report (June 2024)

**Building Maintenance** – A call was put in to IHP to schedule the finish work on the boiler at the Courthouse. Spoke with Matt Gaarder at Rapid Elite regarding signage for the Administration Building.

**County Tax Levy Hearing** - The county tax levy hearing was opened by Walker and turned over to the County Clerk. Patton gave a review of the 2024 Assessed Valuation and proposed levies. Burns made a motion to accept the proposed county levy rate of \$.15 per \$100 Assessed Valuation, Senate Bill 40 levy at \$.05 and Senior Citizens Fund levy at \$.05 per \$100 Assessed Valuations. Walker seconded the motion. The motion passed by vote: Walker (Yes) and Burns (Yes). Also present: Marilyn Jenkins, Collector/Treasurer and Kay Wilson, Nodaway News Leader.

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor, gave updates on crew activity.

**Inspections** – Engle, along with the Commission, inspected and approved Road #687 in Jefferson Township. The proceed order was sent to the quarry. Inspected a new culvert on Road #971 in Grant Township and a new culvert on Road #403 in Jackson Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Nodaway County Economic Development** – Kim Mildward discussed historical makeup of the Courthouse lawn through the years.

**Sheriff Department** – Captain Austin Hann discussed the downstairs office space with the Commission. Hann will contact Maryville Glass and Lock to have a door-lite put in to an entrance door. Staffing issues were discussed with ideas put out for consideration for filling positions.

**Adjournment** – Burns made a motion to commission adjourn until 9/2/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 3, 2024

69<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 3, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 8/29/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** N/A

**Accounts Payable:** N/A

**Requisitions:** Sheriff to 911 Customs for vehicle lights, to Haug Communications for vehicle radios, and Road & Bridge to MFA for oil.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Nodaway County Emergency Services board
- Delta Dental
- 2025 Great Northwest Days
- Second Harvest

**Skidmore Fire District** – Kenny Shewey, Fire Chief met with Commission requesting funds for new Skidmore Fire Station. Also, present Marilyn Jenkins, Collector/Treasurer.

**Environmental Consulting & Technology Inc.** – Returned a call to Brian Huebner, ECT regarding utility work permits in the County.

**Inspections** – Brian Engle, Road and Bridge supervisor along with the Commission, inspected Roads #580, 607, 1060, 473, 475, 476, and 386 in Polk Township.

**Road & Bridge** – Commission met with Service rep from John Deere, regarding Excavator repair. Also spoke with Ben Aldrich from Murphy Tractor about the repairs.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Snyder & Associates** – A call was made to Larry Jacobson for an update on the heat blanket for the Courthouse Ramp project.

**Administration Building** – Spoke with Matt Gaarder, Rapid Elite regarding an order.

**Jail Grant** – Kyle Vulgamott, Waldinger Corporation gave an update on water tap for the jail sprinkler system.

**Adjournment** - Walk made a motion to commission adjourn until 9/5/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 5, 2024

70<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 5, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns. Also present: Angie Cordell, Deputy Clerk. Not present Scott Walk

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes). Walker made a motion to approve prior commission minutes dated 9/324. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes).

**Approved:** Snyder & Associates invoice for Bridge #0338001, and #0657008; MOPERM invoice for deductible.

**Accounts Payable:** Check #s 84909-84946

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MO Department of Public Safety – Boiler inspection report
- Road & Bridge fuel/equipment report (August 24)
- Snyder & Associates email regarding Courthouse ramp project.

**Mental Health Board** – Judge Robert Rice reported on board openings and submitted his application for consideration.

**Jail** – Major Scott Wedlock reviewed a plumbing invoice with Commission.

**Good Dads** – Jennifer Baker, Founder/Director of Good Dads called the Commission and gave a summary of the program and what is has to offer, Date and time was set for September 24<sup>th</sup> at 12 pm for Baker to present the program details.

**Jackson Township**– Brian Engle, Road and Bridge supervisor along with the Commission , inspected Roads #648, 649, 650, 450, 446, 430, 435, 442, and 441 in Jackson Township. Also, a site visit was made to Norris Quarry in Ravenwood.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Green Township** – A call was returned to Jakob Cordell, Board member, on a future road project.

**Coroner** – Vince Shelby dropped by to speak with Commissioners on Coroner vehicle use.

**Adjournment** – Walker made a motion to commission adjourn until 9/5/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes)

**Signature**

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Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**September 10, 2024**

71<sup>st</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 10, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes dated 9/5/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoice to Midwest Mobile; Clerk Fee Report (August 2024.)

**Not approved:** Transfer requests for sick leave from one employee to another.

**Accounts Payable:** Check #s 84947-84975

**Requisitions:** Sheriff to Yellow Frog Graphics for vehicle maintenance; to 911 Custom for vehicle maintenance; to Haug Communication, Inc. for equipment; to Missouri State Troopers Association for training.

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue reports through August.

**Quarterly Office Holders** - The Commission hosted a meeting for office holders with the following in attendance: Burns, Walker, Walk, Tina Deiter, Marilyn Jenkins, Lisa James, Dee O'Riley, Rex Wallace and Patton. The next quarterly meeting will be January 2<sup>nd</sup>, 2025. Also in attendance: Major Scott Wedlock, Captain Austin Hann, Sally Duff, Brian Engle, Road and Bridge Supervisor, Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum.

--Deiter reported her office was running smoothly.

--Jenkins stated her office is wrapping up the 2024 tax sale and continues to take applications for the Senior Real Estate Tax credit. Her office has taken around 700 applications.

--According to James, the recorder's office continues to work on back filing. James' office has been working with the treasurer's office in providing a copy of their deed. James also discussed a recent issue with recordings with Farm Credit Service. She will be working with the Recorder's Association to look at the statute wording.

--O'Riley reported that she currently has been meeting with her people over the last few weeks.

--Wallace stated he has two positions open in his office and would like to further discuss options.

--Patton discussed the upcoming November Election preparation and the tax levy process.

--Commission gave updates on the Jail Maintenance and Improvement Grant and the Transportation Advisory Planning (TAP) Grant. Other building maintenance: Andrews Tuck Pointing has won the bid to work on the Courthouse.

Softmatch credits have been sold in upwards of \$800,000. The CART Rock program was set up last year to allow for Townships to work on reconstructing one mile of road within their Township. To date, five (5) total miles of road have been reconstructed. Board appointments to the Consolidated 911 Board are in progress. The meeting was opened for further discussion on ideas for employee pay and benefits for attracting employees to open positions as well as retaining current employees.

**Sheriff's Department** – Hann and Wedlock discussed various ideas on employee pay and benefits.

**Consolidated 911** – The Commission reviewed the ordinance that will appoint the seven (7) initial members of the Nodaway County Emergency Services Board for a one-year term. The ordinance was shared with Ivan Schrader, county attorney for an opinion. The ordinance will be voted on for adoption on Thursday, September 12 at 8:10 a.m. Also present Greg McDanel and City Manager, Mike Stolte, Director of Public Safety.

**Northwest Missouri Mental Health Board** – Applications from Judge Robert Rice and Victoria J. Lager were reviewed. Burns made a motion to approve both to the Northwest Missouri Cooperative Mental Health Board of Trustees. Walk seconded. All were in favor. Both applicants and the current board were notified via email.

**Transportation Alternatives Program (TAP) Grant** – Spoke with R & S Electric regarding the heat blanket that was installed on the ramp and steps at the Courthouse.

**Inspections**– Engle, along with the Commission, inspected Roads #559, #561, #562 and #564 all in Green Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Building Maintenance** – Greg Fisher and Justin McNeely, Maryville Glass and Lock, met with the Commission to discuss options and timeline for window seal replacement.

**Adjournment** – Walk made a motion to commission adjourn until 9/12/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 12, 2024

72<sup>nd</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 12, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes). Walk made a motion to approve prior commission minutes dated 9/10/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Approved:** Invoice to Schraeder Law Firm;

**Accounts Payable:** Check #s 84976-84998

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Training Certificate from Patton for Annual County Clerk Training
- Notice of Soft match credit trade processed by MODOT Financial Services
- Automobile Loss/Damage Report

**Consolidated 911** – The Commission had no further discussion regarding the ordinance. Walk made a motion to adopt Ordinance #09122024 appointing the seven (7) initial members of the Nodaway County Emergency Services Board for a one-year term. Burns second the motion. All were in favor. Also present Greg McDanel, City Manager, City of Maryville, Mike Stolte, Director of Maryville Public Safety, Jessica Rickabaugh, Northwest Regional Communications Dispatch Supervisor, Captain Austin Hann and Marilyn Jenkins, Collector/Treasurer.

**Sheriff's Department** – Captain Hann presented a proposal for lease on vehicles as a potential budgetary request for 2025. Hann plans to attend a meeting in Savannah, Missouri with Jake Madsen with The Karl Auto Group to get more information to present to the Commission at a future meeting date.

**Great River Engineering** – Linsey Chaffin met with the Commission to sign the contract for BRO-R074(63) and to discuss softmatch bridge projects eligible for construction.

**Lunch Break** – Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Building Maintenance** – Spoke with Maryville Glass and Lock, regarding the door for the Courthouse. The door has been received and is ready to be picked up to have painted before install.

**Adjournment** – Walk made a motion to commission adjourn until 9/17/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



# Nodaway County Commission

September 17, 2024

73<sup>rd</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 17, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes). Walk made a motion to approve prior commission minutes dated 9/12/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Approved:** Transfer requests for sick leave from one employee to another.

**Accounts Payable:** Check #s 84976-84998

**Requisitions:** Sheriff to SG Ammo, LLC for training supplies; to Andrew County for inmate board; Reimbursement for June, July and August through the Deputy Sheriff Salary Supplemental fund; Road and Bridge to Gray Oil for diesel fuel.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Payment from MOPERM on two (2) automobile loss claims
- MODOT Award Adjustment cost summary on BRO-R074(63)
- Adds and Abates from June, July and August

**University of Missouri Extension** – Wayne Flanery, Agronomist with the University of Missouri Extension reviewed rules and regulations on pesticides and herbicides.

**Howe Engineering** – Gary McFee, met with the Commission to discuss their company and what it has to offer.

**Sheriff's Department** – Major Scott Wedlock presented an estimate for \$650.00 from Maryville Glass and Lock to install a glass lite kit in an existing door. The Commission reviewed and signed the estimate to proceed.

**Good Dads Program** – Took a call from Austin Korell, Administrative Assistant with Good Dads to set up a lunch and learn style program on September 24, 2024 at noon at the County Administration building conference room. The Commissioners contacted several community partners to invite them to the program.

**Transportation Alternatives Program (TAP) Grant** – Met with Sam Jackson, R&S Electric, on the heat blanket system at the Courthouse.

**Building Maintenance** – A call was put in to Runde Construction to discuss the bid put in for office area in the basement for work to be done. Runde will plan to stop in next week to look at the project again and give an estimated date for work to be performed.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, met with Richard Stringer, Trustee of Union Township to discuss Rd #120 and also inspected Road #281. Inspected Road #383 in Polk Township.

**Adjournment** – Burns made a motion to commission adjourn until 9/24/2024 as they will be attending the Northwest Regional Commission meeting in Livingston County on Thursday. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**September 19, 2024**

74<sup>th</sup> Day

**JULY TERM**

Presiding Commissioner Bill Walker, North District Commissioner, Chris Burns and South District Commissioner, Scott Walk traveled to Livingston County, Missouri to attend the regional Northwest County Commissioners Meeting.

**Reconvene**

The Commission will be back in session on 9/24/2024.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 24, 2024

75<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 24, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes). Walk made a motion to approve prior commission minutes dated 9/17/24 and 9/19/24. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Approved:** Caterer's liquor license for Black Pony Brewing Co., LLC.

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Messner Collision & Repair for vehicle damage; Road and Bridge to B. Engle for reimbursement on landowner phone app.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Annual training certificate for Marilyn Jenkins, Collector/Treasurer
- Vehicle Sales Tax/Motor Fuel Tax reports
- Memorandum from Missouri Department of Transportation on Bridge #02950031
- Extension Council Expense Report for July and August

**Nodaway County Economic Development (NCED)** – Kim Mildward let the Commission know that no quotes had been received for the Downtown Christmas tree lighting. RFQ Scoring for the Consulting Service for Laborshed and Child Care Studies was also discussed. The scoring was completed by Burns who sits on the NCED board.

**Senior Tax Program** – Marilyn Jenkins, Collector Treasurer and Rex Wallace, Assessor, gave updates to the applications and program progress to date.

**Cellular Phones** – A call was put in to Roger Bundridge, Northwest Cell to discuss the upcoming transition to Verizon. Bundridge stated someone from Verizon would touch base since we are a corporate account.

**CART Rock** – Calls were made to Jim Farnan, Grant Township Trustee, Tim Lance, White Cloud Trustee and Larry Ecker, Lincoln Township Trustee to discuss road conditions. All three Townships were ready for the proceed orders to be sent to their respective quarries. Also spoke with Nick Jameson, Schildberg Construction regarding rock.

**Building Maintenance** – Signed a Planned Service Agreement with Johnson Controls for the Fire Alarm Inspection on the Administration Building. Maryville Glass and Lock gave an update on the front door work that had been performed. Signed the Authorization to Perform Inspection Service from Elevator Safety Services, Inc.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor. A lunch and learn style program hosted by the **Good Dads Program** in the County Administration building conference room.

**Building Insurance** – Spoke with Haley Doshier with Higginbotham Insurance group regarding building information needed to complete a survey.

**Polk Township** – Polk Township Trustee John Schenkel stopped in to discuss two roads.

**Depot Street** – A meeting time was set with the City of Maryville to discuss Depot Street next steps. A call was put in to Mark Wilson, Polk Township Road Supervisor asking him to be present. Meeting is set for Thursday, September 26<sup>th</sup> at 10:00 a.m. at the intersection of Depot and Halsey.

**Adjournment** – Burns made a motion to commission adjourn until 9/26/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 26, 2024

76<sup>th</sup> Day

JULY TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 26, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes). Burns made a motion to approve prior commission minutes dated 9/24/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Approved:** N/A

**Accounts Payable:** N/A

**Requisitions:** Collector/Treasurer to M. Jenkins for training reimbursement; Road and Bridge to Fastenal for supplies for county projects; Surplus Land to SRC for overpayment from delinquent tax sale 2023.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MEI Total Elevator Solutions – Maintenance receipt for Adm. Bldg and Courthouse elevators
- Reviewed a quote for concrete from Andrew Spire Construction Co. for Mulberry Street
- Expense reports for Consolidated 911 (August 2024)

**Consolidated 911** – The Commission discussed the first meeting of the Nodaway County Emergency Services Board (NCESB) from Wednesday, September 25<sup>th</sup>. Also present: Marilyn Jenkins, Collector/Treasurer and Brian Engle, Road and Bridge Supervisor.

**Hopkins Township** – A landowner from Hopkins Township stopped in to discuss a tube concern.

**Fall into Fun** – Doug Seipel met with the Commission to seek permission to use the Courthouse parking lot for the Fall into Fun event through Downtown Maryville. Permission was granted.

**Depot Street** – The Commission met with Greg McDanel and Matt Smith, City of Maryville, Mark Wilson, Polk Township Road Supervisor and Engle to discuss the project. The city will be contacting the utilities concerning the project. Also present: Kay Wilson, Nodaway News Leader.

**Inspections** – The Commission, along with Engle, inspected a culvert on Road #169 and Road #175 and inspected Roads #174 and #175 all in Hopkins Township. Also inspected Road #588 in Polk Township.

**Oden Enterprises** – Russ Placzek stopped in to discuss future bridge projects.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Jail Maintenance and Improvement Grant** – Cheyenne Murphy, NWMO Regional Council of Governments gave a brief update on the project.

**New Nodaway Humane Society** – Board member Sara Taylor and Director Wendy Combs, presented documents on the cost of operations outside of city limits. Numbers will be put together for a future request.

**MTE** – Andy Abbot and Terrance Eckstien discussed the .gov email process. Abbott will put together some rough numbers on email accounts to be moved over and present estimated costs for 2025 budget.

**Polk Township** – A resident of Polk Township spoke with the Commission on concerns for Road #383..

**Adjournment** – Burns made a motion to commission adjourn until 10/1/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 1, 2024

77<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 1, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes). Burns made a motion to approve prior commission minutes dated 9/26/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Approved:** N/A

**Accounts Payable:** #85030-85054

**Requisitions:** Road and Bridge to Meyer Auto for truck repair; Sheriff to 911 Custom for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Softmatch check from Carroll County
- Sheriff Inmate Report (August 2024)

**MTE** – Andy Abbott discussed the .gov domain. Abbott will email each office for more information on accounts

**Marijuana Sales Tax** – Discussed the process for adding a 3% county marijuana sales tax to the April ballot. Also present: Marilyn Jenkins, Collector/Treasurer and Brian Engle, Road and Bridge Supervisor.

**MACTO Training** – Walker and Walk will attend the Missouri Association of County and City Transportation Officials (MACTO) training on October 7-9 with the Road and Bridge crew.

**Inspections** – The Commission, along with Engle, inspected Bridge #338 in Nodaway Township, Road #383 in Polk Township and inspected Roads #120, #276 and #281 all in Union Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**County Insurance** – A meeting time of October 17, 2024 at 10:00 a.m. was set with Brian Rose, Gallagher Benefit Agency, to meet with the Commission to discuss county insurance.

**Building Maintenance** – R&S Electric reported the concrete heat blanket set up is complete. A notice for elevator inspection was received.

**BRO-R074(01 Bridge** – Spoke with Madison Woodward, Missouri Department of Transportation regarding next steps for the next BRO Bridge. A document that was sent in September was reviewed and sent back to Woodward.

**Adjournment** – Burns made a motion to commission adjourn until 10/3/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 3, 2024

78<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 3, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes). Burns made a motion to approve prior commission minutes dated 10/1/24. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Approved:** Recorder Fee Report (September 2024)

**Accounts Payable:** #85055-85088

**Requisitions:** Road and Bridge to Murphy Tractor for excavator repair; County Commission to Tri-State Ford for transport.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- 2023-24 Interest Report

**MIRMA Health** – Spoke with Steve Brown, Health and Benefits Director of Missouri Intergovernmental Risk Management Association (MIRMA) about their business. A census will be sent to get a Premium Rate Report. Also present: Marilyn Jenkins, Collector/Treasurer and Rex Wallace, Assessor.

**Building Maintenance** – An inspection certificate from the Department of Public Safety was received. Seth Runde Construction called in to set a meeting time with Captain Austin Hann to look over office space for a change.

**County Cell Phones** – Contacted Darlene Serrano, Senior Government Account Manager with Verizon regarding the phone lines the county has with Northwest Cellular. A virtual meeting time was set for October 17, 2024 at 9:00 a.m. Calls were put in to Captain Austin Hann and Tina Deiter, Prosecuting Attorney to see if they wanted to attend the meeting as well.

**Polk Township** – John Schenkel, Trustee of Polk Township, called in to give updates on Mulberry Street and to discuss Icon Street south of Highway 71. The Township will need to shut down Icon Street at some point for a day or two to do repair work. Schenkel will update the Commission before this event. The Commission did make a trip to review both of these locations.

**Inspections** – The Commission, along with Engle, inspected Road #488 and #375 in Polk Township.

**Jail Maintenance and Improvement Grant** – The Commission tried to call Waldinger Corp regarding work to be done on the jail project.

**BRO-R074(01) Bridge** – Reviewed and approved the RFQ letter sent by Madison Woodward, Missouri Department of Transportation regarding BRO-974(01) Bridge. This will be posted on October 9, 2024.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**BRO-R074(64) Bridge** – Larry Jacobson, Snyder and Associates, called in to give updates on the bridge project.

**County Business** – Jenkins and Wallace approached the Commission to further discuss health insurance and county employee pay. Deiter came in to discuss cell phone needs as she will not be able to attend the virtual meeting next week.

**Downtown Trick or Treat Event** – Kathy Rice called in to ask permission to shut streets down around the Courthouse and to utilize outside Courthouse areas on October 30, 2024 for the Downtown Trick or Treating event. Permission was given.

**Adjournment** – Burns made a motion to commission adjourn until 10/10/2024. The Commission will not have a quorum on 10/8/2024 as Walker and Walk will be attending the MACTO training. Commissioner Burns will be available for calls. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**October 8, 2024**

79<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker, and South District Commissioner, Scott Walk, traveled to Kansas City, Missouri to attend the Missouri Association of County and City Transportation Officials (MACTO) training October 7-9 with the Road and Bridge crew.

**Reconvene**

The Commission will be back in session on 10/10/2024.

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 10, 2024

80<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 10, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes). Burns made a motion to approve prior commission minutes dated 10/3/24 and 10/8/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Approved:** Invoice for Snyder and Associates.

**Accounts Payable:** #85089-85094

**Requisitions:** Road and Bridge to Taylor for Bridge #338, Fastenal for bridge cable, Midwest Radio for a radio, Allen Ready Mix for Bridge #338, Chamber of Commerce for quarterly safety incentive, Charles Swinford for fuel reimbursement.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Schraeder Law Firm Statement of Services
- Road & Bridge Fuel report for September 2024
- Reviewed email on Mullin Creek Solar
- Reviewed letter from Blue Cross and Blue Shield

**Nodaway County Ambulance District** – Signed a letter of support for the Nodaway County Ambulance District in support of an application to the Patterson Family Foundation grant.

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue reports through September 2024.

**Bridge Funding Application** – Reviewed documents sent via email on the upcoming bridge funding application process that was emailed from Garry McFee from Howe Company.

**MOPERM** – Reviewed renewal documents and pricing information for 2025 property and equipment values.

**County Cell Phones** – A virtual meeting was held with Darlene Serrano, Senior Government Account Manager, and Danny Aldaco, Regional Account Manager with Verizon regarding the phone lines the county has with Northwest Cellular. Serrano, presented the Counties options and will follow up with an email on pricing. No decision was made at this time. Also, present Captain Austin Hann, and Brian Engles, Road & Bridge supervisor.

**Building Maintenance** – Ben South, Andrew Tuck Pointing called to update Commission on the timeline to begin work.

**Nodaway Township** – Jerry Sloan, board member spoke with Commission on Cart Rock and Reconstruction Road #351.

**Sheriff Department** – Captain Austin Hann discussed applicants received for the Police Academy.

**Nodaway County** – Received a call from a concerned citizen and a referral was made to contact Prosecuting Attorney office.

**BRO-R074(01) Bridge** – Madison Woodward, Missouri Department of Transportation was called regarding an RFQ for future bridge project.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Commission** – Maryville Lumber was contacted on a filing cabinet.

**Adjournment** – Walk made a motion to commission adjourn until 10/15/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes;) Walk (Yes).

**Signature**

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Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

October 15, 2024

81<sup>st</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 15, 2024 at the Commissioner's Office. Attendance: Present: Walker and Scott Walk. Also present: Melinda Patton, County Clerk. Not present: Chris Burns.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes 10/15/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes).

**Approved:** N/A

**Accounts Payable:** N/A

**Requisitions:** Commission to Kizer Collision, Inc. for Courthouse Door painting (ARPA funds); Sheriff to Missouri Sheriff's Association for training; to Andrew County Sheriff's Office for board of prisoners.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MOPERM Liability & Property Coverage changes for 2025
- South Main Corridor Improvement Project update
- Training Certificate for Rex Wallace
- Email form Lindsey Chaffin, Great River Engineering re: Regional Bridge projects
- Sales Tax / Use Tax / Road and Bridge Special Sales Tax reports

**Downtown Christmas** – Becky Albrecht, Maryville Chamber of Commerce Director and Kim Mildward, Nodaway County Economic Development stopped in to give updates on the Downtown Christmas project. Christmas music will be played for shoppers during evenings, still working on Christmas lighting and discussed funding for advertisement(s) for events.

**Missouri Department of Transportation (MoDOT)** – Reviewed an email from Madison Woodward, Transportation Planner, MoDOT NW District, regarding the RFQ process for BRO-R074(01) Bridge.

**County Cell Phones** – A follow-up email was sent by Darlene Serrano, Senior Government Account Manager, with Verizon regarding the county cell phone lines.

**Constellation Wind Project** – Reviewed documents sent via email regarding the Road Maintenance Agreement (RMA) for permanent improvements on the Conception area wind project.

**Inspections** – Inspection of Bridge #0338001 in Nodaway County and Bridge #1038008 in Washington Township. Also inspected Road #588 in Polk Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Collector/Treasurer** – Marilyn Jenkins, Collector/Treasurer, met with the Commission to review revenues as well as projected numbers.

**Board Appointments** – A resident spoke with the Commission regarding interest in being appointed to the Senior Citizens Tax Board. A call was put in to Wayne Boswell whose term expires in December of this year. Boswell agreed to serve another term.

**Jail Maintenance and Improvement Grant** – Spoke with Kyle Vulgamott, Waldinger Corp. regarding the job he had bid and been approved to do. Vulgamott declined the job. IHP has been lined up to give a quote on the job.

**Transportation Alternative Program (TAP) Grant** – Reviewed and signed the final inspection letter, Pay Estimate No 5/LPA Request Letter No 13 and Project Close Out letter for Project No. TAP-9900(144) as presented by Larry Jacobson, Snyder and Associates.

**BRO-R074(65) Bridge** – Jacobson presented LPA Services Invoice No. 5, Snyder and Associates Invoice No. 5 for Bridge #074100.

**Prosecuting Attorney** – Tina Deiter, Prosecuting Attorney, met with the Commission regarding 2025 budget.

**Adjournment** – Walk made a motion to commission adjourn until 10/17/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 17, 2024

82<sup>nd</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 17, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes 10/15/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoice to Jason Brown Roofing, LLC for Administration Building maintenance.

**Accounts Payable:** #85098-85149

**Requisitions:** Assessor to Accent Advertising and Signs for office supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MOPERM Liability & Property Coverage changes for 2025

**Nodaway County Economic Development (NCED)** – Kim Mildward gave updates to the Commission regarding the Laborshed and Child Care RFQs and consultant interviews.

**Board Appointments** –call was put in to Jeanette Brookshier whose term expires in December of this year. Brookshier agreed to serve another term.

**Prosecuting Attorney** – Tina Deiter, Prosecuting Attorney, presented the Commission with information for a Legal Assistant/Paralegal position for her office. The Commission agreed to add the position to this office. No change was given at this time for the Salary Schedule.

**Howe Company** – Garry McFee discussed future bridge projects for Nodaway County.

**Constellation Wind Project** – Reviewed documents sent via email regarding the Road Maintenance Agreement (RMA) for permanent improvements on the Conception area wind project. The RMA was signed and returned to Eric Troutner.

**Gallagher Insurance** – Brian Rose, representative for Gallagher Insurance, presented potential rates for 2025 county insurance. Also present: Marilyn Jenkins, Collector/Treasurer and Rex Wallace, Assessor.

**County Cell Phones** – A call was placed to Darlene Serrano, Senior Government Account Manager, regarding the county cell phone lines. The Participating Addendum and Purchasing Entity Agreement were signed and returned to Serrano. Serrano will work to build the profile for the county and contact us when we are ready to set up the next step. Also present: Captain Austin Hann.

**Sheriff Department** – Captain Hann discussed the contract process for sending three individuals to the Police Academy. While individuals attend the academy, they will be full-time paid employees. The Commission agreed to add an Academy Rate of \$15.00 on the Salary Schedule. A policy will be drafted for the Employee Handbook.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Building Maintenance** – Spoke with Brenda Emery, Secretary to Presiding Judge, 4th Judicial Circuit of Missouri, regarding bookshelves available for the office.

**2024-25 Budget Changes** – The Commission reviewed budget numbers as provided by Jenkins for potential staff raises. A call was put in to Ivan Schraeder, County Attorney to review RSMo 50.333 as it pertains to wage increases and Cost of Living Adjustment (COLA) increases. Walk made a motion raise the starting salaries for all full-time employees and for all current full-time employees by \$2.00 per hour effective October 20, 2024. Following discussion, Burns seconded the motion. All were in favor.

**Adjournment** – Walk made a motion to commission adjourn until 10/22/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 22, 2024

83<sup>rd</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 22, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes 10/17/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoice to Forensic Medical; Inventory Transfer/Disposal forms; Clerk Fee Report (September 2024.)

**Accounts Payable:** 85151-85222

**Requisitions:** Sheriff to Kelly Tire & Exhaust for vehicle maintenance; Road and Bridge to Gray Oil for diesel and fuel.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Missouri Association of Counties (MAC) Designation of Delegates

**County Zoning and Permitting** – Drafted and signed a letter to Tony Wellman, National Due Diligence Services in response to a request for written documentation on county zoning and permitting.

**Jail Maintenance and Improvement Grant** – Worked on completing Form 5060 for Continental Fire. Reviewed and approved a budget quote from IHP Industrial, Inc. for the 6' fire line service.

**County Employee Retirement Program (CERF)** – Signed and returned the 2025 County Contribution Election form.

**Nodaway County Economic Development (NCED)** – Kim Mildward gave updates to the Commission regarding Downtown Christmas project and Fairgrounds. The Commission approved \$250 towards advertising the Christmas activities list for Nodaway County.

**MTE** – Andy Abbott discussed the .gov domain and email accounts. The Commissioners have given the go ahead to proceed with budget pricing for the project with an expected start date of January 1, 2025.

**Green Township** – Returned a call to a resident of Green Township with a road issue. The Commission inspected the road and contacted both Jakob Cordell, Trustee and Byron Clark with Byron Clark Construction regarding the gravel haul.

**Constellation Wind Project** – Received written notice of project completion.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected a culvert on Road #719 in Grant Township, a culvert on Road #376 and Bridge #295 both in Polk Township and inspected Roads #561, #562 and #564 and Bridge #530 all in Green Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Missouri Department of Transportation (MODOT)** – Conducted MODOT On-Call Interviews for Engineers for future BRO bridges with Andy Macias, Snyder and Associates and Garry McFee, Howe Company.

**Building Maintenance** – Signed and returned the Authorization to Perform Inspection Services for the elevator inspection at the Administration Building.

**Adjournment** – Walk made a motion to commission adjourn until 10/24/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**October 24, 2024**

84<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 24, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 10/22/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Inventory Transfer/Disposal forms.

**Accounts Payable:** N/A

**Requisitions:** Sheriff to Kizer Collision, Inc. for vehicle repair.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Missouri Association of Counties (MAC) 2025 Membership Service Fees

**Transportation Alternatives Program (TAP) Grant** – Larry Jacobson, Snyder and Associates stopped in to have the Commission sign the Construction Material and Operations Certification for the TAP-0099(144) grant.

**MOPERM** – Completed the 2025 insurance assessment for renewal. Contacted Brenda Gibson with questions.

**Building Maintenance** – Called Tim Casady, Casady Contracting, LLC for a budget quote for window cleaning at the Administration Building.

**County Cell Phones** – Reviewed and approved phone lines and phone purchase through Verizon.

**Missouri Association of Counties (MAC)** – Reviewed 2024 information.

**Road and Bridge** – Reviewed the qualified bridge list from Missouri Department of Transportation (MODOT) of eligible BROs for replacement with Brian Engle, Road and Bridge Supervisor.

**McClure Engineering** – Reviewed the submitted RFQ by McClure Engineering with Aaron McVicker.

**Missouri Department of Transportation (MODOT)** – Conducted MODOT On-Call Interviews for Engineers for future BRO bridges with McVicker, McClure Engineering.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Inspections** – The Commission, along with Engle, inspected a culvert on Road #376 in Polk Township.

**County Government Day** – The county has scheduled County Government Day for March 25, 2025. A call was put in to Catherine Auffert, who organizes this date for the school.

**Adjournment** – Walk made a motion to commission adjourn until 10/29/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 29, 2024

85<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 29, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 10/24/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Inventory Transfer/Disposal forms; Invoice to IHP Industrial, Inc. (boiler inspection.)

**Accounts Payable:** #85223

**Requisitions:** Sheriff to 911 Custom for equipment; Juvenile Justice Preservation to Circuit Court for Raise the Age payment; Treasurer to Rush Printing Company for office supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Fall 2024 Investor Newsletter from Nodaway County Economic Development (NCED)
- Legal documents presented by Sheriff Randy Strong for payment
- Training Certificate for Steve Whittington, Deputy Coroner
- Northwest Missouri Mental Health Board 2024 Report

**Nodaway County Emergency Services Board (NCESP)** – Reviewed email from Greg McDanel, City Manager for City of Maryville, regarding status updates on NCESB including a proposed ordinance by the City of Maryville City Council and software and mapping upgrades for Next Generation 9-1-1 services.

**Building Maintenance** – Reviewed budget quotes provided by Tim Casady, Casady Contracting, LLC for window cleaning at the Administration Building. Smoke alarm testing will be conducted at 3:30 on Wednesday, October 30<sup>th</sup> in the Administration Building.

**Jail Maintenance & Improvement Grant** – Reviewed and signed a Change Order to Electronic Contracting Company (ECC) presented by Major Scott Wedlock. Signed change order was emailed to ECC and Cheyenne Murphy at NWMO Regional Council of Government. Wedlock gave additional updates on the status of work being done for the project. Walk made call to Dave Schumann, with IHP Industrial, Inc. to confirm meeting date on Thursday, October 31<sup>st</sup>.

**BRO-R074(63)** – Lindsey Chaffin, Bryan Maddux, Zach Olivas and Jake McBee (joined via Zoom,) Great River Engineering, met with the Commissioners, Brian Engle, Road and Bridge Supervisor and Vance Purdune, North Central Bridge (joined via Zoom,) to conduct the pre-construction meeting for BRO-R074(63.) Also present: Lynn Anderson, Missouri Department of Transportation (MoDOT.)

**Missouri Department of Transportation (MODOT)** – Conducted MODOT On-Call Interviews for Engineers for future BRO bridges with Lindsey Chaffin, Great River Engineering.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**County Cell Phones** – Phones have arrived. Waiting on Verizon for next steps.

**American Rescue Plan Act (ARPA) Funds** – The Commission, along with Marilyn Jenkins, Collector/Treasurer, reviewed current projects earmarked for payment. Listing will be updated and funds will be restructured if needed. Jenkins will make the changes and review with the Commission again on Thursday., October 31<sup>st</sup>.

**Assessor** – Rex Wallace, Assessor, gave updates on the Assessor's Department and appraiser position.

**Village O-Ashwood Circle Project** – Reviewed the scope and fee information Greg McDanel, City of Maryville City Manager had shared from Kimley-Horn Associates. A call was put in to John Schenkel, Polk Township Trustee regarding the cost of the feasibility study. Schenkel will present at the next Township Board meeting to discuss and will follow up with the Commission.

**Adjournment** – Walk made a motion to commission adjourn until 10/31/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 31, 2024

86<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 31, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 10/29/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoice to Thomas' Lawn care

**Accounts Payable:** N/A

**Requisitions:** Sheriff to NW Auto Repair for vehicle repair; Commission to Maryville Chamber of Commerce for Holiday Advertising.

**United Fiber Phone Lines** – Andy Abbott, MTE, reported phone issues and solutions the county has been experiencing. Estimated budget numbers were presented. The Commission approved the upgrades.

**Jail Maintenance and Improvement Grant** – The Commission met with Cheyenne Murphy, NWMO Regional Council of Governments to discuss the status of the Jail Maintenance and Improvement grant. Major Scott Wedlock, Sheriff's Department, presented a quote for approval from Andrew Tuckpointing, LLC for resizing existing door frames on the interior and exterior openings. Also present: Marilyn Jenkins, Collector/Treasurer and Brian Engle, Road and Bridge Supervisor.

**Sheriff's Department** – Wedlock discussed a few details that need to be worked out for the 911 services between the Sheriff's Department and Nodaway County Emergency Services Board (NCESB.)

**Building and Grounds Maintenance** – Spoke with Thomas Shifflett regarding Fall Cleanup. The Commissioners gave the go ahead to conduct this on the Courthouse grounds. Left a message for Greg Fisher at Maryville Glass and Lock.

**Closed Session** – At 10:30 a.m., Burns made a motion to go into closed session per RSMo 610.021 (2.) Walk seconded the motion. All were in favor. A motion was made by Walk at 11:16 a.m. to move out of closed session. Burns seconded. All were in favor.

**County Cell Phones** – Phones were received and activated through Verizon.

**Grant Township** – Spoke with Jim Farnan, Trustee of Grant Township, regarding CART Rock issues.

**Northwest Regional County Commissioner Meeting** – Spoke with Pat Giesken, B & G Catering regarding catering lunch for the December regional meeting.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Gallagher Insurance** – Spoke with Brian Rose, representative from Gallagher Insurance, on the proposed insurance rates for 2025. Also present: Jenkins and Rex Wallace, Assessor.

**Adjournment** – Burns made a motion to commission adjourn until 11/5/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

November 5, 2024

87<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 5, 2024 at the Commissioner's Office. Attendance: Present: Walker and Scott Walk. Also present: Melinda Patton, County Clerk. Not present: Chris Burns.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes). Walk made a motion to approve prior commission minutes 10/29/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes).

**Approved:** Recorder of Deeds Fee Report; Invoice to Northwest Equipment Rental Auto & Tire.

**Accounts Payable:** 85236-85260

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Vehicle Sales Tax and Motor Fuel Tax reports
- Email from Riverfront Environmental, Inc. on Phase I Environmental Assessment and Property Condition Assessment

**Sheriff's Department** – Sheriff Randy Strong met with the Commissioners to discuss invoices and 2024 budget items.

**County Cell Phones** – A call was put in to Judge Robert Rice to discuss the transfer of the tablet line to Verizon.

**BRO-R074(64) Bridge** – Spoke with Larry Jacobson, Snyder and Associates, regarding the bid opening for BRO-R074(64) Bridge (bridge #0295003.) A date was set for December 5, 2024 at 10:00 a.m. for the pre-bid meeting and December 12, 2024 at 10:00 for the bid opening.

**Inspections** – An inspection of Road #718 in Grant Township and Road #1038 in Washington Township.

**Lunch Break** – Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Union Township** – Spoke with Richard Stringer, Trustee of Union Township, regarding new construction on Road #281.

**Northwest Missouri Cooperative Mental Health Board** – Judge Rice and Katie Walter, Board Member, reviewed the 2024 Annual Report, Strategic Report and made a 2025 budget request for Opioid Funds.

**Missouri Department of Transportation (MoDOT) Bridge Program** – Spoke with Lindsey Chaffin, Great River Engineering regarding the upcoming BRO Bridge application process.

**Adjournment** – Walk made a motion to commission adjourn until 11/7/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

November 7, 2024

88<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 7, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 11/5/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Clerk Fee Report (October 2024)

**Accounts Payable:** N/A

**Requisitions:** Road and Bridge to C. McCrary for uniform reimbursement.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Schraeder Law Firm invoice
- Department of Public Safety grant disposal information (submitted by Major Wedlock)
- Legal updates
- Permit Applications inquiry email

**Jail Maintenance and Improvement Grant** – Commission Walk gave updates on the Jail Maintenance and Improvement grant. Both the sprinkler system and the water tap for the system are in the process of being installed.

**American Rescue Plan Act (ARPA)** – Patton discussed items on the ARPA list to begin moving forward on the computer upgrades and election equipment.

**Building and Grounds Maintenance** – The 2024 elevator inspections have been scheduled with MEI Elevator for November 14, 2024 for both the Administration Building and the Courthouse. The 2024 Annual Fire Alarm Inspection report was reviewed. The door for the Courthouse is being installed by Maryville Glass and Lock today. Called Tim Casady, Casady Commercial Services, LLC regarding the estimates provided on window cleaning at the Administration Building. The Commission gave permission to do all windows inside and out.

**BRO-R074(63) Bridge** – A reimbursement request submitted by Great River Engineering for Invoice #9 was reviewed and signed.

**County Insurance** – Reviewed and discussed the final insurance plans as submitted by Brian Rose, Gallagher Insurance, for 2025 county insurance. The Commission agreed to go with the United Health Care (option 1), Surency for vision and Guardian for dental and life insurance. Also present: Marilyn Jenkins, Collector/Treasurer, Rex Wallace, Assessor and Brian Engle, Road and Bridge Supervisor.

**Missouri Department of Transportation (MoDOT)** – Made calls to Lynn Anderson and Bryce Acton of MoDOT for information on bridge inspections. Spoke with Adam Wood regarding bridge inspections in Nodaway County.

**County Attorney** – Took a call from county attorney, Ivan Schraeder regarding legal information submitted.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Engle, went to the following bridge locations to inspect and take pictures: Bridge #0530012 in Green Township, Bridge #0844002 in Monroe Township and Bridge #0866002 in Hughes Township.

**2025 BRO Bridge Applications** – The Commissioners called Great River Engineering, McClure Engineering and Snyder & Associates regarding bridge applications for the next round of Federal Bridge funds

**Adjournment** – Burns made a motion to commission adjourn until 11/12/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

November 12, 2024

89<sup>th</sup> Day

OCT TERM

North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 12, 2024 at the Commissioner's Office. Attendance: Present: Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 11/7/2024. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes).

**Approved:** Invoice for Snyder & Associates.

**Accounts Payable:** Checks #85261-85303

**Requisitions:** Commission to MTE for phone connection upgrades.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- 2025 Liability Renewal Quote (MOPERM)
- Sales Tax / Use Tax / Road & Bridge Sales Tax reports

**Building and Grounds Maintenance** – Andy Abbott, MTE reported on the phone line updates. Burns reported that IHP will start the boiler at the Courthouse on Wednesday, November 13, 2024.

**American Rescue Plan Act (ARPA)** – Abbott discussed computer upgrades with the Commission. Upgrades were approved and will be done by department. Patton resubmitted a request for additional election equipment. Request tabled for discussion.

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor turned in the Daily Fuel Report for October and discussed current projects with the Commission.

**Code Requirements** – Took a call from a representative of Atwell Engineering regarding code requirements for solar.

**Green Township** – Spoke with a resident of Quitman regarding road rock. A call was also made to Byron Clark to check on the status of the project.

**Inspections** – The Commission, along with Engle, completed road inspections at Road #796 and #874 in Hughes Township and took pictures for the engineer on Bridge #0866002.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**2025 BRO Bridge Applications** – Took a call from Larry Jacobson, Snyder & Associates regarding the BRO application on Bridge #00530012. Replied to an email from Aaron McVicker, McClure Engineering regarding a BRO Bridge. An Agreement for Engineering Services between Nodaway County and McClure was reviewed and signed for Bridge #0866002.

**NW Missouri Regional County Commission Meeting** – Worked on agenda and invite to the NWMO Regional County Commission meeting in December.

**Adjournment** – Burns made a motion to commission adjourn until 11/14/2024. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**November 14, 2024**

90<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 14, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 11/12/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoices to Taylor Concrete Pumping; Midway Ready Mix for concrete Bridge #1038; Johnson Control; McBride, Lock and Associates; Charles Swinford for uniform reimbursement.

**Accounts Payable:** Checks #85304-85418

**Requisitions:** Commission to MTE for fiber phone line upgrades; Road & Bridge to Gray Oil for diesel; Assessor to USPS for postage; Road & Bridge to Viebrock for bridge supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Additions and Abatements for September and October 2024
- Draft Audit Report and Invoice

**Building Maintenance** – Maryville Glass & Lock submitted a quote for resealing windows. Dennis Smith, MEI and Ron Edwards, Elevator Security Solutions, Inc. inspected the elevators at the Administration building and Courthouse and reported back to the Commissioners.

**Jail Maintenance and Improvement Grant** – Commission toured the jail progress, and Captain Austin Hann was also present.

**Soft Match Credit** - Call from Commissioner John Trenshaw, Osage County inquiring about possible soft match trade for \$200,000. Will get back get to them after budget discussion.

**American Rescue Plan Act (ARPA)** – Commission approved the purchase of election equipment for the County Clerk's office.

**2025 Budget** – Request form NW MO Enterprise Facilitation for budget Contributions.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Road & Bridge** – Gateway Piping Company, St. Louis MO was contacted regarding pricing on pipe.

**Polk Township** – Polk resident spoke with Commission on pipe issue on Road #376.

**Groves Cemetery** – Commissioner Walker spoke with Nodaway Valley Bank on the renewal of a CD.

**Missouri Department of Transportation (MODOT)** – Madison Woodward, MODOT, worked with the Commissioners on scoring sheets for engineering on BRO Bridges.

**Adjournment** – Burns made a motion to commission adjourn until 11/19/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**November 19, 2024**

91<sup>st</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 19, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 11/14/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoices to Snyder and Associates;

**Accounts Payable:** Checks #85419-85445

**Requisitions:** Road & Bridge to Brian Engle for uniform reimbursement; Sheriff to Kelly Tire & Exhaust for tires; Public Administrator to SEM Applications for annual software agreement; Treasurer to Department of Revenue for Deputy Sheriff Salary Supplement; to Rush Printing for office supplies; to Pitney Bowes for postage; to Maryville Chamber of Commerce for Chamber Bucks.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff Inmate Report (September and October 2024)

**Building Maintenance** – Reviewed notes from Maryville Glass & Lock technician on door maintenance. Put a call in to IHP regarding the Courthouse boiler startup, confirmed the boiler is working. MEI will be working on the elevator at the Courthouse on Friday. Spoke with Jonathan Aley, Kringle Christmas Lighting regarding holiday lighting.

**BRO Bridges** – Reviewed emails and attachments from Madison Woodward, Missouri Department of Transportation (MODOT) regarding applications from engineers on BRO Bridges for 2025-26.

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor, gave updates on bridge and tube activity.

**County Insurance** – Reviewed Public Entity Risk Management Plan sent by Higginbotham Insurance.

**2025 Budget** – Request from Tim Deen, Ministry Center for budget contributions in 2025. Deen requested \$5,000.

**Sheriff's Department** – Sheriff Randy Strong gave updates on jail and sheriff department activities. A call was put in to MOPERM regarding legal documents sent to the Sheriff. These documents will be sent on to MOPERM

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Northwest Regional County Commissioner Meeting** – Spoke with Pat Giesken, B & G Catering regarding catering lunch for the December regional meeting. Made calls to organize speakers and sponsors for the meeting to be held in December.

**Adjournment** – Burns made a motion to commission adjourn until 11/21/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**November 21, 2024**

92<sup>nd</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 21, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 11/19/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoices to Great River Engineering and Alert 1 Termite & Pest Control; Invoice to United Fiber for License Renewal (4 years) for Switchvox system (pay through American Rescue Plan Act (ARPA) funds); reimbursement to Elks Lodge #760 through ARPA funds.

**Accounts Payable:** Checks #85446-85481

**Requisitions:** Public Administrator to Pitney Bowes for additional postage.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Request for funds – Betterment Foundation of Barnard and Guilford
- Missouri Association of Counties (MAC) – updates on legislation
- NWMO Cooperative Mental Health Board of Trustee updates
- Smith Vending Canteen letter on price increase
- Downtown Maryville in regards to Yuletide Magic Lighting and Holiday Parade

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue reports for October.

**FY2024 Budget Amendment** - Patton presented budget amendment information for FY2024 to the Commission. Changes to Intangible Tax, Nuclear Accident (NAEP) fund, Local Emergency Preparation (LEP) fund and the Concealed Weapon fund. Burns made a motion to accept the amended budget as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Also present: Marilyn Jenkins, Collector/Treasurer.

**Building Maintenance** – Responded to an email from Tim Casady, Casady Commercial Services to set up window cleaning services on December 7-10, 2024.

**Jail Maintenance and Improvement Grant** – Met with two representatives from Electronic Contracting Company (ECC) regarding the status of jail improvements. A Hold Harmless Agreement was signed. Discussed the placement of speakers. The Commission also toured the jail. Also present: Captain Austin Hann and Head Jailer, Laura Sterkis.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Bridge 228-013 (BRO63) in Independence Township

**Union Township** – A resident called regarding septic tank regulations.

**Adjournment** – Burns made a motion to commission adjourn until 11/26/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**November 26, 2024**

93<sup>rd</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 26, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns. Also present: Angie Cordell, Deputy Clerk. Scott Walk attending MAC Conference.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes 11/21/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes).

**Approved:** Invoices to Brian Engle, Chris McCrary, and Jaxon McCrary for uniform allowance; Pitney Bowes for County Clerk postage; MEI Total Elevator Solutions for elevator repair Sheriff Department inventory disposal forms.

**Accounts Payable:** N/A

**Requisitions:** Sheriff Department to Verizon for phone cases; Road & Bridge to Chamber of Commerce for safety incentive.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MOPERM email legal documents.
- Maryville Industrial Development Corporation – Christmas Party invite

**Cemeteries** – Groves Cemetery renewed CD at Nodaway Valley Bank, and reviewed Mount Hope Cemetery CD.

**Inspection** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Bridge 02280013, Independence Township; and Road 376 in Polk Township inspected a culvert.

**Lunch Break** – Walker made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**NWMO County Commissioners Meeting** – Commission continued planning of the meeting being held December 19<sup>th</sup> in Maryville.

**Atchison Township** – Brandon Dougherty, Trustee called about brush law.

**Chamber of Commerce** - A call was made about the 2024 Christmas parade December 6<sup>th</sup> at 6pm.

**Adjournment** – Burns made a motion to commission adjourn until 12/3/2024. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes).

**Signature**

\_\_\_\_\_  
Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

December 3, 2024

94<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 3, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 11/26/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoices to Verizon, Bram Funeral Home for indigent funeral expenses, Jackson RMI Insurance for a bond and City of Maryville (Joint 911 expenses.) Temporary Liquor License for Backyard Vine & Wine. Recorder Fee Report (November 2024); Inventory transfer/disposal forms.

**Accounts Payable:** Check #85494-85508

**Requisitions:** Sheriff Department to Symbol Arts for badges; to Omnigo Software for annual software subscription; Prosecuting Attorney to MTE for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Schraeder Law Firm (Invoice Statement)
- Completed Annual Financial Audit Report from McBride, Lock & Associates
- Progress report on BRO-R074(63) bridge

**Expense & Revenue Reports** - Patton submitted for review, expense/revenue report for November.

**Sheriff's Department** – Sheriff Randy Strong met with the Commission to discuss jail and sheriff activities. A call was put in to Ivan Schraeder, County Attorney, to discuss a legal action.

**Smithsonian Exhibit** – Holly Cronk came in to discuss the incoming Smithsonian Exhibit. Cronk will submit a formal request for funds at a later time.

**Insurance** – Marilyn Jenkins, Collector/Treasurer met with the Commission to discuss the insurance questionnaire from United Health. Changes to the Employee Handbook to include: Waiving waiting period for Elected Office Holders; Offering coverage to domestic partners; employees rehired within three (3) months of separating service from the county, the waiting period will be waived.

**Downtown Christmas** – Director of the Maryville Chamber, Becky Albrecht and Kim Mildward, Nodaway County Economic Development, stopped in to discuss final touches for the Downtown Christmas.

**FY2025 Budget** – Public Defender rent documents submitted. Prosecuting Attorney Tina Deiter scheduled a meeting time on December 17<sup>th</sup> at 10:30 for budget discussion.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**NWMO County Commissioners Meeting** – Commission continued planning and organizing the Regional Commissioners meeting being held December 19<sup>th</sup>.

**Independence Township** – Took a call from an Independence Township Board Member to discuss CART roads. A call was put in to Bill Emery, Emery Hauling, regarding Road #231.

**Polk Township** – Mark Wilson, Road Supervisor of Polk Township, stopped in to discuss CART and reconstruction roads within the township. Took a call from a resident regarding repairs on Katydid Road.

**Employee Handbook** – Jenkins, Patton and the Commission discussed potential changes to the Employee Handbook. No official changes were made.

**County Government Day** – March 25, 2025 has been confirmed for the annual County Government Day.

**Board Appointments** – The Commission spoke with Amie Firavich regarding an open seat on the Senior Tax Board. Firavich is still interested in the seat and agreed to fulfill the remainder of the vacated term of two years. A message was left with Jeanne Caulkins and a call was put in to Jeannette Brookshier to update them.

**Adjournment** – Walk made a motion to commission adjourn until 12/5/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

December 5, 2024

95<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 5, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 12/3/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Inventory transfer/disposal forms.

**Accounts Payable:** Check #85509-85560

**Requisitions:** Road and Bridge to J&A Traffic Products for 911 signage; to Gray Oil for diesel fuel; Public Administrator to Henry Law for Indigent Wards.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Road and Bridge Daily Fuel & Equipment Report (November 2024)

**County Attorney** – The Commission called Ivan Schraeder to discuss legal counsel on a law suit.

**Road and Bridge Department** – Brian Engle, Road and Bridge Supervisor, shared pricing on a new truck for the department.

**BRO-R074(63)** –Reviewed and signed Change Order No. 1.

**Verizon Cell Phones** – Contacted Customer Service at Verizon for assistance.

**Softmatch Bridges** – Larry Jacobson, Snyder & Associates, presented Compliance Certifications for NWK-2024-00480 and NWK-2024-00481 for Softmatch Bridge Projects on Bridge #1038008 and Bridge #0338001.

**BRO-R074(64)** –Jacobson conducted a Pre-Bid Meeting for the bid process for BRO-R074(64). No contractors were present. Present: Nick Jameson, Schildberg Construction and Engle. Bids will be opened on Thursday, December 12<sup>th</sup> at 9:00 a.m.

**Inspections** – Commissioner Walk and Engle inspected Road #781 in Hughes Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**MFA Oil Company** – Reviewed, signed and returned a Certificate for State Use or Nonprofit Educational Organization Use and a Certificate of State Use.

**Sheriff's Department** – Captain Austin Hann stopped in to discuss the FY2025 Budget.

**Adjournment** – Walk made a motion to commission adjourn until 12/10/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**December 10, 2024**

96<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 10, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 12/5/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoices to MOPERM; payment of 2024 overtime labor to A. Cordell through ARPA funds

**Accounts Payable:** Check #85561-85590

**Requisitions:** Sheriff Department to Northwest Auto Repair for vehicle maintenance and repair.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Progress report on BRO-R074(63) bridge
- NCESB and Joint 911 Oversight – Draft Intergovernmental Agreement,
- Emails for personal time off, NWMO County Commissioners Meeting, NCED regarding downtown Christmas.

**MOPERM** – Revised and signed 2025 Insurance Policy documents.

**Sheriff's Department** – Sheriff Randy Strong met with the Commission to discuss Sheriff salary. Also present: Marilyn Jenkins, Collector/Treasurer and Brian Engle, Road and Bridge Supervisor.

**Jail Improvement Grant** - Commission made a call to John Roster, IHP on invoicing for the jail sprinkler service connections.

**MAC** – Steve Hobbs, Missouri Association of Counties Executive Director spoke with the Commission on the recommendation of county policies.

**Inspections** – Commissioners along with Engle, Road and Bridge supervisor inspected a culvert on Road #376 in Polk Township.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Legal** – Commission spoke with legal counsel Travis Elliott and County Attorney, Ivan Schraeder regarding the legality of the increase of the sheriff salary per RSMo 57.317.

**Insurance** – A call was made to Brian Rose health care broker with Gallagher Insurance to review the previous discussion on the insurance questionnaire from United Health. The matter was tabled until the Commissioners are in session on Thursday. Also present: Jenkins.

**FY2025 Budget** – Linda Mattson, Meghann Kosman, and Kasey Duchien from North Star Advocacy requested \$2,500 for the 2025 calendar year.

**NWMO County Commissioners Meeting** – Commission continued planning and organizing the Regional Commissioners meeting being held December 19<sup>th</sup>.

**Adjournment** – Walk made a motion to commission adjourn until 12/12/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

**December 12, 2024**

97<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 12, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 12/10/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Accounts Payable:** 85591-85630

**Requisitions:** Road and Bridge to American Port-A-Pot for Bridge #1038.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Letter from Supreme Court of Missouri regarding Courts closing at noon on 12/24/24
- Higginbotham Insurance check in
- Missouri Boys State FY25 Budget request

**BRO-R074(63) Bridge** – Reviewed and signed a Progress Invoice No. 10 for BRO(63.) Information was returned to Great River Engineering.

**Jail Maintenance and Improvement Grant** – Major Scott Wedlock gave project updates for the Jail Maintenance and Improvement Grant.

**Cost of Living Adjustment (COLA)** –The Commission reviewed reports provided by Marilyn Jenkins, Collector/Treasurer and discussed a Cost-of-Living Adjustment (COLA.) A motion was made by Walk to give a 2% COLA to all county employees and elected officials. Burns seconded the motion. All were in favor, motion carries.

**Sheriff's Department** – Sheriff Randy Strong met with the Commission to discuss Sheriff salary. Following discussion of all information presented by attorneys and Missouri Association of Counties (MAC) representative, the Commission agreed to pay out the \$660.40 to Strong. Additionally, the county will pay the fees acquired by Strong . Also present: Jenkins and Brian Engle, Road and Bridge Supervisor.

**BRO-R074(64) Bridge** – The Bid Opening on BRO(64) was conducted by Larry Jacobson, Snyder & Associates. One bid was received from C & C Bridge. After discussion, the project was tabled for further review. A call was put in to Andy Macias, Snyder & Associates to request the plan bidder's list.

**NWMO County Commissioners Meeting** – Commission continued planning and organizing the Regional Commissioners meeting being held December 19<sup>th</sup>. Calls were put in to Dan Hageman, Evergy and Aaron McVicker, McClure Engineering.

**FY2025 Budget** – Chris Wallace, University of Missouri Extension Board Member, Randa Doty, Debbie Bennett, Annette Deering and Amanda Smith, Extension employees, presented to the Commission and made a request of \$33,000 for the 2025 calendar year.

**CART Rock** – Received a call regarding the process to haul CART Rock for 2025.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**FY2025 Budget** – Jeff Hall, Coroner Elect, stopped in to speak with the Commission regarding the newly elected training he had been to, mutual aid agreements and purchasing office supplies.

**Building Maintenance** – Discussed the Courthouse boiler. Contacted IHP to set up a time to look at the boiler for December 26<sup>th</sup> at 9:00.

**Holiday Schedule** – The 2025 Holiday Schedule was discussed with Jenkins and Rex Wallace, Assessor. The Commission approved the schedule.

**BRO-R074(01) Bridge** – Reviewed and signed the contract with McClure Engineering Company for Bridge #0877014.

**Adjournment** – Walk made a motion to commission adjourn until 12/17/2024. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**December 17, 2024**

98<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 17, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 12/12/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** 2025 Holiday Schedule was reviewed and approved; ARPA Invoice to Andrew Tuck Pointing, LLC for Courthouse Masonry restoration;

**Accounts Payable:** 85631-85651

**Requisitions:** Road and Bridge to Stiens Grain & Livestock Inc for steel pipe.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Request for Softmatch Trade from Carroll County
- Opioid updates
- CCAM Training Information
- Northwest Newsflash Newsletter
- Brian Rose, Gallagher email discussing when health insurance assignments begin for new county employees and elected

**BRO-R074(63) Bridge** – Reviewed and signed a Progress Invoice No. 11 for BRO(63.) Information was returned to Great River Engineering. Weekly Progress Report from Great River Engineering.

**BRO-R074(02) Bridge** – Reviewed documents submitted by McClure Engineering.

**Road & Bridge** – After review of State bid quotes gathered by Brian, Commission approved purchase of new 2023 RAM 1500 form Tri State. Using ARPA funds.

**FY2025 Budget** – The Commission met with Nick Sowards and Bob Lager from the County Fair Building Board; Lynette Harbin, Big Brother Big Sister; Jim Jacoby, Adam Summers, Josh McKim and Ben Blackford with NWMO Enterprise Facilitation; Josh McKim and Kim Mildward with Nodaway County Economic Development all with requests to be considered in the 2025 Budget.

Tina Deiter, Prosecuting Attorney discussed the budget request for her office. Also Present: Marilyn Jenkins

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**NWMO County Commissioners Meeting** – Commission finalized plans and for the Regional Commissioners meeting being held December 19<sup>th</sup>. Calls were made to Great River Engineering, and McClure Engineering.

**Independence Township** – A resident called the Commission regarding board member qualifications. Ivan Schraeder, Schraeder Law Firm was consulted on township board eligibility.

**BRO-R074(64) Bridge** – Andy Macias, Snyder & Associates gave bid opening updates. The Commission is still looking to determine a course of action.

**Adjournment** – Burns made a motion to commission adjourn until 12/19/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**December 19, 2024**

99<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 17, 2024 at the R.T. Wright AG Learning Center at Northwest Missouri State University. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk, Angie Cordell and Robin Clark, Deputy Clerks.

**Approved:** 2025 Holiday Schedule was reviewed and approved; ARPA Invoice to Andrew Tuck Pointing, LLC for Courthouse Masonry restoration;

**Accounts Payable:** Checks #85652-85673

**Softmatch Bridges** – Reviewed and signed Plan Sheets for Bridges #0338001 in Nodaway Township, #0255006 in Union Township and #1038008 in Washington Township as presented by Larry Jacobson, Snyder and Associates.

**BRO-R074(65) Bridge** – Reviewed and signed a Right of Way Acquisition document and Invoice No. 6 for BRO-R074(65) Bridge.

**NWMO County Commissioners Meeting** – Commission hosted the Regional Commissioners meeting held at the R.T. Wright AG Learning Center at Northwest Missouri State University.

**Adjournment** – Burns made a motion to commission adjourn until 12/26/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**December 26, 2024**

100<sup>th</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 26, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 12/17/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 12/19/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Clerk Fee Report (November 2024); Inventory Disposal/Transfer forms.

**Accounts Payable:** N/A

**Requisitions:** Road and Bridge to Gray Oil for fuel; to Delbert's Garage for truck repair.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff Inmate Report (November 2024)
- Opioid Settlement Fund updates
- Softmatch Bridge #0576006 Approval report
- Polk Township November 2024 minutes
- Mount Hope Cemetery Certificate of Deposit
- Progress Report BRO-R074(63)

**County Attorney** – A call was put in to county attorney, Ivan Schraeder regarding township appointment questions.

**Courthouse** – Discussed options with a representative from IHP to help regulate courthouse registers for better boiler control of temperatures.

**FY2025 Budget** – Reviewed written request from Nodaway County Soil & Water Conservation District for FY2025 budget consideration. Stephanie Patterson from the Maryville Public Library gave updates from American Rescue Plan Act (ARPA) funds and made a request for future funding.

**Hopkins Township** – Hopkins Township Board Members, Terry Davison and John White, met with the Commission to discuss the vacant Trustee seat. Davison and White requested the Commissioners appoint Jeff Blackford to the vacant seat to fulfill the term of office. The appointment discussion will be placed on the agenda for Tuesday, December 31 at 8:30. Also present: Jeff Blackford.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected culverts on Road #731, and Road #1045 in Grant Township; and Road #973, Road #994, and #991 in Washington Township.

**Green Township** – A resident called regarding Road #565, and the Commission contacted Cody Linville, board member to discuss road. The resident was updated on the road.

**Adjournment** – Burns made a motion to commission adjourn until 12/31/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**December 31, 2024**

101<sup>st</sup> Day

OCT TERM

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 31, 2024 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes** – Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes). Burns made a motion to approve prior commission minutes 12/26/2024. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes).

**Approved:** Invoices for Snyder & Associates for Softmatch; MOPERM invoices for 2024 Endorsement #5 and 2025 Endorsement #1; Thomas Lawn Care

**Accounts Payable:** #85678

**Requisitions:** N/A

**American Rescue Plan Act (ARPA) funds** – Marilyn Jenkins, Collector/Treasurer, met with the Commission to discuss three new requests for funds. City of Barnard, Skidmore Fire Protection District and Parnell Legion have all submitted requests to be considered. Additionally, the match for the Transportation Alternatives Program (TAP) grant and the Department of Public Safety's Jail Maintenance and Improvement grant will be taken from the ARPA funds. Jenkins reported that \$121,000 of interest will be moved into the General Revenue fund. Also present: Brian Engle, Road and Bridge Supervisor.

**Deputy Appointments** - Deputy appointments for Christie Swinford, Jessica Whaley, and Angie Cordell were approved by the Commission.

**Swearing-In Ceremony** - Newly elected office holders were sworn in at a ceremony conducted by Judge Joel Miller and Judge Corey Herron at the county courthouse. Those sworn in were: Judge Corey Herron, Austin Hann, Sheriff, Chris Burns, North District Commissioner, Scott Walk, South District Commissioner, Rex Wallace, Assessor, Lori Burns, Public Administrator, Jeff Hall, Coroner and Adam Teale, Surveyor. Also present: Patton and Angie Cordell, Deputy Clerk.

**FY2025 Budget** – Reviewed a Verizon Cell phone credit statement and estimated charges for the next billing cycle. A new phone for the Public Administrator was discussed instead of a phone stipend. A phone will be obtained and added to the budget in place of the stipend. Proposed legislation for a Coroners Salary bill was reviewed. Rex Wallace, Assessor, presented his FY2025 budget. The Commission discussed the 2025 Salary Schedule for new employees. The same schedule that was adopted on October 17, 2024 will be carried forward for 2025.

**Hopkins Township** – Burns made a motion to appoint Jeff Blackford to the vacant seat to fulfill the term of office. Walk seconded the motion. All were in favor.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Road #441 in Jackson Township and Road #246 and BRO Bridge #63 Independence Township.

**BRO-R074(64) Bridge** – Spoke with Andy Macias, Snyder & Associates regarding the lone bid that came in for BRO(64). Following conversations with Snyder & Associates and Missouri Department of Transportation (MODOT) and due to the bid exceeding the state averages for bridge projects, the Commission has opted to rebid the project.

**Adjournment** – Burns made a motion to commission adjourn until 1/2/2025. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner