

# Nodaway County Commission

January 4, 2022

1<sup>st</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 4, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/30/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Clerk Fee Report (December 2021); Invoice for Northwest Audio Visual, LLC

## Reviewed

The Commission reviewed the following information received by mail or email:

- Promotion letters from sheriff's Department (moving C. McDonald and D. Sigman to Corporal)
- LPA Training information at County Commissioner's Association of Missouri (CCAM) training
- Memorandum 003-2 from Department of Public Safety; Division of Fire Safety

## Road and Bridge

Brian Engle, Road and Bridge Supervisor discussed a bid request for rebar and pipe. An advertisement has been put together with all sealed bids on Rebar to be turned in to the office of the County Clerk no later than January 25, 2022 at 11:30 a.m. and pipe to be turned in to the office of the County Clerk no later than February 17, 2022 at 10:30 a.m. All sealed bids will be opened in the office of the County Commission.

## FY2022 Budget

The Commission discussed the Cost-of-Living Adjustment (COLA) for FY2022. Burns made a motion to give a 5% COLA increase across the board. Walk seconded. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve the 2022 Salary Schedule as recommended by the Salary Committee on October 26, 2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Building Maintenance

A message was left at Coenen Electric regarding the exterior lights on the Courthouse. Arnold Plumbing was called to check on the status of a sink at the jail. A call was put in to Geist Heating and A/C to check on the status of the compressors for the Administration Building.

## Polk Township

A call was returned to a resident in Polk Township regarding roads. The resident was referred to Mark Wilson, Road Supervisor for Polk Township.

## Gentry County

Gentry County Clerk Carol Reidlinger requested a copy of the licensing agreement used with the wind projects.

## MOPERM

The Commission received a call from Maureana Tucker, MOPERM representative regarding a claim filed from an accident. A call was put in to the Nodaway County Sheriff, the Missouri Highway Patrol and Jefferson City to gain copies of the incident reports.

## Inspections

The Commission did an inspection of road conditions of Road #638 in Polk Township.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Promulgation Statement

The Commission reviewed and signed the Promulgation Statement for the State Emergency Management Agency.

## Northwest Communication Center

A call was put in to Jessica Rickabaugh at the Northwest Communication Center to relay a concern from a resident.

## Adjournment

Walk made a motion to commission adjourn until 1/6/2022. Burns seconded the motion. The motion passed by vote: Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**January 6, 2022**

2<sup>nd</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 6, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/4/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Recorder Fee Report (December 2021)

**Requisitions:** Sheriff to Haug Communications for equipment repair; County Commission to MTE for server for Sheriff's Department (Emergency Purchase) and equipment for Coroner.

## **Quarterly Office Holders**

The Commission hosted the quarterly meeting for office holders with the following in attendance: Burns, Walker, Walk, Elaine Wilson, Lisa Nickerson, Dee O'Riley, Marilyn Jenkins, Rex Wallace, Randy Strong and Patton. Office holders gave updates to activities and issues within their respective offices. The next quarterly meeting will be April 7<sup>th</sup>, 2022. Also in attendance: Kay Wilson, Nodaway News Leader and Tammy Carter, H.R. Director.

--Wilson gave updates on the Circuit Clerk's office. She stated her office has hired two new people: Heather Wallace and Ravyn Davis. Wilson discussed a training with OSCA and the City of Maryville that will occur today (1-6-22) regarding taking on municipal court.

--O'Riley updated the group on her numbers. She currently has 67 individuals she is working on. She has had one individual pass away and got one new full. O'Riley has two temporary people that will likely go full soon. O'Riley visited each of her wards in 2021.

--According to Nickerson, the recorder's office recorded 3,925 real estate transactions of which 67 were surveys and 3 plats; 129 marriage license recordings and gave out 181 certified copies of marriage certificates. The recorder's office continues to work on back filing.

--Jenkins stated her office has collected approximately 90% of 2021 taxes which is down from 2019 and 2020, although they are still opening mail postmarked by December 31, 2021. On the treasurer's side, they are wrapping up 2021.

--Strong provided the group with a summary of 2021 statistics. Strong discussed trainings he and his deputies have taken and will be taking to be compliant. The Sheriff's Department was awarded the Rickard Trust and will be using it to purchase a side-by-side ATV to meet search and rescue needs. The department is currently fully staffed. Strong also discussed the transition of taking over municipal court and the added duties for his staff.

--According to Wallace, the 2021 assessment is complete and the 2022 Assessment sheets were mailed out on December 30<sup>th</sup>, 2021. Wallace discussed phone issues within his office that he would like to seek solutions for.

--Patton discussed year end reports and documentation her office is working on. Filing for the April 2022 Municipal Election has closed with the final certification date being January 25<sup>th</sup>. Filing dates for the August Primary will be February 22 – March 29<sup>th</sup> in the office of the County Clerk.

--Commission discussed the Road and Bridge plans for 2022. Six bridges have been proposed. The county will build one BRO bridge in Jackson Township, which will allow the county to utilize CDBG grant dollars on that bridge. The consolidated 911 has completed one full year in October. The Oversight Board created a sub-committee to look into funding mechanisms to fund the 911 program in the future. The county plans to work on the ramp into the Courthouse in 2022. The Commission discussed that they had officially adopted the updated salary schedule and approved a 5% Cost-of-Living Adjustment (COLA.) Updated handbooks will be ready next week.

## **Deputy Appointments**

Deputy appointments for Christie Swinford, Christy Matthews-Allen, Jessica Whaley, Leona Remus, Sadie Poe, Lorraine O'Donnell and Angie Cordell were approved by the Commission.

## **Sheriff's Department**

Strong discussed the upgrading the server for the sheriff's office which is under alarm due to failure. The Commission advised Strong to speak with the IT tech to get the process started.

## **City of Maryville**

The Commission spoke with Dan Bozarth, City of Maryville Street Supervisor, regarding the use of equipment for trail clearing. The Commission granted permission.

## **FY2022 Budget Hearing**

The Budget Hearing date for FY2022 has been set for Thursday, January 27 at 8:30 a.m. in the office of the County Commission.

## **Road Reconstruction**

Robert Schieber, Washington Township, turned in a request for County Aid Program for Road #999.

**PACE – Property Assessed Clean Energy**

Josh McKim, Nodaway County Economic Development stopped in to discuss the PACE – Property Assessed Clean Energy program. Jenkins, Collector/Treasurer was invited to sit in on the discussion. The Commission is open to learning more about the commercial side of the program, but would not be interested any residential portion of the program.

**Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Circuit Clerk**

The Commission spoke with Elaine Wilson, Circuit Clerk regarding taking over municipal court. Wilson stated the state will receive \$15 per ticket with 30% (\$3) coming to the county. Wilson hopes to find out more information on the process and average numbers at the training today.

**Emergency Purchase**

Andy Abbott, MTE, stopped in to discuss the server within the Sheriff’s Department. Due to failures on the server, Abbott recommends replacing the server as soon as possible. Walk made a motion for emergency purchase of a Dell Server from MTE with software due to multiple failures. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) The server will be paid with ARPA funds if deemed an allowable expense.

Abbott discussed decisions that would need to be made in order to move forward with connecting the server to necessary offices at the Courthouse. Abbott discussed fiber, strand and switch options that would need to be made as well as talked about the proprietary info, required MULES Certification and data security that need to be taken into consideration on this project. Abbott is going to pull together information and present to the Commission at a later date.

The Commission also asked Abbott to proceed in ordering a laptop, software and a printer for the Coroner to be paid through ARPA funds if allowed.

**Northstar Advocacy Center**

Linda Mattson, Executive Director and Meghann Kosman, Court/Victim Advocate and Volunteer Coordinator, met with the Commission to present numbers to make a request for consideration for the FY2022 budget. Mattson also discussed needs the shelter has that might qualify for the American Rescue Plan Act (ARPA) funds.

**Adjournment**

Walk made a motion to commission adjourn until 1/6/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 11, 2022

3<sup>re</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 11, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/6/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Invoice to Snyder & Associates (BRO-B074(62))

**Requisitions:** County Clerk to Dominion Voting Systems for upgraded ADA voting equipment (ARPA funds);

## Reviewed

The Commission reviewed the following information received by mail or email:

- Email from Christy Forney, Emergency Management Director re: Hazard Mitigation funding for generators
- Extension Council Expense Report (December 2021)
- Nodaway County Economic Development request for FY2022 contribution

## Building Maintenance

Walker discussed flags at the Courthouse. Jeff Smith, Smith Contracting and Jackie Cochenour, Director of the Crimes Against Children (CAC) grant, stopped in to discuss lock options with the Commission on the space that is being renovated for the grant.

## Atchison Township

A resident of Atchison Township called in to discuss the brush laws and trees over the roadway. A call was put in to Brandon Dougherty, Atchison Township Trustee. Dougherty and Eric Jones, maintenance operator later stopped in to discuss the issues in Atchison Township with the brush law and the actions the township can take if landowners are not maintaining as they should. Dougherty and Jones also filled out a Reconstruction request for Road #97 to be considered for 2022 and discussed other road issues within the township.

## FY2022 Budget

The Commissioners, along with Collector/Treasurer, Marilyn Jenkins and Patton, worked on the FY2022 Budget.

## American Recovery Plan Act (ARPA)

After discussion on the use of American Rescue Plan Act funds for COVID sick leave, Burns made a motion that any COVID related illness will no longer be paid through ARPA funds effective January 16, 2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.) Present for the discussion were Jenkins and Patton. H.R. Director will be notified as it will no longer be a page in the handbook.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## FY2022 Budget

The Commissioners, along with Jenkins and Patton, worked on the FY2022 Budget.

## Adjournment

Walk made a motion to commission adjourn until 1/13/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 13, 2022

4<sup>th</sup> Day

JANUARY TERM

## Convene

North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 13, 2022 at the Commissioner's Office. Attendance: Present: Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk. Not present: Bill Walker.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/11/2021. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Accounts Payable:** Checks #79779

**Approved:** Invoice to Devnet; transfer request of sick leave from one employee to another.

**Requisitions:** County Clerk to Dominion Voting Systems for annual licensing fees.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Proposals for cyber coverage

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, gave updates on his crew's activities.

## NWMO Regional Council of Governments

The Commission put in a call to Amy Dowis for clarification on a MODOT issue.

## Deputy Appointments

Deputy appointment for Shirley Schmidt was approved by the Commission.

## FY2022 Budget

The Commissioners, along with Collector/Treasurer, Marilyn Jenkins and Patton, worked on the FY2022 Budget. Prosecuting Attorney, Caleb Phillips met with the Commissioners to answer questions about items within his request.

## Howe Company

Garry McFee, sales representative of Howe Company, stopped in to visit with the Commission.

## Jefferson Township

Randy Stoll turned in a Reconstruction application for Road #643 for consideration of the 2022 reconstruction budget.

## Jackson Township

Leroy Crawford stopped in to discuss Roads #651 and #652 with the Commission.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Inspection

The Commission, along with Engle, inspected the Road #97 and #105 in Atchison Township as possible roads for the reconstruction budget for FY2022.

## FY2022 Budget

The Commission, Jenkins and Patton worked on FY2022 budget items.

## Adjournment

Walk made a motion to commission adjourn until 1/18/2022. Burns seconded the motion. The motion passed by vote: Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Chris Burns, North District Commissioner

# Nodaway County Commission

January 18, 2022

5<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 18, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/11/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Invoice to Coenen Enterprises, Inc.

**Requisitions:** Sheriff to Hy-Vee and Falls City Mercantile for inmate food (February 2022); to 911 Custom for equipment; to Northwest Equipment Rental Auto & Tire for equipment repairs.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Quote from Continental Fire Sprinkler Co. for jail sprinklers

## Senate Bill 40 (SB40)

Jeanette Schieber called in the Commission to see if the county has copies of the original paperwork establishing Senate Bill 40 as a not-for-profit. A letter was drafted, signed and emailed back to Schieber.

## Toys for Tots

Spoke with Ann Martin, Today's Civic Women, regarding the 2022 Toys for Tots date and the use of the county building as the distribution site in the main level conference room.

## Caterpillar Financial Services Corporation

A call was put in to Maryam Randolph with Caterpillar Financial Services Corporation regarding a form she had sent the county dealing with personal property assessments. After discussion, the form is no longer needed.

## Municipal Court Transition

Maryville City Manager, Greg McDanel, along with Circuit Clerk Elain Wilson, met to discuss the transition process of Municipal Court from the City of Maryville to the State Court System. McDanel mentioned they had challenges continuing to operate the Municipal Court, are following Senate Bill 5 and 572 and they hoped for a natural transition to the State Court System. The City has had discussions with both Judge Doug Thomson when he was in office and more currently with Judge Robert Rice about a partnership on the cost of an additional clerk until the state is able to conduct their Clerical Weighted Workload Study to give additional hours/funding for a clerk. The City has offered to pay up to 20 hours with the County picking up additional hours plus any benefits to the new apprentice clerk until the State kicks in. Wages for a bailiff have not been a part of any discussion. The group further discussed the timeframe of the study the State would conduct, the cost to the County and any concerns Wilson might have. McDanel recommends getting numbers together and to have Judge Rice present for a future meeting.

When discussing fees, it was stated that court costs stay with the Circuit Court (State,) the County gets 20% of the Clerk Fee (\$3 per) and all the fines go back to the City of Maryville. Wilson plans to get some more numbers pulled together to present to the Commissioners. McDanel recommended the Commission consider utilizing American Recovery Act Plan funds to pay the apprentice clerk's and bailiff wages. The group discussed a contract between the County and the City on the partnership of wages for the apprentice clerk.

Wilson asked McDanel what fees are included in a City ticket. Wilson asked if they would consider adding Domestic Violence, Law Enforcement Training surcharge and Inmate Security to the tickets. McDanel asked for more information to present to the City Council for consideration.

Currently, the last City Court date is set for February 15, 2022 with the City of Maryville taking payments through March 23<sup>rd</sup>, the State will begin to take payments on April 1<sup>st</sup> and April 20, 2022 is the first law date scheduled for the State to hold Municipal Court.

The Commissioners plan to continue to discuss this during FY2022 Budget work sessions and will let Wilson know of their decision. Also present: Marilyn Jenkins, Collector/Treasurer and Kathy Rice, Nodaway News Leader.

## Building Maintenance

Walker spoke with Tammy Carter, H.R. Director about the last time the Courthouse elevator had been reset as it needed to be done today.

**Nodaway Township**

A resident of Nodaway Township discussed the brush law with the Commission.

**FY2022 Budget**

The Commissioners, along with Jenkins and Patton, worked on the FY2022 Budget. A document sent by Hutchinson and Company Insurance was reviewed and discussed by the Commission. Contact was made with Andy Abbott, MTE for a view from the IT side of things. Abbott was able to describe what is in place for security but also recommended some updated cyber security training for county employees. Burns suggested an email be sent to Missouri Association of Counties that would be distributed to all counties to get more information on what other counties have done for cyber security. The discussion has been tabled for a later session.

**American Recovery Plan Act (ARPA)**

Abbott presented the Commission with a quote on connecting fiber from the Administration Building to the Courthouse. The Commission reviewed the quote and discussed with Abbott. It was also discussed whether this would qualify under the American Recovery Plan Act (ARPA) funds. Walk made a motion to run a 24-strand fiber from the Administration Building to the Courthouse as presented with the estimated final price of \$5,911.36 through the ARPA funds. Burns seconded the motion. All were in favor. A requisition will be completed for Thursday's session for approval.

**FY2022 Budget**

The Commissioners, along with Jenkins and Patton, continued work on the FY2022 Budget. The Household Hazardous Waste grant was discussed at length. The current grant cycle will end after the May, 2022 drop off date. The Commission agreed they were not going to continue with another grant. Contact with Northwest Missouri Regional Council of Governments will be made when the budget work process has been completed.

**Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**FY2022 Budget**

The Commissioners, along with Jenkins and Patton, worked on the FY2022 Budget. Special Sessions for Friday, January 21 from 8 to noon and Monday, January 24 from 8 to noon have been set aside if needed to finalize budget discussions.

**American Recovery Plan Act (ARPA)**

As discussed at the January 11, 2022 Commissioner's meeting, the use of American Rescue Plan Act funds for COVID related sick leave will no longer be paid through ARPA funds effective January 16, 2022. Tammy Carter, H.R. Director presented a letter for the Commission to sign and send out to all office holders. This was emailed out and the original will be posted on the employee bulletin board located by the East exit doors on the lower level.

**Adjournment**

Burns made a motion to commission adjourn until 1/20/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 20, 2022

6<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 20, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes with a correction to a name spelling, dated 1/18/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Requisitions:** County Commission to MTE for fiber connection upgrades (ARPA funds:) to Precision Lock for adding doors to new Crimes Against Children (CAC) office space to existing FOB system and adding the door to the Sheriff's office from the inner hall; Road and Bridge to M. Henggeler for uniform reimbursement; County Clerk to Elkins-Swyers for office supplies.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Agenda for Leadership Maryville for January 27, 2022
- 2021 Financial Statement for Polk Township Rural Fire Protection District

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed applicants for the open Road and Bridge Position and when to set up interview times. Engle discussed several bridge locations as options for future tank car locations.

## Crimes Against Children (CAC) grant

Reviewed and approved quotes to add the doors of the new office space for the Crimes Against Children (CAC) grant program and the door to the Sheriff's office from inner hall to existing FOB system. Jackie Cochenour, Program Director was emailed with this decision to get the process started.

## Senate Bill 40 (SB40)

At the request of Jackson Insurance, a date was added to the letter, resigned and emailed back.

## Community Development Block Grant (CDBG)

Jerri Dearthmont, Director at NW Regional Council of Governments, presented the Commission with a Request for Funds Form on Project #2018-PF-07 in the amount of \$19,389.21. Commission signed and Dearthmont will submit.

## Household Hazardous Waste (HHW) Grant

While Dearthmont was in the office, the Commission discussed the next cycle of the Household Hazardous Waste grant program. The county has opted to not participate after the current cycle is completed in May of 2022. Dearthmont will pass this along to Robin Davis.

## FY2022 Budget

The Commissioners, along with Marilyn Jenkins, Collector/Treasurer and Patton, worked on the FY2022 Budget. During this work session, the Commission requested meeting times with Caleb Phillips, Prosecuting Attorney, Dee O'Riley, Public Administrator and Sheriff Randy Strong and Major Scott Wedlock to discuss items each had put in their respective budget requests.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## FY2022 Budget

The Commissioners, along with Jenkins and Patton, worked on the FY2022 Budget. Special Sessions for Friday, January 21 and Monday, January 24 from 8 to noon (each) have been set aside if needed to finalize budget discussions.

## Building Maintenance

The Commission discussed the doors in the Prosecuting Attorney's office as well as a time frame for putting new carpet in at the Judge's Chambers in the Courthouse.

## Adjournment

Burns made a motion to commission adjourn until Special Session on 1/21/2022 for a budget work session. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner



# Nodaway County Commission

## Special Session

January 21, 2022

7<sup>th</sup> Day

JANUARY TERM

### Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 21, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk and Marilyn Jenkins, Collector/Treasurer.

### FY2022 Budget

The Commissioners, along with Jenkins and Patton, continued work on the FY2022 Budget. Specific items covered were the Consolidated 911, Gravel Tax and Road Reconstruction applications and the PACE Program.

### Adjournment

Walk made a motion to commission adjourn until 1/25/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

### Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 25, 2022

8<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 25, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/20/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve Special Session commission minutes dated 1/21/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor License for Monroe Valley Event Center, LLC

**Requisitions:** County Commission to Th Northwest Foundation for donation to The Agricultural Learning Center; Road and Bridge to MFA for oil; to Oden Enterprises for equipment supplies; Sheriff to Dynamic Research Technologies for equipment; to Gulf State Distributors for equipment.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Nodaway Township Financial Report (2021)
- South Main Corridor Improvement Project update
- Northwest Newsflash newsletter
- Sheriff's Inmate Report (December 2021)
- Equipment Inspection (2<sup>nd</sup> Notice) Courthouse Elevator

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed getting the 2022 bridge bid process started. Andy Macias with Snyder & Associates was called. Macias stated Bridge #261 has been designed and is ready for the bid process which was set for 11:30 on February 17, 2022 at the office of the County Commission. Bridge #910, #700 and #521 still need environmental before we can advertise for the bid process. The crew is currently working on prepping for Bridge #614.

## Building Maintenance

The Commission reviewed quotes on cost-per-square foot from Bargain Barn and Hiline Furniture for carpet replacement in the offices of the Circuit Judge and Administrative Assistant to the Judge. A call was put in to Todd Tobin to have him look at the project for an installation quote. Tobin will get with Walker to set up a time to look over the project.

## FY2022 Budget

The Commission, along with Marilyn Jenkins, Collector/Treasurer and Patton, reviewed the budgets for General Revenue, Road and Bridge, 911 and the Administration Building. The Commission revisited the Household Hazardous Waste Grant. After discussing with the grant coordinator at Northwest Regional Council of Governments, the Commission agreed to finish out the grant cycle currently in place and will set a meeting to discuss future grant cycles. A meeting date will be set for mid to late February. The Commission also revisited the quote provided by Hutchinson & Company for cyber liability insurance coverage. After further discussion, the Commission has unanimously agreed not to go with Hutchinson & Company.

## Rebar Bid Opening

Bids were received and reviewed from Midwest Sales and Service Company and Oden Enterprises, Inc. Burns made a motion to approve the low bid from Oden Enterprises. Walk seconded the motion. All were in favor, motion carries. Also present: Engle from Road and Bridge and Russell Placzek, Oden Enterprises, Inc.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## General Obligation Bonds

A Public Hearing was held for the General Obligation Bonds in Atchison, Jackson and Monroe Townships. Documents were signed by the Commission and the Clerk and returned to Anderson, Sundell and Skinner.

## Mental Health Initiative

Judge Robert Rice stopped in to update the Commission on the progress of the Mental Health Initiative he has been working to put together.

**American Recovery Plan Act (ARPA)**

Jenkins brought in a list of items that have been discussed for the use of the American Recovery Plan Act (ARPA) funds. A few items were added to the list. The group discussed small business grants and what the process might look like as it pertains to this round of funds.

**Building Maintenance**

The Commission looked at the new counter in the Prosecuting Attorney’s office and spoke with Bill Driskell about a quote for a new door and installation in the Prosecuting Attorney’s office.

**Adjournment**

Burns made a motion to commission adjourn until 1/27/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

January 27, 2022

9<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 27, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/25/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Road and Bridge Fuel and Equipment Report (December 2021); Missouri Sheriffs' Association and Training Academy Invoice.

**Requisitions:** Road and Bridge to Gray Oil for fuel; Public Administrator to Hart Insurance Agency for yearly bond.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Consumer Price Index
- Email update on NWMO Cooperative Mental Health Board from Judge Robert Rice
- South Main Corridor Improvement Project update
- County Commission Association of Missouri (CCAM) Agenda for February 9-11, 2022
- Solid Waste Management District 2023 Grant Availability information

## Public Hearing

Melinda Patton, County Clerk, presented the 2022 budget message and budget. Burns made a motion to adopt the 2022 Budget as presented. Walk seconded the motion. All were in favor. Also present: Engle, Marilyn Jenkins, Collector/Treasurer, Kay Wilson, Nodaway News Leader and Randa Doty, Extension Council.

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed crew activity. Engle stated the tank car will be delivered today for Road #790 in Hughes Township.

## Building Maintenance

The Commission met with Todd Tobin to look at the project for carpet installation in the Circuit Judge's office.

## American Recovery Plan Act (ARPA)

The Commission met with a representation of local small businesses, Josh McKim, Nodaway County Economic Development Director, Amy Gessert, Director of Greater Maryville Chamber of Commerce to discuss ways the county can assist small businesses that are suffering due to COVID issues causing lack of foot traffic and supply chain issues. The Commission will begin the application process, but did not set an amount that will be granted. Future discussions will involve doing an advertising campaign and possible another grant if funds allowed. Those present included Marilyn Jenkins, Collector/Treasurer, Ryan Heiland, Assistant Manager, City of Maryville, Holly Kay Cronk, Ferluknat Farm Market, Bliss Salon, Make It Maryville and candidate for Missouri State Representative; Melody Blair, Minnie Lane; Skye Pournazari, Maryville Forum; Kyle Mayes, Cobbler Cottage and Jennifer Gillespie, La Chic.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Snyder and Associates

Andy Macias called in to discuss bridge status.

## Building Maintenance

A call was put in to Billy Mitchell at Mei Elevator regarding elevator inspections. The documents sent by the Missouri Department of Public Safety were forwarded on to Mitchell so they can take corrective action. A message was left for Jeff Allen at Bargain Barn to contact the Commission regarding getting carpet ordered for the Circuit Court Judge's offices. Calls were put in to Kevin Kelmel, Perfection Painting and J&J for quotes to paint the Circuit Court offices.

## Leadership Maryville

The Commission spoke to the Leadership Maryville group in the afternoon.

## Adjournment

Burns made a motion to commission adjourn until 2/1/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**Amended February 1, 2022**

10<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 1, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker and Chris Burns. Also present, Lorraine O'Donnell, Deputy County Clerk. Not present: Scott Walk

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 1/27/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Approved:** Invoices for SAM's surveying and mapping, Car Quest and Oden Enterprises for Road and Bridge, Accounts Payables, a quote from Carpet Plus Bargain Barn, and a quote from Perfection Painting.

**Requisitions:** Sheriff to Fastenal for supplies; Commission to MTE for supplies; to Carpet Plus Bargain Barn for maintenance.

**Public Comment:** None

**Accounts Payable:** Checks #79780-79876

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emergency Management – Storm Spotter Training
- Missouri Governor Michael Parson – Appointment of Corey Herron to Circuit Court Judge 4<sup>th</sup> Circuit

## **Road and Bridge**

Brian Engle, Road and Bridge Supervisor, discussed current projects and prioritized bridge and tube projects for 2022.

## **Building Maintenance**

Aaron Morris, IHP discussed the boiler system in the Courthouse. Suggestions were to insulate pipes in the basement, replace current thermostats with digital ones and install thermostatic vent radiators. The Commission requested an itemized quote with a breakdown of each.

## **Soft Match Bridge Projects**

Andy Macias, Snyder & Associates discussed procedures for Soft Match bridge replacements. Bridge #0910002 in White Cloud Township, #0700001 in Jefferson Township, #0521004 in Green Township and #0261006 in Union Township. In one month, they should be ready to be put out for bid.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## **Press Release**

Governor Michael Parson announced the Honorable Corey K Herron was appointed to 4<sup>th</sup> Judicial Circuit Judge.

## **Fax Machines**

Pro-Serve has exhausted all possibilities with office fax machines in the Administration Building, which are only working at about 40% of the time. He believes something has changed within the phone system.

## **Quotes**

Perfection Painting (awarded) and Pedersen and Claycamp submitted quotes for painting Judge Herron's office. Quotes were also received from Carpet Plus Bargain Barn (awarded) and Hinline for carpet. United Fiber presented a quote for conference phones. IHP sent quotes for repairs to the boiler.

## **City of Graham**

Darrell Johnson, Mayor stopped in to say they appreciated the ARPA fund which helped upgrade their water system.

## **Inspection**

Walker and Burns inspected the Courthouse boiler system and contacted Ron Wilson to look at the system and make suggestions.

## **4<sup>th</sup> Judicial Circuit Court**

Judge Herron informed the Commission his home office will be in Rock Port and Maryville will be a satellite office. He requested office furniture. The budget will be reviewed before decisions are made.

## **Adjournment**

Burns made a motion to commission adjourn until 2/3/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

## **Signature**

---

Lorraine O'Donnell, Deputy County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 3, 2022

11<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 3, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker and Chris Burns. Also present, Melinda Patton, County Clerk. Not present: Scott Walk

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 2/1/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.) Minutes were later amended to add the awarded amounts for painting and carpet.

**Approved:** Clerk Fee Report (January 2022;) Recorder Fee Report (January 2022;) Circuit Clerk's Pitney Bowes contract (electronic signature.)

**Requisitions:** Road and Bridge to Northwest Equipment Rental for equipment maintenance.

**Public Comment:** None

**Accounts Payable:** Checks #79877-79919

## Reviewed

The Commission reviewed the following information received by mail or email:

- Public Service Commission (Evergy Metro, Inc.)

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed crew activity. Engle will touch base with Foley Equipment to get an invoice for the remainder of cost of the skid loader.

## Circuit Clerk

Elaine Wilson, Circuit Clerk, called the Commission to let them know that she is opting to hold off on hiring an additional clerk for her office to handle the Municipal Court.

## Property Assessed Clean Energy (P.A.C.E.)

Josh McKim, Nodaway County Economic Development Director and Greg McDanel, City of Maryville Manager, met with the Commission to further discuss the Property Assessed Clean Energy (P.A.C.E.) program for Nodaway County on the commercial side. P.A.C.E. is a financing tool for green energy savings. McKim shared a draft ordinance for the Commissioners to review. The draft ordinance was provided to the City of Maryville by Josh Campbell, with the Missouri Energy Initiative (MEI.) McKim and McDanel encouraged the Commission to contact Campbell to discuss the program. The Commission plans to review the ordinance with the Ivan Schraeder, county attorney and study the program more. Also in attendance: Marilyn Jenkins, Collector/Treasurer, Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum.

## Building Maintenance

Andy Abbott, MTE, stopped in to discuss the fob system for the new office space for the Northwest Children's Advocacy Task Force program.

## Polk Township

A resident of Polk Township stopped in to discuss a tube issue on 120<sup>th</sup> street. A call was put in to Dan Bozarth, City of Maryville to discuss who is responsible for the tube. No action was taken.

## Inspections

The Commission, along with Engle, inspected Road #465 and a culvert on Road 245<sup>th</sup> Street both in Polk Township, Road #463, Road #457 and BRO-B074(62) both in Jackson Township.

## Lunch Break

Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Grant Township

A resident of Grant Township stopped in to discuss a road to the house he is building on Road #951. The Commission discussed options the resident would have for the road. The resident was referred to the township officials.

## Property Assessed Clean Energy (P.A.C.E.)

A call was put in to Josh Campbell, with the Missouri Energy Initiative (MEI) to discuss the Property Assessed Clean Energy (P.A.C.E.) program. The Commissioners discussed a county wide ordinance for commercial property only. There was discussion with Campbell regarding incorporated towns vs. unincorporated towns utilizing the program. A county wide ordinance may not be necessary due to incorporated towns needing to apply for themselves. There would not be any business within the county that are not located outside of incorporated towns. The Commission asked for by-laws to be shared for review. Campbell will send these via email. Campbell stated that the Show Me P.A.C.E. program utilizes a third party to collect the money and does not run through the county. The Commission plans to review some questions with Schrader before making any decisions. Also present: Jenkins, Collector/Treasurer.

**American Rescue Plan Act (ARPA)**

Jenkins presented a revised application for the Commission to review. The Commission suggested a few minor changes. Jenkins will make these and the application will be available on the county’s website. The deadline for the application is February 21, 2022.

**Nodaway County Extension**

Randa Doty, County Engagement Specialist in Agriculture and Environment, presented the Nodaway County Extension 2021 Annual Report to the Commission.

**Building Maintenance**

A call was put in to Andy Abbott, MTE to discuss options for a speaker for the phone.

**Adjournment**

Burns made a motion to commission adjourn until 2/8/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 8, 2022

12<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 8, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/3/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Surveying and Mapping, LLC (SAM, LLC) for GIS Mapping Services, Invoice to Snyder & Associates.

**Requisitions:** County Commission to CAT Financial for equipment.

**Public Comment:** None

## Reviewed

The Commission reviewed the following information received by mail or email:

- Continental Fire Sprinkler – Annual Renewal
- Email from Greg McDanel, City Manager, re: Northwest Regional Communications Center

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed crew activity at a bridge located at Roads #950-951.

## Building Maintenance

The Commission met reviewed quotes from MTE on phone conferencing equipment with no decision made. A quote from Bill Driskell & Sons Construction, LLC on replacing a door at the Courthouse was reviewed. Driskell was given the go ahead to proceed. The Commission discussed the painting of the judge's chambers. Walker informed the Commission that measurements were taken for carpet for the new office space being remodeled in the basement area and quotes will be secured.

## American Recovery Plan Act (ARPA)

Marilyn Jenkins, Collector/Treasurer, called in to the Commission to give updates on the progress for the American Recovery Plan Act (ARPA) funds. Jenkins is working with several small businesses on promoting a spring sales event. The updated application for small business grants has been posted to the county website with the application period closing February 21, 2022.

## Property Assessed Clean Energy (P.A.C.E.)

The Commission reviewed a sample commercial ordinance for the Show Me PACE program and the Clean Energy District Board (CEDB) by-laws sent by Josh Campbell, with the Missouri Energy Initiative (MEI.) Jenkins reported to the Commission that she had conversed with county attorney, Ivan Schraeder, who stated that the PACE program would only benefit businesses of a specific size within the county that would not be in incorporated cities. A message was left to Josh McKim, Nodaway County Economic Development (NCED) and a call was put in Greg McDanel, City of Manager, City of Maryville to update them of this information. While in session, Kay Wilson, Nodaway News Leader called in to ask more questions on the program.

## Missouri Department of Transportation (MoDOT)

The Commission reviewed a notice sent by Jose A. Rodriguez, Civil Engineer of Snyder & Associates, regarding a softmatch credit for matching federal funds totaling \$105,496.14 for Bridge #1034003. The Floodplain applications and the applications for the U.S. Army Corps of Engineers (USACE) were filled out and returned to Rodriguez for Bridges #0261006, #0521004, #0700001 and #0910002.

## Adjournment

Burns made a motion to commission adjourn until 2/15/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.) The Commission will not be in session on February 10, 2022 as they will be at the County Commission Association of Missouri (CCAM) meeting in Columbia, Missouri.

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner



# Nodaway County Commission

**February 10, 2022**

13<sup>th</sup> Day

JANUARY TERM

Presiding Commissioner Bill Walker, North District Commissioner Chris Burns and South District Commissioner traveled to Columbia, Missouri to attend the annual County Commissioners Association Meeting.

**Reconvene**

The Commission will be back in session on 2/15/2022.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**AMENDED February 15, 2022**

14<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 15, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/8/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Smith Contracting Company for work completed in the basement remodel; Order form from Missouri Vocational Enterprises for flags; invoices for City of Ravenwood through ARPA.

**Requisitions:** Collector/Treasurer to North Star Advocacy Center for yearly fees; Sheriff to Stonehenge Properties, LTD for annual renewal; to Margaritaville Lake Resort for training; to Security Transport Services, Inc. for inmate transport; Road and Bridge to Gray Oil for fuel; to The Railroad Yard for a tank car.

**Public Comment:** None

**Accounts Payable:** Checks #79956-79981

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Jefferson Township – 2021 Financial Report
- Letter from Secretary of State re: Increase in motor vehicles valuations
- Email from concerned citizen re: prohibiting smoking in all public venues
- Email from Greg McDanel on the status of South Main Corridor
- Sheriff Inmate Report (January 2022)
- Extension Council Expense Report (January 2022)

## **Northwest Commissioners Meeting**

An email was sent to Caldwell County Clerk to RSVP for the regional Commission meeting held on March 10, 2022 in Hamilton, MO.

## **Closed Session**

At 8:15, Walk made a motion to go into Closed Session pursuant to Sunshine Law 610.021 (3) for personnel. Burns seconded, all were in favor. The Commission, along with Brian Engle, Road and Bridge Supervisor and Tammy Carter, H.R. Director, conducted an interview of Charles "Chuck" Swinford for an open Road and Bridge III position. An offer for employment was extended and accepted. A tentative start date of March 1 has been set. Burns made a motion to go out of closed session at 8:42 a.m.. Walk seconded, all were in favor.

## **Household Hazardous Waste (HHW) Program**

Jerri Dearthmont and Robin Davidson, Northwest Regional Council of Governments, met with the Commission to review the Household Hazardous Waste (HHW) Program from July 2016 to date.

## **Property Assessed Clean Energy (P.A.C.E.)**

Josh McKim, Nodaway County Economic Development (NCED) stopped in to confirm with the Commission that they are not going to put an ordinance in place with the Property Assessed Clean Energy (PACE) program.

## **American Recovery Plan Act (ARPA)**

Marilyn Jenkins, Collector/Treasurer, met with the Commission to review some items for the American Recovery Plan Act (ARPA) program. For the small business grant portion, twelve (12) applications have been received. Jenkins will review the applications to ensure all documents have been received in the applications and have those received so far ready for the Commission to review on Thursday, February 17, 2022. Jenkins reviewed the information she has received to date from the City of Parnell. The Commission is looking to meet with Parnell officials to gain further knowledge or their situation. North Star Advocacy Center has presented a request for funds to review and Jenkins reviewed some of the other organizations and taxing entities. The Commission approved two invoices for the City of Ravenwood through ARPA funds.

## **Tenaska Wind Project Donation**

The presentation of the donation check from Tenaska Wind Project will take place on Tuesday, February 22, 2022 at 9:00 a.m. in the office of the County Commission. At that time the Commission will also present donation checks.

## **Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Proclamation – Thank a Farmer Week**

Bob Stiens, President of the Nodaway County Farm Bureau presented B. Walker with a Proclamation for Thank a Farmer Week for signature and shared a news release. These items were forwarded on to local media.

**Building Maintenance**

Walker called Gary Coenen, Coenen Electric to ask him to look at the alarm in the Administration Building. Walker updated the Commissioners on the status of the paint and carpet in the offices of the 4<sup>th</sup> Circuit Presiding Judge and assistant’s area in the Courthouse.

**Direct Care Worker Appreciation Week**

Amy Gessert, Greater Maryville Chamber of Commerce Director, met with the Commission to review a proclamation for Direct Care Worker Appreciation Week. The proclamation will be read and signed on Monday, February 28, 2022 at 10:00 by the City of Maryville Mayor, Ben Lipiec and the Nodaway County Commissioners declaring February 28 through March 6<sup>th</sup> as Direct Care Worker Appreciation Week.. Weather permitting, this will be held on the Courthouse steps.

**BRO-B074(62) Bridge**

A form for Liberty Mutual Insurance Company was filled out and sent back in regarding BRO-B074(62) Bridge construction progress.

**Prosecuting Attorney**

Caleb Phillips, Prosecuting Attorney called to let the Commissioners know that he is not planning to seek another term of office.

**Adjournment**

Burns made a motion to commission adjourn until 2/17/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.) The motion passed by vote: Walker (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 17, 2022

15<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 17, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/15/2022. Walk seconded the motion with an addition to the reviewed line. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve Closed Session commission minutes dated 2/15/2022 with an addition of including the second to going out of closed session. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** n/a

**Requisitions:** None submitted

**Public Comment:** None

**Accounts Payable:** Checks #79982-80018

## Reviewed

The Commission reviewed the following information received by mail or email:

- Thank you from Leadership Maryville
- Appreciation letter to Robert Dunn for a Nodaway County blanket donation

## Building Maintenance

Walker left a message for Geist Heating and Cooling to discuss issues at the Administration Building and Courthouse. Patton discussed getting chairs moved out of the way and tables moved into the basement storage room for the DocuLock, LLC employee that will be working in that room. Also discussed securing several of the shelving that files are on.

## Household Hazardous Waste (HHW) Program

The Commission discussed the next dates for the site to be open (April 2 and May 14 both from 8-12) and made a call to Laura Street Baptist Church who is looking to coordinate a clean-up date.

## American Recovery Plan Act (ARPA)

A message was left for Allen Andrews, First District State Representative regarding resources for matching grant funds.

## County Expo/Event Center

Nodaway County residents Tom Shelton, Holly Cronk, Josh McKim and John Laffey met with the Commission to discuss the feasibility of a Nodaway County Expo Center. McKim began by giving a background of the group and what research they had done. Originally, the group of residents was looking at the possibility of a county fairground facility. However, after visiting 10-12 other facilities in Missouri, Iowa and Nebraska, the group moved to looking at something a little bigger such as an Expo or Event Center that would bring more attention to the agricultural community. McKim stated they would be looking at a regional (quad-state area) draw versus a national draw. The next step is a Feasibility Study to see what would/would not work and get cost estimates. This study must also be in place in order to qualify for grants. They have had Kim Mildward, Northwest Regional Council of Governments look into the cost of the study. Mildward came back with an estimated \$50,000. The group has asked the Commission to consider setting aside up to \$50,000 through the American Recovery Plan Act (ARPA) program to pay for the study. The Commission stated they would take the information provided under advisement, discuss further and let the group know a decision. Also present: Marilyn Jenkins, Collector/Treasurer, Kay Wilson, Nodaway News Leader and Skye Pournazari, Maryville Forum.

## Jefferson Township

A resident stopped in to discuss an issue regarding speed limits on country roads. The Commission recommended he meet with Sheriff Randy Strong regarding this issue.

## Pipe Bid Opening

One bid was received from Metal Culverts, Inc. on the Pipe Bid. Brian Testerman, representative of Metal Culverts, Inc. was present for the opening and discussed that barring any issues, the pricing is good for the year. Testerman said the pricing is running approximately 10% lower than last quarter of last year. Burns made a motion to accept the Metal Culverts, Inc. bid as presented. Walk seconded, all were in favor.

**Independence Township**

A resident of Independence Township stopped in to discuss Road #244 and brush issues. A call was put in to Philip Auffert, Independence Township Trustee regarding the brush.

**Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Community Development Block Grant (CDBG)**

The Federal Expenditure Report for the Community Development Block Grant (CDBG) was reviewed and signed and returned to Michelle Landers, Financial Monitoring Specialist with the CDBG program through Missouri Department of Economic Development.

**American Recovery Plan Act (ARPA)**

The Commissioners, along with Jenkins and Patton, reviewed the small business applications received to date. Time has been set aside for Tuesday to continue the review process.

**Adjournment**

Burns made a motion to commission adjourn until 2/22/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.) The motion passed by vote: Walker (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

February 22, 2022

16<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 22, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/17/2022. Walk seconded the motion with an addition to the reviewed line. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Perfection Painting, LLC

**Requisitions:** Circuit Clerk to Missouri Professional Association of Court Clerks (MOPACC) and for Chateau on the Lake Resort and Spa for training; Commission for Feasibility Study (Expo/Event Study) through ARPA funds.

**Public Comment:** None

**Accounts Payable:** Checks #80019-80031

## Reviewed

The Commission reviewed the following information received by mail or email:

- Eggleston Report newsletter
- Monroe Township Financial Report (2021)
- Email on upcoming training for Missouri State Emergency Management Agency

## County Expo/Event Center

The Commission discussed the request for funds to assist in paying for the feasibility study for a county Expo/Event Center. Burns made a motion to set aside (earmark) \$50,000 through the American Rescue Plan Act (ARPA) funds. Walk seconded the motion. All were in favor. Also present: Skye Pournazari, Maryville Forum.

## Tenaska Wind Farm project

The donation from the Tenaska Wind Farm project was received and redistributed to the Northwest Foundation Agriculture Center (\$12,500) and the Nodaway County Historical Society (\$2,500.) Receiving the donation for the Northwest Foundation was Rod Barr and for the Historical Society were Billie Mackey and Dr. Elyssa Ford. Also present: Pournazari, Maryville Forum, Kay Wilson, Nodaway News Leader and Marilyn Jenkins, Collector/Treasurer.

## American Recovery Plan Act (ARPA)

The Commissioners, along with Jenkins and Patton, reviewed the small business applications received to date. After running through all application received, the Commission agreed more information was needed from those that applied.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## American Recovery Plan Act (ARPA)

Continued to review the small business applications received to date. The Commission discussed gross and net of 2019 vs 2021 from a profit and loss, hours of operation 2019 vs 2021, operating expense breakdowns, etc. An email will be sent to those that provided an email and calls will be made to others making the request.

## Building Maintenance

The Commission went by the Circuit Judge's chambers to view progress on upgrades.

## Adjournment

Walk made a motion to commission adjourn until 2/24/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.) The motion passed by vote: Walker (Yes); Burns (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**February 24, 2022**

17<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 24, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/22/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Requisitions:** No requisitions submitted.

**Public Comment:** None

**Approved:** 911 Telephone Tax Receipt payment (December 2021)

## **4<sup>th</sup> District Circuit Presiding Judge**

Judge Corey Herron called in to discuss office furniture and computers with the Commission.

## **American Recovery Plan Act (ARPA)**

Jennifer Gillespie, owner of La Chic, came in to discuss the concern she has for the request of Profit and Loss Statements the Commission made to all small business owners that applied for the small business grant. Also present, Marilyn Jenkins, Collector/Treasurer.

Brock Pfof and Norman Wilson representing Public Water Supply District #1, met with the Commission regarding plans for a redundancy water line in the southeast region of the county. Pfof gave some history of the project to date, discussed the increases they are seeing in the cost of materials and asked the Commission to consider using ARPA funds to help cover the higher costs. The Commission asked for time to discuss and will get back to Pfof/Wilson. Also present: Ryan Heiland, Assistant City Manager, City of Maryville, Jenkins, Collector/Treasurer, Geoffrey Woehlk, Maryville Forum.

## **Polk Township**

A call was taken from a resident asking if the county would take over maintenance of a road. A referral was made to the Polk Township Board.

## **Audit Bid**

The Commissioners, reviewed the advertisement and information for the 2021 OMB Circular single audit. Sealed audit bids are due to the county by 8:30 a.m. on March 15, 2022 at which time they will be opened and reviewed in the office of the County Commission.

## **Inspections**

The Commission, along with Brian Engle, Road & Bridge Supervisor, inspected Road #628 and #629 in Polk Township; Road #411 and BRO-B074(62) in Jackson Township and Roads #417, #420 and #244 in Independence Township.

## **Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **American Recovery Plan Act (ARPA)**

Heather Burns, Clerk, Greg Welch, Mayor and Jeremy Burns, Alderman, all representatives of the City of Parnell stopped in to update the Commission on their needs for the Water System Improvement project with the City of Parnell. H. Burns reviewed a final construction budget they have put together and are asking the Commission to earmark ARPA funds to assist with any shortfall.

## **Re-construction and CART Rock**

The Commission made calls to several townships to confirm 2021 reconstruction roads were completed.

## **Cybersecurity Risk Assessment**

An email was received from Laci Stump of Stronghold Data regarding a risk assessment for the county. Patton responded to set up a conference call.

## **Adjournment**

Walk made a motion to commission adjourn until 3/1/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.) The motion passed by vote: Walker (Yes); Burns (Yes.)

## **Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 1, 2022

18<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 1, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 2/24/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Liquor License for Backyard Vine & Wine, LLC for a caterer's license.

**Requisitions:** Sheriff to Northwest Auto Repair for repairs to Unit #705; to Falls City Mercantile and Hy-Vee for March 2022 inmate food and supplies.

**Public Comment:** None

**Accounts Payable:** Checks #80044-80060

## Reviewed

The Commission reviewed the following information received by mail or email:

\*MoDOT email re: Route 136 at Mozingo Creek

\*Snyder & Associates email re: bridge updates

\*Vehicle Sales Tax / Motor Fuel Tax report

\*Severe Weather Week information (Emerg. Manager)

\*Sales Tax / Use Tax / Road & Bridge Special Sales Tax reports

## Northwest Missouri Cooperative Mental Health Board

Judge Robert Rice stopped in to discuss the Northwest Missouri Cooperative Mental Health Board initiative. A date was tentatively set for March 22<sup>nd</sup> at 1:30 p.m. for a meeting of the five county's commissioners. Rice will work to get this set up and let the Commission know the meeting time.

## Expense & Revenue Reports

Patton submitted the February (YTD) expense and revenue budget reports for review.

## 4<sup>th</sup> District Circuit Presiding Judge

Walker gave an update regarding the furniture and computer needs for the 4<sup>th</sup> District Circuit Judge.

## CART Rock

The Commission approved the advertisement for the 2022 CART Rock bid. The bid was sent out to the paper and placed on the county website. Closing date for all sealed bids is 9:00 a.m. on March 17, 2022 in the office of the County Clerk. Sealed bids will be opened at that time in the office of the County Commission.

## Assessor

Rex Wallace, Assessor, came in to discuss an issue that has come to his attention regarding property in the Missouri Friends of the Wabash Railroad are in particular The Depot on Walnut Street. Wallace discussed the history of the property and explained that the City of Maryville has filed a quit-claim deed to a resident, but in looking at the history, the City does not have rights to the property. Wallace will contact Nelson to discuss the situation.

## American Recovery Plan Act (ARPA)

The Commissioners, along with Jenkins and Patton, reviewed the small business applications received by the deadline. The Commission made decisions on applications that were complete.

## Metal Culverts

Brian Testerman, sales representative of Metal Culverts, called discuss an error that was found in the bid that had been submitted. Testerman sent the corrected sheet via email and a call was put in to Testerman for further clarification.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## American Recovery Plan Act (ARPA)

Continued review of the small business applications. Holly Cronk brought in artwork for a county map of businesses for the Commission to review. Cronk asked that any changes be made by end of the day Friday, March 4 so they can get to the printer in order to have by the spring open house on March 19<sup>th</sup>.

## Adjournment

Walk made a motion to commission adjourn until 3/3/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.) The motion passed by vote: Walker (Yes); Burns (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner



# Nodaway County Commission

**March 3, 2022**

19<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 3, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/1/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Clerk Fee Report (February 2022); Recorder Fee Report (February 2022)

**Requisitions:** No requisitions submitted

**Public Comment:** None

**Accounts Payable:** Checks #80061-80077

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- County Government Day information
- SB53/60 judgement

## **Road and Bridge**

Brian Engle, Road and Bridge Supervisor, updated the Commission on 2022 bridge work preparation. The date for the Bridge Bid Opening was set for March 29 at 11:00. Snyder and Associates advertises and sends out all bid information. Sealed bids should be submitted to the County Clerk prior to 11:00 at which time they will be opened in the office of the County Commission.

## **Northwest Missouri Cooperative Mental Health Board**

Judge Robert Rice stopped in to discuss requested proposed changes to the Northwest Missouri Cooperative Mental Health Board program. Rice discussed three changes proposed: 1) using proportional representation as defined in statute, increasing the board members from 11 to 14; This would give counties the following board member numbers: Atchison- 2; Gentry – 2; Holt – 2; Nodaway – 7 and Worth – 1. 2) All counties agree that any county may withdraw immediately from the program; 3) budgeting allocation of tax funds will be allocated to the respective counties based on their tax receipts or contribution of local tax dollars. Judge Rice will visit with other counties about these changes seeking their approval.

## **County Expo/Event Center**

Walk gave an updated from the committee on the Quad-State Group Civic Action Exhibition/Fairground Complex. Walk stated that the group is looking at sites to present for the feasibility study.

## **911 Oversight Board**

An email from Greg McDanel, City Manager of Maryville, requesting a date change for the next 911 Oversight Board. The meeting will be held on March 8<sup>th</sup> at 11:00 a.m.

## **Agenda change**

Mary Beth Shipp called in to cancel her meeting time. Will call back at a later date to reschedule.

## **St. Francis Foundation**

Megan Jennings, Director of Development for the St. Francis Foundation, met with the Commission to review a public health crisis, mental health, and how it can be addressed. Jennings is seeking resources for the program. The Commission asked Jennings to issue a formal request for funds for the Commission to discuss. Following Jennings presentation, the Commission discussed earmarking American Recovery Plan Act (ARPA) funds. Also present: Marilyn Jenkins, Collector/Treasurer.

## **Sheriff's Department**

Updated the Commission on the status of the Crimes Against Children grant.

## **American Recovery Plan Act (ARPA)**

Jenkins discussed the list of items the Commission has earmarked through the American Recovery Plan Act (ARPA) funds. Continued to review the small business applications received to date.

## **Voices of Courage – Child Advocacy Center**

Melissa Birdsell, Executive Director, Carrie Watkins, part-time coordinator and part-time interviewer and Jimmy Nash, Forensic Interviewer with Voices of Courage met with the Commission to give a brief updated on the program and services and how the funding works. Also present: Sheriff Randy Strong and Jackie Cochenour.

**Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Building Maintenance**

Contracts for facility services rental agreement with Cintas for both the Courthouse and Administration Building were signed. End date on the contracts will be January, 2027.

**Inspections**

Commissioner Burns and Walk, along with Engle inspected Road #1059, Road #436, BRO-B074(62) and Road #411 all in Jackson Township.

**American Recovery Plan Act (ARPA)**

The Commission concluded the small business applications received.

**Adjournment**

Burns made a motion to commission adjourn until 3/8/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 8, 2022**

20<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 8, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/3/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to iCounty Technologies, LLC; invoice to Schraeder Law Firm; invoice to Snyder & Associates for BRO-074(62);

**Requisitions:** Sheriff to Northwest Auto Repair for repairs to Unit #715; Sheriff to Department of Revenue for January & February for Deputy Sheriff Salary Supplement; Road and Bridge to Linde Gas & Equipment for equipment; to J.J. Keller & Association for office supplies.

**Public Comment:** None

**Accounts Payable:** Checks #80078-80100

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Advertisement for bid on Bridges #0521004; #0700001, #091002 and #0261006
- Board of Advisors invite from the Greater Maryville Chamber of Commerce
- 2022 MAC Legislative Day
- Road & Bridge Fuel and Equipment report
- Thank you from Nodaway County Historical Society and from Northwest Foundation, Inc.

## **Road and Bridge**

Brian Engle, Road and Bridge Supervisor, gave crew updates.

## **1<sup>st</sup> District State Representative**

Jeff Farnan stopped in to introduce himself to the Commission and let them know he is running for the open 1<sup>st</sup> District State Representative seat.

## **Opioid Resolution and Memorandum of Understanding**

The Commission reviewed documents sent by Brian J. Madden of Wagstaff & Cartmell to Brett Hurst, J.D of Brett Hurst Law office regarding the Opioid Resolution. Burns made a motion to adopt Resolution #03082022 and sign off on the Memorandum of Understanding (between the State of Missouri and its Political Subdivisions on proceeds relating to the Settlement of Opioid Litigation.) Walk seconded the motion. All were in favor. The documents were signed and returned via email to Hurst and Madden.

## **Community Development Block Grant (CDBG)**

Jerri Dearthmont, Northwest Missouri Regional Council of Governments called to update the Commission on the CDBG documents and invoice #2 for BRO-B074(62) Bridge. Burns also got an update on the CDBG project for the City of Parnell grant. Dearthmont stated that they are waiting on documentation.

## **Collector/Treasurer**

Marilyn Jenkins, Collector/Treasurer informed the Commission that the county had been reimbursed for the sale of the Mobilized Emergency Recreational Vehicle (MERV.) This money was put into the General Revenue account.

## **Federal Emergency Management Agency (FEMA)**

Reviewed the FEMA-4451-DR-MO (PA ID #147-99147-00) documents.

## **CART Rock**

A call was taken from a local contractor with questions on the upcoming bid for the CART Rock.

## **Northwest Child Advocacy Center (CAC)**

Jackie Cochenour stopped in to let the Commission know that she is moving forward with carpet in the office area and that it will be paid through donations (including labor.) Cochenour discussed the cell phone she currently has come from the Sheriff's Department. This will come out of the Sheriff's budget and there will be no reimbursement of the charges from the grant at this time.

## **Six Corners Cemetery**

A call was put in to Nodaway Valley Bank to see if there are names listed on the account for the Six Corners Cemetery. No trustee name is on the account at this time.

**911 Oversight Board**

The 911 Oversight Board held their Board meeting during the Commission’s session time. Oversight Board members present were Walker, Burns, Walk, County Commission, Bill Florea, Director of Operations for Nodaway County Ambulance District, Tye Parsons and Dannen Merrill, Maryville City Council. Also present: Maryville Public Safety’s Ron Christian, Director and Lt. Mike Stolte, Northwest Regional Communications, Jessica Rickabaugh, Dispatch Supervisor and Stacey Rucker, Assistant Supervisor/Trainer, Greg McDanel, City of Maryville Manager, Jenkins, Collector/Treasurer, Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum. The meeting was called to order at 11:00 a.m. and adjourned at 11:50 a.m. There was not another meeting scheduled at this time.

**Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections**

The Commission inspected Road #656 in Jefferson Township and Road #652 and BRO-B074(62) Bridge both in Jackson Township.

**American Recovery Plan Act (ARPA)**

Jenkins presented fund requests from North Star Advocacy Center for approval. The Commission approved four items totaling \$12,547.60. An approval for \$20,000 to St. Francis Foundation and an invoice to the City of Ravenwood for \$2,512.41 were also approved.

**Adjournment**

Burns made a motion to commission adjourn until 3/15/2022 as they are out for the quarterly Northwest Regional County Commissioners meeting. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**March 10, 2022**

21<sup>st</sup> Day

JANUARY TERM

Presiding Commissioner Bill Walker, North District Commissioner Chris Burns and South District Commissioner traveled to Hamilton, Missouri to attend the quarterly Northwest Regional County Commissioners Association Meeting.

**Reconvene**

The Commission will be back in session on 3/15/2022.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 15, 2022

22<sup>nd</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 15, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/8/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Anderson, Sundell & Skinner, P.C. for BRO-B074(62) Bridge documents;

**Requisitions:** Road and Bridge to MFA Oil for oil; to Vander Haag's for equipment; to C. Swinford for reimbursement; to Gray Oil for fuel; to Delbert's Garage for vehicle repair.

**Public Comment:** None

**Accounts Payable:** Checks #80104-80128

**Reviewed:** The Commission reviewed the following information received by mail or email:

- \*Email from Melissa Birdsell, Voices of Courage
- \*Extension Council Expense Report (February 2022)
- \*Email from Jerri Dearmont, NW Regional Council of Governements regarding a Needs Assessment
- \*Email from Greg McDanel re: 270<sup>th</sup> Street

## Community Development Block Grant (CDBG)

Commissioner Burns signed the Request for Funds (RFF) form for Project #2018-PF-07 on BRO-B074(62) Bridge. The RFF was for the amount of \$27,230.97 to Emery Sapp & Sons.

## American Recovery Plan Act (ARPA)

The Commission reviewed an email from Greg McDanel, City Manager (Maryville) requesting consideration of splitting the cost of a Preliminary Engineering Report (PER) for Village O from American Recovery Plan Act (ARPA) funds. The PER would assess current conditions, provide options and cost estimates. McDanel stated he anticipates a full PER would cost between \$20,000-40,000. McDanel plans to discuss with Polk Township as well to contribute to the cost. The Commission plans to speak further with McDanel before moving ahead. A call was taken from Debbie Snyder, City Councilwoman from City of Barnard with a question about expenses covered through ARPA funds.

## Inspections

The Commission viewed the progress of BRO-B074(62) Bridge and inspected Road #652 both in Jackson Township. An inspection of Bridge #700 in Jefferson Township, Bridge #985 in Washington Township and Roads #628-629 in Polk Township. They also drove the roads in Village O.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## American Recovery Plan Act (ARPA)

Marilyn Jenkins, Collector/Treasurer presented requests from North Star Advocacy Center for gravel or asphalt in the alley. The Commission recommended she contact the City of Maryville. A request for funds from Nodaway County Services was also reviewed with no action taken.

## Federal Emergency Management Agency (FEMA)

The Commission worked with Tammy Carter, HR Director on administrative costs for FEMA-4451-DR-MO.

## Road Closure

A loan officer from a local financial institution called in to discuss a road status. There was no record of the road being open and an easement will be sought.

## Nodaway News Leader

Kay Wilson, Nodaway News Leader, stopped in to discuss numbers on the Sales Tax Report.

## Jackson Township

Jeff Meyers, Jackson Township Trustee called in to discuss a reconstruction road that intersects with Highway 46. He was referred him to Jennifer Jarvis, MoDOT. Meyers also gave an update on the MFA Fertilizer Plant that will be breaking ground soon in Nodaway County.

## Adjournment

Burns made a motion to commission adjourn until 3/17/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 17, 2022

23<sup>rd</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 17, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 3/15/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Frank J. Vesel for depositions;

**Requisitions:** Road and Bridge to The Railroad Yard for tank car (Bridge #316); to The Railroad Yard for head walls for tank cars (Sole Provider); Sheriff to Stalker Radar for equipment; Collector to Missouri County Collectors' Association for training.

**Public Comment:** None

**Accounts Payable:** Checks #80129-80152

## Back Nine RV Park, LLC

Tina Coffelt discussed her progress on opening an RV Park off of Liberty Road just North and East of Mozingo. Coffelt stated this would open with 20 sites with future plans to add 20 more. The site is located in Jackson Township.

## Road and Bridge

Brian Engle, Road and Bridge Supervisor reported an employee has given his two-week notice. Engle also gave updates on crew activity.

## City of Maryville

Ryan Heiland, Assistant City Manager, Maryville, called in to discuss the Request For Information (RFI) he is working on and further discussed Village O. The Commission also touched base with the Recorder's office for any deeds recorded for Village O.

## Rock Maintenance Bid Opening

Bid opening was held for County Maintenance Road Rock. Bids were submitted by Norris Quarry and Schildberg Quarry. The Commission split out low bids from the bids submitted. Burns made a motion to accept the rock bids as presented. Walk seconded. All were in favor. Patton prepared and sent the contracts to each vendor.

## American Recovery Plan Act (ARPA)

The Commission, along with Marilyn Jenkins, Collector/Treasurer, presented American Recovery Plan Act (ARPA) funds to St. Francis Foundation and North Star Advocacy Center. Representing St. Francis Foundation were Megan Jennings, St. Francis Foundation Director, Katy Gumm, President of the Foundation, Misty Million, Mental Health Outpatient Practice Manager, Logan Stiens, Lead Inpatient RN, Psychiatric Unit and Nate Blackford, Mosaic Life Care. Representing North Star Advocacy Center were Linda Mattson, Executive Director and Meghann Kosman, Court/Victim Advocate and Volunteer Coordinator.

## Jackson Township

A resident of Jackson Township stopped in to let the Commission know a 911 road sign was missing at 270<sup>th</sup> and Pebble.

## State Emergency Management Agency (SEMA)

Tammy Carter, HR Director, worked with Commissioner Burns on the documentation of management costs from Project #16854. This documentation will be sent on to Ellen Balkenbush.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Snyder and Associates

Andy Macias, Snyder and Associates, traveled with the Commissioners to Bridge #700 in Jefferson Township to discuss plans.

## Adjournment

Burns made a motion to commission adjourn until 3/22/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 22, 2022

24<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 22, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 3/17/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to J & A Traffic Products;

**Requisitions:** Juvenile to Northwest Cellular for new iPad.

**Public Comment:** None

## Snyder and Associates

Andy Macias, Snyder and Associates, met with the Commission on Thursday, March 17<sup>th</sup>. Macias left Engineering Contracts for signature for Bridge #0261006, #0521004, #0700001 and #0910002. These were signed and returned via email.

## County Government Day

The Commission spent the morning meeting with local school kids for County Government Day.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## American Recovery Plan Act (ARPA)

Holly Cronk, owner of Ferluknat stopped in to talk with and thank the Commission about the Small Business Grants they had done with the ARPA funds. Cronk briefly discussed the idea of forming a Nodaway County Tourism Committee to try to pull some more to this area.

## Mental Health Initiative

Judge Robert Rice conducted a meeting with representatives from Atchison, Gentry, Holt, Nodaway and Worth counties to discuss the formation of a multi-county Mental Health Board. The group watched a follow-up video that was put together by St. Francis Foundation. Rice presented three potential changes that would be allowed by the statute for the group to consider and discuss. These changes included: increasing the number of board members (changing the board composition to Atchison – 2, Gentry – 2, Holt – 2, Nodaway – 7 and Worth – 1; allowing a county to withdraw from the board with notice to the board and budgeting allocations from each county will be used to benefit that county's residents. After discussion, each county seemed interested in the changes and would take back to discuss with the Commissioners that were not able to make it. Those present included: Jim Quimby, Atchison County Commissioner, Susette Taylor, Atchison County Clerk, David Carroll, Holt County Commissioner, Mike Sager, Gentry County Commissioner, Gary Carlson, Gentry County Commissioner, Carol Reidlinger, Gentry County Clerk, Tyler Paxon, Worth County Commissioner, Roberta Owens, Worth County Clerk, Beverly Jones, Jones Law Office, Marilyn Jenkins, Collector/Treasurer and Geoffrey Woehlk, Maryville Forum.

## Polk Township

A call was put in to Mark Wilson, Polk Township Road Supervisor regarding 270<sup>th</sup> Street. The Commissioners have received calls from residents travelling the road that have safety concerns. Due to the removal of a bridge on Highway 136, a detour has been set up to follow specific hard surfaces, however traffic has chosen to take the gravel road(s.) As this is a public road, Wilson did not see any solution. Wilson plans to add gravel when the rain ends and will look into signage.

## Crimes Against Children (CAC) Grant

Andy Abbott, MTE, stopped in with some numbers for phones for the new office space being renovated for the CAC grant. The Commissioners unanimously agreed that putting the new lines on with the county's existing system was the most economical answer. Abbott also gave updates on the servers the county agreed to purchase and install.

## Adjournment

Burns made a motion to commission adjourn until 3/24/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

March 24, 2022

25<sup>th</sup> Day

JANUARY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 24, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 3/22/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Requisitions:** Sheriff to K9 Working Dogs International for training.

**Public Comment:** None

**Accounts Payable:** Checks #80156-80178

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Broadband Community Forum email from Northwest Missouri Regional Council of Governments
- Expense reports for the Consolidated 911 for February
- Opioid Litigation email update
- Investment Report; Vehicle Sales Tax/Motor Fuel Tax Reports; Sales Tax/Use Tax/R&B Special Sales Tax Reports
- Thank you from Big Brother/Big Sisters of Nodaway County

## Building Maintenance

IHP technician should be on site today to work on the boiler at the Courthouse. The City of Maryville called to let the Commission know they show excessive water usage at the Courthouse overnight.

## Road and Bridge

Brian Engle, Road and Bridge Supervisor gave updates on crew activity.

## Hopkins Township

Commissioner Burns took a call from Roger Florea, Trustee of Hopkins Township regarding Bridge #175. The Commissioners will go by later and look at with Engle.

## Collector/Treasurer

Marilyn Jenkins, Collector/Treasurer, presented the Form 205 Report (Collector's Annual Settlement) for the Commission to review and the Clerk to sign off on and send in.

## Missouri State Auditor

Missouri State Auditors Zach Harris and Donna Wallace conducted an introductory interview with the Commission.

## American Recovery Plan Act (ARPA)

The Commission discussed and agreed to allot \$150,000.00 towards Public Water Supply District #1 plans for a redundancy water line in the southeast region of the county.

## Inspections

The Commission inspected Bridge #175 and Road #173 in Hopkins Township, Road #58 in Atchison Township, Bridge #316 in Nodaway Township and Roads #628, 629, 630, 631 and 634 all in Polk Township.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Inspections

The Commission inspected tubes on Road #595 Polk Township and Road #805 all in Monroe Township.

## Adjournment

Walk made a motion to commission adjourn until 3/29/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner



# Nodaway County Commission

**March 29, 2022**

26<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 29, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 3/24/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Requisitions:** Road and Bridge to Primrose Oil Company for supplies.

**Public Comment:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MAC Legislative Alert re: Proposal to repeal/pause gas tax
- Email from Jose Rodriguez, Snyder & Associates on BRO-Bo74(62) payments

## **Board of Advisors**

The Commission attended a meeting hosted by the Greater Maryville Chamber of Commerce for community leaders and larger employers. The group discussed needs in Nodaway County.

## **Snyder and Associates**

Andy Macias, Snyder and Associates, called to check the Commissioner's schedule to coordinate a time to inspect BRO-B074(62). Macias will call back to confirm the time and date. Macias will not be able to attend today's bridge bid opening and asked that the bids be emailed to him.

## **CART Rock**

The Commission discussed three roads in Atchison Township to be added due to improvements from windmill work. Contracts for Norris Quarries and Schildberg Construction were reviewed, approved and signed. The contracts will be sent to the vendor for signature.

## **Federal Emergency Management Agency (FEMA)**

Copies of the documents for Management Cost for FEMA #4451, Project #168541 in the amount of \$5,474.97 were submitted to the Commission by Tammy Carter.

## **Bridge Bid Opening**

Only one bid was received for the Bridge Bids . The bid was from Oden Enterprises, LLC. Walk made a motion to accept the bid as presented. Burns seconded the motion. All were in favor. The bid was also sent to Macias at Snyder & Associates.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## **Workforce Development Board**

Brent Stevens, Regional Workforce Development Director met with the Commission to update on proposed changes in the region. The proposed change would combine the northwest and northeast.

## **Closed Session**

At 2:28, Walk made a motion to go into Closed Session pursuant to Sunshine Law 610.021 (3) for personnel. Walker seconded, all were in favor. The Commission, along with Tammy Carter, H.R. Director, conducted an exit interview with Caleb Oliver, Road and Bridge employee. Walk made a motion to go out of closed session at 3:04. Walker seconded, all were in favor.

## **Broadband Access**

The Commissioners attended a public forum to discuss Broadband access.

## **Adjournment**

Walk made a motion to commission adjourn until 3/31/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes) and Walk (Yes.)

## **Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 31, 2022**

27<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 31, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/29/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Juvenile Office – Revised request for iPad;

**Requisitions:** Road and Bridge to Brian Engle for supply reimbursement.

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Request for Funds for CDBG Program signed

## **Building Maintenance**

A call was put in to Geist Heating and A/C to check in on the part for the Administration Building. A technician was sent to the building to work on unit. A call was put in to Chris Redden at Northwest Missouri State University regarding paper shredding.

## **Road and Bridge**

A call was returned to Becky Geisken, Marvville Postmaster, regarding the bridge on Jet Road that is currently being worked on.

## **Inspections**

The Commission inspected a tube on Road #392 and Roads #617 and #629 and Bridge #614 all in Polk Township, Road #652 as a possible reconstruction road and the BRO Bridge both in Jackson Township, a tube on Road #973 in Washington Township and Roads #717 and 718 in Grant Township.

## **Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **Grant Township**

A landowner of Grant Township met with the Commission regarding CART roads in Grant Township.

## **Prosecuting Attorney**

Prosecuting Attorney, Caleb Phillips, met with the Commission to discuss staffing, auditor's requests and files for scanning.

## **Adjournment**

Walk made a motion to commission adjourn until 4/5/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 5, 2022**

28<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 5, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burn seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 3/31/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Recorder Fee Report (March, 2022;)

**Public Comment:** None

**Accounts Payable:** Checks #80179-80219

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Union Township Financial Statement
- Jackson Township Financial Statement

## **Maryville Public Safety**

A call was put in the Maryville Public Safety to check on a sign that was a part of evidence.

## **Schraeder Law Firm**

A call was put in to the county attorney, Ivan Schraeder, to get clarification on a budget question.

## **Prosecuting Attorney Office**

Candidate Elect, Tina Deiter, stopped by to speak with the Commission about the Prosecuting Attorney's office.

## **BRO-B074(62) Bridge**

A call was taken from Mark Rush, Jackson Township maintenance operator regarding concerns about the approach at the BRO-B074 bridge.

## **Personnel**

The Commission met with Rex Wallace, Assessor, Marilyn Jenkins, Collector/Treasurer, Tammy Carter, H.R. Director regarding personnel questions. Caleb Phillips, Prosecuting Attorney met with the Commission, Wallace, Jenkins, Carter and Patton.

## **Nodaway County Fair**

Wallace, Assessor, asked the Commission for permission, on behalf of The Cattleman's Association, to utilize the open space on the 3<sup>rd</sup> floor for their auction during the fair which is July 14-16. The Commission gave permission.

## **Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **BRO-B074(62) Bridge**

The Commission, along with Andy Macias, Snyder & Associates, Larry Jacobson, MoDOT, and two representatives with Emery Sapp and Sons, inspected the BRO-B074(62) bridge in Jackson Township. Guard rail fasteners need tightened and the Commission plans to add rock to the east approach.

## **Inspections**

An inspection was made of Road #411, a bridge on Road #439 and a tube on Road #441 all in Jackson and a tube on 245<sup>th</sup> Street in Polk.

## **Adjournment**

Walk made a motion to commission adjourn until 4/7/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## **Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**Amended - April 7, 2022**

29<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 7, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burn seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/5/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Clerk Fee Report (March, 2022;) Invoice for Snyder & Associates; Transfer of sick leave from several employees to another; Inventory Transfer/Disposal forms for Circuit Clerk and County Clerk;

**Requisitions:** Road and Bridge to Maryville Chamber for incentives.

**Public Comment:** None

**Accounts Payable:** Checks: N/A

## **Quarterly Office Holders**

The Commission hosted the quarterly meeting for office holders with the following in attendance: Burns, Walker, Walk, Elaine Wilson, Lisa Nickerson, Dee O'Riley, Marilyn Jenkins, Rex Wallace and Patton. Office holders gave updates to activities and issues within their respective offices. The next quarterly meeting will be July 7<sup>th</sup>, 2022. Also in attendance: Kay Wilson, Nodaway News Leader, Geoffrey Woehlk, Maryville Forum, Brian Engle, Road and Bridge Supervisor and Tammy Carter, H.R. Director.

-- O'Riley updated the group on her numbers. She currently has 66 individuals she is working on. Fifty in guardianship and 14 under conservatorship. O'Riley will be out next week for her annual training.

--Wilson gave updates on the Circuit Clerk's office. She stated her office has taken over the municipal court and the first court date is April 20<sup>th</sup>.

--According to Nickerson, the recorder's office recorded 891 documents recorded, 23 surveys; 28 marriage license recordings and gave out 42 certified copies of marriage certificates. The recorder's office continues to work on back filing and is currently in the year 1946. Nickerson also has her annual conference the last week of April.

--Jenkins stated her office is still collecting back taxes. She is working with the Missouri State Auditor's office for their audit and is prepping for the upcoming tax sale.

--According to Wallace, his office is still working to add people who are turning in previous year's assessment sheets. He estimates they have 1,200 Assessment sheets still missing for 2022. Wallace, who serves on the Nodaway County Fair Board, reminded everyone that the Fair is July 14, 15 and 16. The county Administration Building is used during the week of the fair. Wallace discussed County Government Day with the group asking for feedback.

--Patton reported that filing for the August 2022 Primary Election closed on March 29<sup>th</sup>. Final Certification for August is May 24<sup>th</sup>. The last date to register to vote in order to be eligible to vote is July 6, 2022. The April Municipality Election on Tuesday had a 19.36% turnout.

--Commission discussed the Road and Bridge plans for 2022. Three bridges are scheduled to be built this year with another that will be repaired. The crew will also be taking out an old bridge and replacing it with a culvert. The Commission continues to review requests for American Rescue Plan Act (ARPA) funds. An update on the Mozingo bridge that MoDOT is working on was given noting that they are still on schedule for reopening on May 1<sup>st</sup>. This bridge has caused rerouting on county roads leading to Polk Township having to work on maintaining those roads. When this bridge is completed, MoDOT will move on to the Long Branch bridge. The county is looking to utilize ARPA funds to pay for the work on the ramp into the Courthouse as well as the boiler. The Commission discussed the process of transferring sick leave from one employee to another

## **American Rescue Plan Act (ARPA)**

The Commission plans to eat lunch at the Nodaway County Senior Center today and discuss infrastructure needs the center has. Reviewed ARPA spending to date and plans going forward.

## **Clear Creek Catering**

Johnny Marriott of Clear Creek Catering stopped in to request permission to put his food truck on the square on April 16, 2022. Permission was given.

## **Building Maintenance**

Spoke with Thomas Shiflett, Thomas Lawn Care, regarding coordinating the annual Courthouse lawn cleanup.

## **Northwest Child Advocacy Center**

Jackie Cochenour, Director of the Northwest Child Advocacy Center and Sheriff Randy Strong, met with the Commission to give updates on the progress of the office space, donations and grant writing. Cochenour reviewed two Federal grants she is working on and the budgets associated with those grants. The space in the lower level of the Administration Building is nearly completed. The doors are on back order, but once installed, they will be able to begin working out of the space.

**Sheriff's Department**

Sheriff Strong gave updates on the County Jail building. Stong also discussed a trip to the State Capital and a meeting with Becky Ruth, former State Representative who is now Executive Director of the Missouri Child Advocacy.

**Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Building Maintenance**

Coordinated the boiler inspection date with IHP to get the boiler shut down and opened up for the inspection.

**American Rescue Plan Act (ARPA)**

The Commission met with representatives of the Nodaway County Senior Center for lunch. The Commission agreed to earmark \$75,000 for infrastructure and/or equipment needs.

**H-Pile Bid**

The Commission reviewed and approved the H-Pile bid advertisement. A bid notice for H-Pile was put together with sealed bids being accepted until 11:00 a.m. on May 5<sup>th</sup> in the office of the County Clerk. At 11:00 a.m., they will be opened in the office of the County Commission.

**Howe Company, LLC**

Garry McFee, Howe Company, LLC, stopped in to discuss engineering needs with the Commission.

**Inspections**

An inspection was made of bridge on Road #985 in Washington Township and a bridge on Road #614 in Polk.

**Adjournment**

Burns made a motion to commission adjourn until 4/12/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 12, 2022**

30<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 12, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burn seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/7/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Minutes from 4/7/2022 were later amended and resent/reposted.

**Approved:** Invoice to SAM for GIS Maintenance and Technical Support; to Chris & Lori Burns for 2<sup>nd</sup> Quarter Public Defender's Rent; to Devnet for Quarterly Software License; Inventory disposal form.

**Requisitions:** Road and Bridge to Consumers Oil Co. for equipment.

**Public Comment:** None

**Accounts Payable:** Checks #80232-80257

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Email from Lamp Rynearson re: Floodplain Permit for Burlington Junction
- Missouri Association of Counties (MAC) Alert Newsletter
- MoDOT Local Public Agency (LPA) Basic Training information
- Extension Council Expense Report (March 2022)

## **Expense & Revenue Reports**

Patton submitted the March expense and revenue budget reports for review.

## **BRO-B074(62) Bridge**

Reviewed and signed LPA Services Invoice No. 8, Snyder & Associates Invoice No. 5 and LPA Checklist and returned to Missouri Department of Transportation (MoDOT) via email.

## **Strata Architecture and Preservation**

A message was left for Angie Gaebler, Strata Architecture and Preservation.

## **Building Maintenance**

Left a message at Harts Pest Control for the Administration Building.

## **Missouri State Emergency Management Agency (SEMA)**

Commissioner Burns reviewed and signed a letter to the Program Assistant Advanced Emergency Management Officer in the Recovery Division at Missouri State Emergency Management Agency (SEMA) regarding DR 4451/1383 Category Z-Management Costs.

## **Inspections**

An inspection was made of Road #802 and #803 in Monroe Township and Road #752 for drainage issues in White Cloud Township.

## **Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **CART Rock**

Robert Schieber stopped in to verify that Road #999 was on the list for new construction

## **Building Maintenance**

Tammy Carter, H.R. Director, discussed floor waxing, vent cleaning and air conditioner condensation line cleaning.

## **American Rescue Plan Act (ARPA)**

Joseph Frueh, representing the Maryville Elks #760, met with the Commissioners reviewing plans for the kitchen of the new Elks location. Frueh has requested funds for the kitchen build. The Commission asked for time to review and discuss. Also present, Marilyn Jenkins, Collector/Treasurer.

## **Adjournment**

Burns made a motion to commission adjourn until 4/14/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## **Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

April 14, 2022

31<sup>st</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 14, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Lorraine O'Donnell, Deputy County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/12/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Cintas for Road & Bridge

**Public Comment:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Collector's investment report
- Sales, Use and Road & Bridge sales tax report
- Washington Township financial statement

## Strata Architecture and Preservation

A message was left for Angie Gaebler, Strata Architecture and Preservation.

## Building Maintenance

Scott Walk reported that the emergency lighting in the Administration was not working. Coenen Electric was contacted for a quote; also a breaker keeps tripping on the 3<sup>rd</sup> floor. Giest Heating and Cooling will inspect and make necessary repairs.

## Inspections

The Commission and Brian Engle made inspections of the following: road #1059 and bridge #411 in Jackson Township, bridges #287 and #298 and road #286 in Union Township and a culvert on road #386 in Polk Township.

## Senate Bill 40:

Kathy Law, Rita Wallinga, and Rose Buholt were appointed to a 3-year term expiring April 2025 and Jill Blackford was appointed for a 1-year term expiring April 2023.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## C.A.R.T. Roads

Bob Stiens was contacted for information on road #1059 in Jackson Township.

## Missouri Department of Transportation (MoDOT)

A message was left with David Earls with Missouri Department of Transportation (MoDOT) for assigned C.A.R.T. road numbers in Jackson Township. Andy Macias of Snyder & Associates supplied contact names.

## American Rescue Plan Act (ARPA)

The Elks Lodge #760 request for funds was approved in the amount of \$50,000.00 for infrastructure to set up the Lodge as an emergency shelter and state inspected kitchen. Joseph Frueh was contacted to get payment procedures from Marilyn Jenkins, Collector/Treasurer. The Nodaway County Ambulance District request for funds was approved in the amount of \$74,818.30 for automated compression devices (LUCAS) to be distributed to each rescue squad in Nodaway County. Marilyn Jenkins will contact them with payment procedures.

## Adjournment

Burns made a motion to commission adjourn until 4/19/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

---

Lorraine O'Donnell, Deputy County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 19, 2022**

32<sup>nd</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 19, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/14/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Road & Bridge Fuel & Equipment report (March 2022)

**Requisitions:** Road and Bridge to Gray Oil for fuel; to Fastenal for supplies.

**Public Comment:** None

**Accounts Payable:** Checks #80262-80356

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖ Sheriff's Inmate Report (March)

❖ Hopkins Township Financial Statement

❖ March Consolidated 911 expense reports

## **American Rescue Plan Act (ARPA)**

Reviewed a request from Northwest Missouri Regional Council of Governments to assist with funding the Missouri Job Center. A call was put in to Jerri Dearmont, Executive Director at NWMO Regional Council of Governments for more information regarding the request sent in for the Missouri Career Center.

## **Strata Architecture and Preservation**

The Commission spoke with Angie Gaebler, Strata Architecture and Preservation regarding beginning the process for replacing the handicap access ramp and building a temporary access ramp to the Courthouse. Gaebler will send information on the ADA standards for the temporary ramp. Gaebler informed the Commission that Strata was currently booked out until at least July and would likely not be able to assist until then. A call was put in to Greg Seifert with Creal, Clark & Seifert Architects/Engineers, Inc. to check their availability. Seifert asked for some basic information to be sent and set up a meeting time with the Commission for Tuesday, April 26<sup>th</sup> at 1:15. A second call was placed to Gaebler to give her an update. Gaebler plans to call Seifert to bring him up to speed on the project.

## **Sheriff's Department**

Sheriff Randy Strong reported damages to a 2017 Ford Explorer from an incident on April 16, 2022. A claim report to MOPERM has been submitted. Strong discussed items he has encountered with the State of Missouri auditors.

## **Letter of Support**

The Commission reviewed and signed a letter of support for Mosaic Medical Center regarding recruiting physicians to this region.

## **Northwest Missouri Regional Council of Governments**

A call was put in to Amy Dowis at NWMO Regional Council of Governments for more information regarding the Bipartisan Infrastructure Law (BIL) for rural projects. Dowis asked for feedback on Nodaway County. Dowis also asked the Commission to appoint someone to the vacant Transportation Advisory Council (TAC) board seat.

## **Inspections**

An inspection of Road #940 in White Cloud Township and Bridge #614 in Polk Township.

## **H.R. Department**

Tammy Carter, H.R. Director, discussed a part-time seasonal hire for the Prosecuting Attorney's office.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## **United Fiber**

Scheduled a demonstration of conference phone equipment with United Fiber for Tuesday, April 26<sup>th</sup> at 9:00 a.m.

## **Adjournment**

Burns made a motion to commission adjourn until 4/21/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## **Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner



# Nodaway County Commission

April 21, 2022

33<sup>rd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 21, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/19/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Smith Contracting Company (Administration Building); to Forensic Medical (Coroner); to IHP Industrial, Inc. (Courthouse)

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Quote from J&S Cleaning Service for floors in the Administration Building
- ❖ Missouri Career Center regional report of numbers for 2021 to present
- ❖ Updates on the South Main corridor project from Greg McDanel, City Manager

## CART Roads

Reviewed information sent from David Earls, MoDOT, regarding Road #1058 and #1059.

## Northwest Children's Advocacy Center

Andy Abbott, MTE, gave updates on the phone system progress in the new office area for the Northwest Children's Advocacy Center in the Administration Building. The phone system will be added to the existing county phone system with the grant paying for two (2) additional lines as well as the costs associated with the phones and monthly fees.

## American Recovery Plan Act (ARPA)

Abbott discussed the video system within the Sheriff's Department that covers car cams, body cams and taser video has been having issues and may need to be updated or upgraded soon. Abbott gave a rough pricing based on recent information. The Commission asked the for a cost estimate to be provided and discussed using ARPA funds.

## Union Township

A resident of Union Township stopped in to discuss a tube he would like the Commission and Road and Bridge Supervisor, Brian Engle to look at on Road #247. A call was put in to Richard Stringer, Union Township Trustee to discuss the tube. Stringer also discussed a line on 200<sup>th</sup> Street between Jet and Jasmine he would like the Commission to look into.

## Inspections

An inspection of Road #247, # 254 and #263 in Union Township.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Board Appointments

Keitha Clapp and Carroll Hess were appointed to a 3-year term expiring October 2025 and Bob Sundell and Elaine Wilson were appointed to a 3-year term expiring October 2027 all for the Industrial Development Board. A message was also left for Tom Shelton at Nodaway Valley Bank to fill an open position. On the Enhanced Enterprise Zone (EEZ) Board, Bill Brookshier and Damian Auffert agreed to renew for another term and will expire in March of 2026. Messages were left for Nell Cowden and Brooke Kinsella for the Northwest Nodaway Enhanced Enterprise Zone (NW EEZ) Board.

## Prosecuting Attorney

Caleb Phillips, Prosecuting Attorney, met with the Commission to discuss an individual he plans to offer a temporary part-time position to. The Commission agreed to the pay of \$15.00/hour with a travel stipend. Phillips will let the Commission know if it is accepted.

## Adjournment

Walk made a motion to commission adjourn until 4/26/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

April 26, 2022

34<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 26, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/21/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Bill Driskell & Sons Construction, LLC

**Requisitions:** Road and Bridge to Taylor-Barnett Concrete Pumping for concrete; Sheriff to Hy-Vee and Falls City Mercantile for inmate food and supplies; to Margaritaville Resort for training; to Missouri Sheriffs Association for training; to MTE for computer system for video camera and Office Software (ARPA funds.)

**Public Comment:** None

**Accounts Payable:** Check #80359-80388

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Vehicle Sales & Motor Fuel Tax Reports (through April 2022)
- ❖ letter from Prosecuting Attorney regarding new hire of Part-Time Temporary worker
- ❖ MERIL invite to virtual networking meeting
- ❖ Extension Council's listing of elected & appointed members

## Board Appointments

Patton updated the Commission on calls made for board appointments Tom Shelton at Nodaway Valley Bank agreed to fill an open position for the Industrial Development Board. Nell Cowden agreed to another term for the Northwest Nodaway Enhanced Enterprise Zone (NW EEZ) Board and left message with Brooke Kinsella for the NW EEZ Board.

## Nodaway Historical Society

The Commission returned a call to Alice Hersch at the Nodaway Historical Society. Hersch inquired about old court reporter machine for the Nodaway Historical Society. The Commission will search the Courthouse, but does not believe there is one.

## County Assessed Valuation

Discussed Nodaway County's current Assessed Valuation numbers and changes due to the windmills.

## Mental Health Initiative

Judge Robert Rice stopped in with updated by-laws for the Mental Health Board made by Beverly Jones, Jones Law Firm. Changes were discussed previously at the March 22, 2022 Commissioner's meeting attended by representatives of Atchison, Gentry, Holt and Worth Counties. Rice left a copy for the Commission to review and get back to him.

## Building Maintenance

Walk updated the Commission on a contact for another quote for floors at the Administration Building.

## Census 2020

Patton presented the updated township numbers from the 2020 Census to the Commission to review and discuss the whether to re-district the North/South district line. Based on the numbers, there is only a difference of 425 voters. After discussion, the Commission agreed no change was needed and signed a Certified Copy of Order stating no change would be made.

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, gave updates on #614 Softmatch bridge and the next projects for the crew. A time was set up for Thursday, April 28<sup>th</sup> at 10:00 to meet with Joe Christianson, operator of Lincoln Township, onsite at Road #2 to discuss king build of that same road.

## BRO-B074(62) Bridge

Northwest Missouri Regional Council of Governments set up a time for May 10<sup>th</sup> at 10:00 am to do a Closeout Public Hearing. The hearing will be for the most recent Community Development Block Grant (CDBG) grant cycle which includes bridge #0445013, #0672025 and #0411018. Copies of payment from the State of Missouri payment were also received from the Collector/Treasurer.

## American Recovery Plan Act (ARPA)

Representatives of Nodaway County Ambulance and multiple ambulance boards were present for the demonstration of the LUCAS automated compression devices. The Commission agreed to pay for five (5) devices that will be housed around Nodaway County.

**Collector/Treasurer**

Marilyn Jenkins, Collector/Treasurer, presented the Commission with the Authorization of Automatic Payment for Commercial Loans to review and sign.

**Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**United Fiber**

Adam Chadwick, United Fiber, gave a presentation of a conference/speaker phone. Following the presentation, the Commission approved the purchase of the Yealink CP960. Chadwick will pass the information on to the sales department to get it ordered.

**Creal, Clark & Seifert Architects/Engineers, Inc.**

Greg Seifert and Gage Barton discussed options for the replacement of the Courthouse handicap ramp and the temporary ramp. The Commission along with Seifert and Barton took a tour of the Courthouse as well. Seifert will work on a cost analysis for the Commission.

**Adjournment**

Walk made a motion to commission adjourn until 4/28/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**AMENDED - April 28, 2022**

35<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 28, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 4/26/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Requisitions:** None

**Public Comment:** None

**Accounts Payable:** No Checks

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖ MoDOT Financial Report on County Roads & Bridges for 2021 (submitted by M. Jenkins, Treasurer)

## **American Recovery Plan Act (ARPA)**

Judge Robert Rice made a request for use of American Recovery Plan Act (ARPA) funds for the treatment court program. Commission approved \$36,000 to be used for the Alcohol and Drug Treatment Court Program. Also present: Marilyn Jenkins, Collector/Treasurer. An email request from Stephanie Patterson, Director of the Maryville Library was reviewed. The Commission set up a time to tour the library and discuss the request on May 12, 2022 at 10:00 a.m. Jenkins reported that she had completed the Annual Federal report and has assisted a few of the cities with their reports.

## **Assessor**

Rex Wallace, Assessor, reported that solar farms have expressed an interest in Nodaway County. Wallace and the Commissioners discussed setting tax options for these companies. An email was sent to the Missouri Association of Counties (MAC) for guidance from counties that have solar farms.

## **Board Appointments**

Brooke Kinsella agreed to another term on the Northwest Nodaway Enhanced Enterprise Zone (NW EEZ) Board. Kinsella will server until March of 2026.

## **Lincoln Township**

The Commission along with Brian Engle, Road and Bridge Supervisor met with Lincoln Township's maintenance operator to look at several road issues. Road #51 was inspected and discussed. This road had been reconstructed in 2017, but the reconstruction had not been added to the CART list. Patton added ¼ mile to the CART list to correct this oversight. Road #2 was inspected for possible king build. Road #9 was inspected as a possible reconstruction road. Road #48-49 was inspected along with a tube and a culver on Road #79 was looked at.

## **Grand River Mutual (GRM)**

The Commission returned a call to Mike Noe with Grand River Mutual (GRM) to discuss fiber lines. A meeting time was set up for Tuesday, May 3, 2022. The Commission will call at 8:00 to see where the crew is working that day and set a time to meet.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## **Building Maintenance**

Continental Fire did an inspection of the Administration Building. Kirk Potter completed the inspection and stated it was time for a five-year internal pipe inspection. A call was put in to Potter to request a cost estimate.

## **Inspections**

A final inspection was made of Bridge #614 in Polk Township.

## **Adjournment**

Burns made a motion to commission adjourn until 5/3/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## **Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**May 3, 2022**

36<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 3, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 4/28/2022 with small changes. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Temporary Liquor License for Jake's, LLC; Continental Fire Sprinkler Company proposal for 5-Year Inspection at \$645.00; Recorder of Deeds Fee Report (April 2022)

**Requisitions:** None

**Public Comment:** None

**Accounts Payable:** Check #080402-080438

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Thank You letter from Northwest Missouri Enterprise Facilitation
- ❖ Certificate of Training for Collector, Marilyn Jenkins
- ❖ Report from Administration Building Fire Inspection
- ❖ Certificate of Liability Insurance – C & C Bridge and Concrete, Inc.

## **Grand River Mutual (GRM)**

The Commission called Mike Noe with Grand River Mutual (GRM) to set a time to meet. Noe felt the roads were too wet this week and the crew will not be working now. The Commission will call again next week to set a time.

## **BRO-B074(62) Bridge**

Reviewed an email from David Earls, Missouri Department of Transportation (MoDOT) showing LPA Invoice #8 has been paid.

## **Worker's Compensation Audit**

Reviewed the county audit invoice from Missouri Association of Counties (MAC) Workers' Compensation Trust for the period ending December 30, 2021. The county will receive a refund in the amount of \$11,127.00

## **Building Maintenance**

Walker reported that the call button for the Administration Building elevator has been broken. A call was put in to MEI Elevator to discuss putting a stainless steel ring for this button.

## **Creal, Clark & Seifert Architects/Engineers, Inc.**

The Commission reviewed the Proposal for Services for the Courthouse ramp. The project consists of a Facility Renovations of the existing ADA Ramp and Stair. The project is based on the provided Needs Assessment as completed by Strata Architects. The Commission approved the proposal and left a message for Greg Seifert to call.

## **2021 Audit**

Due to receiving federal American Rescue Plan Act (ARPA) funds, the county will need to have a financial audit for FY2021. The county had advertised for bid in March of 2022. No bids were received, so the county called McBride, Lock & Associates, LLC, who have performed previous audits, for a proposal. The Commission reviewed the proposal of \$19,500 with Burns making a motion to accept their proposal. Walk seconded the motion. All approved.

## **Inspections**

An inspection was made with Brian Engle, Road & Bridge Supervisor, of Roads #634, #629 and #628 and a culvert on Road #391 all in Polk Township and a culvert on Road #800 in Hughes Township.

## **State Emergency Management Agency (SEMA)**

The State of Missouri Public Assistance Grant Sub-Recipient Close-Out Certification form and Missouri Emergency Management Agency Large Project Cost Summary for FEMA DR-4451-MO, Project #147-99147-00, PW #1383 was filled out and signed by the Commission.

## **Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **FY2021 State Audit**

Patton reviewed questions that came from Donna Wallace, Missouri State Auditor, regarding Commission minutes from 2021. A response was sent back via email.

**Northwest Missouri Children’s Advocacy Center**

Jackie Cochenour, Sheriff Randy Strong and Major Scott Wedlock met with the Commission to give updates on the Northwest Missouri Children’s Advocacy Center. Cochenour reported that on the accreditation process. She is working to become an associate member through the National Accrediting body. The Commission discussed concerns that have been proposed to them. Burns requested Cochenour put together a summary of the objective, next steps and anything that would help the Commission speak to the process.

**American Recovery Plan Act (ARPA)**

Rita Wallinga, WIOA Workforce Program Director, along with Jerri Dearmont, Executive Director and Kim Mildward, Economic Development Planner/One-Stop Operator all of Northwest Missouri Regional Council of Governments (NW RECOG,) met with the Commission to discuss a proposed request for ARPA funds to be used to supplement the Missouri Career Center for the next program year (July of 2022 through June of 2023.) Wallinga gave numbers and a brief history on the Job Center, enrollment numbers, unemployment questions, working with employers. The request for \$50,000 would cover the shortfall in staff cost (wages and fringe) only. The letter was sent to Atchison, Gentry, Holt and Worth Counties as well. Without additional funding, the Missouri Job Center (Maryville) would be looking at a reduction of hours of operation and reduction of staff hours. Dearmont and Mildward provided some history information and also lined out the potential for the programs for the fiscal year 2023-24. The Commission stated they would make a decision after NW RECOG gets their budget put together and would like Wallinga to follow up with the other four counties. Also present, Marilyn Jenkins, Collector/Treasurer.

The Commission reviewed a letter from Judge Robert Rice from New Beginnings Counseling Center confirming their commitment to provide alcohol and substance treatment services for the 4th Circuit Alternative Treatment Court through July 1, 2023.

**Adjournment**

Walk made a motion to commission adjourn until 5/5/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 5, 2022

37<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 5, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/3/2022 with additions and changes. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice from Thomas' Lawn Care, LLC for spring cleanup; Request to pay out 911 Revenues (February, March and April of 2022;) Clerk Fee Report (April 2022.)

**Requisitions:** Sheriff to PepperBall Equipment for equipment; Road and Bridge to Loch Sand and Construction Company for concrete for Bridge #614.

**Public Comment:** None

**Accounts Payable:** No checks printed

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖ Email from City of Maryville, Manager Greg McDanel re: Consolidated 911 revenue (with Jenkins)

## American Recovery Plan Act (ARPA)

Representatives of the Nodaway County Firefighter's Association met with the Commission to request ARPA funds for improving county wide 911 fire department communications. Those in attendance: Jeremiah Bragg (President,) Thomas Shifflett, Vice-President, Zach Hilsabeck (Secretary/Treasurer,) Jerry Lager, Jace Pine, Stacey Rucker, Phil Rickabaugh, Coby Wiederholt, Kirby Dougan, Mark Carlson, Dickie Henry, Bryan Sobotka and Marilyn Jenkins, Collector/Treasurer. The Commission committed to support without a dollar amount as they requested more information. A future meeting will be held when the information is pulled together.

Jenkins discussed the amount that was earmarked for Treatment Court. It was agreed that this will be paid quarterly with verification of services. Also agreed to pay Public Water Supply District #1 the \$150,000 once documentation of expenses has been received.

## United Fiber

Spoke with Taylor Malotte regarding the updated pricing. Malotte ran through the changes and the Commission approved the changes. The quote was signed via DocuSign.

## Building Maintenance

The Commission discussed IHP shutting down the boiler (May 2) at the Courthouse and the upcoming inspection of the boiler on May 10, 2022. Also put a call in to Thomas Shifflett of Thomas' Lawn Care regarding the spring cleanup of the Courthouse lawn. This was done with the help of the Northwest Football team volunteers.

## Northwest Missouri Children's Advocacy Center

Jackie Cochenour and Sheriff Randy Strong stopped in to update the Commission on the Northwest Missouri Children's Advocacy Center. Also present: Caleb Phillips, Prosecuting Attorney

## Road and Bridge

Brian Engle, Road and Bridge Supervisor discussed the culvert on Road #391 in Polk Township.

## H-Pile Bid Opening

Two sealed bids were received: The Railroad Yard at \$37.95 linear foot with a 45-60 day expected delivery date and Oden Enterprises, Inc. at \$37.62 linear foot with a delivery date of early June. Burns made a motion to accept Oden Enterprises, Inc. as presented as low bid. Walk seconded. All were in favor. Also present: Russ Placzek of Oden Enterprises and Engle.

## MOPERM

Left message for Mike McCray regarding the Sheriff's Department auto claim.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Grant Township

A township resident brought in a completed road reconstruction application for .5 mile on Road #999. Budget has already been set for FY22, however the Commission will keep it in case a road does not get completed or approved or carry it over to next year for consideration.

**Union Township**

A concerned citizen called in to inquire about why Road #190 had been closed. The Commission explained that the tube has caused the road to be difficult to use, but is being worked on by the Road and Bridge crew.

**Polk Township**

A resident of Polk Township met with the Commission to discuss Township driveway replacement tubes and responsibility of replacing concrete aprons.

**Adjournment**

Walk made a motion to commission adjourn until 5/10/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



# Nodaway County Commission

May 10, 2022

38<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 10, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/5/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices from Schraeder Law Firm, Sam, LLC and Coenen Electric.

**Public Comment:** None

**Accounts Payable:** Check #080439-080463

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖ Extension Council Expense Report (April 2022)

## Evergy Demand Response Program

The Commission discussed the Demand Response Program through Evergy. Burns questioned what the savings has been in previous years. A call was put in to Ben Brooks with Evergy who plans to pull that information.

## Expense & Revenue Reports

Patton submitted the April expense and revenue budget reports for review.

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, gave updates on crew activity. A call was put in to Maryville Lumber for a cost on 18' bridge planks (3 x 12.) Brian Schmitz called back with comparable pricing. The Commission took a call from Mike Noe, Grand River Mutual to see about setting a time to look at a road they are working on.

## American Recovery Plan Act (ARPA)

A call was taken from Joe Baumli, representing the Maryville Host Lions to set a time to come present a request for ARPA funds. A time was set for Thursday, May 12<sup>th</sup> at 8:30 a.m. Also took a call from Terry Robison representing the Burlington Junction First Christian Church who would like to speak to the Commission with an ARPA request. A representative of the Maryville Eagles, stopped in to ask about ARPA funds. The Commission asked that he put together a formal request of items and amounts they are requesting.

## Building Maintenance

Tammy Carter, HR Director, brought in a quote from Signature Maintenance on floor maintenance in the Administration Building. The Commission asked for a more detailed breakdown to compare.

## Courthouse Maintenance

A call was put in to Greg Seifert, Creal, Clark and Seifert to discuss moving forward with the proposal and asked for a diagram of the temporary ramp so the Road and Bridge crew can get started building that on rainy days.

## State Emergency Management Agency (SEMA)

The State of Missouri Public Assistance Grant Audit Certification form for FEMA DR-4451-MO, Project #147-99147-00, PW #1383 was filled out and signed by the Commissioner Burns.

## Sheriff's Department

Sheriff Randy Strong stopped in to discuss the vehicle that was involved in an incident. A MOPERM adjuster has looked at the vehicle, but nothing has been turned in to the Commission or Clerk yet.

## Community Development Block Grant (CDBG) Closeout Hearing

Jerri Dearthmont, Executive Director at Northwest Missouri Regional Council of Governments presented the closeout information for the CDBG grant cycle. The grant began in 2018 and was in the amount of \$427,132 for two replacement bridges. After the two bridges were replaced, a remainder of \$230,666 were available for a third bridge, however the bridge had to be in the same township as the first two. The county replaced bridges #0445013, #0672025 and #0411018. The county also contributed cash and in-kind match funds as well as MoDOT funds. Amy Barnhill, Compliance Specialist with the CDBG program will conduct a monitoring on the three bridges on May 12, 2022 to prepare for the closing of the grant.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections**

The Commission inspected Road #776 in Hughes Township, bridge #0844002 in Monroe Township and Roads #185 and #186 in Independence. Also met with Mike Noe of Grand River Mutual.

**Adjournment**

Walk made a motion to commission adjourn until 5/12/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 12, 2022

39<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 12, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/10/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** None.

**Requisitions:** None.

**Public Comment:** None

**Accounts Payable:** Check #080464-080465

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖ List of townships eligible for the next CDBG fund cycle (Polk & Monroe eligible)

## American Recovery Plan Act (ARPA)

W.R. O'Riley and Joe Baumli representing the Maryville Host Lions met with the Commission to request ARPA funds to use as a match for a grant. A request for a letter of support was also made. No monetary amount was agreed upon. The Commission requested some numbers to show the Lions lack of funds from donations and fundraising events. A letter of support was drafted and emailed to O'Riley. Also present: Marilyn Jenkins, Collector/Treasurer. The Commission, along with Jenkins and Patton received a tour of the Maryville Public Library from Stephanie Patterson, Director. Upon completion of the tour, Patterson provided statistical information on the library and made a request for ARPA funds. Patterson had four options she provided. The Commission discussed the options and agreed to go with Option 2 which was estimated to cost \$14,100 to cover Nodaway County children for a limited use library card for one year. A call was put in to Patterson to let her know and ask her to provide a quarterly report of numbers.

## Building Maintenance

Walker worked on a condensation drain on the third-floor mechanical room of the Administration Building. Patton reported issues with the north door at the Administration Building. The Commission will look into this.

## Evergy Demand Response Program

The Commissioners reviewed information sent by Ben Brooks with Evergy. A message was left for Brooks to let him know Nodaway County does not wish to participate in the Demand Response Program this year.

## Atchison Township

A resident of Atchison Township requested a copy of the township's financial statement. No statement has been turned in to the county clerk. A call was put in to Brandon Dougherty, Trustee of Atchison Township.

## Polk Township

A resident stopped in to discuss the feasibility of putting a stop sign in at 240<sup>th</sup> and Liberty where traffic is rerouting because of Long Branch bridge closing. The Commission explained that they would inspect the intersection.

## White Cloud Township

A call was put in to Dan Kizer, Kizer Collision, regarding a vehicle he had to pull out on Road #776. Kizer stated the vehicle had torn up the road when they went off.

## Nodaway County Fair

Rex Wallace, representing the Nodaway County Fair Board, presented the Commission with lists of street closures during the fair.

## Solar Energy

Wallace, Assessor, discussed the interest solar businesses have in Nodaway County. Wallace requested the Commission talk with the Enhanced Enterprise Zone (EEZ) and Northwest EEZ board to add solar energy farms to NAICS codes for eligibility. A call was put in to Josh McKim, Nodaway County Economic Development to discuss.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Inspections

The Commission inspected Road #628, #629 and #634 all in Polk Township, Road #405 and #465 in Jackson Township and Bridge #700 in Jefferson Township.

## Adjournment

Burns made a motion to commission adjourn until 5/17/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 17, 2022

40<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 17, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/12/2022 with additions. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Caterer Liquor License for Backyard Vine & Wine, LLC for May 21, 2022 and June 18, 2022; Invoice to Emery Sapp & Sons for BRO-B074(62) work.

**Requisitions:** Sheriff to Kelly Tires & Exhaust for tires; to Hy-Vee and Falls City Mercantile for inmate meals and supplies (June 2022;); Road & Bridge to Gray Oil for fuel.

**Public Comment:** None

**Accounts Payable:** Check #080469-080494

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ MoDOT email re: closure of Route E & NN this week
- ❖ Email from MOPERM re: 2017 Ford Explorer that the adjuster looked at
- ❖ Household Hazardous Waste dates for the next grant cycle
- ❖ Certificate of Insurance – Missouri Association of Counties
- ❖ April Expense Reports for Consolidated 911
- ❖ Precinct Inspection report
- ❖ Investment Report
- ❖ Inmate Report

## Midwest Data

A Managed IT Services Agreement for an update to the county's website was reviewed and electronically signed.

## BRO-B074(62) Bridge

Reviewed and signed LPA Invoice #9 packet from Emery Sapp for construction which includes Pay App 4-final and change order No. 1. Also reviewed and signed LPA Services Invoice #10 including Snyder & Associates Invoices No. 6-8.

## Prosecuting Attorney

The Commission reviewed an email from Caleb Phillips, Prosecuting Attorney, regarding intern compensation.

## Building Maintenance

Walker reported that Arnold Plumbing had fixed a stool at the Courthouse. A call was put in to J & L Air Conditioning and Heating to have them inspect and clean the air conditioning lines at the courthouse. A call was put in to Aaron Morris with IHP to discuss a quote for parts on the boiler that he sent in February. The quote includes remove and replace five leaking boiler sections and hydrotest and verify proper operation with a not to exceed \$16,084. The Commission asked for a price on a new boiler for a comparison before proceeding. Jeff Sybert of J&S Cleaning Services was called to discuss a quote for floors at the Administration Building. Sybert will call back with a date to meet with the Commission. A call was also taken from the City of Maryville Water Department regarding a high usage warning for the jail. Sheriff Randy Strong was called to look into this.

## Grand River Mutual (GRM)

The Commission called Mike Noe with Grand River Mutual (GRM) to discuss drafting an agreement for a fiber line in Independence Township.

## County Property

The Commission reviewed documents on the lease agreement and addendums for the property that the Nodaway Nursing Home sits on. Copies of the documents were provided to David Baird to review and advise.

## Personnel

H.R. Director, Tammy Carter, discussed the changes the Commission would like to make to the Road and Bridge open position advertisement. Carter made changes, Commission approved and the advertisement will be run for two weeks.

## CART Rock

Calls were put in to Jim Knox at Norris Quarries and Nick Jameson at Schildberg Construction to discuss the rock that is being delivered to the townships. Knox stated that they will move at the Ravenwood Quarry and the Barnard Quarry will be back up running by the end of the week. Mark Wilson, Polk Township Road Supervisor also stopped in to discuss the conditions of the rock. A call was put in to the Ravenwood Quarry for a price quote on fines.

**Sheriff's Department**

Sheriff Randy Strong stopped in to discuss the totaled out 2017 Ford Explorer and replacement options. When the totaled vehicle is stripped down, a call will be put in to MOPERM to come pick up. Commission asked for time to discuss replacement option.

**Road and Bridge**

The Commission discussed a tube in Washington Township that has some issues where it has started to wash out on Road #943 in Grant Township.

**Inspections**

An inspection was made of a tube on Road #943 Grant Township and a tube on Road #1033 in Washington Township.

**Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Independence Township**

Philip Auffert, Trustee of Independence Township, was called to discuss the CART Rock and the process the Commission is in with the fiber line for Grand River Mutual.

**Inspections**

The Commission inspected Roads #405, #408, #461, #462 and #463 all in Jackson Township.

**American Rescue Plan Act (ARPA)**

A photo op was set up for Thursday, May 19<sup>th</sup> at 10:00 at the library for the American Rescue Plan Act (ARPA) funds that were earmarked for the Maryville Public Library.

**Adjournment**

Burns made a motion to commission adjourn until 5/19/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 19, 2022

41<sup>st</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 19, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/17/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Temporary Liquor License for Black Pony.

**Requisitions:** None

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖WIOA number breakdown

❖Sheriff Inmate report (April)

## Legislative Coffee

The Commission attended the Legislative Breakfast put together by the Maryville Chamber of Commerce and sponsored by United Fiber, with guest speakers State Representative Allen Andrews and Senator Dan Hageman.

## CART Roads

David Baird stopped in to discuss a road agreement he is reviewing for utilities when entering county roadways. Nick Jameson, Schildberg Construction, stopped in to discuss an email on MoDOT Rock Quality Specifications.

## Collector/Treasurer

Marilyn Jenkins, Collector/Treasurer, went over the upcoming tax sale information and gave updates on the American Rescue Plan Act (ARPA) reporting.

## Mental Health Initiative

Judge Robert Rice updated the Commission on the process he is working through to establish the Mental Health Initiative with the five (5) counties.

## Prosecuting Attorney

Caleb Phillips, Prosecuting Attorney, stopped in to discuss his plan for interns. Phillips has hired two interns and proposes to pay them on a bi-weekly basis.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Community Development Block Grant (CDBG)

Jerri Dearthmont, Executive Director of NWMO Regional Council of Governments, sent a CDBG form (Section 504) to fill out on each property the county owns.

## BRO-Bo74(62) Bridge

A call was put in to Andy Macias, Snyder & Associates regarding any current/final invoice to Emery Sapp and Sons. Macias discussed the new MoDOT updates to the BRO program and sent the bridge deficiency rating list.

## Inspections

The Commission inspected the intersection of Road #465 and #405 on the Polk/Jackson Township lines. An email was sent to Ivan Schraeder, county attorney, regarding temporary signage due to increased traffic.

## Jackson Township

The Commission discussed rock with several residents of Jackson Township and Nodaway County. A call was put in to Mark Wilson, Polk Township Road Supervisor, for ideas on soft road spots.

## Building Maintenance

Reviewed a quote provided from IHP Industrial, Inc. No decision was made, a call will be put in to Aaron Morriss from IHP on Tuesday to discuss the option of repair or replace.

## Road and Bridge

Discussed the requirements for Road and Bridge crew members to have a CDL license.

## Adjournment

Burns made a motion to commission adjourn until 5/24/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 24, 2022

42<sup>nd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 24, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/19/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Missouri Association of County Clerks and Election Authority (MACCEA); Invoices to Snyder & Associations;

**Requisitions:** None

**Public Comment:** None

**Accounts Payable:** Check #80495-80513

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ CDBG Monitoring letter (2018-PF-07)
- ❖ Household Hazardous Waste training & collection dates

## Road and Bridge

Discussed calls for inspection requests. Took a call from a county resident that owns land in Union Township regarding trash being dumped in a ditch along Road #254.

## Building Maintenance

Reviewed a quote for elevator inspection repairs from MEI. A message was left for Billy Mitchell at MEI to discuss the quote for repairs to the Administration Building elevator. Discussed the quotes received from IHP Industrial for repairs of boiler vs. new boiler for the Courthouse. Placed a call Aaron Morris to discuss the quotes. Commission gave the go ahead to order the parts for the boiler to repair (Quote = \$16,084) and to paid out of American Rescue Plan Act (ARPA) funds. The Commission will consider buying regulators for the heat registers and insulating of the steam pipes at a later time.

## Sheriff's Department

Sheriff Randy Strong and Major Scott Wedlock came in to discuss sending two employees to the Academy utilizing American Rescue Plan Act (ARPA) funds. The Academy takes one year to complete at a part-time basis (three days/week) and has a cost of \$6,000 per participant. The Commission had earmarked this amount early on and asked Sheriff Strong to bring contracts for review.

The totaled out 2017 Ford Explorer has been stripped and is ready for pickup. The title has been mailed to MOPERM. Replacement options will be hard considering the market. The Missouri Highway Patrol's used car fleet currently has a waiting list. The Commission did not approve replacement at this time. Sheriff Strong also provided a listing of current vehicles with mileage.

Walk asked about the suppression system in the kitchen and talked of a grant for a sprinkler system for the jail building. Also discussed the exercise yard's issues with the screen "roof". Strong will get the name of architects that specialize in jail reconstruction.

## Community Development Block Grant (CDBG)

A call was put in to Jerri Dearmont, Executive Director at Northwest Missouri Regional Council of Governments to discuss the CDBG Monitoring letter that was received from Amber Barnhill with Missouri Economic Development. Dearmont stated that she had nearly all requested items ready to send, but asked for a copy of the county's Procurement Policy and Conflict of Interest Statement. These were emailed over.

## Grand River Mutual

David Baird delivered a draft road agreement for utilities (when entering county roadways) for the Commission to review. Mike Noe with Grand River Mutual (GRM) called in to see where the county is at in this process. The Commission will review for changes and additions, return to Baird for a final copy and contact Noe when complete and ready for signatures.

## Inspections

The Commission inspected the rock at Norris Quarries in Ravenwood, a driveway approach on Road #492, Roads #631 and #635 in Polk Township, Road #647 and a culvert on Road #434 both in Jackson Township and a trash in ditch issue on Road #254 in Union Township.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**CART Rock**

A call was put in to Richard Edwards at Norris Quarries regarding the quality of the road rock the townships have been picking up.

**Jackson Township**

A resident of Jackson Township called in to discuss a culvert on Road #434.

**Washington Township**

Jason Stoll, Trustee of Washington Township was called regarding Road #1034 as a possible reconstruction road. A landowner with property in Washington Township called in to discuss Road #1033 and #1034.

**Hopkins Township**

The Commission put in a call to Roger Florea, Hopkins Township Trustee, to discuss the road maintenance on Roads #158 and #159.

**American Rescue Plan Act (ARPA) funds**

Marilyn Jenkins, Collector/Treasurer briefly ran through some of the calls she has received inquiring about ARPA funds. She has encouraged people to set up times to meet with the Commission while they are in session.

**Adjournment**

Walk made a motion to commission adjourn until 5/26/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



# Nodaway County Commission

May 26, 2022

43<sup>rd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 26, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker and Scott Walk. Also present, Melinda Patton, County Clerk. Absent: Chris Burns

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/24/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Approved:** Transfer of sick leave from employees to another employee;

**Requisitions:** Commission to IHP Industrial, Inc. for (Courthouse) boiler repairs (paid through ARPA funds.)

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Chamber email re: sponsorship for 2022 Annual Banquet
- ❖ Email from Missouri Association of Counties on county practices
- ❖ Northwest Newsflash newsletter

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, gave updates on projects.

## American Rescue Plan Act (ARPA) funds

Joe Baumli called in on behalf of the Maryville Host Lions regarding what the Commission need in regard to the Lions' request for ARPA funds. The Lions will pull together the information and call in to set a time to meet with the Commission.

## Building Maintenance

Walker reported that he looked at a roof leak at the Courthouse. An employee of Geist Heating and A/C reported in that he will need to do work on the heat compressor and he will be back at a later date to work on it.

## Nodaway County Fair

Rex Wallace (representing the Fair Board) and Dana Auffert, Extension, met with the Commissioners to get permission to utilize the open area on the third floor for 4-H displays. Commission approved this for July 6-18.

## Personnel

Rex Wallace, Assessor, Marilyn Jenkins, Collector/Treasurer and Sheriff Randy Strong came in to discuss transfer of sick leave between employees. It was decided that should this need to happen, the office holder would meet with the Commission prior to any leave being transferred.

## CART Roads

Matt Saville, Enel, returned a call to discuss road usage by maintenance personnel.

## Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Collector/Treasurer

Marilyn Jenkins, Treasurer/Collector presented a Certified Copy of Order which authorizes the Collector/Treasurer to abate from the delinquent tax rolls personal property in accordance with the provisions of Statute 140.120, RSMo.

## Inspections

The Commission inspected Roads #462, #463, #405 and #408 all in Jackson Township and Road #305 and Bridge #0295003 in Polk Township.

## Adjournment

Walk made a motion to commission adjourn until 5/31/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); and Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 31, 2022

44<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 31, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Lorraine O'Donnell, Deputy County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/26/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.)

**Approved:** Invoice to IHP for Courthouse boiler

**Requisitions:**

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ SEMA, Flood Plain Management, Webex information
- ❖ Judge Robert Rice, Mental Health Board of Trustees, Atchison County to opt out.
- ❖ Blue Cross Blue Shield, list of new excluded drugs with covered alternatives

## SEMA

Associate Commissioner Walk registered for the Flood Plain Webex

## American Rescue Plan Act (ARPA)

Joe Baumli and W.R. O'Riley made a request for ARPA funds for the Maryville Host Lions. They presented documentation of lost fundraising revenue. \$10,396 would go to Maryville Host Lions and another \$10,500 to be shared with 4 other Lions Clubs in Nodaway County, for Lions International Grant. Marilyn Jenkins also attended the meeting.

## Building Maintenance

The Commission made an inspection of a roof leak at the Courthouse, also building and grounds. Walker inspected a leak in the Assessor's Office in the Administration building.

## Application

David Baird dropped of a prepared application for placement of utility/facility within right of way. Mike Noe, Grand River Mutual requested the app be emailed for review. He will stop in with a signed copy this week.

## Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Tiffany Care Facility

David Baird made a review of the Tiffany Care lease agreement. It shows an easement was made to Tiffany Care for purpose of sewer lines and maintenance. Brock Pfost, White Cloud Engineering was contacted with this information.

## Green Township

A resident inquired about a road leading to Cain Cemetery. It was determined that it was not a CART road.

## Adjournment

Walk made a motion to commission adjourn until 6/2/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) and Walk (Yes.)

## Signature

\_\_\_\_\_  
Lorraine O'Donnell, Deputy Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 2, 2022

45<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 2, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Lorraine O'Donnell, Deputy County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/26/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.)

**Approved:** Invoice to Devnet for Assessor software maintenance, Car Quest & Linde for Road and Bridge supplies and Payroll transmittal sheets.

**Requisitions:** Wilmes Tire for Sheriff vehicle

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Snyder & Associates – Local bridge program changes
- ❖ CBS Companies LLC – request for zoning permitting to upgrade cell towers
- ❖ Tammy Carter – Expense report for bridge #614
- ❖ Mosaic – Nate Blackford – meet and greet of new CEO
- ❖ MoDOT – Information about the closure at Long Branch
- ❖ Adds and abatements to the property tax rolls

## Tiffany Care Lease Agreement

David Baird, Law Offices of Strong and Strong dropped off an opinion on lease agreement and sewer lines at the Nodaway Nursing Home property.

## Road & Bridge

Brian Engle, Supervisor presented rock tickets for bridge #700, invoices and updates on current projects.

## Polk Township

A resident left a complaint of a tube overflowing and flooding her driveway. The Commission and Brian Engle inspected the site.

## Building Maintenance

The Commission made an inspection of condensation leaking from an air conditioner unit in the Courtroom of the Courthouse. Met with J&S Cleaning Services to inspect floors in the Administration Building. Commission approved stripping of floors and new wax on the first and second floors and buffing only on the third floor. J&S will send a revised estimate and will confirm dates for service for the end of July or first part of August.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Grand River Mutual

Mike Noe dropped of a completed application of utility/facility placement. Application was signed and emailed to Grand River Mutual.

## American Recovery Act Plan (ARPA)

Marilyn Jenkins, Collector/Treasurer, presented the ARPA fund balance sheet and mentioned updates to Missouri Lagers Retirement age for Law Enforcement.

## Continental Sprinkler

Walk made an appointment with Bryan Hunter on June 14, 2022 to make an inspection of the Administration Building.

## Inspections

The following roads, tubes and bridges were inspected: Grant Township, road #954 and tube#730, Polk Township tube #479 and roads #394, #258, #397, Jackson Township, road # 415, Washington Township tube# 973.

## Adjournment

Walk made a motion to commission adjourn until 6/7/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) and Walk (Yes.)

## Signature

\_\_\_\_\_  
Lorraine O'Donnell, Deputy Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 7, 2022

46<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 7, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.) Walk made a motion to approve prior commission minutes dated 6/2/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.)

**Approved:** Clerk Fee Report; Recorder Fee Report; Invoice to Arnold's Plumbing & Garage Door Service, LLC; Invoice to Creal, Clark & Seifert (out of ARPA funds); Caterer's Liquor License for Black Pony Brewing Company.

**Requisitions:** Road and Bridge to Gray Oil for fuel.

**Public Comment:** None

**Accounts Payable:** #80526-80561

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Sheriff Inmate Report (May 2022)
- ❖ Investment Report (May 2022)
- ❖ Certificate of Training for the Public Administrator and County Clerk/LEA

## Road & Bridge

Brian Engle, Supervisor discussed projects the crew is working on, presented rock tickets and invoices and stated the H-Pile will be delivered today. The Commission reviewed an expense report for material listing on Bridge #614.

## Northwest Nodaway Enhanced Enterprise Zone Board (NW EEZ)

John Blackford, resigned his board seat on the Northwest Nodaway Enhanced Enterprise Zone (NW EEZ) Board. Blackford recommended Byron Clark to fulfill his term. Clark was called and agreed. Burns made a motion to appoint Clark to the vacated board seat ending March of 2025. Walk seconded the motion. All were in favor.

## Building Maintenance

The Commission reviewed/approved the revised estimate from J& S Cleaning Services. Walker discussed a ceiling tile in the courtroom that he will replace later today. A message was left for Harold Gragg with Hartford Insurance Company regarding the boiler inspection. The Commission also spoke with Joe Redford to discuss the inspection needed for the boiler in the Courthouse for the State of Missouri.

## White Cloud Township

Commissioner Walk spoke with Tim Lance, White Cloud Township Trustee on road conditions.

## Blue Cross/Blue Shield

Marilyn Jenkins, Collector/Treasurer, discussed setting up a time for a Blue Cross/Blue Shield representative to meet.

## American Recovery Act Plan (ARPA)

Chad Higdon, Second Harvest Food Pantry, discussed local needs and potential assistance through the county's ARPA funds. The Commission agreed to review and discuss and get back to Higdon. Also present: Jenkins.

## Northwest Missouri Cooperative Mental Health Board of Trustees

Reviewed updated information supplied by Judge Robert Rice regarding the Northwest Missouri Cooperative Mental Health Board of Trustees. Atchison County will not be participating, which reduces the number of Board members to eleven. Holt County agreed to the change. An email was sent agreeing to the 11-person board.

## H.R. Director

Tammy Carter, H.R. Director, discussed First Aid/CPR training as well as active shooter training for county staff. Carter will gather more information.

## Transportation Alternatives Program (TAP) Grants

Amy Dowis, NW Regional Council of Governments discussed grants for sidewalks and the ramp to the Courthouse.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Building Maintenance

The Commission looked at the boiler at the Courthouse as well as some other maintenance items. Spoke with Geist Heating and Air Conditioning about work that had been done at the Courthouse.

**Adjournment** Burns made a motion to commission adjourn until 6/9/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) and Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 9, 2022

47<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 9, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.) Burns made a motion to approve prior commission minutes dated 6/7/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.)

**Approved:** Liquor License for MFA Petroleum Company

**Public Comment:** None

**Accounts Payable:** #80562-80585

**Requisitions:** County Clerk/LEA to Elkins-Swyers for election supplies; Sheriff to Cooks for equipment repair.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Certificate of Training for the Recorder of Deeds

## Building Maintenance

A call was put in to Dennis Buckles and Thrashers for a quote to seam seal the Administration Building and the jail building. A representative of Thrashers was able to come in the afternoon to do a walk around for the quote. Quote was later emailed for review. A call was put in to Harold Gragg with The Hartford Insurance Company regarding the state license permit on the boiler at the Courthouse.

## CART Rock

A call was taken from a county resident regarding the quality of the road rock from a local quarry. A message was left for Jim Knox, representative of Norris Quarries. Knox called back stating a sample would be sent to Quality Control.

## 911 Oversight Committee – Sub Committee

The Commission spoke with Dannen Merrill regarding the 911 sub-committee that had been formed to look at funding options for the consolidated 911 center. An email was also drafted to Greg McDanel, Manager for City of Maryville regarding a funding mechanism for the Northwest Regional Communications Center.

## Senator Josh Hawley

Hunter Kelly, representative for the office of Senator Josh Hawley, called to set a meeting time of July 14, 2022 at 1:30 p.m.

## Lunch Break

A lunchtime meeting was attended for the Maryville Host Lions. The Commission presented a check to the civic organization to assist with lost fundraising opportunities. Also in attendance: Marilyn Jenkins, Collector/Treasurer and Patton, County Clerk.

## Courthouse Boiler

A call was put in to the Missouri Department of Public Safety (Division of Fire Safety) regarding the inspection of the boiler.

## Inspections

The Commission inspected the road and culvert on Road #424 in Independence Township. A call was put in to the Independence Township Trustee to discuss work to be completed.

## Adjournment

Burns made a motion to commission adjourn until 6/14/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 14, 2022

48<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 14, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.) Burns made a motion to approve prior commission minutes dated 6/9/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.)

**Approved:** Liquor License for The Palms; Something Country; Backyard Vine & Wine, LLC; Walmart Supercenter #801; Trexmart; Holtman Oil Company; Fast Zone 2; Quick Run 4, LLC; The Hanger; Concdption Council 1931 Corporation; Mozingo Golf Course; Pizza Hut; Maryville Country Club; The Q BBQ; Tuck Point Bar & Grill; R & M Shooters, LLC; El Maguey; City Star #3; Maryville Elks Club, Inc.; Dollar General Store #1227; Burny's Sports Bar; Finish Line; A & G Restaurant & Bar.

**Public Comment:** None

**Accounts Payable:** #80586-80612

**Requisitions:** None.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Economic Relief and Recovery Program Update
- ❖ Email from Missouri Association of Counties (MAC) on Regional Bridge Program
- ❖ Extension Council Expense Report (May 2022)
- ❖ Letter from County Clerk regarding new hire
- ❖ Sales/Use/Road & Bridge Special Sales Tax report

## Expense & Revenue Reports

Patton submitted the May expense and revenue budget reports for review.

## Snyder & Associates

Reviewed the new BRO Program highlights provided and new bridge list including National Bridge Inventory (NBI) rating as provided by Andy Macias.

## American Recovery Plan Act (ARPA)

Members of the Rural Firefighters Association met with the Commission to review the recommendation from Ernest Miller at Midwest Mobile Radio Service, Inc. for updating antennas and repeaters for the Rural Fire Districts. Jace Pine, Maryville Fire Department reviewed the quote from Miller. Discussion centered around the towers available, incorporating the Nodaway County Ambulance District and looking at digital vs. analog. The Rural Firefighters Association will work to pull together more information, touch base with the Ambulance District and set a future date when more information is available. Those present: Basil Owens, Graham FPD, Ron Sobotka and Bryan Sobotka, with Jackson Township FPD, Stacey Rucker, Northwest Resource Center, Jeremiah Bragg, Elmo FPD, Thomas Shifflett, Maryville FPD and Marilyn Jenkins, Collector-Treasurer.

Northwest Missouri Regional Council of Governments Director, Jerri Dearmont and Rita Wallinga, WIOA Workforce Program Director, met with the Commission to update their ARPA fund request. Following the release of the WIOA contract, the shortfall to run the Career Center is \$16,749. Of that, based on population, Dearmont and Wallinga requested Nodaway County give \$9,145. It was discussed and agreed that the amount of \$9,145 would be earmarked pending response from the other four counties.

## Building Maintenance

An inspection of the sprinkler system was conducted on the Administration Building by Bryan Hunter of Continental Sprinkler.

## Inspections

The Commission inspected a road concern on Road #508 in Green Township. Calls were put in to two landowners to discuss. Also looked at a tube on Road #378 in Polk Township

## Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Closed Session

At 1:15 p.m., Walk motioned the Commission to go into closed session per RSMo 610.021 (17.) Burns seconded the motion. All were in favor. A motion was made by Burns at 2:20 p.m. to move out of closed session. Walk seconded. All were in favor.

**Household Hazardous Waste (HHW) program**

The Commission returned a call to a resident inquiring about the next Household Hazardous Waste (HHW) date (July 9 from 8-12.) Resident was directed to the county’s website for a listing of all dates and acceptable drop offs.

**Blue Cross Blue Shield**

Brian Rose, Blue Cross Blue Shield representative, set a meeting time for July 21 at 1:00 p.m.

**Building Maintenance**

Reviewed Courthouse water bill. Harts Pest Control plans to spray the building on June 15, 2022.

**American Recovery Plan Act (ARPA)**

A call was put in to W.R. O’Riley with the Maryville Host Lions regarding the match for the grant for the Senior Center. The Commission agreed to deposit the whole amount of \$10,500 with the condition that even if the grant does not come through, the money will be spent at the Nodaway County Senior Center. O’Riley agreed verbally to this condition.

**Adjournment**

Burns made a motion to commission adjourn until 6/14/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 16, 2022**

49<sup>th</sup> Day

APRIL TERM

## **Convene**

No quorum was met as Commissioner Chris Burns and Scott Walk attended a quarterly Northwest Regional Commissioner's Meeting in Carrolton, Missouri.

Presiding Commissioner Bill Walker was in office for the normal session time. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

No approval as quorum was not met.

**Approved:** No quorum met, nothing approved.

**Public Comment:** None

**Accounts Payable:** None

**Requisitions:** None submitted or approved.

## **BRO-074(62) Bridge**

Jerri Dearmont, Executive Director at NWMO Regional Council of Governments brought in a Engineer/Consultant's Certification for Acceptance and Final Payment form for Walker to sign.

## **Building Maintenance**

A quote from Thrasher Group was received and printer. Commissioners will review next week. Walker reviewed a detailed printout from the City of Maryville water department for the Courthouse. An inspection of shelving in a storage room was made with bolts purchased to provide more stability for the shelving.

## **Adjournment**

Walker adjourned until 6/21/2022. Commission will be in session on Tuesday, June 21 at its normal time.

## **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



# Nodaway County Commission

June 21, 2022

50<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 21, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker and Chris Burns. Also present: Melinda Patton, County Clerk. Not present: Scott Walk

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 6/14/2022, closed session minutes from 6/14/2022 and minutes from 6/16/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Approved:** Inventory Transfer/Disposal Forms; Road & Bridge Fuel/Equipment Report (May 2022); Liquor Licenses: Emery Convenience & Service; Rick's Country Shoppe & Woldruff Fencing; Casey's General Stores #2469, #3430, #3786; Monroe Valley Bistro & Event Center; The Pub; Aramark Educational Svcs and M & M Pub & Grub.

**Public Comment:** None

**Accounts Payable:** #80616-80617

**Requisitions:** Road and Bridge to Gray Oil for fuel.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Certificate of Training for Kevin Hartman on HAZWOPER
- ❖ May Expense Report – 911 Oversight Board
- ❖ South Main Corridor Improvement Project update
- ❖ Continental Fire Sprinkler Company Inspection/Test Report (Administration Building)
- ❖ Letter from Treasurer regarding new hire

## American Rescue Plan Act (ARPA) funds

On Thursday, June 16, 2022, Sheriff Randy Strong had dropped off signed Law Enforcement Academy Program Agreement for Kevin Hayes and Madison Morgan. Commissioner Scott Walk had stopped in on Friday, June 17<sup>th</sup> to review and sign each agreement. Walker and Burns reviewed and signed. Signed copies were emailed to Sheriff Strong, originals to go in the personnel files. The Academy fees will be paid through ARPA.

## Great River Engineering

Lindsey Chaffin, Product Manager for Great River Engineering, stopped in to talk to the Commission about upcoming projects and the National Bridge Inventory (NBI) report.

## General Obligation Bonds

The Resolution for the General Obligation Road Bonds were signed by the Commission and the Clerk for Atchison, Jackson and Monroe Townships and returned to Gilmore and Bell.

## Building Maintenance

The Commission discussed water usage at the Courthouse and a water leak in the room on the west side of the Administration building. A call was put in to Dennis Buckles to check on the quote for the Administration Building. Buckles said he will bring it by. A call was also put in to Thrasher Group for a copy of the contract and Limited Warranty reference in the quote they provided.

## McBride, Lock & Associates

Dalinuel Howard and Katie Schmidt met with the Commission to introduce themselves and kick-off the internal audit. An Objectives of the Engagement and Services agreement to be performed was reviewed and signed.

## Green Township

Spoke with a county resident, who owns land in Green Township, regarding a gate placement, concerns with trespassers and the process for applying to close a road.

## Soil & Water Conservation

A call was put in to the Soil & Water Conservation with questions on musk thistles. They were referred to Missouri Department of Conservation or Extension Council. A message was left for Randa Doty, Nodaway County Extension, for information she might have on noxious weeds.

## Lunch Break

Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Inspections**

The Commission received a call from a Polk Township resident asking them to inspect a location for noxious weeds on Road #499 and #500. Inspected Road #508 in Green Township and inspected an illegal dumping on Road #254 in Union Township. Reviewed the Missouri Revised Statutes and Rules for Noxious Weeds (Chapter 263) as provided by Doty from the Nodaway County Extension office.

**Vernon County**

A candidate for Commission called in with questions about how Nodaway County distributes CART rock to townships.

**Adjournment**

Burns made a motion to commission adjourn until 6/23/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 23, 2022**

51<sup>st</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 23, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker and Chris Burns. Also present: Melinda Patton, County Clerk. Not present: Scott Walk

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 6/21/22. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Approved:** Liquor Licenses: Hy-Vee Gas/Hy-Vee Food Store; Planet Sub. Invoice from David Baird.

**Public Comment:** None

**Accounts Payable:** #80618-80648

**Requisitions:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ MEI Maintenance Receipt (Courthouse and Administration Building)
- ❖ Northwest Newsflash newsletter (from Regional Council of Governments)

## **Northwest Missouri Children's Advocacy Task Force**

Jackie Cochenour, Director and Sheriff Randy Strong, gave updates on training and statistical data information collected to date. Cochenour has applied for a grant through the Office of Bureau of Justice Assistance. The grant is titled "Stop School Violence" and is due in June 28, 2022.

## **Building Maintenance**

Reviewed a quote from Dennis Buckles on sealant around the Administration Building. Put a call in to Geist Heating and Cooling regarding the air conditioner unit that operates the real estate side of the Assessor's Office.

## **Road and Bridge**

Brian Engle, Road and Bridge Supervisor, gave updates on crew activity and discussed Bridge #0039002 in Lincoln Township as a potential BRO bridge.

## **American Rescue Plan Act (ARPA) funds**

Returned a call to Jennie Moore with Lettuce Dream regarding utilizing ARPA funds. Marilyn Jenkins, Collector/Treasurer discussed an application received from Elmo Fire Protection District. Commission will review the request. Jenkins ran through items that are pending invoices. Permission was given to print more of the maps showing businesses and eating locations. Also discussed building a climate-controlled room within the building. A message was left for Andy Macias at Snyder & Associates to check on the status of the Expo Center certification/environmental reports and schematic layouts on the properties the committee is looking at. A message was left for Josh McKim, Nodaway County Economic Development, who later stopped in to discuss the current progress on the Expo Center.

## **Independence Township**

A call was taken from a resident of Independence Township regarding road condition on Road #256 and a plugged culvert on Road #424. A message was left with Jarrold Burns, township board member.

## **Nodaway County Economic Development (NCED)**

Josh McKim, NCED Director, asked to be on the agenda for June 28 at 9:00 to present board recommendations from the Enhanced Enterprise Zone (EEZ) and Northwest Enhanced Enterprise Zone (NW EEZ.)

## **Snyder and Associates**

Macias, Snyder & Associates asked about the status of the rock testing from the quarries. The quarry is in the process of completing this, but no results have come back. Macias also discussed the changes to the BRO application process.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## **Northwest Missouri State University**

Interim President, Dr. Clarence Green, met with the Commission to discuss expectations and needs the county and the Commission has of the University. Green discussed upcoming projects the University may work on.

## **Inspections**

Presiding Commissioner Walker, along with Engle, spoke with a landowner along Road #508 in Green Township

## **Adjournment**

Burns made a motion to commission adjourn until 6/28/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

## **Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 28, 2022**

52<sup>nd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 28, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 6/23/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Geist Heating and Air Conditioning, Inc. Liquor License: Black Pony Brewing Company and Back Yard Vine & Wine.

**Public Comment:** None

**Accounts Payable:** #80649-80660

**Requisitions:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Missouri Department of Natural Resources letter re: Maryville Post Office

## Building Maintenance

A call was put in to Dennis Buckles, Quality Restoration and Sealant regarding the warranty on the sealant. Buckles will get this sent when he gets a chance. A call was put in to Billy Mitchell, MEI, to check into the replacement of the "HELP" button on the Administration Building elevator. Mitchell will call back with an ETA on correcting. A call was put in to Aaron Morris, IHP regarding the courthouse boiler shutdown and the water usage. Morris agreed to pay the overage of the water bill.

## Northwest Missouri Children's Advocacy Task Force

The Commission signed a letter of support for a grant being applied for through the Office of Bureau of Justice Assistance. The grant is titled "Stop School Violence."

## Nodaway County Enhanced Enterprise Zone (EEZ)/Northwest Nodaway County Enhanced Enterprise Zone (NW EEZ)

Josh McKim, Director of Nodaway County Economic Development (NCED) spoke with the Commission on behalf of the Nodaway County Enhanced Enterprise Zone (EEZ) and Northwest Nodaway County Enhanced Enterprise Zone (NW EEZ) boards. McKim reported the boards had discussed solar energy, but are holding off until they find out how it will be assessed. The boards have recommended the municipalities add value-added agriculture to both boards and the Nodaway County EEZ has recommended the addition of Aqua Culture (North American Industry Classification Production System or NAICs code 1125) and Greenhouse, Nursery and Flore Culture Production (NAICs code 1114.) McKim stated the next step is to have board member meet with all city officials to agree to adopt an amendment to the ordinance to include the new NAICs numbers and value-added agriculture.

McKim gave a brief update on the Nodaway County Expo Center project.

## American Rescue Plan Act (ARPA) funds

The City of Parnell sent in a request to assist with temporary water storage while they are putting in the new water tower.

## Inspections

The Commission visited with a landowner on Road #508 in Green Township and Road #764 in White Cloud Township.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Building Remodel

The Commissions walked the Administration Building to discuss potential projects. Shelving for the garage and storage areas will be priced.

## Adjournment

Burns made a motion to commission adjourn until 6/30/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 30, 2022

53<sup>rd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 30, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 6/28/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Linde for Road and Bridge supplies; Liquor License: The Stable; TimberCats.

**Public Comment:** None

**Accounts Payable:** None

**Requisitions:** Sheriff to Tri-State for vehicle purchase (ARPA purchase); to Cellebrite for annual fee; to Atchison County Sheriff for inmate housing; to Fastcase, Inc for law library; to Kelly Tire & Exhaust for tires.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Quality Restoration & Sealants Warranty information
- ❖ Vehicle Sales Tax/Motor Fuel Tax Reports

## Northwest Missouri Cooperative Mental Health Board

Judge Robert Rice emailed the final edition of the Board of Trustees Inter-County Agreement and By-Laws for review.

## Road and Bridge

The Commission spoke with Andy Macias, Snyder & Associates regarding bridges for the upcoming BRO program. Macias is working on the Local Public Agency Off-System Bridge Program (LBIP) applications for Bridge #0295003, #0741000, #009010 and possibly #0039002. A call was also put in to Amy Dowis, NWMO Regional Council of Governments to give her an update.

## Transportation Alternatives Program (TAP)

Dowis also spoke about the grants under the TAP program. Projects under consideration are the sidewalk in front of the jail and the courthouse ramp and stairs at the courthouse. Dowis will be emailing over a checklist.

## Great River Engineering

Lindsey Chaffin called in to check in on the county's bridge priority list. The Commission will be looking at the bridges today to come up with the top five. After inspecting bridges, a call was put in to Chaffin to have Great River Engineering to fill out the LBIP applications on Bridge #0228013 and #0877014.

## Board of Equalization (BOE) Hearings

Assessor Rex Wallace confirmed dates in July to set up any Board of Equalization hearings. Available dates will be July 12, 14, 19 and 21.

## American Rescue Plan Act (ARPA) funds

Dr Charles "Chip" Fillingane, SaraBeth Finningane and Maryville Chamber of Commerce Director Amy Gessert met with the Commission to request for assistance in acquiring COVID testing kits and PPE supplies for county uninsured residents. After discussion, Burns made a motion to fund \$13,000 in testing kits and \$2,300 for PPE supplies. Walk seconded. Motion carries. Also present: Marilyn Jenkins, Treasurer/Collector.

Heather Burns, City of Parnell Clerk, called in to discuss assistance with temporary water supply issues (until the new water tower is constructed.) The Commission requested numbers showing the overage and cost estimates from public water.

## Nodaway County Enhanced Enterprise Zone (EEZ)/Northwest Nodaway County Enhanced Enterprise Zone (NW EEZ)

Josh McKim, Director of Nodaway County Economic Development (NCED) spoke with the Commission regarding the amendment to the ordinance. McKim asked if the county's attorney would be able to do this. A call was put in to Ivan Schraeder, county attorney to discuss. Schraeder requested the original ordinance and the information to be included in the amendment be sent to him via email.

## County Attorney

While Schraeder was on the phone, the Commission discussed the Board of Equalization board quorums. Schraeder stated counties generally have 3-5 on their BOE board and the Assessor can sit on the board as well. A question was posed regarding ordinances adopted by the County Health Board. Schraeder stated if the Commission has not also signed the ordinance, then criminal penalty violations cannot be enforced.

**Inspections**

The Commission spent time in the morning and afternoon visiting the bridges on the Missouri Department of Transportation (MODOT) list in order to prioritize possible BROs for future projects. The Commission spoke with Joseph Turner, Traffic Operations Engineer, with MODOT who later sent an email about planned improvements to roadways, such as road resurfacing, that can be found in our “Statewide Transportation Improvement Plan” (STIP).

**Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Personnel**

A county employee visited with the Commission about a personnel issue.

**Building Maintenance**

The Commission discussed quotes received from Quality Sealants and Restoration and Thrasher Group. Quality Sealants had the low bid. A call was put in to Dennis Buckles, owner of Quality Sealants to let him know to proceed. Buckles had previously stated that it would be at least a month before he could begin.

**American Rescue Plan Act (ARPA) funds**

Sheriff Randy Strong, Major Scott Wedlock and Captain Austin Hann presented a request for ARPA funds. Hann shared a list of camera equipment items, costs and warranty information from Motorola Solutions, reviewed the terms of the estimated equipment and training and answered questions. The quote is for \$204,125.00. The quote and discounts are applicable to the terms and conditions of the NASPO/WatchGuard Video, Inc. contract found under Master Agreement #OK-MA-145-010 and Missouri Participating addendum with associated contract #CT200012001. After consideration, Walk made a motion to approve the quote. Burns seconded. Motion carries. Also present: Jenkins, Treasurer/Collector.

**Adjournment**

Burns made a motion to commission adjourn until 7/5/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 5, 2022

54<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 5, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker and Scott Walk. Also present: Melinda Patton, County Clerk. Not Present: Chris Burns

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 6/30/22. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Approved:** Recorder Fee Report (June 2022); Liquor License: Elks #760; Highway 136 Road House, LLC.

**Public Comment:** None

**Accounts Payable:** Check #80661

**Requisitions:** Public Administrator to MTE for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ South Main Corridor email update
- ❖ Opioid Litigation updates
- ❖ Certificate of Insurance – Jackson RMI Insurance

## Transportation Alternatives Program (TAP)

Reviewed email from Sarah Prickett, Intern-Regional Planner for NW MO Regional Council of Governments, regarding needed information for grant process. A time was set up for Prickett to review the potential sites and take pictures.

## McClure Engineering

Jason Dewald, Project Manager of McClure Engineering, stopped in to discuss their company and services with the Commission.

## Inspections

The Commission inspected Road #802 and #803 in Monroe Township, Bridge #764 in White Cloud Township, #741 in Grant Township, #877 in Hughes Township and #530 in Green Township.

## Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Transportation Alternatives Program (TAP)

Did a project walk-through of the Courthouse ramp and the sidewalk in front of the Jail with Prickett, as potential grant projects.

## Building Maintenance

The Commission moved supplies in preparation for the Nodaway County Fair.

## Adjournment

Walk made a motion to commission adjourn until 7/7/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 7, 2022

55<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 7, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker and Scott Walk. Also present: Melinda Patton, County Clerk. Not Present: Chris Burns

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 7/5/22. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Approved:** Liquor License: The Powerhouse.

**Public Comment:** None

**Accounts Payable:** Check #80662-080692

**Requisitions:** Road and Bridge to Gray Oil for fuel; to Maryville Chamber for safety incentives.

## Quarterly Office Holders

The Commission hosted the quarterly meeting for office holders with the following in attendance: Walker, Walk, Robert Rice, Marilyn Jenkins, Rex Wallace and Patton. Office holders gave updates to activities and issues within their respective offices. The next quarterly meeting will be October 6<sup>th</sup>, 2022. Also in attendance: Geoffrey Woehl, Maryville Forum.

-- Rice gave updates on the Mental Health Board. Four of the five counties have tentatively agreed to participate with a signing ceremony set up for Friday, July 15<sup>th</sup>, location to be determined. Rice stated he had married eighteen (18) couples in 2022. Additionally, the Municipal Court has added approximately 2000 cases to the docket load (57% increase.) They are making some changes to the process and working to streamline the process.

--Jenkins stated her office is working on the upcoming tax sale. There are not as many properties on the tax sale as there have been in the past. Have been working to finish up with auditors.

--According to Wallace, the Assessment sheets still missing for 2022 are at 725, which is lowest it has been in years. Wallace stated the assessed valuation is up \$111 million. Wallace, who serves on the Nodaway County Fair Board, reminded everyone that the Fair is July 14, 15 and 16 with the back parking lot being closed beginning Sunday the 10th.

--Patton reported on training recently conducted for new ADA equipment purchased by American Rescue Plan Act (ARPA) funds. Supervisor judges from all seventeen (17) precincts attended the training. The Clerk's office is prepping for the August Primary Election. The Clerk's office is also working on entering state assessed railroad and utilities and work on the Assessed Valuations.

--Commission discussed grants the county is looking to apply for to assist with the Courthouse ramp and the sidewalk in front of the jail. If funding for these projects does not come through, the county plans to utilize ARPA funds. Walk discussed group advertisements for elected officials and let everyone know the amount they owe. Walker told the group that a representative from Gallagher Insurance Group/Blue Cross & Blue Shield will be here on July 21<sup>st</sup> at 1:00 p.m. All office holders are invited to attend. Any questions for the representative should be sent to Jenkins prior to that date so they have time to research answers. Walker also stated they are still working on plans for the third floor and storage rooms on the first floor.

## Transportation Alternatives Program (TAP)

Spoke with Amy Dowis, Regional Planner and Sarah Prickett, Intern-Regional Planner for NW MO Regional Council of Governments, regarding needed information for Transportation Alternatives Program (TAP) grant process. A call was also put in to Greg Seifert, Creal, Clark & Seifert regarding items needed for the application process. Due to time constraints, the county may not be able to proceed with this grant, but there are grants coming out in the fall the county could look at. Dowis & Prickett called to report back, requesting the following:

- TAP has a minimum of \$100,000 so if either project costs estimate is below that we can't proceed with the application. Based on the Strata report, it appears to be over that minimum threshold. The sidewalk project would cost around \$7-8,000, so would not be eligible.
- We can try to use the Strata report's construction estimate if the project you want to do for the TAP grant matches what's in the Strata report.
- We need an estimate on engineering costs. A call will be put in to Seifert.
- Other items we need: a funding resolution (example sent) and proof of ownership.

A call was put in to Ivan Schraeder, county attorney, to draft the funding resolution and the Commissioners reviewed Strata's estimates to make sure it included the necessary information.

## Noxious Weeds

A resident stopped in to discuss an issue with a neighbor with noxious weeds. A list was supplied and the Commission covered potential next steps.

## McBride, Lock & Associates

A conference call exit-interview was held with Dalinuel Howard, MLA of McBride, Lock & Associates, with the Commission, Jenkins and Patton present. Howard reviewed items found during the audit process.



**Lunch Break**

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Transportation Alternatives Program (TAP)**

A resolution was received from Schraeder. The Commission reviewed the document and plan to sign on Tuesday, July 12<sup>th</sup>. The Commission spoke with Dowis and Prickett again on the estimates they had looked through from Strata, and discussed the status of Creal, Clark & Seifert's engineering estimates.

**Community Development Block Grant (CDBG)**

Signed the Amended Funding Approval/Grant Agreement Amendment request form and the Request for Funds Form for the CDBG program.

**Adjournment**

Walk made a motion to commission adjourn until 7/12/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 12, 2022

56<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 12, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 7/7/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Clerk Fee Report (June 2022;); Liquor License: Black Pony Brewing Company caterer's license.

**Public Comment:** None

**Accounts Payable:** Check #80696-080731

**Requisitions:** Road and Bridge to Delbert's Garage for truck repairs.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Payroll report dated July 8, 2022
- ❖ Check received from IHP Industrial, Inc. for Courthouse water bill reimbursement
- ❖ Certificate of Insurance – Coenen Enterprises, Inc.

## Expense & Revenue Reports

Patton submitted the June expense and revenue budget reports for review.

## Missouri Department of Transportation (MODOT)

Reviewed an email response from Joseph Turner and David Earls on Bridge #0039002 status.

## NW Missouri Enterprise Facilitation

Jim Jacoby, board member of NWMO Enterprise Facilitation, introduced new director Adam Summers and discussed services they provide.

## County Fair

Rex Wallace stopped in on behalf of the Nodaway County Fair Board asking the Commission to assist him in getting a car moved out of the parking lot. A call was put in to Major Scott Wedlock who will look into it.

## Transportation Alternatives Program (TAP)

Sarah Prickett, Intern-Regional Planner for NW MO Regional Council of Governments, Jose Rodriguez and Andy Macias of Snyder & Associates met with the Commission regarding information for the Transportation Alternatives Program (TAP) grant process. Commission signed Resolution No. 07122022 funding resolution for the grant. Snyder & Associates took measurements, discussed the project and a cost estimate will be sent to Prickett.

## Snyder & Associates

Rodriguez and Macias discussed the status of upcoming bridges the county is looking to build in the next year.

## Noxious Weeds

The Commission looked into the process of noxious weed complaints. An email was sent to county attorney, Ivan Schraeder for more information.

## Great River Engineering

A call was returned to Lindsay Chaffin on Bridge #0039002. Chaffin offered to conduct a Bridge Engineering Assistance Program (BEAP) Study on the bridge, but the Commission has opted to leave it for now.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Bridge Applications

The Commission reviewed and corrected bridge applications for Snyder & Associates.

## Wind Farms

A resident of Nodaway County came in to discuss windmill noise levels on the Clear Creek wind farm. A call was put in to Brent Cline with Tenaska to discuss decibel readings. Cline has information he will pull together from the original documentation and plans to go take some readings.

## Adjournment

Walk made a motion to commission adjourn until 7/14/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 14, 2022

57<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 14, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 7/12/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Assessor Quarterly Report (First Quarter); Transfer of sick leave from one employee to another; Invoice to Creal, Clark & Seifert. Liquor License: The Eagles; Applebee's Neighborhood Grill & Bar; Bearcat Lanes.

**Public Comment:** None

**Accounts Payable:** Check #80732-080762

**Requisitions:** Road and Bridge to Bryan's Auto for dump truck tires.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Email from Brent Cline, Tenaska re: Clear Creek Wind Farm

## Transportation Alternatives Program (TAP)

Amy Dowis, Regional Planner for NW MO Regional Council of Governments, touched base with the Commission regarding submission of the TAP grant. When it is ready, Sarah Prickett, intern, will contact one of the Commissioners to review prior to submission. Andy Macias, Snyder & Associates emailed construction costs for removal and construction of the ramp at the Courthouse. Macias called in to discuss and see if the county needs anything further. Information was also received from Creal, Clark & Seifert for the ramp.

## American Rescue Plan Act (ARPA) funds

Representatives of the Rural Firefighter's Association met with the Commission to discuss Regional Radio upgrades. Jace Pine, Northwest Communication Center, reviewed updated information on adding/moving repeaters, reprogramming radios/pagers, service contract and one-year site rentals. Following discussion, Burns made a motion to approve the requested \$54,200 for the Rural Firefighter's Association. Walk seconded. All were in favor. Present: Jace Pine and Stacey Rucker, Northwest Communications Center, Jeremiah Bragg and Doug Hunt, Elmo Fire Protection District and Marilyn Jenkins, Collector-Treasurer.

Bragg and Hunt presented a request for the Elmo Fire Protection District for Personal Protective Equipment (PPE.) The Commission asked for additional quotes on a truck pump. No decision was made. Bragg will set up another meeting time after the quote has been received.

## Liquor License

The Commission left a message for Josh Mitchell at Applebee's regarding a temporary liquor license to match what the state has issued.

## Polk Township

Spoke with a resident regarding a culvert at Liberty and 210<sup>th</sup> Street on planned repairs and dirt work.

## VOCA Grant

A call was put in to Maggie Stoll in the Prosecuting Attorney's office regarding uncovered VOCA expenses no longer covered through the grant.

## Inspections

The Commission made an inspection of the following: concern on Road #104 - Atchison Township; a culvert on Road #273 - Union Township and in Polk Township, a culvert on Road #584 and the road and a culvert on Road #613.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Senator Josh Hawley

Hunter Kelly, representing Senator Josh Hawley's office met with the Commission to discuss what Hawley's office has been working on and needs of Nodaway County.

## Adjournment

Burns made a motion to commission adjourn until 7/19/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 19, 2022

58<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 19, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 7/14/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Fuel and Equipment Report (June 2022;) Liquor License: The Canteen of Maryville dba American Legion; Nopal Mexican Restaurant, Inc. temporary license and complete liquor license.

**Public Comment:** None

**Accounts Payable:** Checks #80762-80849

**Requisitions:** Sheriff to Hy-Vee and Falls City Mercantile for inmate food and supplies; Road and Bridge to Consumers Oil Co. for semi tires.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Sheriff's Inmate Report (June 2022)
- ❖ Email from Judge Robert Rice regarding pending parking tickets
- ❖ Transportation Alternatives Program Grant application
- ❖ Email from Missouri American Water re: a youth event hosted by Leadership Northwest Missouri
- ❖ Northwest Newsflash newsletter

## Noxious Weeds

The Commission discussed a complaint by a resident with an issue with a neighbor not containing noxious weeds. The resident stopped in to confirm locations. The Commission plans to connect with the other landowners to discuss.

## Northwest Missouri Cooperative Mental Health Board of Trustees

On Friday, July 15<sup>th</sup>, Walk and Patton attended a celebration of the ceremonial signing of a multi-county agreement which creates a board of local representatives for the Northwest Missouri Cooperative Mental Health Board.. Burns made a motion to adopt the Inter-County Agreement for the Northwest Missouri Cooperative Mental Health Board of Trustees. Walk seconded. Motion approved. The Commission also reviewed one application for a board position.

## Sheriff's Department

Sheriff Randy Strong visited with the Commission on an effort by county schools to run a sales tax that would fund a deputy in each school. Strong gave updates on activities at the jail.

## American Recovery Plan Act (ARPA)

Andy Abbott, MTE, presented a proposed layout and cost for shelving units in a storage room at the Administration Building. The proposal includes forty (40) industrial storage shelving unites, a 4-step rolling ladder and labor to install. The project was tabled for now.

## State Emergency Management Agency (SEMA)

A letter was received from the Department of Public Safety, Sate Emergency Management Agency (SEMA) regarding FEMA-4451-DR-MO project. The amount of \$4,213.12 was deposited.

## Building Maintenance

The Courthouse has an air conditioner issue. The Commission looked it over and put a call in to Sleek Creek to look into the issue.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Board of Equalization (B.O.E.) Hearing

Patton opened the Board of Equalization (B. O. E.) hearing with a presentation of the property in question and introductions. An appeal by Hy-Vee Corporation (represented by Gabe Noller, Tax Consultant for J.W. Chatam & Associates) on the valuation of the real property at 1215-1217 S. Main Street, Maryville, MO for the main grocery store and gas station buildings.

Brief Legal Description: TR COM 284' S & 45' E of NW COR SW ¼ SW ¼ 20-64-35, TH E 185', N 38.8', E 138.21', S 19.3', E 307.74', S 267.67', W 244.51, S 211.68', W 187.15', N 119.11', W 193.52', N 160.06', W 5', N 175.04' TO POB NODAWAY COUNTY, MC EXC PUB RD R/W

Rex Wallace, Assessor, discussed why the valuation increased, comparables, the PILOT program (Payment in lieu of Taxes) and how the valuation process works. Noller discussed the comparables J.W. Chatam & Associates had shared with the Assessor's office. The floor was open for discussion and questions. The Nodaway County B.O.E. has asked for time to look over the information presented and will notify the Assessor and Noller of their decision. Burns made of motion to close out of B. O. E. hearing. Walk seconded. All were in favor.

**Adjournment**

Burns made a motion to commission adjourn until 7/21/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 26, 2022

60<sup>th</sup> Day

JULY TERM

## Convene

North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 26, 2022 at the Commissioner's Office. Attendance: Present: Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk. Not Present: Bill Walker

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 7/21/22. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Elkins-Swyers for ADA equipment training; Invoice to Quality Restoration & Sealants for resealing around the Administration Building; Inventory Transfer/Disposal form.

**Public Comment:** None

**Accounts Payable:** Checks #80873

**Requisitions:** Public Administrator to Dee O'Riley for reimbursement; Collector to MTE for equipment; Road and Bridge to MFA for equipment and supplies for vehicles; to Snodderley Lumber Co. for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ MAC Steering Committee Appointments
- ❖ Extension Expense Reports (June 2022)
- ❖ Vehicle Sales Tax/Motor Fuel Tax Report
- ❖ Boiler Inspection Certificate

## Missouri Department of Transportation (MODOT)

The Commission reviewed multiple emails updating the Commission on: Softmatch submittal packets for completed bridges #0988007, #0614022, #0956002, #0727005, #0287000, #0086002, #0086002 and #0514001; a status update on the Long Branch bridge replacement; email from Jose Rodriguez, Snyder & Associates on MODOT application submission priority (response sent); a second email from Rodriguez to MODOT on Regional Bridge Program (RBP) applications for the 2022-24 cycle; email from Lindsey Chaffin, Great River Engineering on BRO applications submitted to MODOT. Reviewed an email from Jerri Dearth, NWMO Regional Council of Governments regarding final payments through the Community Development Block Grant (CDBG) program on BRO-074(62).

## Building Maintenance

J & S Cleaning Service was contacted regarding scheduling a date to strip and wax floors in the Administration Building. The Commissioners also requested the carpet in the conference room be cleaned with an invoice going to the Nodaway County Fair Board. No date was set as of the end of the session.

## Personnel

A call was put in to Sheriff Randy Strong to discuss letters he had submitted on a personnel staffing request and change. Also present: Tammy Carter, H.R. Director and Marilyn Jenkins, Collector/Treasurer.

## Hughes Township

The Commission put a call in to Fritz Hageman, Andrew County Commissioner to get clarification on road maintenance where the Nodaway and Andrew County lines meet. A follow-up call was also made to Patrick Lewis with Hughes Township.

## Prosecuting Attorney

Caleb Phillips, Prosecuting Attorney, stopped in to discuss the data usage on the MiFi units in the Prosecuting Attorney's office for the month of June. Phillips feels this may have been a one-time overage and will report back if changes need to be made to the service plan.

## Washington Township

A resident of Washington Township stopped in to check the status of reconstruction Road #999.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Inspections

The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected two culverts on Road #127 and the road and a culvert on Road #173 all in Hopkins Township. Also inspected Road #423 in Independence Township and Road #394 in Polk Township.

## Adjournment

Burns made a motion to commission adjourn until 7/28/2022. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

## Signature

Melinda Patton, County Clerk

Chris Burns, North District Commissioner

# Nodaway County Commission

July 28, 2022

61<sup>st</sup> Day

JULY TERM

## Convene

North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 28, 2022 at the Commissioner's Office. Attendance: Present: Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk. Not Present: Bill Walker

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 7/26/22. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Approved:** n/a

**Public Comment:** None

**Accounts Payable:** None paid

**Requisitions:** Road and Bridge to Gray Oil for fuel; Assessor to Tan-Tar-A for training.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ New hire letters from Sheriff's Department
- ❖ Email re: P3 Broadband

## Tiffany Care Center

Kim Ireland with Tiffany Care Centers, met with the Commission to discuss the selling/transition process to Blue Sky Basin. Ireland stated they hope to complete the transition between September 1-November 1. A formal letter will be sent to the county at a later date.

## City of Maryville Tourism and Downtown Maryville

Deann Davison, City of Maryville Director of Tourism and Executive Director for Downtown Maryville stopped in to review some of the campaigns she is currently working on. Items include downtown cleanup, window displays, Christmas lighting and activities, retail booth space, and fundraisers like Art, Rhythm and Brews (September 6) and Glitz and Glam (October 6). City of Maryville Tourism is working on updating their website and brochures.

## Inspections

The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Bridge #521 and # 522 in Green Township; a tube on Road #595 in Polk Township; Road #886, a cement boxcar on Road #891, a tank car on Road #790 in Hughes Township.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Adjournment

Burns made a motion to commission adjourn until 8/2/2022. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Chris Burns, North District Commissioner

# Nodaway County Commission

August 2, 2022

62<sup>nd</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 2, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 7/26/22. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Recorder Fee Report (July 2022); Invoices to Devnet, MEI Elevator Solutions and Quality Restoration and Sealants.

**Public Comment:** None

**Accounts Payable:** Check #80885-80905

**Requisitions:** Email from DocuLock, LLC on status of the scanning project

## Washington Township

Spoke with a resident of Washington Township regarding the status of reconstruction Road #999.

## Nodaway Township

Spoke to a resident of Nodaway Township regarding a tube issue on Road #107.

## Inspections

The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected double run pipes on Road #161 in Hopkins Township; a culvert on Road #107, and reconstruction roads #97 and #105 in Atchison Township; Road #377 and a future BRO Bridge #295 all in Polk Township.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Polk Township

Spoke to a resident of Polk Township regarding a tube issue on Road #594.

## Missouri State Auditor

Reviewed and signed the Management Representation letter for the audit that has been conducted. Also reviewed dates for an exit interview. An email was sent out to those requested to be at the exit interview.

## Adjournment

Burns made a motion to commission adjourn until 8/4/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



# Nodaway County Commission

August 4, 2022

63<sup>rd</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 4, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 8/2/22. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices to Continental Fire Sprinkler Co., Snyder & Associates for Bridge #0910002, Schraeder Law Firm and Thomas' Lawn Care, LLC.; ARPA payment packet.

**Public Comment:** None

**Accounts Payable:** None printed

**Requisitions:** Prosecuting Attorney to MTE for equipment; Sheriff to MTE for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Letter from Sheriff re new hire: Heather Wallace as Jail Administrator
- ❖ Invite from Dr. Clarence Green to a Northwest Employee meeting August 12 @ 8:30 a.m.

## Road and Bridge

A bid notice was put together for a Hydraulic Jack Hammer for the 299 Caterpillar Skid Loader. Bids are due in to the office of the County Clerk no later than August 25<sup>th</sup> at 9:00 a.m. at which time they will be open and read aloud.

## Employee Appreciation Lunch

The Employee Appreciation Lunch has been set for December 15, 2022 at noon.

## Building Maintenance

Discussed a ceiling tile project at the Courthouse and the screen door on the kitchen entrance to the jail.

## Mental Health Board

Reviewed an application for a position on the Mental Health Board from Dr. Gerald (Jerry) Wilmes.

## American Rescue Plan Act (ARPA) Funds

The Commission met with Sheriff Randy Strong, Major Scott Wedlock and Jackie Cochenour, Director, Children's Advocacy Task Force, to discuss two funding opportunities they had been made aware of through the American Rescue Plan Act (ARPA.) The grants are not currently open and little information has been shared. One will be for those addressing crimes against children and the other is for jail infrastructure needs. In preparation of the grants opening, Sheriff Strong asked that Cochenour be granted access to the site to review in a timely manner. Permission was granted by the Commission. Discussion of how funds could be applied for and used for the jail portion were discussed. Also present: Marilyn Jenkins, Collector/Treasurer.

## Children's Advocacy Task Force

Cochenour and Strong gave updates on the Children's Advocacy Center. Cochenour stated fundraising efforts had resulted in being awarded the Gary G. Taylor Grant (\$5,000) and the Harry and Helena Messick Charitable Trust (\$10,000.) In addition, Ten Squared Women has chosen the center to receive funds. Cochenour gave updates to the accreditation process. Sheriff Strong has met with Becky Ruth, Director of Children's Advocacy and Allen Andrews, Missouri State Representative on the process. Cochenour discussed the reimbursement process with the state for the award they had received last year.

## Sheriff's Department

Strong and Wedlock discussed the car cameras and asked for the labor to install to be covered with ARPA funds. An estimate of \$11,400 for the labor to install and an additional \$2,400 for router to WiFi connection was given. The Commission agreed to move forward and pay this amount utilizing ARPA funds. Strong asked for the new Jail Administrator to be delegated for payroll approval of jailers. A new payroll line will be added to ESS payroll for the Sheriff's Deputies for U.S. Marshall service to keep it separated.

## American Rescue Plan Act (ARPA) Funds

Walker asked Jenkins to present an updated report of ARPA funds spent and earmarked. Jenkins discussed pending items for a status update. These items included: Elmo Fire Protection District, Missouri Job Center, City of Parnell and the Courthouse boiler. Additional information on the Elmo FPD was presented by Jenkins. The Commission approved \$19,586 for gear and equipment. An updated request was requested from Rita Wallinga at the Missouri Job Center. This request of \$9,145.37 was approved. The boiler project has been approved and parts ordered. No new updates from the City of Parnell. Also discussed the west basement storage room shelving. A decision was made to purchase a set of shelves to set up to see how they looked and would work. Revisited the feasibility of climate control in one of the storage rooms for the old books. The Commission will look at other options.

**Public Access**

Reviewed the information provided by Missouri Association of Counties (MAC) on a Policy on Public Access. Tabled to discuss with other office holders.

**Scanning and Archiving**

Set a time to meet and get progress updates from DocuLock, LLC on the scanning and archiving project. This meeting was set for August 16, 2022 at 9:30 a.m.

**Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Conrad Inc. Technology Solutions**

Tim Conrad of Conrad Inc. Technology Solutions met with the Commission to discuss what his company had to offer.

**Grant Township**

Joe Baumli stopped in to discuss a project on Road #964 in Grant Township. Baumli asked permission to trench across the road. A terrace system design agreement was signed. A courtesy call was also put in to the Grant Township Trustee, Jim Farnan.

**American Rescue Plan Act (ARPA) Funds**

Took a call from Merlin Atkins with the Maryville Ministry Center regarding ARPA funds. Atkins will put together a formal request to present to the Commission at a later date.

**Jackson Township**

A resident called regarding an issue with Road #405. Trustee Jeff Meyer was called to discuss the issue.

**Adjournment**

Walk made a motion to commission adjourn until 8/9/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 9, 2022

64<sup>th</sup> Day

JULY TERM

## Convene

Associate Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 9, 2022 at the Commissioner's Office. Attendance: Present: Scott Walk. Also present: Lorraine O'Donnell, Deputy Clerk. Not present: Bill Walker

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 8/4/22. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Approved:** Clerk Fee Report (July 2022), Expense registers for ARPA, General, and Election Judges, a liquor license for Graham Community Betterment, invoices for Creal, Clark & Seifert, Courthouse and Gray Oil and Oden Enterprises for Road & Bridge.

**Public Comment:** None

**Accounts Payable:** 80909-81050

**Requisitions:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Fuel & Equipment report for Road & Bridge
- Sales, Use, and Special Road & Bridge tax funds
- Invitation from Governor Mike Parson to attend a welcoming on US 136 Long Branch bridge

## Expense & Revenue Reports

The June expense and revenue budget report was presented for review.

## Maintenance Rock

Bill Cronk was contacted with an invoice question from Norris Quarry for Independence Township. The Commission determined the invoice was the responsibility of the Township.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Building Maintenance

J & S Cleaning to clean Administration Building conference room carpet, August 15 when the building closes. Billing will be made to Nodaway County Fair Board.

## American Rescue Plan Act (ARPA)

Marilyn Jenkins Collector made a review of ARPA accounts and balances.

## Inspections

Walk and Burns made inspections to Washington Township roads #1038, #1033 and a re-construction project on road #999; in Jefferson Township, road re-construction project #643 was approved for the proceed order and road #644.

## BRO-B074(62)

A form from Liberty Mutual Insurance Company was filled out and signed regarding the completion of BRO-B074(62) Bridge.

## Adjournment

Burns made a motion to commission adjourn until 8/11/2022. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

## Signature

\_\_\_\_\_  
Lorraine O'Donnell, Deputy County Clerk

\_\_\_\_\_  
Chris Burns, Associate Commissioner

# Nodaway County Commission

August 11, 2022

65<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 11, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 8/9/22. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Additions and Abatements for June & July 2022.

**Public Comment:** None

**Accounts Payable:** 81051-81082

**Requisitions:** Road and Bridge to Gray Oil for diesel;

**Reviewed:** The Commission reviewed the following information received by mail or email:

- P3 Broadband Competition email

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, gave the Commission an update on a meeting he had with an IAMO representative on right of ways.

## Building Maintenance

J & S Cleaning to clean hallway floors at the Administration Building. Dates are as follows:

3<sup>rd</sup> floor: weekend of August 20-21 (scrub and wax)

1<sup>st</sup> floor: weekend of August 27-28 (strip and wax)

2<sup>nd</sup> floor: weekend of September 3-4 (strip and wax)

Also discussed air conditioner issues at the Courthouse. Tammy Carter, H.R. Director was asked to touch base with Sleek Creek to schedule a time to come look at the issue.

## Snyder and Associates

Andy Macias, Snyder and Associates called in to discuss an email sent on the Fairground feasibility study.

## Washington Township

Spoke with Alan Wiederholt regarding Road #1033 (.25 mile) and #1034 (.50 mile.) Both of these roads have been added to the Reconstruction Maintenance List for 2022. The Commission asked for work on the approach to be completed prior to rocking the road.

## Gallagher Insurance

Brian Rose and Alice Riding, representatives of Gallagher Insurance, met with the Commission and other county officials/staff. Items discussed were the pharmacy program, the Blue Cross Blue Shield app and online tools. Rose and Riding responded to pre-submitted questions and reviewed the Benefit Summary and Member Guide and discussed upcoming year renewal process. Also present: Marilyn Jenkins, Collector/Treasurer, Kevin Hartman, Lindsey Aley, Austin Hann, Engle, Angie Cordell and Tammy Carter, H.R. Director.

## Ministry Center

Merlin Atkins stopped in to ask about the American Rescue Plan Act (ARPA) funds

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Inspections

An inspection was made of Road #465 in Polk Township; Road #508 in Green Township and a completed bridge that was replaced with double Tubes on Road #214 in Union Township.

## Monroe Township

Les Linville came in to discuss Road #802 and #803 being added to the CART Rock list as the windmill company had worked on it and improved it. These two roads will be added to the list for 2023. Linville had also inquired about Bridge #805.

## Adjournment

Burns made a motion to commission adjourn until 8/16/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 16, 2022

66<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 16, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 8/11/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to DocuLock, LLC and MTE.

**Public Comment:** None

**Accounts Payable:** 81083-81100

**Requisitions:** Sheriff to Hy-Vee and Falls City Mercantile for inmate food and supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sample specs from Continental Fire Sprinkler Company
- Northwest Regional Communications Center financials for July

## White Cloud Wind Project

A resident within the White Cloud Wind Project stopped in to ask questions regarding his contract with Enel. He was advised to contact someone within the company.

## Building Maintenance

Elaine Wilson, Circuit Clerk, met with the Commission in the basement storage room to discuss storage needs. A call was put in to Gilbert Henry, Sleek Creek regarding the air condition issue in the Courthouse. Henry gave recommendations and rough, verbal estimates. The Commission asked to meet with Henry on Tuesday, August 23<sup>rd</sup> at 1:00 to review his suggestions. Kevin Hartman, Appraiser asked the Commission to look at a leak in his office. Spoke with Aaron Morriss with IHP Industries to get a status update on the parts for the boiler at the Courthouse. Also discussed the issues that the air conditioner is having and some of the recommendations IHP had previously made for insulated pipes and dampers.

## DocuLock, LLC

Owner/operators of DocuLock, LLC, Paul and Heather Janicek, met with the Commission to review the status of the scanning and archiving process for the County. Also present: Marilyn Jenkins, Collector/Treasurer and Andy Abbott, MTE.

## American Rescue Plan Act (ARPA) funds

Merlin Atkins presented the Commission with expenditures expected from July – December, 2022 for food and an electric pallet jack. Atkins requested \$66,768. The Commission approved the request for the full amount requested. The Commission discussed visiting the Ministry Center at a later date. Jenkins discussed a request for ARPA funds from the DARE Board for a storage unit and containers that would be located at the Road and Bridge site. The Commission asked for more detailed costs. No decision made. Jenkins also gave an update on the towns in Nodaway County who are receiving their second round of ARPA funds.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Inspections

An inspection was made on Reconstruction Road #483 in Polk Township and approved. Road #492 in Polk Township was inspected. The Long Branch Bridge was opened in the afternoon of the 16<sup>th</sup> and the Commission inspected it.

## Adjournment

Burns made a motion to commission adjourn until 8/18/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**August 18, 2022**

67<sup>th</sup> Day

JULY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 18, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 8/16/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** 911 Telephone Tax Receipt payment (July 2022); Invoice to Sleek Creek HVAC, LLC; Sick Leave transfer from one employee to another.

**Public Comment:** None

**Accounts Payable:** N/A

**Requisitions:** N/A

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Department of Revenue email notification regarding HB1606
- Options for file storage from MTE
- Email from MODOT re: I-229 Moving Forward Environmental Assessment
- Invite from MERIL to Halloween Bash resource fair
- Missouri Association of Counties (MAC) email re: invite to participate in a Conference Call on August 23, 2022 at 10:45

## **911 Oversight Board**

Set next meeting date (via email) for September 6, 2022 at 9:00 a.m. in the office of the Commission.

## **Building Maintenance**

Calls were put in to Maryville Glass and Lock for a door issue on the Administration Building and a leak. Also called Seaman and Schuske Metal Works and Roofing.

## **Transportation Advisory Committee (TAC)**

Burns reported on Missouri Department of Transportation's (MODOT) plan to overlay letter routes.

## **American Rescue Plan Act (ARPA) funds**

Dannen Merrill came in to discuss reporting requirements for ARPA funds. Also present, Marilyn Jenkins, Collector/Treasurer.

## **Nodaway County Extention**

Randa Doty stopped in to discuss programs the Extension office has been working on regarding broadband. Additionally, Doty reported that the University of Missouri Extension has been added as a line item in the state's budget which will be used towards staffing changes and new positions.

## **Inspections**

The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Bridge #316 in Nodaway Township.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## **Snyder & Associates**

Andy Macias stopped in to give updates on bridge projects and discuss performance/capabilities for future projects.

## **Mental Health Board**

Reviewed an application for a position on the Mental Health Board from Julia A. Schmitz.

## **Union Township**

Trustee Richard Stringer stated the Township meeting was postponed a week due to illnesses.

## **Adjournment**

Burns made a motion to commission adjourn until 8/23/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 23, 2022

68<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 23, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 8/18/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to MTE for Service Time and Firewall/Wireless Controller.

**Public Comment:** None

**Accounts Payable:** 81101-81115

**Requisitions:** Collector to Rush Printing Company for office supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Email from Brett Hurst Law re: opioid settlement
- Sales / Use / Road & Bridge Special Sales Tax reports

## State Emergency Management Agency (SEMA)

Reviewed and signed the PA-4 form for Nodaway County Disaster #4451.

## Zoning Letter

At the request of Michael Kelly with Capital Growth Buchalter, the Commissioners reviewed and signed a letter stating that Nodaway County does not have any zoning requirements for a new build.

## Closed Session

At 9:30 a.m., Burns motioned the Commission to go into closed session per RSMo 610.021 (17.) Walk seconded the motion. All were in favor. A motion was made by Burns at 11:08 a.m. to move out of closed session. Walk seconded. All were in favor.

## Building Maintenance

Sheriff's department called Walker on Friday regarding a leak in their office.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Courthouse Maintenance

The Commission met with Gilbert Henry, Sleek Creek to review his recommended changes to the ventilation system at the Courthouse. Henry was given permission to proceed with the adjustments. Aaron Morris, IHP Industrial, Inc. also met with the Commission. Morris informed the Commission that the parts that were ordered are not expected to be in until early 2023 now, however, the boiler system will still be operational.

## McBride, Lock & Associates, LLC

A draft copy of the 2021 financial audit was supplied to the Commission for review.

## Adjournment

Walk made a motion to commission adjourn until 8/25/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 25, 2022

69<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 25, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 8/23/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve Closed Session commission minutes dated 8/23/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** N/A

**Public Comment:** None

**Accounts Payable:** None printed

**Requisitions:** Road and Bridge to Allen Ready Mix Concrete, Inc. for concrete on half tank car at previous Bridge #316 location; to Murphy Tractor for a 2022 Furukawa FX55A jack hammer.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Northwest Newsflash newsletter
- Thank you from NW Regional Council of Governments
- Sheriff Inmate Report (July 2022)

## Bid Opening

Reviewed bids from Road Builders, Travis Gentry present, John Deere/Murphy Tractor, Ben Aldrich present and Foley Equipment/CAT. A comparison was made of the bids provided. Additional spec and warranty information was requested of all three vendors as the equipment bid was not an exact match. Walk made a motion to move forward with the bid from John Deere at the price of \$9,551.38 with a two-year warranty. Burns seconded. All in favor. A requisition was filled out by Road and Bridge Supervisor, Brian Engle. The equipment will be paid for through the American Rescue Plan Act (ARPA) funds.

## Inspections

Engle, along with the Commission looked at Bridge #316 that was replaced with a half tank car.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Green/Nodaway Township

A resident came in to discuss a tube on Road #523 on the Green/Township line. Engle and the Commission made arrangements to look at this with the resident.

## Inspections

The Commission, along with Engle looked at a tube on Road #523 in Nodaway Township and looked at a bridge replacement with a tube on Road #524 in Green Township.

## Adjournment

Walk made a motion to commission adjourn until 8/30/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner



# Nodaway County Commission

August 30, 2022

70<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 30, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 8/25/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice for McBride, Lock & Associates, LLC; Ben Aldrich with Murphy Tractor & Equipment purchase agreement signed for 2022 Furukawa FX55A FSP for SKS w/chisel

**Public Comment:** None

**Accounts Payable:** None printed

**Requisitions:** Deputy Sheriff Salary Supplement to Department of Revenue for monthly payment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Notice of Funding Opportunity from Office of Homeland Security

## County Tax Levy Hearing

The county tax levy hearing was opened by Patton with a review of the 2022 Assessed Valuation and proposed levies. Burns made a motion to accept the proposed county levy rate of \$.16 per \$100 Assessed Valuation, Senate Bill 40 levy at \$.05 and Senior Citizens Fund levy at \$.05 per \$100 Assessed Valuations. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Also present: Marilyn Jenkins, Collector/Treasurer, Kay Wilson, Nodaway News Leader, Skye Pournazari, Maryville Forum and Brian Engle, Road and Bridge Supervisor.

## County Audit

The Commission reviewed the audit draft. Supporting documents were prepared and signed to send back to McBride, Lock and Associates, who conducted the audit.

## Northwest Missouri Cooperative Mental Health

Judge Robert Rice stopped in to get the remaining signatures on the inter-county agreement and to discuss applications that have come in and the process to appoint individuals to the Board. The Commission has received three applications towards filling the six open seats. They continue to take applications.

## Children's Advocacy Center (CAC)

Jackie Copenhaver Director, Sheriff Strong, Marilyn Jenkins present for meeting  
Jackie updated the commission on the grant status and discussed creating Board of Directors.

## Inspections

None

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Building Maintenance

Administration Building - Discussion about a cracked pipe on the 3<sup>rd</sup> floor, Tammy Carter will get a quote to fix.

## America Rescue Plan Act (ARPA)

By oral request residents inquired about using funds for individuals and nonprofit.  
Historical Society Billie Mackey, Alice Hersh discussed funds to restore oldest house in Maryville, presented photos and a bid to fix the foundation. No decision at this time.

## Adjournment

Walk made a motion to commission adjourn until 9/1/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 1, 2022

71<sup>st</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 1, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 8/30/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Approved: Invoices for Ace, Consumer Oil, Maryville Glass & Lock, Cintas, MTE

**Public Comment:** None

**Accounts Payable:** None printed

**Requisitions:** Sheriff Department from 911 Customs

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Ralls County about emotional support animal policy.
- State Tax Commission of Missouri
- Amy Dowis update on Regional Bridge Program

**Road & Bridge:** Brian Engle gave department updates, CenturyLink phone lines in County right of ways, CenturyLink contacted for a bill received for the cut line at construction site.

**Regional Council of Government:** Kim Milward present, conference call with Darren Farnan from United Fiber discussed developing American Broadband for the area. TAP grant update on scoring of the Courthouse handicap ramp.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Inspections

The Commission, along with Engle looked at a tube on Road #98 in Atchison Township, looked at Road #316 half tank car in Nodaway Township, looked at tube on Rd #524 113 and Dragonfly, new bridge on Rd #521 Green Township County bridge crew is building and looked at Rd #286 tube 180<sup>th</sup> and Hawk Un

## Uptown Trick or Treat

Kathy Rice requested permission to shut down the streets around the Administration Building for the event, commissioner Walker approved.

## Adjournment

Walk made a motion to commission adjourn until 9/6/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

---

Angie Cordell, Deputy Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 6, 2022

72<sup>nd</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 6, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 9/1/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Recorder Fee Report; Clerk Fee Report Invoices for Devnet, Elkins-Swyers Company, Inc. and Snyder & Associates. Donation of Sick Leave from one employee to another.

**Public Comment:** None

**Accounts Payable:** #81127-81143

**Requisitions:** Assessor to Shell's Service Towing and Repair for tires.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Letter from Sheriff for new hire
- Resume from Shelby Letuli for the NWMO Cooperative Mental Health Board
- County Clerk Annual Training Certificate

**911 Oversight Board** -The 911 Oversight Board held their Board meeting during the Commission's session time. Oversight Board members present were Walker, Burns, Walk, County Commission, Bill Florea, Director of Operations for Nodaway County Ambulance District, Tye Parsons and Dannen Merrill, Maryville City Council. Also present: Maryville Public Safety's Ron Christian, Director and Lt. Mike Stolte, Northwest Regional Communications, Jessica Rickabaugh, Dispatch Supervisor and Stacey Rucker, Assistant Supervisor/Trainer, Greg McDanel, City of Maryville Manager, Jenkins, Collector/Treasurer, Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum. The meeting was called to order at 9:00 a.m. and adjourned at 9:32 a.m. There was not another meeting scheduled.

**Commissary Commission** - Jenkins gave an update on the sales tax for the Commissary Commissions. Jenkins stated she had spoken with the Caleb Phillips, Prosecuting Attorney who referred her to David Baird. Jenkins asked for permission to use Baird to address the sales tax. The Commission agreed. Burns recommended requesting any penalties be waived.

**Easement Information** - A call was returned to Ray Dearmont, Boulder Industries, regarding a request to plant trees along a county road. The Commission stated any planting and landscaping would need to be 40 feet back from the center of the road.

**Building Maintenance** - The Commission looked at a leak in the women's restroom on the first floor of the Administration Building.

**Inspection** - The Commission, along with Engle, looked at Road #483 and inspected and approved reconstruction road #492 all in Polk Township.

**Washington Township** - A resident of Washington Township called in regarding a maintenance and tube issue on Road #976.

**Missouri State Auditor** – Jenkins discussed findings presented by the Missouri State Auditor.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** -The Commission, along with Engle inspected and approved Road #999 in Washington Township and looked at Road #976. Returned a call to a resident regarding Road #976.

**911 Oversight Board** -The Commission sent an email to McDanel to request an accurate dollar amount. The Commissioners discussed agreeing to half of the amount they believe was requested at the morning meeting.

## Adjournment

Walk made a motion to commission adjourn until 9/8/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 8, 2022

73<sup>rd</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 8, 2022 at the Commissioner's Office. Attendance: Present: Walker and Chris Burns. Also present: Melinda Patton, County Clerk. Not present: Scott Walk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 9/6/22. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Approved:** Invoice to MTE for equipment (ARPA.)

**Public Comment:** None

**Accounts Payable:** #81147-81184

**Requisitions:** Sheriff to Kiesler Police Supply for equipment; to Dynamic Research Technologies for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Resume from Sarah E. Creason for the NWMO Cooperative Mental Health Board
- Certificate of Liability Insurance – Maryville Glass and Lock, Inc.

**American Rescue Plan Act (ARPA) program** -Stephanie Patterson, Director of Maryville Public Library, gave an update on how funds were used from the American Rescue Plan Act (ARPA) program. Patterson also asked to open the program up to older kids in Nodaway County. The Commission agreed. Also present: Marilyn Jenkins, Collector/Treasurer.

An email from Greg McDanel, City of Maryville, was reviewed with a confirmation of the increased amount anticipated at the end of FY23 for the city for payroll at the Northwest Regional Community Center (NRCC.) The Commission had discussed this during the Tuesday, September 6, 2022 Commission meeting and had agreed at that time to earmark these funds through ARPA.

Representing the Ravenwood Playground Committee, Cassie Wiederholt and Megan Wiederholt discussed the progress of their committee's efforts to raise funds for their project. The Commission discussed other grant opportunities to look into. No dollar amount was requested or earmarked. The Commission asked for the committee to reach out after notification of grants comes through and after checking into other opportunities.

**Building Maintenance** – Tammy Carter, H.R. Director updated the Commission on the leak clean-up in the women's restroom on the first floor of the Administration Building. The date for sealing of the first floor of the Administration Building is set for September 16-18. A message was left for Seaman-Schuske Roofing. A call was put in to Shane Garnett Plumbing regarding a drain issue in the Administration Building.

**CART Rock** – Both Grant and Lincoln Townships okayed their Proceed Order for CART Rock.

## Lunch Break

Walker made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** -The Commission, along with Engle inspected a tube on Road #524, a tube on Road #523 and a bridge on Road #521 all in Green Township.

**Building Maintenance** -Shane Garnett Plumbing made an inspection of the drain leak issue. Permission was given to move forward with necessary repairs.

## Adjournment

Burns made a motion to commission adjourn until 9/13/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 13, 2022

74<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 13, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) Burns made a motion to approve prior commission minutes dated 9/8/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Approved:** N/A

**Public Comment:** None

**Accounts Payable:** #81185-81234

**Requisitions:** Road and Bridge to Gray Oil for diesel fuel.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Extension Center Expense Report (July and August, 2022)

**Broadband Coverage:** Tony Carter, Senior Director of Operations from Altice/Optimum, discussed broadband services for the Nodaway County. Also present: Kim Milward present, NWMO Regional Council of Governments, Josh McKim, Director at Nodaway County Economic Development and Marilyn Jenkins, Collector/Treasurer. Following Carter's presentation, the Commission discussed Altice/Optimum vs. United Fiber as potential providers of the unserved and underserved in Nodaway County. The Commission agreed to give both companies a letter of support

## Expense & Revenue Reports

The August expense and revenue budget report was presented for review.

**American Rescue Plan Act (ARPA) program** - The Commission, along with Jenkins and Patton, met with Merlin Atkins, Pastor Kim Mitchell and Alice Alley, representatives of the Ministry Center for a photo opportunity with presentation of funds and a tour of the facility. Also present: Kathy Rice, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum.

**Northwest Missouri Moon Festival** – Holly Kay Cronk stopped in to invite the Commission to the Northwest Missouri Moon Festival, put together by the Make It Maryville committee. The event, to be held October 8, 2022, is a fundraiser that will be making donations to the Ecker Family and the Northwest Missouri Children's Advocacy Task Force.

**White Cloud Wind Project** – A land owner came in with concerns over a land and maintenance contract within the White Cloud Wind project. A message was left for Nick Coil. A call was put in to Blake DeLaFuente to discuss further.

**Inspections** -The Commission, along with Engle inspected Road #1045 in Grant Township and Road #508 in Green Township.

**Lunch Break** - Walker made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** -The Commission, along with Engle inspected a tube on Road #524, a tube on Road #523 and a bridge on Road #521 all in Green Township.

**American Rescue Plan Act (ARPA) program** – Jenni Moore, Lettuce Dream presented information of changes they have faced due to COVID. Moore made a request for assistance through the ARPA funds. A tour of the facility was set for October 4 at 9:00. The Commission discussed doing Letters of Support to both United Fiber and Optimum as well as a monetary contribution if awarded the grant. A call was put in to Kim Mildward, NWMO Regional Council of Governments, for clarification on the available grants. The Commission agreed to put \$50,000 in the Letter of Support for United Fiber and \$20,000 in the letter of support to Altice/Optimum. Mildward put together the letters and brought in for signatures.

**Washington Township** – Commissioner Walk discussed Road #976 with a resident of Washington Township.

**Adjournment** - Burns made a motion to commission adjourn until 9/20/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) The Commission will not be in office on September 15, 2022 as they will travel to Lathrop for the Northwest Regional Commissioners meeting.

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 20, 2022

75<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 20, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) Walk made a motion to approve prior commission minutes dated 9/13/22. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Approved:** N/A

**Public Comment:** None

**Accounts Payable:** #81239-81251

**Requisitions:** Road and Bridge to Fastenal for supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Letter of Resignation from Deputy Jeremiah Bragg
- Northwest Regional Communication Center – August expenditures
- Community Development Block Grant (CDBG) Certificate of Completion
- Sheriff Inmate Report (August 2022)
- Sales Tax / Use Tax / Road & Bridge Special Sales Tax Reports

**Broadband Coverage** – Jim Patterson, Chief Strategy Officer and Chris Thompson from Fastwyre Broadband, discussed broadband services for the Nodaway County. Also present: Kim Milward present, NWMO Regional Council of Governments, Marilyn Jenkins, Collector/Treasurer and Brian Engle, Road and Bridge Supervisor. The Commission agreed to a letter of support

**Utility Permit** – Reviewed and approved an Application for Placement of Utility/Facility within Right-of-Way from Grand River Mutual. Thomas Hudlemeyer was notified of the approval.

**MOPERM** – Reviewed for changes the FY23 Liability Renewal Survey and Property and Equipment Renewal Application. These were both approved and returned to MOPERM.

**American Rescue Plan Act (ARPA) program** – Reviewed an Engineering estimate for Village O reconstruction as provided by Greg McDanel, City of Maryville Manager.

**Polk Township** – A resident of Polk Township called with questions on the road outside his home. He was referred to Mark Wilson, Polk Township Road Supervisor.

**State of Missouri Auditor's Office** – The Commission reviewed the final audit from the Missouri State Auditor's Office.

**Inspections** -The Commission, along with Engle inspected road conditions on Road #971 in Grant Township and in Jackson Township, they looked at a tube on Roads #670, #433, #679 and #652.

**Lunch Break** - Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Great Northwest Days** – Director of the Greater Maryville Chamber of Commerce, Becky Albrecht, met with the Commission to discuss Greater Northwest Days 2023 and delivered a request for funds.

**Northwest Missouri Regional Council of Governments** – Amy Dowis and Jerri Dearmont called in to the Commission to discuss funding opportunities through the Reconnecting Community Pilot Grant. Dowis asked the Commission to discuss potential projects that might qualify.

**Adjournment** - Burns made a motion to commission adjourn until 9/22/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 22, 2022

76<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 22, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) Walk made a motion to approve prior commission minutes dated 9/20/22. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Approved:** N/A

**Public Comment:** None

**Accounts Payable:** None printed

**Requisitions:** Commissioners to Sleek Creek for parts and labor for Courthouse pipe insulation (ARPA); to Sleek Creek for parts and labor on Courthouse dampers and thermostat (ARPA); Road and Bridge to Brian Engle for reimbursement; to Murphy Tractor for parts.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Blue Cross Blue Shield Notice of Creditable Coverage

**Atchison Township** – A call was put in to Atchison Township Trustee, Brandon Dougherty, to discuss the letter to landowners regarding brush along roadways.

**Grant Township** – The Commission spoke with Jacoby Zimmerman, Zimmerman Hauling, regarding CART Rock roads.

**Building Maintenance** – Spoke with Gilbert Henry, Sleek Creek, regarding the Courthouse boiler system.

**Northwest Missouri Cooperative Mental Health Board of Trustees** – The Commission reviewed previously submitted applications for open Board seats. Six seats will need to be filled with two 3-year terms, two 2-year terms and 2 1-year terms. Calls were placed to Sarah E. Creason and Dr. Gerald Wilmes to appoint for a 3-year term, Shelby Letuli to appoint for a 2-year term on the board. Messages were left for Sherri Kinsella and Julia Schmitz.

**Inspections** -The Commission, along with Engle inspected Bridge #521 in Green Township, Bridge #805 in Monroe Township and Road #492 in Polk Township.

**American Rescue Plan Act (ARPA) program** – Christy Forney, Emergency Management Director, submitted price quotes for three generator models from Central Power Systems and Services. Forney also sent an email stating that she had requested updated price quotes. The Commission reviewed what was submitted, but made no decision as they are opting to wait for updated pricing.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Reconnecting Communities Grant** – The Commission reviewed a list of deficient bridges with Engle to determine a list of top needs. The Commission gave Patton permission to work with Kim Mildward, NWMO Regional Council of Governments on the JustGrants portal. Messages were left for Jerri Dearmont and Amy Dowis at NWMO Regional Council of Governments.

**Adjournment** - Walk made a motion to commission adjourn until 9/27/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 27, 2022

77<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 27, 2022 at the Commissioner's Office. Attendance: Present: Walker and Scott Walk. Also present: Melinda Patton, County Clerk. Not present: Chris Burns

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes) and Walk (Yes.) Walk made a motion to approve prior commission minutes dated 9/22/22. Walker seconded the motion. The motion passed by vote: Walker (Yes) and Walk (Yes.)

**Approved:** Caterer's Liquor License to Countryside Cinema, LLC (The Hanger); Invoices to MTE for supplies/equipment; J&S Cleaning services for labor; Devnet for quarterly software.

**Public Comment:** None

**Accounts Payable:** #81252-81276

**Requisitions:** Sheriff to Beemer Muffler for repair to Unit #705.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Letter of resignation from Christie Matthews-Allen from the Assessor's office

**Northwest Missouri Cooperative Mental Health Board of Trustees** – Patton informed the Commission that Julia Schmitz had called in and accepted the appointment to the board for a 2-year term. A call was put in to Sherri Kinsella who agreed to serve a one-year term. Applications are still being taken for the final one-year term.

**Reconnecting Communities Grant** – Walker delivered requested documents to Amy Dowis, NWMO Regional Council of Governments regarding the information requested. Brian Engle, Road and Bridge Supervisor, and Walk took pictures of the bridge sites for the grant. Pictures of the following bridges were taken and shared with Dowis: Bridge #782 (Hughes Township,) #805 (Monroe Township,) #576 (Polk Township,) #657 (Jefferson Township) and #1013 (Washington Township.)

**Northwest Missouri Cooperative Mental Health Board of Trustees** – Walker delivered the applications of the five appointed board seats to Judge Robert Rice. Rice will make contact with the new board members in the future to set up the first meeting.

**CenturyLink** -A second message was left and an email sent to Russ Hitz of JNR Adjustment Company regarding Claim #P-319787. In the afternoon, the Commission spoke with Hitz to discuss the incident. Hitz requested a liability dispute be drafted and emailed to him in response to the claim.

**Lunch Break** - Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Flu-Clinic** – H.R. Director, Tammy Carter, notified the Commission that she had scheduled the annual flu-clinic for October 27, 2022 at 1:00. This will be held in the conference room at the county Administration Building.

**Tax Sale** – Collector/Treasurer, Marilyn Jenkins, reported to the Commission on a property that has been on the tax sale for the last seven years. In situations like this, the current policy of the Collector is to offer the property to the City it is located within first. For this property, located in the City of Hopkins, the city is interested in the property. Jenkins plans to ask the City of Hopkins to pay the advertising fees spent over the last seven years and turn the property over.

**Adjournment** - Walk made a motion to commission adjourn until 9/29/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes) and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner



# Nodaway County Commission

September 29, 2022

78<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 29, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) Burns made a motion to approve prior commission minutes dated 9/29/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Approved:** Invoices to Taylor Concrete Plumbing. American Rescue Plan Act (ARPA) funds for the Elks

**Public Comment:** None

**Accounts Payable:** #81283-81287

**Requisitions:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Road & Bridge Fuel & Equipment Report
- Letter from Sheriff Strong regarding weapon inventory trade-in

**NWMO Regional Council of Governments** – Alice Schieffer brought in new hire Cheyenne Murphy, Accounting Assistant, to introduce to the Commission. Murphy is replacing Schieffer. A call was put in to Jerri Dearmont regarding a letter received from Brandon Jenson, Program Manager for Community Development Block Grant (CDBG.) Dearmont explained that the county is not eligible for CDBG funds until 2023 grant cycle as they currently have a grant open.

**Polk Township** -The Commission returned a call to a resident of Polk Township who has a concern with a hidden drive on Road #607. The Commission looked at the location and contacted Mark Wilson, Polk Township Road Supervisor. Another call was returned to a resident with a concern regarding a retaining wall being built. He reported that he had talked with Jim Wiederholt, City of Maryville and a resolution had been discussed.

**Missouri Association of Counties (MAC) Annual Conference** – The Designation of Delegates to MAC's Annual Conference was filled out and returned.

**Reconnecting Communities Grant** – Amy Dowis, NWMO Regional Council of Governments, called to discuss grant opportunities.

**Inspection** – The Commission, along with Engle inspected Road #607 in Polk Township, a crossing on Road #33 in Lincoln Township, Road #92 and a crossing at Road #92 both in Hopkins Township, Bridges #521, #547 and #547005 all in Green Township.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Assessor** – Rex Wallace, Assessor, visited with the Commission on solar energy farms looking at Nodaway County. Wallace gave updates and discussed licensing and road agreements. Wallace gave updates on projects he is working on.

**Grant Township** – Patton reported that a resident had called in to report that Zimmerman Hauling had done a good job spreading the CART rock.

**Budget Amendment** – Marilyn Jenkins, Collector/Treasurer and Patton discussed FY22 budget amendments that will be needed. The Amendment process will take a few weeks to put together and a hearing date will be scheduled.

**Adjournment** - Burns made a motion to commission adjourn until 10/04/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 4, 2022

79<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 4, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) Burns made a motion to approve prior commission minutes dated 9/29/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Approved:** Invoices to Metal Culverts for supplies; Temporary Liquor Licenses for Backyard Vine and Wine, LLC and Black Pony; Recorder Fee Report (October 2022);

**Public Comment:** None

**Accounts Payable:** #81288-81299

**Requisitions:** Sheriff to ICS Jail supplies for parts.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Employee Assistance Program (EAP) FY23 renewal
- Inspection due notice from Missouri Department of Public Safety/Division of Fire Safety for Elevator Inspections (Courthouse and Administration Building)
- Updated Sheriff vehicle report as of September 2022

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor, reported an issue in Jefferson Township regarding a resident complaint of road signs being removed.

## Transportation Alternatives Program (TAP) Grants

Reviewed a letter from Missouri Department of Transportation (MoDOT) regarding Funding Award for Courthouse ADA-Improvement Project in the amount of \$241,585.35. A call was put in to Greg Seifert with Creal, Clark and Seifert to discuss next steps.

**Washington Township** -The Commission spoke to Washington Township Trustee, Jason Stoll regarding rock on new construction roads #1033 and #1034. Also spoke to Barnard Quarry and Zimmerman Hauling to get rock delivered.

**Northwest Missouri Children's Advocacy Task Force** – Sheriff Randy Strong and Jackie Cochenour met with the Commission to give updates on the Northwest Missouri Children's Advocacy Task Force activities. Also present: Jenkins.

**Building Maintenance** – A call was put in to Billy Mitchell regarding the broken ring on the HELP button at the Administration Building and to ask that the inspections for both elevators be set up. Further discussion revolved around Elevator Safety Services, Inc. (ESSI) being present at the time of the inspection. The authorization form was completed and returned to ESSI.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Inspection** – The Commission, along with Engle inspected and approved Road #482 in Polk Township. In Jefferson Township, inspected Bridge #657 and a sign issue on Road #645.

**Historical Society** – Alice Hersch stopped in to discuss historical grants. A message was left for Billie Mackey.

**CART Rock Roads** – A call was put in to Larry Ecker, Lincoln Township Board Member to check on the status of CART rock roads. Also contacted Atchison Township Trustee, Brandon Dougherty on delivery status.

**Adjournment** - Burns made a motion to commission adjourn until 10/6/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 6, 2022

80<sup>th</sup> Day

OCTOBER TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 6, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/4/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Approved:** None

**Public Comment:** None

**Accounts Payable:** #81300-81314

**Requisitions:** Road and Bridge to Maryville Chamber of Commerce for safety incentives.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- MoDOT email for 2022-24 Regional Bridge Program
- MoDOT email for 2022 Transportation Alternatives Program Award Announcement
- Statement from Schraeder Law Firm for services

## Quarterly Office Holders

The Commission hosted the quarterly meeting for office holders with the following in attendance: Burns, Walker, Walk, Elaine Wilson, Lisa Nickerson, Dee O'Riley, Marilyn Jenkins, Randy Strong, Robert Rice and Patton. Office holders gave updates to activities and issues within their respective offices. The next quarterly meeting will be January 5<sup>th</sup>, 2023. Also in attendance: Kay Wilson, Nodaway News Leader, Geoffrey Woehlk, Maryville Forum and Tammy Carter, H.R. Director.

-- Strong talked about working with area county schools on safety need and training. Corporal McDonald replaced Smail as the DARE officer and Heather Wallace took the Jail Administrator position. The Sheriff's Department is sending two current employees to the academy.

-- O'Riley updated the group on her numbers. She currently has 72 cases. Twelve estates, Forty-six in guardianship and conservatorship, 14 just under conservatorship.

--Wilson gave updates on the Circuit Clerk's office with one new hire and two employees out for training. Continues to be busy with municipal court.

--Jenkins stated her office is beginning the tax bill process, has balanced September and sent the census in for health care.

--Rice told the group that the Fourth Circuit Court had won the Daniel J. Toole Award. The Fourth Circuit is the only circuit to be awarded this in the state of Missouri. Rice gave updates on the Mental Health Board. Nodaway County has filled five of the six spots on the board and Rice plans to have the first meeting mid-November. Rice has been appointed to a state-wide Judicial Committee to work on some model rules for domestic assault victims testifying in court per RSMo 546.263. Rice stated he had performed seven marriage vows in the last quarter.

--According to Nickerson, her office is hosting the Northwest Regional Recorder of Deeds quarterly meeting next week. Nickerson stated they will be looking to move some books to the west storage room in the future and that they continue to work on backfiles. They are up to 1941.

--Patton reported that absentee voting for the November 2022 General Election began on September 27, 2022, inventory lists were sent out to each office holder or their designee and are due back in the office October 21, 2022. Patton discussed end of the year invoices and that she will be sending out Budget Worksheets next week.

--Commission discussed the progress of the Road and Bridge department. The sixth and final bridge has been started. The crew replaced two bridges with tubes (rail cars) at a savings to the county. Walk is working to pull together information for the sprinkler system for the jail. The Transportation Alternatives Program (TAP) grant was awarded to work on ADA ramp at the Courthouse in the amount of \$241,545.35 with a 20% match. The county has also sent in application for funds for five BRO Bridges. And is working with NWMO Regional Council of Governments on other funding for bridges. The Courthouse boiler system will have some work done over the next year. The Commission continues to work through requests for American Rescue Plan Act (ARPA) funds. The county plans to hold a Flu Clinic on October 27, 2022 at 1:00 at the Administration Building for employees that wish to get a flu shot and the county Appreciation Dinner will be held December 15, 2022.

## Expense & Revenue Reports

The September expense and revenue budget report was presented for review.

**Reconnecting Communities Grant** – The Commission signed the cash match commitment letter and reviewed cost estimates.

**Nodaway Healthcare, LLC** – A call was put in to Tina Deiter to discuss the process to transfer lease from Tiffany Health Care to Nodaway Healthcare, LLC. Documents were shared with Deiter, who will work on the lease.

**Breast Cancer Awareness** – Megan Jennings, Mosaic Health Care came in to discuss activities they are planning to do in the community for Breast Cancer Awareness month. Jennings asked to utilize the courthouse lawn on Tuesday, October 11<sup>th</sup> for two yoga sessions. The Commission approved the activity.

**Reconnecting Communities** – Kim Mildward, NWMO Regional Council of Governments stopped in to finalize the grant workspace on Grants.gov. Amy Dowis, NWMO Regional Council of Governments, communicated via email on grant questions.

**Broadband** – Mildward let the Commissioners know that they are holding a Community Forum at the Northwest Student Union Ballroom on October 27, 2022 from 8-10 a.m.

**Snyder and Associates** – Andy Macias called in to schedule a meeting time to discuss bridges. Macias will be on the agenda October 13, 2022 at 11:30 a.m.

**Inspection** – The Commission, along with Engle inspected and approved Road #97 and inspected Road #105 both in Atchison Township.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Schraeder Law Firm** – A call was put in to Schraeder Law Firm to discuss invoicing.

**Norris Quarries** – A message was left for Jim Knox with Norris Quarries to discuss rock.

**Northwest Missouri Children’s Advocacy Task Force** – Jackie Cochenour stopped by to update the Commission on the time frame for the 501(c)3 application process. Cochenour also discussed Northwest Health Services possibly contracting services.

**County Commission Association of Missouri (CCAM)** – Walk submitted an application for consideration to serve on the CCAM Executive Committee.

**Polk Township** – A Polk Township resident came in to discuss a potential housing subdivision.

**Adjournment** - Burns made a motion to commission adjourn until 10/11/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 11, 2022

81<sup>st</sup> Day

OCTOBER TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 6, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Angie Cordell, Deputy Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/6/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Approved:** Road and Bridge Fleet Pride invoice

**Public Comment:** None

**Accounts Payable:** None

**Requisitions:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff Department New hire letter
- Thomas' Lawn Care LLC, fall cleanup
- MSA Training Certificate – Assessor
- Road and Bridge Fuel & Equipment Report for September

**Lettuce Dream** – The Commission along with Marilyn Jenkins, Collector/Treasure, visited the Lettuce Dream facility for a tour.

**Northwest Missouri Cooperative Mental Health Board of Trustees** - Application received and reviewed.

**Reconnecting Communities** – Amy Dowis, NWMO Regional Council of Governments, communicated via email on grant review at RCOG office Thursday, October 13, from 2-3 pm.

**Closed Session** – Commissioners went into closed session per Missouri Sunshine Law 610.021 (1) for Litigation discussion. A motion was made by Walk to go into closed session at 10:59 a.m. Seconded by Walker. The motion passed by vote: Walker (Yes) and Walk (Yes.) Walk made a motion to go out of closed session at 11:10 a.m. Walker seconded. The motion passed by vote: Walker (Yes) and Walk (Yes.) Burns was absent during this time period.

**Inspection** – The Commission, along with Brian Engle, Road and Bridge Supervisor and Kay Wilson Nodaway News Leader, visited Bridge #910 in White Cloud Township.

**Lunch Break** - Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Lincoln Township** – A Lincoln Township resident called about a bridge concern.

**Adjournment** - Walk made a motion to commission adjourn until 10/13/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

\_\_\_\_\_  
Angie Cordell, Deputy Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 13, 2022 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/11/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Approved:** None

**Public Comment:** None

**Accounts Payable:** Check #81315-81345

**Requisitions:** Jail to Student Body for uniforms; to Fastenal for supplies; to Falls City Mercantile and Hy-Vee for inmate food and supplies; Sheriff to 911 Custom for parts.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Extension Expense Report – September, 2022

**Northwest Missouri Cooperative Mental Health Board of Trustees** - Application for Katie Walter was reviewed again and discussed. The Commission called Walter to appoint her to a one-year position on the board.

**Norris Quarries** – A call was put in to Jim Knox with Norris Quarries to discuss a rock concern. Also spoke to a resident of Hopkins Township regarding rock.

**Assessor** – Rex Wallace, Assessor and Kevin Hartman, Appraiser, met with the Commission to give them updates on the court case that has moved on to the State Board of Equalization.

**Inspection** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Road #718 in Grant Township and a bridge on Road #33 in Lincoln Township.

**Snyder & Associates** – Andy Macias and Larry Jacobson met with the Commission and Engle to discuss upcoming bridge projects.

**Nodaway Healthcare, LLC** – The Commission reviewed a lease transfer agreement as presented by Tina Deiter for the lease transfer from Tiffany Health Care to Nodaway Healthcare, LLC. A copy was sent to Robert Gibson, Tiffany Care Centers to review.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Polk Township** – A resident of Polk Township called to discuss fiber needs. A call was put in to Darren Farnan at United Fiber.

**Budget Amendments** – Marilyn Jenkins, Collector/Treasurer and Patton discussed potential budget adjustments for FY22. A review of the Northwest Child Advocacy Task Force funding was requested. A budget amendment hearing date will be sent at a later time.

**Jefferson Township** – A resident of Jefferson Township stopped in to discuss rock on a reconstruction road.

**Reconnecting Communities grant** – Commissioner Walk met with Kim Mildward and Amy Dowis to review and submit the documents.

**Adjournment** - Burns made a motion to commission adjourn until 10/18/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 18, 2022 at the Commissioner's Office. Attendance: Present: Walker and Chris Burns. Also present: Melinda Patton, County Clerk. Not present: Scott Walk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 10/13/22. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Approved:** Clerk Fee Report (September 2022); Invoice to SAM, LLC and MTE; Deputy Clerk assignment for Madison Leshner.

**Public Comment:** None

**Accounts Payable:** Check #81346-81363

**Requisitions:** Sheriff to Missouri Sheriffs Association & Training Academy for continuing education; to Service Lube for tires (Unit 704.).

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Training Certificate for Steve Whittington for Missouri Coroners & Medical Examiners Assoc
- Missouri Association of Counties (MAC) update on status of Treasurer's Recovery Program Operations
- MOPERM FY23 Insurance Costs

**City of Maryville Tourism** - DeAnn Davison, Tourism Director, City of Maryville, gave updates and requested a county resolution that would enable the Tourism Committee to apply for future grants. The Commissioners asked for time to review all the information and discuss with Commissioner Scott Walk who is out for a training. They will get back with Davison when they have had a chance to review. Also present: Josh McKim, Nodaway County Economic Development, Becky Albrecht, Maryville Chamber of Commerce and Stephanie Campbell Yount, Tourism committee member representing downtown Maryville.

**Nodaway County Expo/Event Center** – McKim gave updates on committee activities. McKim stated that the committee had been narrowed down to two locations. They are currently waiting on a final draft of design and cost estimates for each location.

**Northwest Missouri Cooperative Mental Health Board of Trustees** – An application from Patricia Kinman was reviewed. The Commission called Kinman to let her know that all board seats had been filled, but they would keep the application on file.

**Budget Amendments** – Marilyn Jenkins, Collector/Treasurer and Patton discussed potential budget adjustments for FY22. A call was put in to Elaine Wilson, Circuit Clerk regarding municipal court. The budget amendment hearing date was set for November 3, 2022 at 8:30 in the office of the County Commission.

**Snyder & Associates** – A call was put in to Andy Macias with questions on BRO-B074(63) bridge in Polk Township. Macias emailed a summary of estimated cost.

**Nodaway Healthcare, LLC** – Robert Gibson, Tiffany Care Centers sent a request for two revisions on the lease transfer agreement. These revisions were shared with Tina Deiter who reviewed and sent a revised Assignment of Lease. The Commission returned a call to Gibson to discuss the signing process.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**American Rescue Plan Act (ARPA)** – City officials for the City of Graham stopped in to discuss possible items for reimbursement through the American Rescue Plan Act (ARPA) program.

**Building Maintenance** – Tammy Carter, HR Director updated the Commission on the status of the Courthouse boiler repairs. Carter also discussed plans for the Courthouse and Administration Building for the holiday season.

**Adjournment** - Burns made a motion to commission adjourn until 10/20/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes.)

**Signature**


---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 20, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/18/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to MTE and Galls; Accent Printing

**Public Comment:** None

**Accounts Payable:** Check #81367-81389

**Requisitions:** Road & Bridge to Brian Engle for reimbursement; to Gray Oil for diesel fuel.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Consolidated 911 Expense Reports (September 2022)
- Invites from The New Nodaway Humane Society
- Thank you's received from resident on road, Boys State participates

**City of Maryville Tourism** - DeAnn Davison, Tourism Director, City of Maryville and Stephanie Campbell Yount, Tourism committee member representing downtown Maryville discussed the county resolution they had requested on Tuesday, that would enable the Tourism Committee to apply for future grants. The committee is working on a Destination Marketing Organization (DMO.) Commissioners plan to review it further and get back with Davison. Commissioners contacted other Counties for additional information on their Tourism Resolution created. Resolution is still pending.

**Grant Township** – The Commission took a call from a landowner with questions and concerns on Road #719. The landowner requested permission to pay for gravel rock for that road. Permission was given as long as the rock is 1 ¼ inch rock.

**Independence Township** – Assessor Rex Wallace presented a concern a resident has with Road #234. The Commission will be looking at the road with the resident. A call was put into a landowner and Adam Teale.

**Snyder & Associates** – A call was put in to Larry Jacobson with questions on BRO-B074(63) bridge #295 and review email from MODOT.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Circuit Clerk** – Spoke with Circuit Clerk, Elaine Wilson who gave update on Municipal Court fees.

**Polk Township** – Resident had a concern regarding a subdivision right-of-way in Polk Township.

**Freedom Rock** - Bob Westfall inquired about a post to put up Freedom Rock signs.

**Adjournment** - Burns made a motion to commission adjourn until 10/25/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 25, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/20/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Inventory Transfer/Disposal forms. Credit Card payments and ARPA payments.

**Public Comment:** None

**Accounts Payable:** Check: None

**Requisitions:** Sheriff to Amazon for equipment; Road and Bridge to Chris McCrary for reimbursement.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Northwest Newsflash newsletter
- Sheriff's Inmate Report (September 2022)
- FY23 Insurance documents

**City of Maryville Tourism** - DeAnn Davison, Tourism Director, City of Maryville, along with City of Maryville city council members Tye Parsons and Dannen Merrill came in to further discuss the Destination Marketing Organization (DMO) process and what the expectations the county has. Parsons gave an update from their city council meeting on October 24<sup>th</sup> and discussed possible funding from the county. A call was put in to the Missouri State Tourism board regarding the DMO. Resolution #102552 was signed. Also present: Greg McDanel, City of Maryville Manager, Geoffrey Woehlk, Maryville Forum and Brian Engle, Road and Bridge Supervisor.

**Northwest Missouri Cooperative Mental Health Board of Trustees** – Reviewed an email from Judge Robert Rice regarding the first meeting to be held Thursday, November 17<sup>th</sup> at 9:00 with a roster of board members, inter-county agreement and by-laws.

**BRO-B074(62) Bridge** – Larry Jacobson, Snyder & Associates, stopped in to have the Commission sign the Compliance Certification and letter to the U.S. Army Corps of Engineers for work performed to replace Bridge #0411018. An email from Jose Rodriguez, Snyder and Associates was reviewed and the closeout letter on the above-named bridge was signed and sent back with Jacobson.

**Road and Bridge** – A call from a Polk Township resident was discussed. The resident noted a pole was down. The pole is believed to be a CenturyLink pole. Engle will put in a call to CenturyLink.

**NWMO Regional Council of Governments** – A call was put in to Amy Dowis in response to an email request to utilize the conference room for Development Corporation and Regional Council board meetings on the evening of December 8<sup>th</sup>. Permission was granted.

**Closed Session**

At 9:06 a.m., Burns motioned the Commission to go into closed session per RSMo 610.021 (3.) Walk seconded the motion. All were in favor. A motion was made by Walk at 9:52 a.m. to move out of closed session. Burns seconded. All were in favor. Closed session minutes were reviewed. Burns made a motion to approve. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Sheriff's Department** – Sheriff Strong gave updates on upcoming travel and equipment upgrades needed in the jail. Major Scott Wedlock presented information on upgrades to the jail control system. Wedlock will be gathering more information for the grant process.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**American Recue Plan Act (ARPA) program** – The Commission discussed the request from Lettuce Dream. It was agreed to allocate \$50,000 to Lettuce Dream. A call was put in to Jenni Moore to schedule a photo opportunity to present the check. A call was put in to Judge Robert Rice regarding the money earmarked for Treatment Court.

**Commissioner's Office** – Denny Anderson, MTE spoke with the Commission regarding office furniture. The Commission ordered three new guest chairs.

**Infinity Signs** - A call was returned to Dan Motush with Infinity Signs regarding permits. An email was also sent at the request of Motush.

**Lincoln Township** – Resident had a concern regarding a road. He was referred to the Township officials.

**Polk Township** – Resident had a concern regarding an easement on Road #1051. Commission advised him to consult an attorney.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**City of Maryville Tourism** - Davison, Tourism Director, City of Maryville came in to pick up Resolution #102552.

**Adjournment** - Burns made a motion to commission adjourn until 10/27/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**October 27, 2022**

86<sup>th</sup> Day

**OCTOBER TERM**

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 27, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/25/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices to MTE and Snyder & Associates; Prosecuting Attorney extra hire pay.

**Public Comment:** None

**Accounts Payable:** Check: None

**Requisitions:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Additions and Abatements (August & September 2022)

**Regional Bridge Program** – A call was put in to David Earls, Missouri Department of Transportation (MoDOT) regarding documents for the Regional Bridge Program as well as to let him know the county would be working with NWMO Regional Council of Governments. A message was left with Amy Dowis and Regional Council.

**American Recue Plan Act (ARPA) program** – The Commission presented the funds from the American Rescue Plan Act (ARPA) program to Jenni Moore with Lettuce Dream.

**Independence Township** – Left a message for a landowner regarding Road #234.

**Prosecuting Attorney** – Caleb Phillips, Prosecuting Attorney, presented to the Commission his plan to hire Tina Deiter as contract labor in his office through the end of the year. Phillips is planning to have Deiter start November 1.

**Schildberg Construction** – Nick Jameson stopped in to give an update on CART rock delivery.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Emergency Management** – Christy Forney, Emergency Manager presented quotes on generators. No decision.

**Grant Township** – A concerned citizen stopped in with questions on road rock in his township.

**Inspections** – The Commision, along with Brian Engle, Road and Bridge Supervisor, inspected Bridge #295 in Polk Township and Bridge #910 in White Cloud Township.

**Adjournment** - Burns made a motion to commission adjourn until 11/1/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 1, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/27/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices to MTE, Taylor Barrett Concrete Pumping and Garner Media Holdings. Liquor License Caterer for Backyard Vine & Wine.

**Public Comment:** None

**Accounts Payable:** Check: #81402-81428

**Requisitions:** Sheriff to Fastenal for equipment, to Dynamic Research Technologies for training; Treasurer to Pitney Bowes for Postage.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Invite to Public Transport-Human Service Transport Plan meeting

**American Recue Plan Act (ARPA) program** – Returned a call to Cassie Wiederholt with the Community Ravenwood Playground Committee regarding ARPA request. Chad Higdon, Director at Second Harvest Food Pantry spoke with the Commission regarding needs Second Harvest has and asked the Commission to consider giving. The Commission asked for more breakdown on numbers. Also present: Marilyn Jenkins, Collector/Treasurer.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Bridge #312 and #316 both in Nodaway Township.

**Extension Council** – Chris Wallace, Extension Council board member gave the Commission updates.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**American Recue Plan Act (ARPA) program** – Jenkins reviewed ARPA funds spent and earmarked.

**Make It Maryville** – Holly Cronk stopped in to discuss the Make It Maryville committee.

**Adjournment** - Burns made a motion to commission adjourn until 11/3/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 3, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/1/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices to Nodaway News Leader, Elkins-Swyers and Coenen Enterprises, LLC.

**Public Comment:** None

**Accounts Payable:** None

**Requisitions:** Road and Bridge to Fastenal for supplies; to Midway Ready Mix for concrete; to Viebrock for supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff Vehicle list as of 10/01/2022

**FY2022 Budget Amendment**

Patton presented budget amendment information for FY2022 to the Commission. Changes to Intangible Tax, Commissary Commissions, Juvenile Justice Preservation and Northwest Child Advocacy Task Force (CAC) funds. Burns made a motion to accept the amended budget as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Also present: Marilyn Jenkins, Collector/Treasurer, Brian Engle, Road and Bridge Supervisor and Kay Wilson, Nodaway News Leader. The Commission discussed wrapping up FY22 and projects for FY23.

**Road and Bridge** – Engle gave updates on bridge projects. The Commissioners and Patton signed (via DocuSign) for BRO-R074(63) for Bridge #0228013, BRO-R074(64) for Bridge #0295003 and BRO-B074(65) for Bridge #0741000.

**Tourism Committee** – Reviewed an email from DeAnn Davison, Tourism Director-City of Maryville updating the Commission on application submission for the Destination Marketing Organization (DMO.)

**City of Maryville** – The Commission signed a letter of support for the City of Maryville in regards to a Community Revitalization Grant through the Missouri Department of Economic Development.

**Inspections** – The Commission, along with Engle, inspected Bridge #91 in White Cloud Township and Road #718 in Grant Township.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**State Representative Allen Andrews** – State Representative Allen Andrews presented Rex Wallace, Assessor with an original signed House Bill 220 for the work he did for the taxing of windfarms.

**Cox Health Lifeline** – Courtney Park called regarding possible funds through the county.

**Adjournment** - Burns made a motion to commission adjourn until 11/8/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 8, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/3/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** None

**Public Comment:** None

**Accounts Payable:** Check: #81429-81448

**Requisitions:** None.

**Building Maintenance** - A call was put in to Maryville Glass and Lock regarding a window in the lobby. The pipe insulation of the Courthouse boiler is complete, the Commission inspected the project.

**Nodaway Nursing Home** – A call was returned to Robert Gibson at Nodaway Nursing Home to discuss the transfer of lease agreement. Gibson will follow up at a later date regarding closing date.

**Toys for Tots** – The Commission discussed the change of location for the Toys for Tots distribution in December.

**Prosecuting Attorney** – The Commission reviewed a proposed service agreement for Tina Deiter that was sent via email by Caleb Phillips, Prosecuting Attorney. A revised service agreement will be sent later as Phillips wanted to make a change.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected a repaired railing on Bridge #0110012 and Road #97 both in Atchison Township, Bridge #0182007 for possible replacement in Independence Township and Road #428 in Jackson Township.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Sheriff's Department** – Sheriff Randy Strong and Major Scott Wedlock stopped in to discuss office space with the Commission.

**Independence Township** – A citizen called to discuss road closing procedures.

**Adjournment** - Burns made a motion to commission adjourn until 11/10/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 10, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/8/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice of service from Schraeder Law Firm; Clerk's Fee Report (October 2022);

**Public Comment:** None

**Accounts Payable:** None

**Requisitions:** None.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sheriff Vehicle list as of 11/01/2022
- Courthouse lighting for Christmas

**Expense & Revenue Reports**

The October expense and revenue budget report was presented for review.

**Building Maintenance** - A call was put in to Garnett Plumbing to look at a leak in an Administration Building bathroom. Signed the authorization to perform inspection services to Elevator Safety Services, Inc. for the Administration Building elevator. Checked pilot light for Courthouse boiler.

**Nodaway Nursing Home** – Signed the Assignment of Lease and returned to Robert Gibson, Tiffany Care Center at Nodaway Nursing Home for the transfer of lease agreement. The Assignment of Lease will be held in escrow until the closing date on December 1, 2022.

**Jefferson C-123 School District** – Took a call from Amy Holtman at Jefferson C-123 School District regarding setting up a job shadow opportunity with Road and Bridge. The Commission okayed this and referred her to Brian Engle, Road and Bridge Supervisor to set up a date.

**Prosecuting Attorney** – The Commission reviewed and signed the revised service agreement between the County Prosecuting Attorney and Tina Deiter.

**Lunch Break** - Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Gallagher Insurance** – Brian Rose, representative for Gallagher Insurance, presented potential rates for county insurance. Also present: Marilyn Jenkins, Collector/Treasurer and Rex Wallace, Assessor.

**Snyder & Associates** – Spoke with Larry Jacobson regarding setting a time to sign papers for the softmatch bridges. Proposed date will not work, Jacobson will call back with a new date.

**Acciona Energy** – Austin Roach, Acciona Energy called in to schedule a time to speak with the Commission regarding floodplains.

**Adjournment** - Burns made a motion to commission adjourn until 11/15/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 15, 2022 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/10/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Forensic Medical;

**Public Comment:** None

**Accounts Payable:** Check #81449-81597

**Requisitions:** None.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Email from Emergency Manager on National Weather Service exercise
- Sheriff’s Inmate report (October 2022)
- FY23 Budget items
- Extension Expense Report (October 2022)
- Road and Bridge Fuel & Equipment log (October 2022)

**Independence Township** – Reviewed an email from a resident regarding the road closing process. Brian Engle, Road and Bridge Supervisor and Commissioner Burns drove to the road location to check distance.

**Building Maintenance** - A call was put in to Gilbert Henry, Sleaf Creek about work completed at the Courthouse. Spoke with the City of Maryville regarding backflow locations. A call was put in to John Sportsman to take care of the backflow certifications.

**FY23 Budget** – Reviewed insurance items from Jackson Insurance for the 2023 fiscal year.

**Gallagher Insurance** – Reviewed an email from Brian Rose, Gallagher Insurance on FY23 insurance rates. Commission agreed to make no changes to the life insurance package and continue with Blue Cross and Blue Shield for another year. Open enrollment will be scheduled for the first part of December.

**Letter of Support** – The Commission wrote and signed a letter of support for the City of Maryville for the Tourism Asset Development grant.

**Inspections** – Engle and Burns inspected a culvert on Road #430 in Jackson Township and Road #234 in Independence Township.

**Great River Engineering** – Lindsey Chaffin stopped in to discuss BRO-R074(63) documentation for Bridge #0228013.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Jefferson Township** – The Commission took a call from a county resident regarding a right-of-way.

**American Rescue Plan Act (ARPA)** – Rick Smail came in to request funds for the Optimist Club. The Commission approved \$6,500 to assist. A call was returned to Cassie Wiederholt for the Ravenwood Park Committee. The Commission approved \$7,500 towards the park project. Commission approved a second request for additional funding North Star Advocacy Center. New Nodaway Humane Society made a request and were approved for \$15,000.

**Adjournment** - Burns made a motion to commission adjourn until 11/17/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



**Convene**

North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 17, 2022 at the Commissioner’s Office. Attendance: Present: Burns and Scott Walk. Also present: Melinda Patton, County Clerk. Not present: Bill Walker

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/15/22. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Approved:** Invoices to MTE, Family Guidance Center and SAM, LLC.;

**Public Comment:** None

**Accounts Payable:** Check #81598-81622

**Requisitions:** Road and Bridge to Bryan’s Auto for equipment; Collector to Greater Maryville Chamber of Commerce.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Sales Tax / Use Tax / Road & Bridge Special Sales Tax Report
- Insurance spreadsheet with proposed costs through Blue Cross Blue Shield

**Snyder & Associates** – A call was put in to Larry Jacobson regarding rescheduling a visit. Jacobson will get back with the Commission with a new time.

**Grant Township** – Took a call from a resident in Grant Township regarding a potential reconstruction road.

**Midland Surveying** – Put a call in to Adam Teale to discuss descriptions and locations of two roads for possible vacation in Polk and Independence Townships.

**Inspections** – Brian Engle, Road and Bridge Supervisor and Commissioners inspected a Road #1051 in Polk Township, culverts on Roads #408 and #395 in Jackson Township, a road sign issue on Road #656 which led to a landowner fencing issue inspection, a culvert on Road #997 and Road #999 in Washington Township, Bridge #910 in White Cloud and Road #2 in Lincoln Township at the request of a resident.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Acciona Energy** – Austin Roach, Project Director and Adam Stratton, Director of Solar Development met with the Commission to discuss upcoming plans for a solar project in Nodaway County. Also present: Geoffrey Woehlk, Maryville Forum.

**Gallagher Insurance** – Open enrollment for 2023 employee insurance will be held on December 1, 2022 with a morning and afternoon option. Times will be set and office holders will be notified.

**Adjournment** - Burns made a motion to commission adjourn until 11/22/2022. Walk seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Chris Burns, North District Commissioner

**Nodaway County Commission**

**November 22, 2022**

93<sup>rd</sup> Day

**OCTOBER TERM**

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 22, 2022 at the Commissioner’s Office. Attendance: Present: Walker and Chris Burns. Also present: Melinda Patton, County Clerk. Not present: Scott Walk (Missouri Association of Counties (MAC) Conference.)

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes) and Burns (Yes.) Burns made a motion to approve prior commission minutes dated 11/17/22. Walker seconded the motion. The motion passed by vote: Walker (Yes) and Burns (Yes.)

**Approved:** Invoices to MTE, Mileage reimbursement for Jackie Cochenour;

**Public Comment:** None

**Accounts Payable:** Check #81626-81661

**Requisitions:** Sheriff to Hy-Vee and Falls City Mercantile for inmate food and supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Vehicle Sales Tax and Motor Fuel Tax Reports
- Consolidated 911 Expense Reports (October 2022)
- Request for funding in FY23 to Missouri Boys State and Missouri Girls State
- Minutes of first Northwest Missouri Cooperative Mental Health Board of Trustees

**Snyder & Associates** – Larry Jacobson stopped in to have the Commission review and sign documents for Bridge #074(62) (Bridge #0411018.) Additionally, the Commission reviewed and signed documents for FY23 Softmatch projects on Bridges #0805000, #0576006, #0657008 and #0790024.

**Transportation Advisory Committee (TAC) Board** – The Commission wrote and sent a letter to Amy Dowis at NWMO Regional Council of Governments regarding an appointment recommendation of Brian Engle to the TAC Board to fulfill the term previously held by Jack Baldwin.

**Building Maintenance** – A call was put in to Gilbert Henry with Sleek Creek regarding a unit at the Administration Building. Patton also requested outlets in her office be repaired.

**Midland Surveying** – Adam Teale stopped in to discuss a survey he is working on for a resident of Polk Township. A call was put in to county attorney, Ivan Schraeder, to discuss road abandonment procedures.

**County Attorney** – Additional questions were put to Schraeder regarding statutory right-of-way procedures. Schraeder referenced RSMo 229.150 and 229.200.

**Jefferson Township** – A call was put in to a landowner regarding a 911 sign was replaced and to discuss moving a fence.

**Reconstruction Roads** – A call was taken from a resident of Jefferson Township regarding looking at Road #2 for new construction in FY2023. Eric Jones, Atchison Township grader operator, stopped in to discuss Road #105. This road had been planned for reconstruction in FY2022, but has requested it to be considered for FY2023.

**Treasurer** – Marilyn Jenkins met with the Commission to discuss her office.

**Lunch Break** - Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, met with a resident in Lincoln Township to look over Road #2 for possible reconstruction.

**Adjournment** - Burns made a motion to commission adjourn until 11/29/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes) and Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**November 29, 2022**

94<sup>th</sup> Day

**OCTOBER TERM**

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 29, 2022 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/22/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Inventory Transfer/Disposal forms; Invoice to John Sportsman for backflow inspection.

**Public Comment:** None

**Accounts Payable:** None

**Requisitions:** Sheriff to Omigo Software for software maintenance; to ICS Jail Supplies for supplies; to Kelly Tire & Exhaust, Inc. for tires (Units 707 & 708.)

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Northwest Newsflash newsletter
- Blue Cross Blue Shield prescription drug list (effective January 1, 2023)
- FY2023 Missouri State Public Defender request

**Building Maintenance** – A call was put in to Geist Heating regarding two units that are not working correctly. Elevator inspections were conducted on the elevators at both the Administration Building and the Courthouse. A call was put in to the Department of Public Safety- Department of Fire Safety request information about elevator inspections. Left a message at IHP Industrial regarding an invoice on boiler start-up.

**Polk Township** – Discussed the procedure and documentation needed to abandon a portion of a road in Polk Township. A letter was drafted to send out certified to the landowners whose property touches the portion of the road that will be abandoned. A public hearing date has been set for December 13, 2022 at 9:00 a.m. in the office of the County Commission. The abandonment is of the East 152 feet of County Road 1051, also known as Vance Drive in Section 24, Township 64 North, Range 35 West in Nodaway County, Missouri. A resident stopped in to compliment the township on work done on his road.

**Independence Township** – Discussed the possibility of a portion of a road being abandoned in Independence Township.

**American Recue Plan Act (ARPA) program** – Presentation of ARPA funds to Maryville Optimist Club, represented by Rick and Sheila Smail and to the New Nodaway Humane Society, represented by Ray Courter, Crystal Ware, Wes Rockwood, Wendy Combs, Kayce Fish and Aurora Blake. Also present: Geoffrey Woehlk, Maryville Forum, Kay Wilson, Nodaway News Leader and Marilyn Jenkins, Collector/Treasurer. Returned a call to Chad Higdon, Director at Second Harvest Food Pantry, to discuss a donated amount to Second Harvest. The Commission agreed to give \$15,000.

**Nodaway Township** – An individual stopped in to discuss septic tank rules. He was referred to the Department of Natural Resources.

**Nodaway Nursing Home** – Reviewed the final signed Resolution and Unanimous Consent by the Tiffany Care Center Board of Directors to assign the Nodaway Nursing Home lease.

**Northwest Child Advocacy Center** – Jackie Cochenour, Director and Sheriff Randy Strong met with the Commission to review the wrap up of the one-year Department of Public Safety grant that ends on November 30, 2022. Cochenour reviewed where she is at in the final submission process for funds that will come back to Nodaway County as this was a pass-through grant. The binder will be turned in to Jenkins initially to put receipt documentation together with claim paperwork and then turned over to the County Clerk to store. Unused local funds donated to the advocacy center were returned or checks submitted to new recipients per the request of the donating group. A news release is being drafted to send to the local media. Also present: Jenkins, Collector/Treasurer.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, looked at a road issue on Road #750 in White Cloud Township and tube replacements on Road #430 and #652 both in Jackson Township.

**Adjournment** - Burns made a motion to commission adjourn until 12/1/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Page 93

**Nodaway County Commission**

**December 1, 2022**

95<sup>th</sup> Day

**OCTOBER TERM**

**Convenc**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 1, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/29/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Adds and Abates (October and November 2022); invoice to MTE.

**Public Comment:** None

**Accounts Payable:** Check #81674-81696

**Requisitions:** Public Administrator to Taryn Henry, P.C. for FY2023 legal retainer; Sheriff to SG Ammo.com for supplies.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Opioid Settlement updates
- New Hire Letter for part-time employee in the Sheriff's Department

**Building Maintenance** – A call was put in to Sleek Creek Heating and Cooling to get updates on heating/air conditioner units on the Administration Building.

**Acciona Energy** – Took a call from two county residents regarding questions on the solar farm.

**Sheriff's Department** – Major Scott Wedlock stopped in to discuss the County Jail Maintenance and Improvement Grant through the Missouri American Rescue Plan Act. Amy Dowis at Northwest Missouri Regional Council of Governments is planning to come in next week to discuss what is needed to apply for this grant.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Independence Township** – Discussed the possibility of a portion of a road being abandoned in Independence Township. A letter was drafted to send out certified to the landowners whose property touches the portion of the road that will be abandoned. A public hearing date has been set for December 29, 2022 at 10:00 a.m. in the office of the County Commission. The abandonment is of County Road 234, starting .20 of a mile North of County Road 233 (also known as Panther Road) and abandoned completely to the North end of Section 8 and 9, Township 65 North, Range 33 West, Nodaway County, Missouri.

**Expense & Revenue Reports**

The November expense and revenue budget report was presented for review.

**Adjournment** - Burns made a motion to commission adjourn until 12/6/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes;) Burns (Yes;) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**December 6, 2022**

96<sup>th</sup> Day

OCTOBER TERM

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 6, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/6/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Recorder Fee Report (November 2022); Invoice from City of Maryville for FY22 Joint 911 and to Elevator Safety Services, Inc.

**Public Comment:** None

**Accounts Payable:** Check #81697-81710

**Requisitions:** Coroner to Steve Whittington for Deputy Coroner Salary; Sheriff to Onkate (via Amazon) for equipment; Road and Bridge to Gray Oil Company for diesel fuel and gas; Assessor to United States Post Office for postage.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Schraeder Law Firm (November invoice of services)
- Employment letters from the Sheriff’s Department
- Evergy Business Demand Response (BDR) report

**NWMO Regional Council of Governments** – Contract agreement for grant writing services reviewed and signed.

**Missouri Department of Public Safety** – Reviewed the Division of Fire Safety elevator inspection reports.

**MTE** – Andy Abbott, MTE, stopped in to discuss options for expanded cyber coverage for the Commission to consider.

**NW Children’s Advocacy Center** – Geoffrey Woehlk, Maryville Forum, along with Sheriff Randy Strong met with the Commission regarding the closing of the NW Children’s Advocacy Center. Also present: Chris Wallace. Later in the morning, Kay Wilson, Nodaway News Leader asked questions of Sheriff Strong.

**FY2023 Budget** – Chris Wallace, Board member of Nodaway County Extension Center and Randa Doty, Community Development Specialist, met with the Commission to present information on the Extensions services and present the FY2023 budget request. Doty also discussed the Broadband Coverage address challenge project that is happening right now. Asked the Commissioners to refer people that do not have broadband coverage to participate or contact her office for assistance. Also present: Marilyn Jenkins, Collector/Treasurer.

**Jail Improvement Grant** – Sheriff Strong, Major Scott Wedlock met with Sarah Prickett, Intern of the Regional Planner from NWMO Regional Council of Governments in the Commissioner’s office to discuss the Department of Public Safety’s Jail Improvement Grant. Prickett asked for information on what the jail’s needs are and what quotes are already in process. Representatives of Johnson Controls Fire Systems were present as they are working on a quote on a total replacement of fire protection system. Following the interview by Prickett, a tour of the jail was given to the representatives of Johnson Controls and Prickett. Also present: Jenkins, Collector/Treasurer and Wilson, Nodaway News Leader.

**Northwest Regional Commissioners** – An invite to the Northwest Regional Commission meeting was received and responded to. The meeting will be held in Gallatin, Missouri on December 15 from 8:30 to 1:00.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections** – The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected Road #656 in Jackson Township, Road #614 in Polk Township and Bridge #657008 in Jefferson Township.

**Lincoln Township** – A letter was drafted and signed to a landowner in Lincoln Township requesting tree and brush removal on Road #2.

**Adjournment** - Burns made a motion to commission adjourn until 12/6/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes;) Burns (Yes;) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**December 8, 2022**

97<sup>th</sup> Day

**OCTOBER TERM**

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 8, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/6/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice from Devnet for software; Clerks Fee Report (November 2022)

**Public Comment:** None

**Accounts Payable:** Check #81714-81737

**Requisitions:** Road and Bridge to Maryville Chamber of Commerce for safety incentives; to B. Engle for uniform reimbursement.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Updated FY2023 Lager rate
- State Emergency Management Agency letter re: EFT payment for FEMA-4451-DR-MO
- Invite to retirement party for Bob Caldwell, Andrew County
- Opioid Contingent Fee Application documents
- Sheriff's Inmate report (November 2022)

**FY2023 Budget** – Prosecuting Attorney Elect, Tina Deiter, came by to discuss FY2023 budget requests. The contract for services for FY2023 with Schraeder Law Firm was reviewed and signed. The Client Coverage Acknowledgement and Compensation Disclosure Statement from Gallagher Benefit Services, Inc. was signed and returned to Gallagher. Merlin Atkins, representing the Maryville Ministry Center, came in to ask that the Ministry Center be considered in the FY2023 budget. The request was for \$5,000. The Commission asked for a request in writing.

**Oden Enterprises** – Russ Placek stopped in to visit with the Commission about 2023-24 bridge projects.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**FY2023 Budget** – Reviewed current payroll expenses and discussed the Cost-of-Living Increase (COLA) for 2023.

**Solar Energy** – Took a call from Susan Burns, Calloway County, regarding the solar farms and taxation of these projects.

**Adjournment** - Burns made a motion to commission adjourn until 12/13/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes;) Burns (Yes;) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**December 13, 2022**

98<sup>th</sup> Day

OCTOBER TERM

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 13, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/8/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to B&G Catering.

**Public Comment:** None

**Accounts Payable:** Check #81739-81797

**Requisitions:** Road and Bridge to Consumer Oil Co. for tires; Sheriff to Haug Communications, Inc. for equipment and equipment maintenance; to Axon Enterprise, Inc for equipment.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Quote for equipment from Larson Electronics
- Quote for Switchvox phone system subscription from United Fiber
- Road & Bridge Fuel and Equipment report
- Sheriff Vehicle report
- Amendment 3 – Sales Tax Order on Adult Use Marijuana
- South Main Corridor Improvement Project update

**FY2023 Budget** –The Commission reviewed requests from Big Brother/Big Sister, American Red Cross, Maryville Ministry Center, Boys State and Girls State.

**BRO-R074(63)** – Reviewed an email from David Earls, Missouri Department of Transportation (MoDOT) regarding preliminary design on Bridge (#0228013.)

**Snyder & Associates** – Completed a Reference Form for Snyder and Associates. A call was put in to Larry Jacobson, Snyder & Associates, regarding the BRO Bridge process for FY2023 and the Softmatch bridges. Bridge #0790 was discovered to be ineligible for the Softmatch process as this bridge is not on MoDOT's Deficient Bridge list. The Commission will look into this with Brian Engle, Road and Bridge Supervisor.

**Public Hearing** – A public hearing was held regarding the abandonment a portion of the East 152 feet of County Road 1051, also known as Vance Drive in Section 24, Township 64 North, Range 35 West in Nodaway County, Missouri. Walker called the hearing to order and turned it over to Patton to read the notice. Walker then opened the hearing up to questions and discussion from the public in attendance. The Commission plans to contact the utility company for more information. A decision was tabled and a follow-up was scheduled for December 29, 2022 at 11:00. Also present: Kim Talmadge, Jared Gallagher, Gene Auten, Barb Anderson, RoAnne Solheim, Roger M. Snead, Barb Dueker, Chris Dueker, Melvin Stoll, Ron Kerwood, Donna Frandsen, Wayne Pierson and Engle.

A call was put in to Pat Walter, United Electric to discuss the property Stoll has for sale. United Electric may be looking to purchase property for a new sewer plant.

**Prosecuting Attorney** – Prosecuting Attorney Elect, Tina Deiter, stopped in to discuss office set-up and changes she is considering. The Commission will make calls to discuss possibilities brought forth by Deiter. A message was left with Judge Robert Rice and the Commission spoke with Judge Corey Herron. Ceiling work in the west side of the Prosecuting Attorney's office needs work and will be lined out. Also discussed cell phone budget request in FY2023.

**Sheriff Department** – The Commission met with Sheriff Randy Strong regarding invoices submitted for approval.

**Building Maintenance** – Maryville Glass and Lock worked on the interior ADA accessible door at the Administration Building. Walk worked on a letter to Elevator Safety Division of the Missouri Department of Public Safety for elevator variances. A call was put in to Coenen Enterprises to have them look at the south light that shines on the Courthouse tower.

**Laura Street Baptist Church** – A county resident stopped in to request the County consider paying more to the church for poll rent.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Inspections** – The Commission, along with Engle, inspected Road #1051 and Bridge #576006 both in Polk Township as well as Bridge #7900024 in Hughes Township.

**Reconstruction Road** – A citizen that farms ground in Lincoln Township called regarding Road #2 that is being considered for reconstruction in FY2023. A call was made to a resident of Lincoln Township regarding clearing trees and brush along Road #2.

**Board Appointments** – Collector/Treasure, Marilyn Jenkins, reported to the Commission that the Senior Citizens Special Tax Fund board has two board seats expiring. One board member is not going to renew his term. Jenkins gave two names that the board had put out as possible replacements. The Commission plans to make calls on Thursday.

**Letter of Support** – The Commission signed a letter of support for the Tourism Asset Development Grant that the City of Maryville is applying for in regards to the RV Expansion at Mozingo Lake Recreation Park.

**Adjournment** - Burns made a motion to commission adjourn until 12/15/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes;) Burns (Yes;) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**December 15, 2022**

99<sup>th</sup> Day

**OCTOBER TERM**

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 1:00 p.m. on December 15, 2022 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.



**Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/13/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** None

**Public Comment:** None

**Accounts Payable:** Check #81799-81838

**Requisitions:** Sheriff to Haug Communications, Inc. for equipment and equipment maintenance.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Extension Expense report (November 2022)
- Investment report
- FY2023 Holiday Schedule

**NW Missouri Regional Commissioners Meeting -** Commissioner Burns and Walk attended the Regional Commissioners meeting in Gallatin, Missouri in the morning from 8:00 a.m to 12:00p.m. Presiding Commissioner Walker was in the office but no quorum was met for decision making.

**Board Appointments –** Walker left messages for Cheryl Chestnut and Sandy Sorenson regarding serving on the Senior Citizens Special Tax Fund Board for four-year terms.

**Lunch Break –**Walker closed the office down for the annual Employee Appreciation luncheon.

**Northwest Missouri Cooperative Mental Health Board -** Judge Robert Rice stopped in with updates on the Mental Health Board members, mental health numbers, funds and ongoing setup questions. Rice made a verbal request for American Rescue Plan Act (ARPA) funds. The Commission asked that a written request be presented for consideration. Also present: Marilyn Jenkins, Collector/Treasurer and Brian Engle, Road and Bridge Supervisor.

**Road and Bridge –** Engle updated the Commission on working with Snyder & Associates on clearing up the Softmatch issues. Engle is looking at putting Bridge #1013008 and #1013006 on the Softmatch list to replace the Bridge #790 that did not qualify.

**Treasurer –**Jenkins gave an update on the grant fund reimbursement for the Northwest Children’s Advocacy program. All funds have come in. Jenkins, who is the treasurer for the Nodaway County D.A.R.E. board, discussed the cost of a shed purchase for the D.A.R.E. program and for permission to have the shed placed on the property at the County road barn. The Commission agreed to cover the difference with ARPA funds and allow it to be placed on the county property.

**Cost of Living Adjustment (COLA) –**The Commission reviewed reports provided by Jenkins and Patton to discuss what the county would be able to do for a Cost-of-Living Adjustment (COLA.)

**Building Maintenance –** The Commission spoke with Judge Rice regarding the upstairs Courtroom becoming office space for the Victim Advocate during the construction time on the office. A call was put in to Bill Driskell to discuss working on the ceiling in the office of the Prosecuting Attorney’s office in the Courthouse.

**911 Oversight Board –** The Commission tentatively set a date for the next meeting time for the 911 Oversight Board to meet for January 17 at 9:00 a.m. Emails to check availability were sent.

**H. R. Director**

Tammy Carter, H.R. Director left proposed changes to the Employee Handbook for FY2023 for the Commission to review. No submitted changes were approved at this time.

**Adjournment -** Walk made a motion to commission adjourn until 12/20/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes;) Burns (Yes;) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**December 20, 2022**

100<sup>th</sup> Day

**OCTOBER TERM**

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 20, 2022 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/15/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Transfer of Sick Leave from one employee to another; Liquor License for Maryville Pub, LLC; ARPA payment packet.

**Public Comment:** None

**Accounts Payable:** No checks

**Requisitions:** None.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Thank you from Missouri Boys State
- Closeout email with document request for BRO-074(62) from MoDOT
- National Opioid Settlement payment notification email
- Invite to Chamber Cheer on Friday, December 23, 2022

**American Rescue Plan Act (ARPA)** - Reviewed submitted request for funding from the NWMO Cooperative Mental Health Board for \$40,000. The Commission has previously discussed this and earmarked funds but dependent on other county contributions. Nodaway County Soil & Water Conservation District request for \$20,000.

**Road and Bridge** – Brian Engle, Road and Bridge Supervisor reported crew activity to the Commission. The crew will assist the Prosecuting Attorney in moving furniture on Thursday so work can be performed on the ceiling in that office.

**Snyder & Associates** – Larry Jacobson stopped in to give an update on BRO-R074(64) process and discuss the Missouri Department of Transportation (MoDOT) bridge report for upcoming bridge work.

**Public Hearing** – A call was returned to Bill Cowden regarding the Public Hearing set for December 29, 2022 at 10:00 a.m. regarding the abandonment of a portion of Road #234 in Independence Township. Cowden is not able to attend due to a conflict but will come in prior to the hearing date to discuss.

**Board Appointments** – A message from Cheryl Chestnut was discussed. Chestnut is willing to serve for two more years on the Senior Citizens Special Tax Fund Board. The Commission appointed her to the board for that term and will look to fill the other two years closer to the end of Chestnut's term. Sandy Sorenson returned a call to the Commission to discuss the open board seat. Sorenson agreed to the four-year term and was appointed by the Commission to fill the seat. A call was put in to Ruth Adwell, Senior Citizens Special Tax Fund board secretary, to let her know about these board seats.

**Building Maintenance** – Walker reported that there was an issue with the north exterior door of the Administration Building that he looked at on Monday. The door may need professional help in the future. Walker also reported the generator was not working correctly. A call was put in to Coenen Electric to look at the issue.

**FY2023 Budget** –The Commission reviewed requests from Northwest Missouri Enterprise Facilitation for \$2,000 and Nodaway County Economic Development for \$45,000. Sharleen Pritt-Bothwell and Annetta Owens, from the Juvenile office, met with the Commission to present their FY23 Budget request. Also present: Marilyn Jenkins, Collector/Treasurer. Jenkins presented the 2022 Treasurer's Report that running through December 20, 2022 and discussed remaining items from the Northwest Missouri Child Advocacy Task Force. Discussed possible Cost-of-Living Adjustment (COLA) for 2023. Walk made a motion to give a 5% COLA increase across the board. Burns seconded. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) The County Employees' Retirement Fund (CERF) Annual Contribution Election form was filled out. The County will remain at the same 4% contribution rate for 2023. The form was returned to the CERF representative.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Snyder & Associates** – Andy Macias called in to answer questions the Commission had on bridges and to set up a meeting time to review documents. The meeting time was set for January 3, 2023 at 9:00 a.m.

**FY2023 Budget** –The Commission, along with Rex Wallace, Assessor, Jenkins and Patton reviewed the Treasurer's Report and discussed the COLA options.

**Jail Maintenance and Improvement Grant** – Sarah Prickett, intern at Northwest Missouri Regional Council of Governments, met with the Commission and Major Scott Wedlock on the grant documents. Prickett ran through items that will be included in the grant based off of estimates received as well as items that did not get covered due to lack of estimates received. The cash match will be utilized through the ARPA funds. The grant will be completed and submitted tomorrow morning (December 21, 2022.) Also present: Jenkins.

**Adjournment** - Walk made a motion to commission adjourn until 12/22/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Page 99

**Nodaway County Commission**

**December 22, 2022**

101<sup>st</sup> Day

**OCTOBER TERM**

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 22, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/20/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to MTE for equipment.

**Public Comment:** None

**Accounts Payable:** No checks

**Requisitions:** None.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- FEMA-4451-DR-MO letter from State Emergency Management Agency (SEMA)
- Consolidated 911 Expense Reports (November 2022)

**Northwest Missouri Cooperative Mental Health Board** - Judge Robert Rice stopped in with updates on the Mental Health Board. Gentry County has agreed to earmark \$12,000 towards the Mental Health initiative.

**FY2023 Budget** –The Commission reviewed budget requests submitted by office holders.

**Jail Maintenance and Improvement Grant** – An email of the submitted grant was sent by Amy Dowis and Sarah Prickett at Northwest Missouri Regional Council of Governments

**Building Maintenance** – The Commission checked in on the moving project from the Prosecuting Attorney’s area to the second floor. A call was put in to Bill Driskell to request a quote for work on the ceiling.

**Collector/Treasurer** – Marilyn Jenkins, Collector/Treasurer discussed a payroll question. Jenkins plans to consult with the Missouri State Auditor’s Office for more guidance.

**Assessor** – Rex Wallace, Assessor, discussed an abatement issue with the Commission. A call was put in to county attorney, Ivan Schraeder for legal consult on a Chapter 353.

**Employee Handbook** – The Commission reviewed and approved a change to wording on the Sick Leave, paragraph 6 on page 9.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**City of Maryville** – City Manager, Greg McDanel, stopped in to discuss a date for a 911 Oversight Board meeting. At this time, the date of January 17, 2023 at 9:00 has been set as the tentative date.

**Independence Township** – A landowner of property in Independence Township stopped in to discuss the upcoming Public Hearing for an abandonment of a portion of Road 234, starting .20 of a mile North of County Road 233 (also known as Panther Road) and abandoned completely to the North end of Section 8 and 9, Township 65 North, Range 33 West. The Public Hearing is set for December 29, 2022 at 10:00 a.m. in the office of the County Commission.

**Adjournment** - Burns made a motion to commission adjourn until 12/27/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes;) Burns (Yes;) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

## Nodaway County Commission

**December 27, 2022**

102<sup>nd</sup> Day

OCTOBER TERM

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 27, 2022 at the Commissioner’s Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

**Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/22/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** 911 Telephone Tax payment to City of Maryville for November and December 2022; ARPA payment packet.

**Public Comment:** None

**Accounts Payable:** No Checks

**Requisitions:** None.

**Reviewed:** The Commission reviewed the following information received by mail or email:

- Email from a landowner re: road abandonment

**Building Maintenance** – Walker reported that he adjusted the North exterior door at the Administration Building. A call was put in to Coenen Electric to hook the exterior lights back up on the Courthouse.

**FY2023 Budget** –Lynette Harbin, Director at Big Brother Big Sister, presented numbers to the Commission and a request (\$5,000) to be considered in the FY2023 Budget.

**Road Closure** – A landowner in Nodaway Township discussed the process of road closures.

**CART Rock** – A County Road Construction Procedure was drafted to be used with Road Reconstruction and New Construction process.

**Personnel** – Marilyn Jenkins, Collector/Treasurer, met with the Commission to discuss a personnel issue.

**Lunch Break** – Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Personnel** – Jenkins, along with Caleb Phillips, Prosecuting Attorney, came in to discuss a personnel issue.

**Independence Township** – Trustee Philip Auffert stopped in to discuss CART Rock and a road for potential reconstruction in 2023.

**Adjournment** - Burns made a motion to commission adjourn until 12/29/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes;) Burns (Yes;) and Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

Page 101

## Nodaway County Commission

**December 29, 2022**

103<sup>rd</sup> Day

OCTOBER TERM

### **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 29, 2022 at the Commissioner's Office. Attendance: Present: Walker, Chris Burns and Scott Walk. Also present: Melinda Patton, County Clerk.

### **Approval of Agenda and Prior Minutes**

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/27/22. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Payroll #26; Invoice for fall cleanup from Thomas' Lawn Care.

**Public Comment:** None

**Accounts Payable:** No Checks

**Requisitions:** None.

**Swearing-In Ceremony** - Newly elected office holders were sworn in at a ceremony conducted by Judge Corey Herron at the county courthouse. Those sworn in were: Judge Robert Rice, Bill Walker, Presiding Commissioner, Elaine Wilson, Circuit Clerk, Lisa James, Recorder, Tina Deiter, Prosecuting Attorney and Patton, County Clerk.

**FY2023 Budget** – Tina Deiter, Prosecuting Attorney elect, discussed budgetary items for the FY2023 Budget.

**Indigent Request** – A resident of Nodaway County called in to request assistance with the burial expense for a deceased resident. The Commission approved \$500 out of the FY2023 budget. A call was put in to Jeff Bram, Bram Funeral Home to discuss and have a payment request sent to the Commission.

**Public Hearing** – A public hearing was held regarding the abandonment a portion of County Road 234, starting .20 of a mile North of County Road 233 (also known as Panther Road) and abandoned completely to the North end of Section 8 and 9, Township 65 North, Range 33 West, Nodaway County, Missouri. Walker called the hearing to order and turned it over to Patton to read the notice. Walker then opened the hearing up to questions and discussion from the public in attendance. Burns made a motion to abandon the portion of County Road 234, starting .20 mile North of County Road 233 (also known as Panther Road) and abandoned completely to the North end of Section 8 and 9, Township 65 North, Range 33 West, Nodaway County, Missouri as the portion of the road is not currently maintained as a public road. This section of road does not serve any public needs such as mail route or school bus route Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Also present: Kirby Welch and Brian Engle, Road and Bridge Supervisor.

**Northwest Missouri Cooperative Mental Health Board** - Judge Robert Rice stopped in with updates on the Mental Health Board. Worth County has agreed to earmark \$6,000 towards the Mental Health initiative.

**Public Hearing** – A public hearing was held regarding the abandonment of a portion of the East 152 feet of County Road 1051, also known as Vance Drive in Section 24, Township 64 North, Range 35 West, Nodaway County, Missouri, pursuant to RSMo 228.190. Walker called the hearing to order and turned it over to Patton to read the notice. Walker then opened the hearing up to questions and discussion from the public in attendance for any new information. Following discussion, Walk made a motion to abandon the portion of the East 152 feet of County Road 1051, also known as Vance Drive in Section 24, Township 64 North, Range 35 West, Nodaway County, Missouri as the portion of the road is not currently maintained as a public road. This section of road does not serve any public needs such as mail route or school bus route and given that there is an easement agreement in place. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Also present: Kevin Stoll, Abbie Stoll, Melvin Stoll, Barb Dueker, Chris Dueker, Jared Gallagher, Barb Anderson, Gene Auten, Kenny Talmadge and Wayne Pierson.

**Lunch Break** – Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Northstar Advocacy Center** - Linda Mattson, Executive Director and Meghann Kosman, Court/Victim Advocate and Volunteer Coordinator, met with the Commission to present numbers to make a request for consideration for the FY2023 budget. The request was for \$7,500.

**FY2022 Budget Hearing** - The Budget Hearing date for FY2023 has been set for Thursday, January 26 at 8:30 a.m. in the office of the County Commission.

**Adjournment** - Walk made a motion to commission adjourn until 1/3/2023. Burns seconded the motion. The motion passed by vote: Walker (Yes;) Burns (Yes;) and Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner