

# Nodaway County Commission

**January 2, 2020**

1<sup>st</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 2, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 12/31/2019. Stiens seconded the motion. The motion passed by unanimous vote.

## **Approved**

The following were approved: Recorder Fee Report for December 2019: Clerk Fee Report for December 2019.

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Walker gave updates on the FEMA meeting from Tuesday the 31<sup>st</sup> with Fardiss Ettehad.

## **Linen Service**

The Commission met with Pete Piland of Cintas regarding the contract for linen service at the Courthouse and Administration Building. Contracts for both buildings were signed. Discussion of current provider's services were also discussed. Patton sent an email to AmeriPride regarding invoicing issues.

## **FY20 Budget**

Sheriff Randy Strong presented budgetary requests for the Sheriff's Department, jail and E-911.

## **BRO Bridge Bid Opening**

Sealed bids were provided by Decker Construction, Brookfield Bridge and C&C Bridge and Concrete. Andy Macias of Snyder and Associates opened the bids and presented to the Commission. Apparent low bid was C&C Bridge and Concrete. Snyder and Associates will review all three bids and make a recommendation to the Commission.

## **Snyder and Associates**

Andy Macias and Cazes Johnson gave status updates on softmatch bridge(s) and other projects.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/7/19. Burns seconded the motion. The motion passed by unanimous vote.

## **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**January 7, 2020**

2<sup>nd</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 7, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/2/2020. Burns seconded the motion. The motion passed by unanimous vote.

## **Approved**

The following were approved: Assessor's Quarterly Report (October-December, 2019); Invoice to Nodaway News Leader; personnel sick leave request.

**Requisitions:** Road and Bridge to Ed Walker for reimbursement; to Gray Oil for fuel.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Workforce Development Board emails and November financials
- Email from DNR regarding Historic Courthouse Grant program
- Evergy Missouri West, Inc. Public Service Commission

## **Quarterly Office Holders**

The Commission hosted the quarterly meeting for office holders with the following in attendance: Bob Stiens, Bill Walker, Chris Burns, Randy Strong, Marilyn Jenkins, Lisa Nickerson, Diane Thomsen, Doug Thomson, Rex Wallace and Melinda Patton. Office holders gave updates to activities and issues within their respective offices. The next quarterly meeting will be April 2<sup>nd</sup>, 2020.

## **Deputy Appointments**

Deputy appointments for Christie Swinford, Jay Pearson, Leona Remus, Vera Wilmes, Sadie Poe, Lorraine O'Donnell, Angie Cordell and Shirley Schmidt were approved by the Commission.

## **Promulgation Statement**

The Commission reviewed and signed the Promulgation Statement for the State Emergency Management Agency.

## **FY20 Budget**

The Commission, along with Patton and Jenkins, reviewed and discussed budget requests.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/9/19. Stiens seconded the motion. The motion passed by unanimous vote.

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**January 9, 2020**

3<sup>rd</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 9, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/7/2020. Burns seconded the motion. The motion passed by unanimous vote.

## **Approved**

The following were approved: Assessor's Fee Report (December, 2019);

**Requisitions:** Road and Bridge to Oden's for H-pile; to Metal Culvert for pipe; Recorder to Recorder's Association of Missouri for training; Sheriff to Meyer Auto for vehicle purchase.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- FY20 Budget request from Nodaway County Economic Development

## **FEMA**

The Commission met with Fardiss Ettehad, FEMA, Ed Walker, Road and Bridge Supervisor, Mitch Gibler and Bhooshan Karnik of McClure Engineering on Road #457 in Jackson Township. The Commission signed an Agreement for Professional Services with McClure Engineering.

## **FY20 Budget**

The Commission, along with Patton and Jenkins, reviewed and discussed budget requests.

## **BRO-B074(61) Bridge**

A letter to MODOT was signed and sent on to Andy Macias, Snyder and Associates to include in a packet for bid information for BRO Bridge B074(61).

## **ABK Fire & Safety**

The Commission spoke with a representative from ABK Fire & Safety regarding the scheduling of the fire extinguisher inspections.

## **Inspections**

The Commission inspected Road #886 and two tubes on Road #883 in Hughes Township.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/14/20. Stiens seconded the motion. The motion passed by unanimous vote.

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**January 14, 2020**

4<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 14, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/9/2020. Burns seconded the motion. The motion passed by unanimous vote.

## **Approved**

The following were approved: Invoice from Schraeder Law Firm;

**Requisitions:** Sheriff to Prisoner Transport Services for prisoner transport; Road and Bridge to MFA for supplies; to Fastenal for equipment.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Investment Report (December 2019)

## **Green Township**

The Commission reviewed and approved an email from Green Township Trustee, Linda Farmer regarding the appointment of Bryan Beason to the Green Township Board seat.

## **FY20 Budget**

The Commission, along with Patton and Jenkins, reviewed and discussed budget requests.

## **Clear Creak Wind Project**

Ryan Choquette and Brent Cline, Tenaska gave an update on Clear Creak Wind Project. Choquette discussed roads that the townships will need to resume maintenance on.

## **Polk Township**

A citizen stopped in with concerns about the windmill placements.

## **City of Pickering**

Charlie Smith, mayor of Pickering requested assistance from the Commission with obtaining a seal for the letterhead showing Pickering as a 4<sup>th</sup> class city.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/16/20. Stiens seconded the motion. The motion passed by unanimous vote.

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 16, 2020 at the Commissioner’s Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/14/2020. Burns seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved:

**Requisitions:** Sheriff to Hy-Vee, Graves Food and Falls City Mercantile for inmate food and supplies.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- White Cloud wind project’s updated delivery flow plan

**Road & Bridge**

Ed Walker gave updates on projects. A bid for pipe has been put together and advertised with all sealed bids to be turned in to the office of the County Clerk no later than February 6, 2020 at 9:00 a.m. At that time, the bids will be opened in the office of the County Commission.

**Inspected**

The Commission inspected Roads #372, 33, 368 and #377 in Polk Township and Roads #266, 285 and 289 in Union Township.

**Township Road Maintenance**

Calls were put in to representatives of Atchison, Hopkins, Nodaway, Polk and Union Townships to inform them that the township will need to resume maintenance on specific roads within their township now that the windmill construction is completed.

**Northwest Foundation, Inc.**

The Commission signed a gift agreement to Northwest Foundation, Inc. in support of the Agricultural Learning Center.

**McClure Engineering**

The Commission reviewed letters from McClure Engineering regarding Noble Road Slope failure and 250<sup>th</sup> Street Bridge over Platte River Abatement Slope Projection.

**Sheriff’s Department**

Reviewed and discussed request letters for personnel changes.

**Road Re-Construction 2020**

The Commission reviewed roads not completed in 2019 and applications for consideration in 2020.

**Polk Township Fire District**

Reviewed a resignation letter from Roland Barmann for his seat on the board. Within the letter, was a recommendation to approve Austin Barmann to fill the vacant seat. This was approved by the Commission.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/21/20. Burns seconded the motion. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 21, 2020 at the Commissioner’s Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/16/2020. Burns seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved: Equipment value replacement request from MTE.

**Requisitions:** Sheriff to Gulf State Dist., Inc. for ammunition; Road & Bridge to Northwest Equipment for tires; to Maryville Outdoor for snow melt; to Ag Power for equipment; to Viebrock Sales & Service for supplies; County Courthouse to United Fiber for phone updates; County Commission to United Fiber for remaining contract balance.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Sheriffs Inmate Report (December 2019)
- BRO-B074(61) Bridge payment information

**Road & Bridge**

Ed Walker gave updates on projects and discussed budget request items.

**General Obligation Bonds**

Documents for the General Obligation Bonds were signed by the Commission and the Clerk for Lincoln, Nodaway and White Cloud Townships.

**FY20 Budget**

The Commission, along with Patton and Jenkins, reviewed and discussed budget requests.

**Polk Township**

The Commission took a call from a concerned resident regarding road conditions. The call was referred to Mark Wilson, Polk Township Road Supervisor.

**Vadalia Newspaper**

A call was taken from a reporter inquiring about Tenaska.

**Snyder and Associates, Inc.**

A call was put in to Andy Macias to discuss an invoice on a CDBG Bridge.

**Monroe Township**

The Commission spoke with a citizen regarding pipe for township roads.

**Township Road Maintenance**

Representatives from both Atchison and Nodaway Townships reported back to the Commission on road conditions (within their townships) that the windmill crews are turning back over.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/23/20. Burns seconded the motion. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 23, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/21/2020. Stiens seconded the motion. The motion passed by unanimous vote.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Senior Citizens Services Fund distribution for 2020
- Letter from FEMA on Letter of Map Changes (LOMC) actions

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Discussed an issue with the T-rex Crane control panel. Also gave updates on meetings with FEMA representative Fardiss Ettehad.

**General Obligation Bonds**

Documents for the General Obligation Bonds were signed by the Commission and the Clerk for Independence Township.

**Courthouse Maintenance**

B. Walker discussed issues with a toilet in the women's restroom on the main level of the Courthouse and the water fountain that is not working correctly. A call was put in to Arnold Plumbing to look into both issues.

**FY20 Budget**

The Commission, along with Patton and Jenkins, reviewed and discussed budget requests.

**Snyder and Associates, Inc.**

Emails from Jerri Dearmont at Northwest Missouri Regional Council were reviewed in regards to an invoice on a CDBG Bridge. Andy Macias called to discuss the same invoice. A new invoice will be sent.

**Chemical Emergency Preparedness Fund**

The Commission reviewed and signed the 2020 CEPF Application submitted by Christy Forney.

**MODOT**

A call was put in to Randy Mendenhall regarding an incorrect bridge number for Atchison Township.

**Wind projects**

A resident called in with concerns regarding who the wind project companies were hiring.

**Nodaway Township**

The Commission spoke with John Blackford regarding reconstruction road #356.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/23/20. Burns seconded the motion. The motion passed by unanimous vote.

**Signature**


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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

Nodaway County Commission

January 27, 2020

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 1:15 p.m. on January 27, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk and Marilyn Jenkins, Collector/Treasurer.

**FY20 Budget**

The Commission, Jenkins and Patton met to review and finalize cuts to the General Revenue fund.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/28/20. Stiens seconded the motion. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**January 28, 2020**

9<sup>th</sup> Day

JANUARY TERM

**Convene**



Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 28, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/23/2020 and 1-27-2020. Burns seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved: Invoices from Snyder & Assoc. for Bridges #0198008, #00320022 & #047005.

**Requisitions:** Sheriff to Darrell Schieber for labor; Circuit Clerk to Amazon for equipment.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- NWMO Solid Waste Management District meeting information
- Quote from United Fiber for phone equipment
- Budget request from NWMO Children's Advocacy Center – received too late to be considered

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Left a message with IER regarding the Crane's Moment Limiter. Burns electronically signed the FEMA Damage Description and Dimensions (DDD) on the grant portal sight.

**Bram Funeral Home**

A call was returned Chuck Hetrick regarding an indigent resident who has passed and has no money for burial. A neighbor to the deceased also came in to speak with the Commission.

**Public Hearing**

Melinda Patton, County Clerk, presented the 2020 budget message and budget. Stiens made a motion to adopt the 2020 Budget as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes), Burns (Yes), and Stiens (Yes).

**Snyder and Associates, Inc.**

Andy Macias presented adjustments to cost estimates for CDBG Grant bridges #0672025 and #0445013. Macias presented Engineering Services Contracts for Bridges #10340003, #0222000, #0287000, #0085010 and #1020007 as well as gave updates on these bridges.

**System for Awards Management (SAM)**

B. Walker signed an Entity Administrator letter for the county's SAM account.

**Missouri State Agency for Surplus Property**

The Commission filled out and signed the Eligibility Forms for the Missouri Surplus Program utilized by the Road and Bridge and Sheriff's Departments.

**Atchison Township**

A resident of Atchison Township discussed the Clear Creek Windmill project with the Commission.

**Natural Resources Conservation Service (NRCS)**

Chris Rader reviewed completed and pending projects with the Commission.

**Inspections**

Inspections were made of Lincoln Township roads #318, 322, 331 and 332.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 1/30/20. Stiens seconded the motion. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Nodaway County Commission

January 30, 2020

10<sup>th</sup> Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 30, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/28/2020. Stiens seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved: Invoice to McClure Engineering for Noble Road Slide; Invoice to Missouri Association of Counties (MAC) for member fees.

**Requisitions:** Road and Bridge to Snyder & Associates for Bridge #0407005, #0198008 and #00320022; to Strueby Diesel for various invoices on repairs.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Additions and Abatements (September, October, November & December 2019)

**Closed Session for Personnel**

At 8:00 a.m. the Commission voted to go into closed session per Missouri Sunshine Law Chapter 610.021, Paragraph 3 (Personnel.) Motion by Burns and seconded by Stiens. All were in favor. At 8:30, Stiens voted to go out of closed session. Burns seconded. All were in favor.

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Discussed with Alice Schieffer, Regional Council, the in-kind match for the CDBG bridges. Spoke with a representative of Industrial Electronic Repair, regarding the Crane's moment limiter issue.

**White Cloud Township**

A resident of the township came in to discuss an issue with the windmill project people.

**Inspections**

Inspections were made of Hughes Township roads #780, 785, and 790. In White Cloud Township, Roads #758, 762, and 750 were inspected along with a tube on Road #773.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 2/4/20. Burns seconded the motion. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 4, 2020 at the Commissioner’s Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 1/30/2020. Stiens seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved: Recorder Fee Report

**Requisitions:** Prosecuting Attorney to CIS, LLC for Part-time Investigator; to Missouri Association of Prosecuting Attorneys Association for 2020 MAPA and NDAA dues; County Clerk to Elkins-Swyers Company, Inc. for election supplies; Sheriff to Kizer Collision for repair work; to GR Distribution for supplies; Road and Bridge to IER for crane repairs; to Bryan’s Auto for tires; to Rapid Elite for shipping.

**Accounts Payable:** Check #75365 – 75486.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Missouri Association of Counties (MAC) Legislative Report
- White Cloud Wind Project newsletter

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

**White Cloud Wind Project**

A resident came in and several other residents called in to discuss road issues within the windmill project. The Commission also drove many of the roads that residents had called in on, to view the issues firsthand. Messages were left for both Reed Bartels and Tyler Brooks with Enel, to discuss the issues.

**Building Maintenance**

A call was made to MEI Elevator Systems regarding the phone in the Administration Building elevator. A technician is expected to be on site sometime next week.

**Collector/Treasurer**

Marilyn Jenkins gave updates to the Commission. Jenkins obtained signatures on a Confirmation of federal expenditures for Nodaway County (18-PF-07) form for the Community Development Block Grant (CDBG) and Disaster Supplemental funds (from Missouri Department of Economic Development) and FBSC Service Agreement on Federal Cobra and/or HIPAA Portability Services Appendix form.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 2/6/20. Burns seconded the motion. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 6, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 2/4/2020. Burns seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved: Assessor Fee Report; County Clerk Fee Report.

**Requisitions:** Sheriff to Kizer Collision for repair work; to Idemia for interface connection.

**Accounts Payable:** Checks # 75498 – 75547.

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

**City of Pickering**

A call was made on behalf of the City of Pickering to Allen Andrews office for information.

**Pipe Bid Opening**

Sealed bids were opened and reviewed from Viebrock and Metal Culverts. Metal Culverts had the low bid. Stiens made a motion to accept the bid as presented by Metal Culverts. Burns seconded the motion. All were in favor, motion

**University of Missouri Extension**

Randa Doty presented a copy of the University of Missouri, Nodaway County 2019 Annual Report.

**Inspections**

The Commission inspected Road #416 and a tube on Road #454 in Jackson Township.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 2/11/20. Stiens seconded the motion. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 11, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 2/6/2020. Burns seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved: Coenen Enterprises, Inc. invoice; Bram Funeral Home indigent burial fee.

**Requisitions:** Assessor to Rex Wallace for reimbursement; Road and Bridge to Gray Oil for diesel fuel; Emergency Management to Northwest Missouri Region H HSRT for 2020 contract; Sheriff to Haug Communications for equipment.

**Accounts Payable:** Checks # 75548 – 75572.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Jefferson Township 2019 Year-End Financial Report
- Public Service Commission for United Way of Greater St. Louis, Inc.

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

**Northwest MO Region "H"**

The 2020 Contract between Nodaway County's Region "H" (NW MO) and The Buchanan County Region "H" Homeland Security Regional Response System was reviewed and signed.

**City of Skidmore**

Marilyn Jenkins shared information and questions from Skidmore City Clerk, Meagan Morrow regarding Highway 113. A call was put in to Adam Watson, MODOT for clarification and a follow-up call to Morrow.

**Tenaska**

The Commission called Brent Cline regarding ownership questions.

**Building Maintenance**

All three floors of the Administration Building will be closed from February 14<sup>th</sup> through February 16<sup>th</sup> for cleaning and buffing.

**Snyder and Associates**

Andy Macias sent a bid award adjustment for BRO-074(61) and a cost opinion on Bridge #0085006 for review.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 2/18/20. The Commission will not be in session on February 13, 2020 due to annual training. Stiens seconded the motion. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**The Nodaway County Commissioners were not in session on February 13<sup>th</sup> due to attendance at the Missouri Association of County Commissioners annual training.**

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Page 14

**Nodaway County Commission**

**February 18, 2020**

15<sup>th</sup> Day

JANUARY TERM

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 18, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 2/11/2020 and 2/13/2020. Stiens seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved:

**Requisitions:** Sheriff to GT Distributors, Inc. for equipment and uniforms; to Falls City Mercantile, Graves and Hy-Vee for Inmate food and supplies for March 2020.

**Accounts Payable:** Checks # 75573 – 75684.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Extension Council Financial Statement (January 2020)
- White Cloud Wind Project newsletter
- Thank you letters from NW Regional Council and NWMO Enterprise Facilitation
- Continental Fire Sprinkler Company inspection form

**Sheriff Department**

Sheriff Randy Strong shared a quote on new uniforms, submitted a requisition and gave departmental updates.

**2020 CART Rock**

Discussed reconstruction roads and set the bid opening for sealed bids as March 19, 2020 at 10:00 a.m. in the office of the County Commission.

**CDBG Grant Projects**

Jerri Dearmont and Alice Schieffer, Northwest Regional Council and Collector/Treasurer, Marilyn Jenkins met to discuss the CDBG projects. Bridge #672 was completed in 2019 and Bridge #445 is scheduled for 2020.

**New Hire**

The Commission approved and signed a letter for new hire, Maggie Stoll as a Facility Maintenance Technician.

**FEMA**

Eric Jones came in to discuss on-going FEMA projects within the county.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 2/20/20. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

Nodaway County Commission

February 20, 2020

16<sup>th</sup> Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 20, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 2/18/2020. Burns seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved:

**Requisitions:** K-9 Program to American Aluminum for equipment; to 911 Custom for vehicle package.

**Accounts Payable:** Checks # 75641 – 75696.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Union Township list of bridges for repair
- Letter from Brown & Crouppen

**2019 Insurance Claim**

The Commission put a call in to Kasey White to discuss the 2019 insurance claim for lightning damages.

**Polk Township**

A resident of Polk Township came in with questions on Road #210 (Hallmark Road.)

**Northwest Regional Council of Governments**

Kim Mildward came in to review the Feasibility Study on the Nodaway County Courthouse in relation to the 2020 Historic Preservation Fund grant cycle.

**Building Maintenance**

Judge Doug Thomson came in to give an update on the progress of the lock system at the courthouse and other updates regarding his office.

**FEMA**

Larry Ecker, Lincoln Township, called to discuss the gravel on specific roads in relation to the FEMA projects. A list will be sent to Ecker to pass along.

**CyberDefenses, Inc.**

Patton introduced the Commission to David Gray, CISO Advisory Analyst of CyberDefenses who gave a brief rundown of what his team would be doing while on-site.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 2/25/20. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**February 25, 2020**

17<sup>th</sup> Day

JANUARY TERM

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 25, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.



**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 2/20/2020. Burns seconded the motion. The motion passed by unanimous vote.

**Approved**

The following were approved:

**Requisitions:** Sheriff to Rev Cord for maintenance; to Darrell Schieber for jail maintenance; Road & Bridge to Brenner Welding & Supplies, Inc. for repairs; to Gray Oil for diesel; Prosecuting Attorney to CIS, LLC for extra hire; to Aynsley Davis for extra hire; Circuit Clerk to Taryn Henry and Nodaway County Circuit Court for indigent respondent filing fees.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- NW Commissioner’s Meeting invite
- Sheriff’s Report (January 2020)

**Personnel**

The Commission approved donation of sick leave from one employee to another.

**2020 Historic Preservation Fund**

Spoke with Allison Archambo, Preservation Planner and Grants Manager regarding the information received.

**Western Division Court of Appeals**

Signed a letter of reference for Judge Doug Thomson for the Western Division Court of Appeals.

**BRO-B074(61) Bridge**

A pre-construction meeting was held with Snyder & Associates, MoDOT, C&C Bridge & Concreate, Inc. Snyder & Associates reviewed the timeline information, received a letter from MoDOT that the contract between the county and C&C Bridge and Concrete, Inc. has been reviewed and approved by MoDOT. A contract was signed by the Commission between the county and C&C. The Commission received an executed Supplemental Agreement between the county and Missouri Highways and Transportation Commission.

**Snyder & Associates**

The Commission signed Environmental and Core Permits for the Flood Plain Application on FEMA Bridges # 0085 and #0222 (Noble Road Bridge).

**Emergency Closed Session**

At 10:52 a.m., Burns made a motion to go into Emergency Closed Session for Pending Litigation. Stiens seconded the motion. The motion passed by vote: Burns (Yes), Walker (Yes) and Stiens (Yes). The Commission voted back into regular session at 11:19 a.m.

**White Cloud Wind Project**

The Commission took a call from Tyler Brooks to reroute onto Glacier Road and between 280 and 300<sup>th</sup> in Polk Township. A formal change request will be emailed, however, permission was verbally given to make the change.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 2/27/20. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**February 27, 2020**

18<sup>th</sup> Day

JANUARY TERM

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on February 27, 2020 at the Commissioner’s Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 2/25/2020. Stiens seconded the motion. The motion passed by unanimous vote.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Letter from League of Women Voters
- Auto Loss Notice on 2017 Ford Explorer
- Emergency and Hazardous Chemical Inventory Report
- Thank you from North Star Advocacy Center (F/K/A- Children & Family Center)
- Treasurer’s Summary of Statements (November and December 2019; July-December 2019; January-December 2019; January 2020)

**Personnel**

The Commission approved donation of sick leave from two separate employee to another.

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

**Building Maintenance**

A call was put in to Billy Mitchell at MEI Elevator Solutions regarding the Administration Building elevator inspection. A technician spoke with Patton later stating the elevator phone may need to be replaced.

**White Cloud Wind Project**

A resident stopped in to ask questions about roads within the footprint of the wind project.

**Inspections**

The Commission inspected Road #372, #375 and #626 in Polk Township, #285 and #276 in Union Township, Road #98-99 in Nodaway Township and Road #750 and #760 in White Cloud Township.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/3/20. The motion passed by unanimous vote.

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

**Nodaway County Commission**

**March 3, 2020**

19<sup>th</sup> Day

JANUARY TERM

**Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 3, 2020 at the Commissioner’s Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

**Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 2/27/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Approved**

The following were approved: Invoice to J&S Cleaning Service; Inventory Disposal form; Recorder Fee Report and County Clerk Fee Report.

**Requisitions:** Sheriff to K-9 Working Dogs International for maintenance; to Prisoner Transportation Services for prisoner transport; County Clerk to Elkins-Swyers for March ballots; Road and Bridge to Gray Oil for diesel; to Murphy Tractor and Equipment for repairs; Recorder to iCounty for Quarterly Maintenance and Support.

**Accounts Payable:** Checks # 75708 – 75751.

**Reviewed**

The Commission reviewed the following information received by mail or email:

- Minutes from Pre-Construction Meeting on 2-25-2020
- Eagle Scout Service Project documentation (signed by B. Walker)
- Grant information sent by Northwest Missouri Regional Council of Governments

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

**State Representative seat**

Received a call from a citizen with questions on the State Representative seat.

**Clear Creek Wind Project**

A citizen with issues on the windmills. The Commission later toured the area in question and spoke to another citizen on Road #288 in Union Township.

**BRO-B074(61) Bridge**

The Commission signed paperwork for the Application for Department of the Army Permit for U.S. Army Corps of Engineers for Bridges #102007; #1034003 and #0287000. Also signed the Floodplain Development Permit and Application for the same three bridges listed above plus #1034003.

**911 Oversight Board**

A meeting was held with the newly formed 911 Oversight Board. Those present were: B. Walker, Burns, Stiens, Patton, Marilyn Jenkins, Collector/Treasurer, Keith Wood and Jessica Sigman from Maryville Public Safety, Sheriff Randy Strong and Sergeant Scott Wedlock, Nodaway County Sheriff's office, Bill Florea with the Nodaway County Ambulance, Greg McDanel, Maryville City Manager and Jason McDowell, Ben Lipiec and Tye Parsons with Maryville City Council.

McDanel gave updates on the building, equipment and software. He reported that the building was ahead of schedule and currently under budget. McDanel covered a few expenses that had come up that were not a part of the original budget numbers. A draft of an Assignment and Assumption Agreement was presented to the group to review. This agreement would be for the transfer of the Ambulance Contract the county now has with the ambulance district.

Sigman and Wood discussed the tower that would be on-site and the partnership with Polk Township. Northwest Missouri Regional Council of Government is looking for possible funding to assist with rural Fire Protection Districts in upgrades, however it was noted that the new equipment is compatible with all existing equipment being used.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/5/20. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 5, 2020**

20<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 5, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 3/3/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Approved**

The following were approved:

**Requisitions:** Road and Bridge to Cobbler Cottage (C. Oliver) for uniform reimbursement.

**Accounts Payable:** Checks # 75572-75777

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Additions and Abatements (January and February 2020)
- Treasurer's Summary of Settlement (February 2020)

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **Building Maintenance**

United Fiber has ordered parts for the Administration Building elevator phone and will test/install when received. Elaine Wilson, Circuit Clerk, reported that the replacement AV equipment has been installed. A request for the invoice has been made and will be sent on to the insurance adjuster when received.

## **Tenaska - Clear Creek Wind Project**

Brett Cline and Ben Wilton came into the office, Ryan Choquette via conference call, discussed roads per the Road Service Agreement with the Commission. Rex Wallace, Assessor discussed the 911 signage issues and questions about use taxes.

## **Enel – White Cloud Wind Project**

A citizen came with right-of-way concerns.

## **Inspections**

The Commission inspected #599 and #868 in Hughes Township and Road #784 at the Hughes/Polk Township line.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/10/20. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 10, 2020**

21<sup>st</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 10, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 3/5/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Approved**

The following were approved: Midland GIS Solutions

**Requisitions:** Road and Bridge to Gray Oil for diesel; to MFA for oil; Assessor to Midland Surveying for Aerial Imagery; Circuit Clerk to Harvest AV Solutions for equipment repair.

**Accounts Payable:** Checks # 75778 – 75798.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Fuel/Equipment Report (December 2019 and January 2020)
- Extension Council Financial Report (February 2020)
- Extension Council Certificate of Membership and Officers

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **Tenaska -Clear Creek Wind project**

A citizen visited with the Commission regarding windmill placements.

## **Enel – White Cloud Wind Project**

A call was put in to Ron Scroggie regarding a port-a-pot on a resident's property. A citizen called in with issues on Hawk Road. A call was placed to Tyler Brooks regarding that state of Hawk Road.

## **Inspections**

The Commission inspected Roads #93, 94, 99,100 and 104 in Atchison Township; Roads #303 and 306 in Nodaway Township; Roads #894 and 780 in Hughes Township and Roads #773 and 908 in White Cloud Township.

## **State Representative – Allen Andrews**

The Commission took a call from State Representative Allen Andrews regarding the interim committee as it relates to HB220.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/12/20. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 12, 2020**

22<sup>nd</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 12, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 3/10/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Polk Township Rural Fire Protection District 2019 Financial Statement

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **Washington Township**

A resident called regarding a washout on Road #410 at the Nodaway/Andrew County line.

## **Tenaska -Clear Creek Wind project**

A call was put in to Ben Wilton regarding roads in the Clear Creek Wind project. The Commission spoke with Ryan Choquette regarding culvert tubes and with Vic Burkland regarding use tax.

## **Snyder & Associates**

The Commission spoke with Andy Macias regarding progress reports on Softmatch bridges.

## **Township vs County Form of Government**

A citizen came in to inquire about the process of moving to a county form of government. Dan Erdell, an attorney representing Audrain County, called with questions regarding Tenaska and wind projects.

## **Consolidated 911**

Prosecuting Attorney, Robert Rice discussed the Assignment and Assumption Agreement as presented by the City of Maryville.

## **Prosecuting Attorney**

Prosecuting Attorney, Robert Rice gave updates and asked the Commission to speak with Representative Allen Andrews and Senator Dan Hageman about HB1538.

## **Enel – White Cloud Wind project**

A resident of White Cloud Township stopped in regarding road conditions within the project.

## **Floodplain Program**

Adam Teale, County Surveyor, stopped in to discuss Floodplain Program questions.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/17/20. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 17, 2020**

23<sup>rd</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 17, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 3/12/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Approved**

The following were approved: ProServ invoice for Collector/Treasurer.

**Requisitions:** Circuit Clerk to SHI for new laptop; Commission to Geist Heating for repairs.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- MAC newsletter on COVID-19
- White Cloud Wind project newsletter
- Sheriff's Inmate Report (February 2020)
- NW Commissioner's Meeting – Cancellation notice

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **Household Hazardous Waste Grant**

Cassie Hassenkamp, NWMO Regional Council of Government called regarding the upcoming HHW Grant cycle. Tentative dates have been set for the first Saturday in July, September, October and November of 2020 and April and May of 2021.

The Commission discussed moving the April 4, 2020 date to June 6, 2020 given the postponements and delays due to COVID-19 outbreak. Hassenkamp will confirm the date with Kevin Hartman, who oversees the Saturday drop off site.

## **Quarterly Office Holder's Meeting**

The Commission agreed to keep the Quarterly Office Holder's meeting date for April 2<sup>nd</sup> at 8:00 a.m.

## **Administration Building Disaster Plan**

The Commission reviewed and approved the Administration Building Disaster Plan as presented by H.R. Director, Tammy Carter. Carter is finalizing the plan for the Courthouse and will present to the Commission when completed.

## **Emergency Planner**

A call was put in to Christy Forney, Emergency Planner regarding how the COVID-19 will impact our community and what steps/plans are being put into place locally. Following the call, the Commission has decided to follow the governor's current recommendations and keep all meetings in the building at 50 people or less.

## **Consolidated 911**

A call was put in to Greg McDanel, City Manager, who later stopped in to discuss the Assignment and Assumption Agreement. The Commission requested a change to wording in the final paragraph. McDanel will get the change made and send over a revised copy.

## **Lightning Strike Insurance Claim**

Claim adjuster, Kasey White was called to discuss the invoices that had been resent for final consideration. White requested pictures of all damaged parts be sent to him via email as well as the original invoice from United Fiber on the installation of our new telephone system.

**Snyder & Associates**

Andy Macias called in with updates on softmatch projects. Macias requested a meeting time on Thursday, March 19<sup>th</sup> to review further.

**Collector's Annual Settlement**

Nodaway County Collector/Treasurer, Marilyn Jenkins presented the Collector's Annual Settlement (Form 205) to the Commission for review. The report was signed by Jenkins and Patton.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/19/20. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



# Nodaway County Commission

**March 19, 2020**

24<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 19, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 3/17/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Approved**

The following were approved:

**Requisitions:** Sheriff to Falls City Mercantile, Graves Food and Hy-Vee for inmate food and supplies; to 911 Custom for emergency lights on vehicles; to Walker Body Shop for repairs; to DRT for ammunition; Road and Bridge to Metal Culvert for supplies; Recorder to County Binders, Inc for binding and cover repairs.

**Accounts Payable:** Checks #75827-75943

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **Personnel**

Approval of sick leave transfer from three different employees.

## **Emergency Office Holder's Meeting**

The Commission called an emergency office holder's meeting to discuss and plan for the COVID-19 issues. Those present include: B. Walker, Stiens, Burns, Patton, E. Walker, Rex Wallace, Assessor, Randy Strong, Sheriff, Doug Thomson, Associate Circuit Judge, Diane Thomsen, Public Administrator, Lisa Nickerson, Recorder, Robert Rice, Prosecuting Attorney, Marilyn Jenkins, Collector/Treasurer, Elaine Wilson, Circuit Clerk, Brenda Emery representing Judge Roger Prokes, Kent Lager representing Juvenile office, Kay Wilson of the Nodaway News Leader, Geoffrey Woehlk of the Maryville Forum and Randa Doty, Extension called in for the meeting.

Thomson and Rice stated that the courthouse would need to stay open. Rice asked the Commission to consider amending the budget for emergency funds for law enforcement overtime. Randy Strong has the jail building locked down to the public and would be evaluated on a case-by-case basis. Citizens would need to be permitted in by an employee. Wallace, Patton and Jenkins discussed the needs of their individual offices and agreed that at this time, the building would need to stay open to the public. Nickerson stated that the Recorder's office is open, however they have suspended all in house geneology searches until further notice.

The county as a whole is encouraging the public to only come to the buildings for items that cannot be handled via phone or email. The county conference rooms will be limited to 10 people or less for meetings as well.

## **Consolidated 911**

The Commission reviewed the changes to the Assignment and Assumption Agreement as presented via email by City Manager, Greg McDanel. The agreement was signed.

## **Rock Maintenance Bid Opening**

Bid opening was held for County Maintenance Road Rock. Bids were submitted by Norris Quarry and Schildberg Quarry. Bids will be considered before decisions are made.

## **Enel- White Cloud Wind Project**

A call was put in to Tyler Brooks to follow up on several checks that have not been received, questions on 390<sup>th</sup> Street and a discussion of putting larger rock on several roads to fill some of the larger holes.

## **Washington Township**

A citizen inquired about the reconstructing of a road. He was referred to Andrew County.

## **Snyder & Associates**

Via conference call, the Commissioners, along with E. Walker reviewed bid packages for Bridge #1020007 and #0085006 with Andy Macias. Macias will put the Notice for Bids out in the local paper. A discussion of the status of the other softmatch bridges was held. Macias will send bid information to the Commission as soon as it is ready.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/24/20. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 24, 2020**

25<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 24, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 3/19/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Approved**

The following were approved:

**Requisitions:** County Clerk to DocuLock, LLC for scanning/archiving project.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Vehicle Sales Tax/Motoer Fuel Report
- U.S. Small Business Administration News Release
- Press Releases from Governor Parson via Nodaway County Health
- COVID-19 emails, newsletters, updates
- Bank Statements for Mount Hope Cemetery Association and 6 Corners Cemetery
- Fuel/Equipment Report
- Letter to FEMA regarding Nodaway Township

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Andy Macias, Snyder & Associates, sent bid packages for Bridges #10340003 and #0222000 for review.

## **Household Hazardous Waste Grant**

The April 4, 2020 date has been cancelled and an additional date of June 6, 2020 has been added.

## **COVID-19**

Christy Forney, Nodaway County Emergency Management Director, Sheriff Randy Strong and Sargent Scott Wedlock met with the Commission to give updates and recommendations for Nodaway County. Prosecuting Attorney Robert Rice joined the meeting to discuss. Rice is going to prepare a legal opinion for the Commission to review and approval.

After meeting with this group, the Commissioners decided to lock down the county Courthouse and Administration building to walk-in traffic. Both buildings have signs posted on the doors with phone numbers. Anyone from the public wanting to visit an office within one of these buildings will have to complete and sign an Affidavit prior to coming into the building. Both buildings will be fully staffed and able to meet with anyone that has needs that cannot be taken care of via phone or email. A call was also put in to Ivan Schraeder, county attorney, regarding Sunshine Laws in the instance of closing down the building for emergency purposes.

## **Building Maintenance**

The Commission returned a call to the boiler inspector for the Courthouse boiler. Also touched base with Stephen Koelzer, United Fiber, regarding the parts needed to upgrade the elevator phone at the Administration Building.

## **Prosecuting Attorney**

Robert Rice discussed salaries within his office with the Commission.

## **Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/26/20. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**March 26, 2020**

26<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 26, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Prior Minutes**

Presiding Commissioner Walker made a motion to approve prior commission minutes dated 3/24/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Approved**

The following were approved: Arnold's Plumbing & Garage Door Service, LLC

**Requisitions:** Road and Bridge to Gray Oil for diesel; to Bolin Hydraulic for repairs; to Strueby Deisel for repairs; Deputy Sheriff Salary Supplemental to Depart of Revenue for monthly payment; Prosecuting Attorney to Karpel Solutions for software annual service fee.

**Accounts Payable:** Checks #75955-75976

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails from Nodaway County Health regarding COVID-19

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. B. Walker reported that he had talked with Mark Wilson regarding Road #375 needing rock. Also discussed Hawk Road where the wind farm traffic has been. E. Walker took a call from Jerri Dearmont at NW MO Regional Council of Government with questions on Bridge #445.

## **Polk Township**

Resident called Stiens to discuss a washout on Road #639.

## **Nodaway Township**

A call from a resident regarding a washout on Road #299/300.

## **Building Maintenance**

B. Walker reported that United Fiber had done a system reboot overnight (Tuesday evening.) This had caused the alarm to signal a trouble code and no phones for the first part of the morning. United Fiber corrected this after a phone call. The representative for United Fiber came and tested the new equipment on the phone in the Administration Building elevator. Recommendations were made. A call was made to IHP to have the boiler shut down for the season.

## **Enel - White Cloud Wind Project**

B. Walker took a call from Reed Bartles on Tuesday regarding several different items including a donation, scrap overflow, discussed Use Tax. A call was taken from Stan Sportsman regarding trucks parked on Highway H blocking traffic. He was referred to the Missouri Highway Patrol. A call was put in to Tyler Brooks with Enel to discuss this as well as checks that have not been received yet.

## **COVID-19**

Christy Forney, Nodaway County Emergency Management Director, Sheriff Randy Strong, Marilyn Jenkins, Collector/Treasurer and Tammy Carter, H.R. Director, met with the Commission to discuss the FEMA request for public assistance (RPA.) Forney recommended setting up a separate pay code to track expenses as they relate to the virus.

On the recommendation of Forney and Strong, the Commission worked with Prosecuting Attorney, Robert Rice to draft a Social Distancing Order for Nodaway County to review. Several changes were made and a second draft was presented. Burns made a motion to adopt Ordinance 2020-01. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

Judge Roger Prokes met to discuss the ordinance as it pertains to the court. Kay Wilson, Nodaway News Leader, called in to discuss the ordinance. A call was placed to Tom Patterson, Nodaway County Health for an update.

## **Prosecuting Attorney**

The Commission approved Robert Rice's request to move an employee from the Clerk 2 status to Clerk 3.

**Tenanska – Clear Creek Wind project**

Ryan Choquette called in to discuss the road conditions within the footprint of the project.

**FEMA Disaster #4451**

The Quarterly Report for FEMA-4451-DR-MO was reviewed and submitted.

**Adjournment**

Presiding Commissioner Walker ordered that the commission adjourn until 3/31/20. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# AMENDED

## Nodaway County Commission

March 31, 2020

27<sup>th</sup> Day

JANUARY TERM

### **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on March 31, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

### **Approval of Agenda and Prior Minutes**

North District Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 3/26/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

### **Approved**

The following were approved: Invoice to DevNet for Quarterly Software license.

**Requisitions:** Sheriff to Missouri Haug for radio equipment.

### **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19
- Missouri Public Service Commission letter re: essential workers
- Enel-White Cloud Wind Project newsletter
- United Fiber credit letters

### **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Crews are either hauling dirt or working on Bridge #445 (CDBG Grant bridge.) Stiens stated he had a call from Jerri Dearthmont at NWMO Regional Council regarding the rock on #445, which was not necessary.

### **Building Maintenance**

B. Walker discussed the lights on the clock tower at the Courthouse that are burned out. A call was put in to Coenen Electric to discuss options. Patton asked B. Walker to take care of getting an additional key for the Administration Building.

### **Atchison Township**

Burns reported that he had spoken with Eric Jones, township grader operator about Road #100. The Commission has already looked at this road and spoken with a representative at Tenaska's Clear Creek Wind Project.

### **COVID-19**

A meeting was held with Tom Patterson, Nodaway County Health Administrator. Present were Christy Forney, Nodaway County Emergency Management Director, Sheriff Randy Strong, Jackie Ross, Nurse at Mosaic Medical and County Health Board member and Marlin Kinman, County Health Board member and Kay Wilson, Nodaway News Leader. Patterson gave the group statistics for both Missouri and state wide. Patterson stated that there had not been any confirmed cases in Nodaway County, however if we do have a case, a press release will be issued, the identified person will isolate and close contacts will be notified. Patterson discussed where they are at currently and where they expect to go with their directives.

### **Jackson Township**

The Commission discussed Road #681. The township road operator would like the county to look at the tubes to see if they need to be bigger.

### **Tenaska- Clear Creek Wind Project**

A resident called in with road issues on 170<sup>th</sup> between Hwy FF and Hwy 71. The Commission has already made a sight visit and will call in to discuss with a representative.

**CART Rock**

Contracts for Norris Quarries and Schildberg Construction were approved and signed. Contracts will be sent to both businesses for their approval and signature before rock will be released to the Townships.

Bids for the 2020 maintenance road rock were reviewed and awarded at 65 ton per mile:

Norris Quarry Maintenance - Grant, Hopkins, Independence, Jackson, Jefferson, Polk NE, Polk NW, Polk SE, Union, Washington and White Cloud Townships. Re-construction projects 2020-1, 2020-3, 2020-4 and 2020-5.

Schildberg Construction, Maintenance – Atchison, Green, Hughes, Lincoln, Monroe, Nodaway, and Polk SW. Re-construction projects 2020-2.

**Schraeder Law Firm**

County attorney, Ivan Schraeder, called in to request information from the Commission. The Commission was scheduled to go into closed session at 11:00, but it was not needed.

**Expense & Revenue Reports**

Patton submitted the March expense and revenue budget reports for review.

**Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Inspections**

At 1:15, the Commission left to inspect: Road #140 in Hopkins Township; Road #637 in Polk Township; tubes on Road #81 and Bridge #445 both in Jackson Township.

**Evergy**

Ben Brooks touched base regarding the Demand Response Program through Evergy. The county participated in 2018 with KCP&L and did not have a significant enough savings to participate in 2019. Brooks called to determine if there had been any changes that might move the county back into eligibility.

**Adjournment**

Stiens made a motion to commission adjourn until 4/2/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# AMENDED

## Nodaway County Commission

April 2, 2020

28<sup>th</sup> Day

JANUARY TERM

### Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 2, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

### Approval of Agenda and Prior Minutes

North District Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 3/26/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

### Approved

The following were approved: Clerk Fee Report (March 2020)

**Requisitions:** Sheriff to Axon Enterprise for taser contracts; Road and Bridge to Metal Culverts for stock.

**Accounts Payable:** Checks #75977-76018

### Reviewed

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- SEMA Floodplain Mapping Program newsletter

### Quarterly Office Holder Meeting

The Commission held their quarterly office holder meeting. Present included Prosecuting Attorney Robert Rice, Assessor Rex Wallace, Associate Circuit Judge Doug Thomson, Recorder Lisa Nickerson and Collector/Treasurer Marilyn Jenkins.

Nickerson reported that they are doing marriage licenses curbside and have limited it to Nodaway County residents only to prevent people from travelling to Nodaway County. Nearly all recorded marriage licenses are online now and the are back to the 1960s on deeds for online access. The book repair has mostly been put on hold with the exception of what can be taken out and worked on at a different location.

The Prosecuting Attorney has been working to implement E-Discovery which will be quicker, more efficient and will reduce costs for many partnering offices as well as the prosecutor's office. Rice discussed how they have been working with the Sheriff's Department and Circuit Clerk's office to adapt to the changes due to the COVID-19 mandates.

Sheriff Strong ran through how his department has adapted to the changes. They have suspended applications for Conceal Carry at this time. His department is seeing a spike in domestic violence calls. Strong reported that their Facebook page has a link to ask questions and experts will be answering those questions.

Judge Thomson stated that, with the exception of emergency and constitutional hearings, all open court cases are suspended until May 1<sup>st</sup> by Order of the Supreme Court. They have made some changes to court rules to be in compliance and have temporarily suspended processing summons and subpoenas. Thomson reported that the Courthouse doors are locked down, but emergency services are still available by calling the Circuit Clerk's office. Thomson has been appointed by the Governor to the Court of Appeals. He was sworn in on April 1, but has asked to be assigned back to Nodaway County during this time of crisis. The Supreme Court has made this assignment.

Jenkins discussed the high call volume the Collector/Treasurer's office has had since the doors have been closed to walk-in public traffic. She discussed the collection of back taxes and the fee system associated with paying electronically. These fees cannot be waived due to statute. Her office is encouraging e-checks instead of credit card payments as the fees are lower. The county's tax sale will be coming up and Jenkins is looking for ways to work with folks on this sale. Jenkins also talked about new account codes that have been set up in association with potential COVID-19 expenses.

Wallace told the group that the assessment sheets have been coming in at a steady pace. The Assessor's office is currently about three weeks ahead on entering this information. The Aerial Photography will be completed on Sunday. Wallace stated that his office uses this to look at land, buildings, turbines, etc. to assess for the county.

Patton talked about the April Municipal Election being moved to June 2, 2020 with Governor Parson's Executive Order 20-03. Absentee voting for this election is still open and can be done via mail or curb-side voting. When the situation warrants, a voter will be brought into the building to vote. Filing for the August General election has closed. The Clerk's office is waiting for information from the state to include with the local races before sending ballot information in to print.



The Commission gave updates on the CDBG Grant bridge #445 in Jackson Township, the Softmatch bridges and the FEMA bridge. An update on current county numbers in regards to the COVID-19 were given. The Commission discussed that sales tax was likely to be low this year and encouraged office holders to limit spending to what is necessary at this time.

Joining via Zoom video conferencing, Public Administrator Diane Thomsen discussed some of the issues she is having due to COVID-19. Thomsen stated she is not doing any traveling right now. She also stated she has been busy filing 1040s for her clients so they will be able to get the stimulus checks. For most of her clients, she will use the money towards cremation plans.

### **COVID-19**

Sheriff Strong presented the Commission with a public entity that has requested to have a function in their parking lot. A call was made to a representative of the entity explaining the county's Ordinance 2020-01 and not have the function. The representative asked for an official letter outlining why the function goes against the ordinance. Prosecuting Attorney Bob Rice drafted the letter and presented to the Commission for approval. The letter was approved and signed and emailed to the representative.

### **White Cloud Township**

A resident of White Cloud Township met with the Commission to discuss a county-maintained road (Road # 1063) that dead-ends at her property. The resident stated that large trucks, 18-wheelers are coming down the road and having to turn around on her drive and are tearing up her property. She requested the county put up a sign to warn drivers. The Commission looked at the property and agreed to get a road marker sign as well as a sign to warn that it is not a thru street.

### **Tenaska- Clear Creek Wind Project**

Stiens gave an update on a discussion he had with Ryan Choquette regarding Road #306-307. The radius turns on the intersection of these roads will be put back to its original specs after the wind project is completed.

### **Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

### **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Andy Macias, Snyder & Associates reported via email that all softmatch bridges have been cleared environmentally.

### **CART Rock**

Schildberg Construction returned their signed contract.

### **Inspections**

At 1:15, the Commission left to inspect: Road #1063 in White Cloud Township; Road #588 in Polk and White Cloud Township; Road #762 in White Cloud Township.

### **Adjournment**

Stiens made a motion to commission adjourn until 4/7/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

### **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 7, 2020**

29<sup>th</sup> Day

JANUARY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 7, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 3/26/2020 with a correction to a spelling error. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Approved**

The following were approved: Recorder Fee Report (March 2020), Assessor Fee Report (March 2020), Invoice to Midland GIS for Maintenance and Technical Support ; Missouri Association of Counties 2019 Worker's Comp Audit.

**Requisitions:** Road and Bridge to Northwest Equipment and Rental for tires.

**Accounts Payable:** Checks #76023-76046

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Sheriff's Inmate Report (March 2020)
- 2020 Census Response Rate Reports of April 2, 2020
- Governor's Conference Call notes from April 4, 2020
- Investment Report

## **COVID-19**

Tom Patterson, Nodaway County Health, gave an update on Missouri statistics and Nodaway County statistics. Nodaway County has had two confirmed cases to date. Patterson reiterated that the Commission's Ordinance was still a good date to stick with and he recommended they stay where they are and continue to review on a weekly basis. The local county health follows CDC guidelines and recommendations. Patterson stated they did not have any stockpile of Personal Protection Equipment (PPE) locally. Also in attendance were Marilyn Jenkins, Tammy Carter and Kay Wilson with Nodaway News Leader. Attending via Zoom were Maryville Forum and Chris Wallace.

## **Tenaska- Clear Creek Wind Project**

John Blackford, Nodaway Township trustee discussed a field entrance being too steep on 192<sup>nd</sup> Street. The Commission put a call in to Ryan Choquette who said they'd add it to the list to look at. Choquette called in later with questions about the gate.

## **Closed Session**

Stiens made the motion at 10:00 a.m. to go into closed session pursuant to Sunshine Law 610.021 (3) for personnel. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made the motion at 10:55 a.m. to go out of closed session. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **NWMO Regional Council of Governments**

Alice Schieffer spoke with the Commission regarding CDBG funds that would be left over after the second bridge is completed. Initially, the county had submitted four bridges for consideration, but per grant specs, bridges had to be in one township. Schieffer will discuss with Jerri Dearmont, using the remaining funds on one of the Green Township bridges.

## **CART Rock**

A call was made to Jim Knox with Norris Quarries asking them to return their signed contract. Knox stated they were working out of their homes, but he plans to go into the office tomorrow to get it signed and sent. Robert Jobst called in to inquire about getting some rock, however Union Township gets their rock through Norris, so they cannot haul until the contract is signed and returned.

**Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

**Inspections**

At 1:15, the Commission left to inspect: Road #85 and #101 in Atchison Township; and Road #307 in Nodaway Township. While out doing inspections, a phone call was taken by the Commission from Mark Younger, Younger Auction Company, regarding the length of Ordinance 2020-01 passed by the Commission.

**Adjournment**

Stiens made a motion to commission adjourn until 4/9/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 9, 2020**

30<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 9, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 4/7/2020 with a few corrections to a typos. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve closed session minutes from 4/7/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Public Comment:** None

The following were approved: **Approved:** Invoice for Public Defender's Office rent  
**Requisitions:** Sheriff to Sears for equipment.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- City of Maryville letter regarding backflow inspection
- Sales Tax / Use Tax / R& B Special Tax Reports

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County bridge projects.

## **CART Rock**

Patton reported that Norris Quarries has return their signed contract. Nodaway, Union and Polk townships have already asked for proceed orders to be sent in to their respective quarries.

## **Judge Recommendation**

The Commission placed calls to Representative Allen Andrews and Senator Dan Hegeman regarding a recommendation on the open associate judge seat in Nodaway County.

## **COVID-19**

Due to receiving information on the evening of April 8<sup>th</sup>, that a group is planning a public gathering, the Commission placed a call to Ivan Schraeder, county attorney, to discuss the county's legal options. The public gathering is in direct conflict with County Ordinance 2020-01 and State of Missouri's Stay Home Missouri order, which were set in place to protect the public. Calls were made to Greg McDanel, City Manager, a text to Nate Blackford, and calls to Rita Miller and Megan Jennings at Mosaic Medical Center to gauge concerns and discuss. The city and the commission are both against a gathering as it goes against what has been recommended by the CDC, the state and the county. The Commission called Candy Gresham, Director of AseraCare Hospice, to discuss the event. Gresham agreed that they would cancel the event.

## **FEMA -DR-4200**

Commissioner Burns and Ed Walker, Road and Bridge Supervisor, signed a letter certifying all work on Project #123203 was completed according to all regulatory permitting requirements under the Nationwide Permit, General Permits and local requirements.

## **Tenaska – Clear Creek Wind project**

The Commission spoke with Ryan Choquette regarding the field entrance on 192<sup>nd</sup> Street. The entrance will be worked on in the next few days. A citizen called in with road concerns in Nodaway Township as impacted by the wind project.

## **Backflow Inspections**

The county and the jail both received letters from the City of Maryville regarding backflow inspections. The most recent backflow certification was dated April 8, 2019. The Commission called Arnold Plumbing and scheduled to have the Administration Building, Jail and Courthouse all certified.

**Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Inspections**

At 1:15, the Commission left to inspect: CDBG Grant Bridge #445 in Jackson Township; and tubes on Road #479 in Polk Township.

**Adjournment**

Stiens made a motion to commission adjourn until 4/14/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

April 14, 2020

31<sup>st</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 14, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 4/7/2020 with a correction. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

Patton presented the Minutes from March 31, 2020 asking that they be amended to include the breakdown of the bid awards to both Norris Aggregate and Schildberg Construction to individual townships. Burns made a motion to accept the amended minutes as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

## Approved

The following were approved: Transfer of sick leave from three employees to two others; Backflow Certificates for the Courthouse, Jail and Administration Building.

**Requisitions:** Recorder to Elkins-Swyers for office supplies.

**Accounts Payable:** Checks #76047-76071

## Reviewed

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- City of Maryville letter regarding backflow inspections
- Thank you from Christine Campbell
- Fuel/Equipment Report

## Senate Bill 40 Board (SB40)

The Commission touched base with Jeannette Schieber, Chris Degase and Ed Seipel regarding their board seats that expire in April. Schieber and Degase both agreed to another three-year term. Seipel agreed to stay on one more year as this is not a good time for a board seat to be filled. A call was also put in to Jill Blackford, board secretary, to update her on the status.

## COVID-19

Tom Patterson, Nodaway County Health, gave an update on the COVID-19 statistics. Patterson reported that the case count for Missouri is at 4,388. Last week, the count was 2,722. This works out to approximately 8% increase of new cases per day. Nodaway County has had three confirmed cases to date and has run around 60 tests. Currently, supply of the tests is the issue for many counties. Patterson reported numbers for neighboring counties. Also in attendance were Rex Wallace, Marilyn Jenkins, Tammy Carter, Ed Walker and Kay Wilson with Nodaway News Leader. Attending via Zoom were Maryville Forum.

A phone call in the afternoon was taken from Megan Jennings, Mosaic Life Care, discussing a drive-thru prayer service on Mosaic property.

## Road & Bridge

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Burns reported that Road #198 in Independence Township has been started. A call was made to United Electric regarding gravel for Road #183 in Independence Township. Also put a call in to Cathy Tourville, Con-Ag

## Bridge Bid Opening

A sole bid from Oden Enterprises was received and reviewed. Burns made a motion to award Oden Enterprises the bid on Bridges #1034003, #0222000, #0085006 and #1020007. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Judge Recommendation

The Commission spoke to Representative Allen Andrews regarding a recommendation on the open associate judge seat in Nodaway County.

**FLEX Spending Plan**

Marilyn Jenkins discussed giving an administrative extension to FLEX participants in getting their documentation in when the company requests it. The Commission agreed to grant the extension during this time as it is hard to get documentation with so many offices short staffed or shut down during this pandemic.

**Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Sheriff's Department**

Sheriff Randy Strong discussed issues within his office. Strong stated that they are getting vehicles ready for sealed bid sale as soon as all newer vehicles are on the road.

**Building Maintenance**

The Backflow inspections were completed at the Courthouse, Jail and Administration Building by Woodruff Plumbing. The Commission looked at a storage room at the Administration Building. Also spoke with Prosecuting Attorney Robert Rice regarding some of the prosecutor's files.

**Inspections**

At 2:10, the Commission left to inspect: Road #739, #719, #639 and #640 in Grant Township.

**Enel-White Cloud Wind project**

Bill Walker and Marilyn Jenkins spoke with Tracy Hosmer of Enel, requesting information regarding the Use Tax.

**Adjournment**

Burns made a motion to commission adjourn until 4/16/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 16, 2020**

32<sup>nd</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 16, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 4/14/2020 with a correction. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: Invoices to Snyder & Associates for CDBG Grant Bridges #00445013 and #0672025; Assessor Quarterly Reimbursement report.

**Requisitions:** Road and Bridge to Delbert's Garage for repair; Prosecuting Attorney to Aynsley Davis for extra hire.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Region H Conference Call Summary submitted by Christy Forney, Emergency Manager

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. A call was taken from James Linville regarding an asbestos inspection on a bridge set up for demo. Linville was referred to Chris Childers of C & C Construction Company. Also discussed FEMA bridges with Commission and Tammy Carter to get answers on to FEMA. Reviewed an email and guidelines from Regina Dredge, FEMA on Bridge #0085006.

## **COVID-19**

The Commission took separate calls from both Jeff Blackford, Superintendent of Nodaway Holt R-VII and Johnny Silkett, Superintendent of South Nodaway R-IV regarding the county Ordinance 2020-01 and whether it will be extended. Both Superintendents discussed ideas they had for being within the parameters of the ordinance, but still having a graduation ceremony.

A phone call from a resident requesting that the county lift their ordinance and not extend it beyond May 1<sup>st</sup>.

An email was received from Reverend John Clayton, Clearmont Baptist Church. A phone call was made to him and Prosecuting Attorney Robert Rice followed up with letter reiterating the church follow the county social distance order.

## **Enel – White Cloud Wind project**

A call was put in to Tyler Brooks regarding a few roads in the wind project footprint that are too narrow. The Road Maintenance Agreement was reviewed and Brooks will look into these roads. Also discussed a culvert replacement that Hughes Township is looking to do that will halt deliveries for Enel. Ron Scroggie, Enel, also called in to discuss these same issues.

## **Nodaway County Economic Development**

Josh McKim, Director of Economic Development, stopped in to present to the Commission a county business looking to expand operations in Nodaway County. The business has inquired about a possible tax break from the county on the improvements. McKim asked the Commissioners to consider and discuss the possibility and look to have future discussions.

## **Nodaway News Leader**

Kay Wilson called with questions on items in the April 14<sup>th</sup> minutes. Wilson also informed the Commission that she will start putting the Commission Minutes on her online site until advertising sales have picked back up.

## **MODOT**

Jennifer Sartigal, MODOT Engineer, called to introduce herself and answer questions

## **Associate Circuit Judge**

Judge Doug Thomson discuss with the Commission that he supplied the furnishings that are currently in the Associate Circuit Judge's office. This will all go with him when he vacates the seat.



**Child Abuse Awareness**

Victoria Lager from Family Services Division called seeking permission to place pinwheels on the courthouse yard in recognition for Child Abuse Awareness. Permission was given.

**Inspection**

At 11:00, the Commission inspected a tube on Road #894 and inspected Roads #784 and #780 all in Hughes Township.

**Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Board Appointment**

Josh McKim has been reappointed to the Northwest Regional Development Corporation board for a term ending 7/15/2023.

**Inspections**

At 1:30, the Commission left to inspect: Road #183 and #198 in Independence Township.

**COVID-19**

A call was put in to Reverend John Clayton regarding an email he had sent to the Commission. The Commission has clarified that they are now comfortable with parking lot services as long as the social distance ordinance is followed. Clayton asked for this to be sent to him in writing so he can share with his board.

**Adjournment**

Burns made a motion to commission adjourn until 4/16/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 21, 2020**

33<sup>rd</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 21, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 4/16/2020 with typo corrections. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: **Requisitions:** Sheriff to Wilmes Tire for equipment.

**Accounts Payable:** Checks #76072-76095

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- White Cloud Wind project newsletter
- Certificate of Liability Insurance from C&C Bridge & Concrete, Inc.
- Claim information from MOPERM
- Public Service Commission from Evergy
- MAC report for Federal Legislative Alert
- Summary of Settlement (March 2020)

## **COVID-19**

Patton reported that Judge Doug Thomson had called to inform the Commission that the court system would proceed following restrictions previously in place, until May 15<sup>th</sup>.

Tom Patterson, Director and Tabitha Frank, Nursing Supervisor, both of Nodaway County Health, presented updates for the United States, State of Missouri, Nodaway County and surrounding counties. Numbers will likely ramp up as more testing becomes available. Patterson encouraged the Commission to hold fast with the social distancing ordinance put in place until May 1, 2020. Frank stated that they have done 105 tests at Mosaic in Maryville and only 73 of those Nodaway County residents. Nodaway County is still holding at only three (3) positive cases.

The Commission were in agreement that they plan to leave the county Ordinance 2020-01 in place (ending May 1) rather than try to match it with the Governor's Stay Home Missouri order and the City of Maryville's shelter in place order. Burns would like to recommend to Governor Parson that we look at doing regional openings.

Also in attendance were Rex Wallace, Marilyn Jenkins, Bob Rice, Ed Walker and Kay Wilson with Nodaway News Leader. Attending via Zoom were Maryville Forum and Chris Wallace, Nodaway County Extension Council.

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. A letter was drafted and sent to FEMA that the county does not require permits to replace or repair culverts. Discussed with Jeri Dearthmont and Alice Schieffer, both of NWMO Regional Council of Governments, CDBG Grant Bridge documentation and invoices. Also discussed an invoice for the project involving Road #183 in partnership with United Electric and Worth County. A call was put in to Jim Knox with Norris Quarries regarding an invoice that was incorrect.

## **Collector/Treasurer**

Marilyn Jenkins, Collector/Treasurer spoke with the Commission about a CD for the Nursing Home coming due on April 29<sup>th</sup>. Commissioners discussed options. Stiens made a motion to renew the CD for one year. Burns seconded. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Discussed COVID-19 leave, should someone be in a situation and need to be quarantined or isolated. Also discussed the use tax list Tenaska provided and progress made with Enel to get their information.

**Independence Township**

Returned a call to a resident regarding Road #198 in Independence Township.

**Building Maintenance**

The Commission spoke with Billy Mitchell of MEI regarding the Elevator Service Agreement. Mitchell emailed a second draft of the agreement for the Commission to review. Also spoke with Maryville Glass and Lock regarding the East set of doors leading into the basement. The exterior door has an issue with the handicap operator.

**Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Inspection**

At 1:20, the Commission left for an inspection of a tube on Road #894 in Hughes Township, Road #773 in White Cloud Township and Road #463 in Jackson Township.

**Adjournment**

Burns made a motion to commission adjourn until 4/23/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 23, 2020**

34<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 23, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 4/21/2020 with typo corrections. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: **Requisitions:** Road and Bridge to Bryan's Auto for equipment; to The Railroad Yard for a tank car; to Grays Oil for diesel; Sheriff to Hy-Vee, Graves Food and Falls City Mercantile for inmate food and supplies for May.

**Accounts Payable:** Checks #76096-76115

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Region H Conference Call notes
- News Release from Natureal Resources Conservation Services

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Walker brought the contract renewal for Cintas in for the Commission to review. Burns made a motion to accept the contract as presented. Stiens seconded the motion. The contract was signed. Per request from Jerri Dearmont, NWMO Regional Council of Governments, documentation from the 2019 Rock Bids was sent for CDBG purposes.

## **Insurance**

The Commission discussed an insurance claim and check received from MOPERM for hail damage to a 2017 Ford Explorer in the Sheriff's fleet. A call was put in to Kizer Collision, who had the low estimate, asking him to proceed with the repairs.

## **COVID-19**

A call was taken from Reverend John Clayton, Clearmont Baptist Church, requesting a letter from the Commission regarding social distancing. A letter was drafted, approved and emailed to Rev. Clayton. An email was received from Tom Patterson, Nodaway County Health Director, regarding a Press Release for COVID-19 testing in Nodaway County.

## **Closed Session**

At 9:00 a.m., Burns made a motion to go into closed session pursuant to Sunshine Law 610.021 (3) for personnel. Stiens seconded the motion. All were in favor. The Commission voted out of that closed session at 9:15 with a motion made by Stiens and seconded by Burns. All were in favor.

At 9:28 a.m., Burns made a motion to go into closed session pursuant to Sunshine Law 610.021 (3) for personnel. Stiens seconded the motion. All were in favor. The Commission voted out of that closed session at 9:45 with a motion made by Burns and seconded by Stiens. All were in favor.

## **Independence Township**

Trustee of Independence Township, Philip Auffert, called and asked the Commission to meet him at Road #198 to discuss the reconstruction process.

## **Facility Support Technician**

The Commission discussed the open position with H.R. Director, Tammy Carter. Interviews had been completed earlier in the day. The position was offered to and accepted by Jessica Whaley.

## **Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Inspection**

At 1:25, the Commission left for an inspection of a Roads #894 and #902 in Hughes Township.

**Polk Township**

A resident of Polk Township called in regarding a culvert near their home. She was referred to Mark Wilson, Polk Township Road Supervisor.

**Adjournment**

Stiens made a motion to commission adjourn until 4/28/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 28, 2020**

35<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 28, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 4/23/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve closed session commission minutes dated 4/23/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: **Requisitions:** County Clerk to Elkins-Swyers for equipment.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Financial Statement for Jackson Township and Nodaway Township

## **Expense & Revenue Reports**

Patton submitted the April expense and revenue budget reports for review.

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects as well as a few roads and tubes that need to be looked at.

## **Facility Support Technician**

The Commission discussed another open position with H.R. Director, Tammy Carter. Interviews had been completed last week. The position was offered and accepted by Emma Baldwin as a temporary full-time position.

## **CDBG Grant**

The Commission took a call from Jerri Dearmont and Alice Schieffer from NWMO Regional Council of Governments regarding the rock invoices that are pending. The county will use these as a part of their In-Kind Match. Dearmont requested pictures of Bridge #672 which is completed. There is grant money left that can be used for another bridge, but it must be in Jackson Township. The Commission plans to measure one of the other bridges they are considering.

## **County Ordinance 2020-01**

A call was taken from Kay Wilson, Nodaway News Leader, regarding the county's social distancing Ordinance 2020-01. The Commission does not intend to extend this ordinance at this time.

## **2020 HAVA Coronavirus Aid, Relief and Economic Securities (CARES) Act Grant**

Patton reported that her office had received HAVA grant funds for assistance on elections in the amount of \$40,449.44.

## **Polk Township**

The Commission spoke with John Schenkel, Polk Township Trustee, regarding a Polk Township resident needing grass seed on a ditch where a culvert was replaced. Sheriff Randy Strong discussed gravel on Road #471.

## **Inspection**

At 10:30, the Commission left for an inspection of Road #591 in Polk Township, Roads #758 and #759 in White Cloud Township and Road #894 in Hughes Township (part of the White Cloud Wind project.)

## **Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Tenaska – Clear Creek Wind project**

The Commission put in a call to Casey McGill regarding the used tube stockpile and to discuss roads that are being worked on and getting ready to turn back over to the county. A tour of these roads will occur on Thursday, April 30<sup>th</sup> at 1:00. A call was also put in to Tim Walton with Mortenson regarding the used tubes.

**Township vs County Form of Government**

A resident called in requesting a list of miles of road in each township.

**Building Maintenance**

The Commission discussed the courthouse yard clean-up normally completed in the spring and a building issue that will need to be looked into further.

**Inspection**

At 1:20, the Commission left for an inspection of a Road #781 in Hughes Township and Roads #373, #374, #293 and #471 all in Polk Township.

**Adjournment**

Stiens made a motion to commission adjourn until 4/30/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**April 30, 2020**

36<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on April 30, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 4/28/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: **Requisitions:** Road and Bridge to Gray Oil for diesel; to Taylor Barrett for concrete pumping.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Financial Statement for Washington Township

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **Southview Apartments**

The Commission returned a call to Sandy Wray, Manager, regarding an eviction of a tenant during the COVID-19 period. Sheriff Randy Strong was contacted and will speak with Wray on the matter.

## **2020 Coronavirus Relief Funds**

Marilyn Jenkins, Treasurer/Collector, spoke with the Commission about the Coronavirus Relief Funds as created through the CARES Act which was sent out Tuesday afternoon. The Commission agreed to have Jenkins in charge of pulling together the information for the application process and presenting it to the Commission. The Commission reviewed and signed the Federal Fund Recovery contract and Nodaway County is set to see \$2,591,832.

## **COVID -19**

Tom Patterson, Director and Tabitha Frank, Nursing Supervisor, both of Nodaway County Health, presented updates for the United States, State of Missouri and Nodaway County. Frank reported that weekly cases reported have gone down, but the number of deaths has gone up. Patterson and Frank discussed the testing site that had been held on Tuesday in Nodaway County and Wednesday in Gentry County. Nodaway County saw 98 people tested. Results could be back as early as April 30<sup>th</sup> or May 1<sup>st</sup>, but may be longer as many labs are starting to see a back-log with increased testing sites such as this. Patterson also reported that Mosaic providers will have the ability to test for anti-bodies starting April 30<sup>th</sup>.

The Commissioners, along with Wallace, Jenkins and Patton discussed the timing of opening the Administration Building back up. Tentatively planning to open on Wednesday, May 6<sup>th</sup> if no changes from the State level or increased numbers of positive cases.

Tessa Mayne, who has been featured on KMBC-9 news, interviewed the Commission on their job and how the county will begin to open businesses back up.

A member of an After-Prom committee called and spoke with the Commission about dates for their party.

Dale Byler, Ervin Shrock and Jonathan Yoder, representatives from Mount Moriah Menonite Church, discussed plans for starting services back up in their church.



**Household Hazardous Waste Grant**

Cassie Hasekamp called regarding the collection date set for Saturday, May 2<sup>nd</sup>. It was decided to cancel this date and move it to the first weekend in August. This will mean dates for the drop site to be open will be the first Saturday of June, August, September, October and November of 2020.

**Enel – White Cloud Wind project**

The Commission spoke with Tyler Brooks regarding an issue with trees.

**Letter of Support**

The Commission drafted and signed a letter of support to be sent to Governor Parson in regard to Robert Rice for the open position of Associated Circuit Court Judge.

**Lunch Break**

Burns made a motion to commission adjourn for lunch and meet at the front of the building at 1:00 to travel to meet with Tim Walton with Mortenson to inspect roads. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Tenaska – Clear Creek Wind project**

The Commission met with Tim Walton, Mortenson, to inspect roads and discuss roads that are ready to be turned back over to the county. Roads toured were #369, #368-373c #374, #294, #375 all in Polk Township and #291, #285 and #276 in Union Township.

**Building Maintenance**

The Commission discussed the courthouse yard clean-up, made a call to MEI Elevator Solutions regarding the Administration Building elevator, reviewed the Continental Fire Sprinkler inspection and made a call to Jon Nickerson of Geist Heating regarding the air conditioning unit in the Extension Council’s office.

**Adjournment**

The Commission returned to the building from the Clear Creek Wind project road inspections at 3:00 and Stiens made a motion to commission adjourn until 5/5/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 5, 2020

37<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 5, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 4/30/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: Clerks Fee Report (April 2020), Recorder Fee Report (April 2020)

**Accounts Payable:** Checks #76127-76160

## Reviewed

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Monroe Township Financial Statement
- White Cloud Township Financial Statement

## Sheriff's Department

Sheriff Randy Strong spoke with the Commission regarding a training he is looking into.

## Road & Bridge

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Discussed a tube in Independence Township that is tearing up due to heavier trucks.

## CDBG Grant

Alice Schieffer, NWMO Regional Council of Governments had and Request for Funds Proposal (RFP) for the Commission to sign off on.

## Coronavirus Aid, Relief, and Economic Security Act (CARES) Funds

Marilyn Jenkins, Treasurer/Collector, presented a press release for the Commission to review. Spoke to Amy Dowis, NWMO Regional Council of Governments, regarding information she learned from speaking with the State Deputy Treasurer. A call was made to county attorney, Ivan Schraeder, to discuss the publications, contract, county policy relating to these funds. The county intends to work on the policy and has asked Schraeder to work on a contract for Nodaway County.

## COVID -19

Tom Patterson, Director and Tabitha Frank, Nursing Supervisor, both of Nodaway County Health, presented updates for the United States, State of Missouri and Nodaway County. An update on surrounding counties situations. Most counties are following the Governors recommendations with a few making more stringent orders for their counties. Cases overall seem to be trending downward.

The county has opened the doors back up to the Administration Building to the public as of today. The Courthouse and Jail will continue to be locked down to walk-in public until further notice.

A call from Rev. Steven Wainwright, Hopkins Christian Church to discuss the state guidelines from the governor and how it applies to churches.

The Commission took a call from a property manager with questions on the law and disconnecting a tenant during the COVID-19 crisis. They were referred to Brock Pfof who owns rural water rights.

Judge Roger Prokes discussed courtrooms using a Phased Opening approach. Prokes is making plans to move from their current Phase 0 status to a Phase 1. Prokes will be in touch next week with updates. Prokes discussed the need for the courtrooms to have someone do more intense cleaning after they are back open.

**Snyder and Associates**

The Commission spoke with Andy Macias regarding Softmatch and FEMA projects.

**Grant Township**

The Commission met with Larry Schmitz, Steven Germann, Kelly Morrison and Jordan Morrison to discuss rock issues for Road #717-718.

**Tenaska – Clear Creek Wind project**

Ryan Choquette stopped in to give the Commission an update on roads and the wind project.

**Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Lincoln Township**

A resident of Lincoln Township called regarding rock on Road #328 where a tube was replaced. The resident stated that there was an agreement with the county and his family that the county would maintain the gravel for a short distance

**West Nodaway Fire Protection District**

The Commission took a call from a volunteer inquiring about the need for a permit to do a fundraiser in town. No permit is required by the county, however he was referred to the City of Maryville.

**Adjournment**

Burns made a motion to commission adjourn until 5/7/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 7, 2020

38<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 7, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 5/5/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: Assessor Fee Report (April 2020); Invoice from Schraeder Law Firm.  
**Requisitions:** Sheriff to Beemer Muffler for equipment; to Axon Enterprises for taser contract.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager

## Road & Bridge

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Reviewed documents on FEMA Bridge #0085006. Called Andy Macias and asked for more information.

## Independence Township

Philip Auffert, Trustee for Independence Township, called to have a reconstruction road inspected. The Commission inspected Road #198 and gave recommendations of what is left to do to pass. Also inspected were Road #183 and a tube on Road #184 that will be replaced.

## Snyder & Associates

Invoices for bridge designs were received from Snyder and Associates. The Commission called Andy Snyder to discuss and it came to an agreement to pay one of the invoices a month until paid in full.

## Coronavirus Aid, Relief, and Economic Security Act (CARES) Funds

The Commission, along with Marilyn Jenkins, Treasurer/Collector, reviewed a contract as presented by attorney, Ivan Schraeder. The contract was tabled until Tuesday, May 12th so all have an opportunity to review the contract in depth and present their thoughts for changes.

## City of Parnell

A landlord spoke with the Commission regarding issues he is having with rural water service.

## Lunch Break

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Enel – White Cloud Wind project

Ron Scroggie called to set a time to meet with the Commission

## Inspections

The Commission inspected a bridge on Road #439 in Jackson Township.

## Adjournment

Burns made a motion to commission adjourn until 5/12/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 12, 2020

39<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 12, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 5/7/2020 with a correction to a bridge number. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: Invoice from Midland GIS Solutions.

**Requisitions:** Road and Bridge to Gray Oil for diesel.

**Accounts Payable:** Check #76164-76188

## Reviewed

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Investment Report

## Road & Bridge

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects and reviewed email from Andy Macias, Snyder & Associates on FEMA Bridge #0085006. Electronically signed a scope and cost review for FEMA Bridge #0085006 (Project #123424.)

## Independence Township

Returned a call to a resident regarding 160<sup>th</sup> Street rock and maintenance issues. A call was put into Philip Auffert, Trustee for Independence Township, to discuss.

## Sheriff's Department

Sheriff Randy Strong gave a report to the Commission.

## Building Maintenance

Courthouse yard cleanup was confirmed for Saturday, May 16, 2020 from 7 a.m. to noon (weather permitting) with the Maryville High School football team.

## Enel – White Cloud Wind project

Ron Scroggie and Blake De la Fuente of Enel, met with the Commission to discuss an issue they are having and alternative ideas/options. Scroggie and De la Fuente will get with the Commission and a date will be set up with Enel, the Commission and the landowner.

## Lunch Break

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Coronavirus Aid, Relief, and Economic Security Act (CARES) Funds

Marilyn Jenkins, Collector/Treasurer, discussed with the Commission a policy on CARES funds and the Intergovernmental Agreement. Burns made a motion to accept the policy as presented. Stiens seconded. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) The Intergovernmental Agreement has been tabled for Thursday. Also discussed courthouse cleaning when they open back up.

## Inspections

Inspected bridge #120 in Union Township and reconstruction road #356 in Nodaway Township.

## Adjournment

Burns made a motion to commission adjourn until 5/14/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**May 14, 2020**

40<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 14, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 5/12/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: Invoice from American Aluminum ACC, Inc.

**Requisitions:** Sheriff to 911 Custom for equipment; County Clerk to Missouri Association of County Clerks and Election Authorities (MACCEA) for training.

**Accounts Payable:** Check #76189-76212

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Bid notice for a Passport Touch
- Fuel & Equipment Report
- Notes from Region H conference call

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **Insurance Claim**

The Commission put a call in to Kasey White, Core Adjusting, regarding insurance claim #PR19-0044328-1.

## **Closed Session**

At 9:01 a.m., Stiens made a motion to go into closed session pursuant to Sunshine Law 610.021 (3) for personnel. Burns seconded the motion. All were in favor. The Commission voted out of that closed session at 9:15 with a motion made by Stiens and seconded by Burns. All were in favor.

## **Atchison Township**

Brandon Dougherty, Trustee and Eric Jones, Atchison Township operator stopped in to discuss several roads with issues within the Tenaska – Clear Creek Wind project.

## **Board of Equalization Hearings**

Assessor Rex Wallace set Board of Equalization (BOE) hearing dates for June 16, 18, 23 and 25.

## **Coronavirus Aid, Relief, and Economic Security Act (CARES) Funds**

The Commission spoke with Judge Roger Prokes and Circuit Clerk Elaine Wilson on needs for special cleaning at the courthouse when it is opened back up to the public. Marilyn Jenkins, Collector/Treasurer, presented the Commission with the application packet they expect to use with the CARES funds. Burns made a motion to accept the Intergovernmental Agreement as presented. Stiens seconded. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Jackson Township**

Spoke with a resident with issues on Road #457.

**Enel – White Cloud Wind project**

Reed Bartels called in with a status updated.

**Sheriff's Department**

Sheriff Randy Strong gave updates on the sheriff's department. Strong reported that the department had applied for and received \$19,408.00 grant from The Rickard Trust to be used in Search and Rescue.

**Adjournment**

Burns made a motion to commission adjourn until 5/19/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**May 19, 2020**

41<sup>st</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 19, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 5/14/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** The following were approved: Invoice from Kizer Collision, Inc.

**Requisitions:** Sheriff to Hy-Vee, Graves Food and Falls City Mercantile for inmate food and supplies; Road and Bridge to Metal Culverts for supplies.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Census 2020 updates
- Email from a resident of Polk Township
- Tenaska Clear Creek Wind press release
- Hopkins Township Financial Statement
- Treasurer's Summary of Settlement Report (April 2020)

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **COVID -19**

Tom Patterson, Director and Tabitha Frank, Nursing Supervisor, both of Nodaway County Health, presented updates for the United States, State of Missouri and Nodaway County. An update was given on Nodaway County, surrounding counties and the state of Missouri as a whole. Patterson stated that we are coming to a crucial period for the county due to businesses reopening.

## **Enel - White Cloud Wind project**

A resident discussed an issue with trees that were cut on a creek that runs on his property that is creating issues for his property and a county bridge on Road #591 in Polk Township. A call was put in to Tyler Brooks with Enel to discuss the issue.

## **Closed Session**

At 10:02 a.m., Stiens made a motion to go into closed session pursuant to Sunshine Law 610.021 (3) for personnel. Burns seconded the motion. All were in favor. The Commission voted out of that closed session at 10:33 with a motion made by Burns and seconded by Stiens. All were in favor.

## **Insurance Claim**

The Commission spoke with Kasey White, Core Adjusting, regarding insurance claim #PR19-0044328-1. White thought he should have it wrapped up next week.

## **Coronavirus Aid, Relief, and Economic Security Act (CARES) Funds**

Marilyn Jenkins, Collector/Treasurer, spoke with the Commission regarding questions she has had coming her way regarding the funds. A letter from Judge Roger Prokes was received increased need for courthouse cleaning due to COVID-19. Packets for the CARES Act funds are being put together to mail out to all taxing entities at the end of the week. Patton is working to get the information up on the county webpage.

## **Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Inspections**

The Commission inspected Roads #234, #233 and #231 in Independence Township and the intersection of Roads #501 and #492 in Polk Township.

## **Adjournment**

Burns made a motion to commission adjourn until 5/21/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**





# Nodaway County Commission

May 21, 2020

42<sup>nd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 21, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 5/19/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 5/19/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Accounts Payable:** Checks #76213-76244

## Reviewed

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- Enel – White Cloud Wind project newsletter
- Polk Township Rural Fire protection district financial statement

## Road & Bridge

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. Discussed several of the roads within the White Cloud Wind project footprint.

## CDBG Grant Funds

Alice Schieffer, NWMO Regional Council of Governments, met with the Commission to give options for the remaining funds after the two CDBG grant bridges are completed in Jackson Township. The Commission asked for time to discuss the options presented.

## Joint 911 Oversight Committee

Greg McDanel, City Manager and Jessica Sigman, Maryville Public Safety, gave updates on the Public Safety building construction and deadlines. The project is still on time and under budget. McDanel and Sigman presented a proposal for EMD equipment that will be necessary and was not a part of the original proposed budget. The Commission tentatively agreed to pay the county's portion pending a call to the county attorney. In attendance were Sheriff Randy Strong, Sargent Scott Wedlock, Stacey Rucker, Tye Parsons, Maryville City Council, Bill Florea, Nodaway County Ambulance, Marilyn Jenkins, Collector-Treasurer and Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum. After review, Burns made a motion to approve the county's portion of the EMD software equipment as proposed by McDanel. Stiens seconded. All were in favor.

## CART Rock

Spoke with Nick Jameson regarding rock delivery invoices. The county would like to have the CART road numbers listed on the tickets.

## Lunch Break

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Inspections

The Commission inspected a Re-construction Road #356 in Nodaway Township and Road #591 to look at trees in the White Cloud Creek.

## Adjournment

Stiens made a motion to commission adjourn until 5/26/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes). Burns absent.

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 26, 2020

43<sup>rd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 26, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 5/21/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Two invoices to Sanders Automotive, Inc.

**Requisitions:** Road and Bridge to Gray Oil for diesel

## Reviewed

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA, Nodaway County Health and Emergency Manager
- MoDOT newsletter

## Road & Bridge

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## CART Rock

Spoke with Jim Knox, Norris Quarries, as well as several haulers, regarding rock delivery invoices. The county would like to have the CART road numbers listed on the tickets.

## Jackson Township

Re-construction Road #2020-1 (Road #446) was changed from one mile to a half mile and was approved by the Commission.

## White Cloud Township

Resident discussed the intersection of 330<sup>th</sup> and H.

## CDBG Funds

The Commission spoke with Alice Schieffer, NWMO Regional Council of Governments, about the remaining CDBG funds. Funds would have to be used by December 31, 2021, three (3) years from the award date. A call was put in to Andy Macias, Snyder and Associates, to discuss two (2) bridges in Jackson Township that qualify. Also discussed Bridge #287. Macias resent the bridge information over for E. Walker and the Commission to review for approval and set the Bid date for June 16, 2020 at 1:30. Snyder & Associates will advertise the bridge bid information and put it out in the proper forums.

## Lunch Break

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Inspections

The Commission inspected a tube on Road #704 in Jefferson Township and tubes on Road #1009 and BRO Bridge 074(61) on Road #1039 in the Washington Township.

## Building Maintenance

Geist Heating & Cooling was called regarding an air conditioner issue at the Administration Building.

## Adjournment

Walker made a motion to commission adjourn until 5/28/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes). Burns absent.

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**May 28, 2020**

44<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 28, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 5/26/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Invoice to Geist Heating and Air Conditioning, Inc.

**Requisitions:** Collector/Treasurer to JTM324 Stratigic Advisors, Inc. for equipment; to Cintas for equipment; Sheriff to Larson Electronics, LLC for equipment (all related to COVID-19.)

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding COVID-19 from FEMA
- Report from H.R. Director regarding an accident within the Administration Building
- Legal opinion from Prosecuting Attorney Robert Rice, regarding Background on Sovereign or Governmental Immunity
- Press release from Evergy
- USDA Rural Development Business & Industry CARES Act email

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. The Commission and E. Walker discussed an email from Ky Hill, Nodaway Soil and Water Conservation District regarding a tube being washed out on 210<sup>th</sup> Street between Liberty and Mahogany Roads. E. Walker drove the road, referred it to Jackson Township, who has closed the road.

## **Building Maintenance**

A call was put in to IHP regarding draining the boiler at the Courthouse.

## **Independence Township**

Spoke with Philip Auffert regarding township road issues. Also discussed Re-construction Road #198 (2020-3) progress.

## **State Emergency Management Agency (SEMA)**

Reviewed and signed SEMA PA-2 Form and State of Missouri Public Assistance Grant Certification forms for FEMA-DR-4451.

## **Employee Assistance Program**

Sheriff Randy Strong, Collector/Treasurer, Marilyn Jenkins and H.R. Director, Tammy Carter, discussed the Employee Assistance Program with the Commission. In the past, this had been included within our insurance, however it is not a part of the Blue Cross Blue Shield package. Quotes from Gallagher Benefit Services were discussed. Stiens made a motion to add this to our existing provision. Burns seconded. All were in favor.

## **CARES Act Funds**

Jenkins gave updates on the supplies the county has ordered or plans to order. An empty office within the Administration Building will be used to store these supplies. Jenkins discussed some of the items entities have called to discuss with her. Nate Blackford, Mosaic Life Care, emailed a request to meet with the Commission.

## **Inspections**

The Commission inspected Road #591 in Polk Township.

**Lunch Break**

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**FEMA DR #4490**

The Commission spoke with a representative regarding the FEMA-DR-4490. The county does not anticipate utilizing this public assistance program as they have the CARES Act funds and intends to request a withdrawal from the program at a later time if they do not need to utilize.

**COVID - 19**

The Commission took a call from a concerned resident regarding a fundraiser that is being planned in her community.

**FEMA – Project #126488**

The Commission, along with E. Walker and Tammy Carter, participated in a teleconference call regarding next steps on Project #126488. Also on the call were Mitchell Gibler, McClure Engineers, Jerry Quarles, Task Force Leader, Fardiss Ettehad, PDMG, Ed Hubert, PDMG (Alternate), Russell LaForce, HMP, Jack Malone, HMP, and Karen Warner, EHP all with FEMA.

**Enel-White Cloud Wind project**

A citizen that had come in to follow-up with the Commission on May 19<sup>th</sup> regarding an issue with trees that were cut on a creek that runs on his property.

**Snyder and Associates**

Spoke with Andy Macias regarding Bridges #439 and #411 In Jackson Township.

**Adjournment**

Burns made a motion to commission adjourn until 6/2/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 2, 2020**

45<sup>th</sup> Day

JUNE TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 2, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 5/28/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Recorder Fee Report (May 2020)

**Requisitions:** Treasurer to Children & Family Center for yearly contribution; Elections to Maryville Glass and Lock for protective screens.

**Accounts Payable:** Checks #76256-76280

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Emails regarding Emergency Order from Maryville Mayor, Rachael Martin
- Additions and Abatements (March 2020 and April 2020)

## **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects.

## **H.R. Director**

Tammy Carter, H.R. Director, presented a proposed addition to the Employee Handbook regarding paid military leave for public employees in Missouri. The Commission reviewed and approved the proposed addition. Carter will get the update out to office holder's and staff. The Commission has approved the hiring of Christine Pederson and Tori Foote for the open Facility Support positions. Road and Bridge Department has an open position that Carter will be advertising. Carter also discussed the new clean up date set for the Courthouse lawn, which is scheduled for Saturday, June 6, 2020 from 9-12.

## **Assessor**

Rex Wallace, Assessor, spoke with the Commission about the current health benefits. Wallace requested that the Commission look at reworking specific items when bidding out benefits for 2021.

## **Polk Township**

A resident of Polk Township called with concerns about Road #379.

## **Enel-White Cloud Wind project**

The Commission spoke with Mattia Oram, a representative of C&CB Company regarding a payment. Also spoke with Reed Bartles for clarification of the right-of-way agreements. Bartles will get back with an answer.

## **Sheriff**

Sheriff Randy Strong, informed the Commission of a peaceful protest that was being planned for the Maryville community. Strong later sent up a press release addressing the specifics.

## **KGPCo**

The Commission spoke with a Ann Kooyman, Program Manager for KGPCo regarding zoning and permitting. Kooyman emailed as a representative of Sprint regarding a replacement of an antenna.

## **Inspections**

Inspected Re-construction Road #198 and a concrete culver on Road #180 in Independence Township.

## **Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**FEMA – PA-07-MO-4451-PW-00186/126488**

The Commission reviewed an email link including Mitchell Gibler, McClure Engineers, Jerry Quarles, Task Force Leader, Ed Hubert, PDMG on an EHP request for information on FEMA Project PA-07-MO-4451-PW-00186/126488.

**Schildberg Quarries**

A call was put in to Nick Jameson regarding an invoice issue. Issue was corrected via phone.

**Adjournment**

Burns made a motion to commission adjourn until 6/4/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 4, 2020

46<sup>th</sup> Day

JUNE TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 4, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 6/2/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Requisitions:** Prosecuting Attorney to New Beginnings Counseling Group for reimbursement; Sheriff to Ray Allen Manufacturing for equipment; Road and Bridge to Mike Henggeler for uniform reimbursement; to Murphy Tractor and Equipment Co., Inc. for repair work; CARES Act Fund to MTE for supplies; CARES Act Funds to Larson Electronics, LLC (revised to add shipping costs); Sheriff to Nodaway County Ambulance for First Responder Kit.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Vehicle Sales Tax and Motor Fuel Tax Report
- Governors Conference Call Notes
- Public Service Commission for Evergy Missouri West, Inc.
- Missouri Job Center Re-Open Plan

## Quarterly Office Holder Meeting

The Commission held their quarterly office holder meeting. Present included Assessor Rex Wallace, Public Administrator Diane Thomsen, Recorder Lisa Nickerson and Collector/Treasurer Marilyn Jenkins.

Thomsen stated she had not been traveling at all during this time with the COVID-19, but has been conducting meetings via Zoom. She has been working ahead on Annual Court Settlements paperwork. The Public Administrator's annual training is still being held, although they will also offer an alternative training.

Nickerson stated that office traffic has been steady and that they have moved her association's annual training to July.

Jenkins reported that the number of Tax Sale properties was down from 162 to 107 properties. She also reported that she has been either meeting with or speaking with representatives from Nodaway County Ambulance, the Health Department, area county schools and some of the area towns regarding some of the needs they have that might qualify for the CARES Act funds. Jenkins has been working with office holders and other tax entities on the supply needs they have or anticipate having, to put together and order COVID-19 supplies.

Wallace reported that the county may have two possible Board of Equalization (BOE) hearings. Also reported a new hire from within the county and the retirement of Jay Pearson.

Patton reported the April Municipal election, which had been postponed to June per Governor's order, had a 14.12% turnout. August ballots are being proofread and ordered for the start of August absentee voting.

The Commissioners reported on the status of bridge work, new dozer trade-in, both North and South windmill projects, CARES Act funds, open Facility Support positions and the planned public protest.

## Grant Township

Jim Farnan called in to discuss the Township Clerk position. Farnan recommended Mike Walker for the position remainder of the term. Stiens made a motion to appoint Mike Walker as the Grant Township Clerk. Burns seconded. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Bid Opening

The Commission received one bid for the 2014 Passport Touch. Karen Anandel submitted a bid for the minimum advertised amount of \$1,500. Stiens made a motion to accept bid as presented. Burns seconded. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## CARES Act Funds

A meeting was held with Josh McKim, Nodaway County Economic Development (NCED) Director and Lily White, Maryville Chamber of Commerce Director to discuss the CARES Act funds and small businesses. Also present for the discussion were Marilyn Jenkins, Collector/Treasurer, Greg McDanel, Maryville City Manager, Chris Wallace, University of Missouri Extension Council and Geoffrey Woehlk, Maryville Forum. McKim presented some guidelines he and White had pulled together on what some other areas are doing to assist small businesses with CARES funds. McKim requested that the county look at doing grants for area small businesses and step up the timeline on the process. Walker stated that the county plans to keep the administrative side of the CARES funds, but may be interested in having help pre-screening applications and asked what fees NCED or the Chamber might charge if they were interested in assisting. McKim plans to meet with his Executive Committee and report back to the Commission. White discussed survey information the Chamber had pulled together from area businesses that had responded. C. Wallace offered the Extensions services in helping business owners put together their applications for consideration. Following more discussion, the Commission stated they are open to the grant program idea (with limitations) and will meet again to discuss after McKim has had a chance to speak with his Executive Committee.



McDanel discussed the proposal between the County, Nodaway County Ambulance and the City of Maryville on the MPDS (Medical Priority Dispatch System) purchase for the new 911 Center that was discussed at the Joint 911 Task Oversight Committee at the May 21, 2020 Commission meeting. The Commission agreed that the proposal should be submitted to for consideration with the CARES Act funds.

In the afternoon, Nate Blackford, Mosaic Medical Center Director and Tom Patterson, Nodaway County Health Director, discussed some of the health care needs and community needs in relation to COVID-19. Discussed what medical needs, both present and future, Blackford and Patterson anticipate.

Patterson reviewed most recent COVID-19 numbers with the Commission.

#### **Sheriff**

Sheriff Randy Strong, informed the Commission that the peaceful protest that was being planned for the Maryville community for Saturday, June 6, 2020 will now just be a Live Stream. Strong is working with the organizers to put together a press release.

#### **Green Township**

The Commission returned a call to a Nodaway County resident regarding an issue she had on county road. She was referred to the Green Township officials

#### **Building Maintenance**

A call was put in to Joe Redford, who had recently inspected the boiler at the Courthouse, for a status update.

#### **Lunch Break**

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

#### **Road & Bridge**

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. E. Walker reported that Bridge #85 is at a standstill until an electrical line can be moved.

#### **Enel- White Cloud Wind Project**

A call was put in to Reed Bartles with the White Cloud Wind project regarding their request to change a powerline agreement from 20 to 25 years. The Commission referred Enel to the City of Maryville as it is on their property. The Commission reminded Bartles of the payment due.

#### **White Cloud Township**

A resident of White Cloud Township called with concerns about brush in the White Cloud Creek.

#### **Adjournment**

Burns made a motion to commission adjourn until 6/9/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

#### **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 9, 2020**

47<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 9, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 6/4/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Clerk Fee Report (May 2020); Invoice to City of Maryville; Invoice to Schraeder Law Firm; Invoice to Viebrock Sales & Service.

**Requisitions:** Recorder to iCounty Technologies for Quarterly Software Maintenance; Elections to Elkins-Swyers for supplies; Circuit Clerk to Matthew Jones for Attorney Fees; Road and Bridge to MFA for supplies; to Interstate Billing Service, Inc. for repairs.

**Accounts Payable:** Check #76281-76365

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Missouri Department of Public Safety/Division of Fire Safety – Boiler Inspection Report
- Certification of Liability Insurance – Loch Sand & Construction Company
- COVID-19/CARES Act Fund emails
- Requests for reserving conference rooms
- Certification of Liability Insurance – Murphy Oil USA, Inc.

## **CARES Act Funds**

Josh McKim, Nodaway County Economic Development (NCED) Director and Lily White, Maryville Chamber of Commerce Director as well as Marilyn Jenkins, Collector/Treasurer met to review a CARES Small Business Relief Program application that McKim and White put together. Some changes were recommended. The Commission asked for more time to review and they will get back with McKim and White after they have had this opportunity.

Northwest Missouri State University's John Jasinski and Matt Baker stopped in to discuss plans they are making for the next few months as students come back to campus. Jasinski stated they had received CARES funds at the University, half of which was mandated to be passed on to students. The University plans for the remaining half to be used to offset lost revenues from the spring. Baker presented needs they have been discussing and will work on putting some specifics on paper and get back to the Commission.

## **Lunch Break**

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **County Liquor License**

Patton discussed that the Division of Alcohol and Tobacco Control has issued an Emergency Waiver on State Liquor- License Renewal to extend deadlines, set out in RSMo 311.240 for fiscal year 2021. The Commission agreed that the county will follow the deadlines as set up by the state.

## **Inspections**

The Commission inspected Road #894 and tubes on Road #785 and Road #860 in Hughes Township.

## **Polk Township**

A resident called with drainage issues.

## **Adjournment**

Burns made a motion to commission adjourn until 6/11/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 11, 2020**

48<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 11, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 6/9/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Invoice to Thomson Reuters-West; Liquor License for City Star #3.

**Requisitions:** CARES Fund to Roger Prokes for reimbursement of supplies; to MTE for supplies.

**Accounts Payable:** Check #76366-76415

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- COVID-19/CARES Act Fund emails
- Sheriff's Report (May 2020)
- Tractor Parade Information

## **CARES Act Funds**

Judge Roger Prokes informed the Commission that the Supreme Court has mandated that specific High Efficiency Particle Air (HEPA) must be used within the courtrooms during jury trials. Prokes discussed some that he had researched. A call was put in to Geist Heating to see what they offer that met the specifications. After review of the options, approval was made for two units to be installed at the Courthouse.

A draft of a press release and the application for the Small Business Relief Program were reviewed and approved. Both of these documents were added to the county website by Patton.

## **Courthouse**

Judge Prokes also received approval from the Commission to issue key fobs to the Courthouse for visiting judges. Prokes was given permission to get the fobs needed.

## **Road and Bridge**

Ed Walker gave updates on bridge work. Also submitted a bid notice to purchase a 48'-53' long flat-bed trailer. Sealed bids should be submitted to the office of the County Clerk prior to June 25, 2020 at 8:30 a.m. at which time the Commission will open and review.

## **Sheriff**

Sheriff Randy Strong gave the Commission a status report on the department.

## **Insurance Claim**

The Commission touched base with Kasey White for a status update on the claim from August of 2019. Bob Whipple, Whipple Telephone Service, came in to discuss the old phone system and what his recommendations had been at the time of the storm.

## **Lincoln Township**

Larry Ecker, Board Member of Lincoln Township, called in regarding Road #51.

## **Grant Township**

A resident of Grant Township call regarding Road #719 as a potential reconstruction road.

## **Lunch Break**

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Courthouse Security**

The Commission spoke with both Elaine Wilson, Circuit Clerk and Mitch Nelson, Precision Lock, regarding the key fobs. Wilson will pull together a list of who has been given fobs and fob numbers.

**Inspections**

The Commission inspected Road #448 and Reconstruction Road #446 in Jackson Township. In Atchison Township, an inspection was made of Roads #104, #117, #99 and #101. Roads #275 and #274 in Union Township were also inspected.

**Hughes Township**

Stan Sportsman, Hughes Township Trustee, called regarding road issues on Road #894. The Commission followed up with a call to Ron Scroggie with Enel- White Cloud Wind project.

**Snyder and Associates**

The Commission spoke with Andy Macias regarding Bridge #411.

**Adjournment**

Burns made a motion to commission adjourn until 6/16/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**June 16, 2020**

49<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 16, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 6/11/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Liquor License applications for Backyard Vine & Wine, LLC, Casey's General Store #2469, #3430 and #3786, El Maguey, Emery Convenience and Service, Holtman Oil, Pizza Hut, Planet Sub, The Q BBQ, The Canteen and Walmart Supercenter.

**Requisitions:** Road and Bridge to Gray Oil for diesel; to MACTO for training.

**Accounts Payable:** Check #76422-76436

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- COVID-19/CARES Act Fund emails
- Addition and Abatements (May 2020)
- Treasurer's Summary of Settlement (May 2020)

## **CDBG Grant**

Alice Schieffer, NW Regional Council of Governments, presented five change orders for signatures to the Commission on Project #2018-PF-07.

## **Tenaska-Clear Creek Wind project**

Spoke with Ryan Choquette regarding road status conditions within the footprint of the windmill project.

## **Inspections**

The Commission inspected Road #302, #306, #99 and #101 in Atchison Township and of Roads #367, #368, #373 in Polk Township.

## **Lunch Break**

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Bridge Bid Opening**

A single bid for Bridge #0287000 was submitted by Oden Enterprises, Inc. After review, Stiens made a motion to accept the bid as presented. Burns seconded. All were in favor, motion passed.

## **Adjournment**

Burns made a motion to commission adjourn until 6/18/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 18, 2020

50<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 18, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 6/16/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Liquor License applications for M&M Pub & Grub; Pagliai's Pizza; Elks #760.

**Requisitions:** Road and Bridge to Northwest Rental for tires; Prosecuting Attorney to CIS, LLC for extra hire; Sheriff to Northwest Auto Repair, LLC for repairs; to Haug Communications for equipment and labor.

**Accounts Payable:** Check #76437

## Reviewed

The Commission reviewed the following information received by mail or email:

- COVID-19/CARES Act Fund emails

## Expense & Revenue Reports

Patton submitted the May expense and revenue budget reports for review.

## Polk Township

A resident called in to discuss roads. A referral to the road supervisor for Polk Township.

## Historic Preservation Grant

Documentation has been received from Allison Archambo, Preservation Planner and Grants Manager with Department of Natural Resources, regarding the Historic Preservation Grant application. A call was put in to Kim Mildward, NW Regional Council of Governments, to discuss. Mildward will be in on Tuesday to discuss.

## Insurance Claim

A conference call was held with Kasey White, Core Adjusting and Bob Whipple, Whipple Telephone Service, regarding the lightning strike claim from August 2019. White requested further information to assist him in his documentation.

## Prosecuting Attorney

Robert Rice discussed requisitions he had submitted for approval. Rice also gave updates on the status of the Prosecuting Attorney's office now that he has been appointed.

## Lunch Break

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## FEMA-4451-DR-MO

The Quarterly Report (SEMA PA-6 Form) was signed and returned.

## Inspections

The Commission inspected Road #860 and #894 in Hughes Township.

## Adjournment

Stiens made a motion to commission adjourn until 6/23/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 23, 2020

51<sup>st</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 23, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 6/18/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Liquor License applications for Dollar General Store #1227, Eagles #3669, State Line Cycle, City of Maryville, Breaktime and Tuck Point Bar and Grill. An invoice to Jessica J. Jones Law, LLC for Special Prosecutor.

**Accounts Payable:** Checks #76438-76451

**Requisitions:** Prosecuting Attorney to PTC Laboratories, Inc. for trial expense.

## Reviewed

The Commission reviewed the following information received by mail or email:

- COVID-19 emails

## Historic Preservation Grant

The Commission met with Kim Mildward, NW Regional Council of Government, to review the packet of information received for the 2020 Historic Preservation Fund grant. Nodaway County has been selected for an award amount of \$18,000 to assist with a feasibility study on the Courthouse. Stiens made a motion to sign the Financial Assistance agreement and attachments and proceed with the project. Burns seconded. All were in favor. A call was put in to Allison Archambo, Preservation Planner and Grants Manager with Missouri State Parks to discuss next steps. Documents were signed and emailed to Archambo.

## Sheriff

Sheriff Randy Strong and Sergeant Scott Wedlock gave updates on the department.

## Prosecutor Position

Judge Roger Prokes, Robert Rice, Prosecuting Attorney, and David Baird came in to discuss placing an interim Prosecuting Attorney upon Rice's resignation from the position due to his appointment to the vacant Associate Judge's seat. Rice stated he intends to submit his letter of resignation effective at 11:59 p.m. on July 3, 2020. At which time, Baird will be acting interim Prosecuting Attorney until one is officially appointed by Governor Mike Parson.

## Jury Court

Prokes also discussed an upcoming Jury Trial to be held in Nodaway County. Additional sanitation will be necessary as well as a larger room for the jury selection process and jury breaks and deliberation. The County Administration Building conference room will be used for the Jury process.

## EEZ

Assessor Rex Wallace and Collector/Treasurer, Marilyn Jenkins met with the Commission to discuss the windmill projects as they relate to tax levies. An email from Reed Bartels, Tradewind Energy/Enel was discussed and forwarded on to Lisa Macali and Josh McKim with Nodaway County Economic Development to assist with some of the questions within the email.

## Lunch Break

Burns made a motion to commission adjourn for lunch. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Enel – White Cloud Wind project

The Commission met with a landowner from Hughes Township regarding Road #909.

## Adjournment

Stiens made a motion to commission adjourn until 6/23/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

June 25, 2020

52<sup>nd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 25, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 6/18/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Liquor License applications for Finish Line; A&G Restaurant, Rick's Country Shoppe and TrexMart.

**Requisitions:** Road and Bridge to Gray Oil for diesel; to Northwest Rentals for tires.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Certificate of Liability Insurance – Missouri Association of Counties
- Order from Judge Roger Prokes regarding Special Prosecuting Attorney
- CARES/COVID-19 emails

## Jury Court

Judge Roger Prokes approached the Commission about changing the location of the upcoming jury trial, jury selection and jury room from the Courthouse Courtroom to the 3<sup>rd</sup> floor of the Administration Building due to social spacing issues. The Commission granted permission for this the week of July 13<sup>th</sup>.

## Maryville Chamber

Chamber director, Lily White, stopped in to discuss potential dates for a Candidate Forum in July. A time was also set up to conduct a Zoom webinar covering the CARES Act Funds.

## Bid Opening

The Commission opened bids submitted for the purchase of a trailer. Bids were received from MAC Trailer Manufacturing and Bob King. Burns made a motion to purchase the trailer King (low bid) had presented. Stiens seconded. All were in favor. A call was made to King, who stated the trailer had already been sold. The bid from MAC Trailer was higher than the county planned to spend.

## Inspection

Inspected four different locations along Road #894 and a tube replacement on Road #860 in Hughes Township. Stan Sportsman, Trustee of Hughes Township called in to discuss one of these locations with the Commission.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Building Maintenance

Discussed the elevator maintenance contract coming due. Several companies were called to request quotes.

## Adjournment

Burns made a motion to commission adjourn until 6/30/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

June 30, 2020

53<sup>rd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on June 30, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 6/25/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Invoice to MTE for COVID supplies; Liquor License applications for Title Town Bar & Grill; Good Time Charlies; Shooters; Something Country, LLC; Hy-Vee Food Store and Hy-Vee Gas.

**Requisitions:** Sheriff to Wilmes Tire for tires.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Email from Snyder and Associates regarding Soft Match funds
- Insurance info from HIC Agency, Inc.
- Union Township financial statement

## Local Records Preservation

Patton shared with the Commission that she applied for the Electronic Records Initiative Grant Program and received a \$22,500 reward.

## CARES Act Funds

A Zoom meeting, headed up by Josh McKim, Nodaway County Economic Development and Lily White, Maryville Chamber Director, was conducted for a review of the Small Business Grant Program for Nodaway County. A question and answer session was conducted with the Commission with Marilyn Jenkins, Collector/Treasurer in attendance as well. Following the Zoom session, the Commission and Jenkins discussed reviewing of applications for both taxing entity applicants and small business applicants

## Brandt Shields

Brandt Shields, representative from Senator Roy Blunt's office, stopped in to touch base with Nodaway County.

## Missouri Department of Transportation (MODOT)

Jennifer Sardigal called to discuss Galaxy Road and Route A.

## Atchison Township

A resident called with concerns on 140<sup>th</sup> and Hawk Roads.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Historic Preservation Grant

The Commission met with Jerri Dearmont and Kim Mildward, NW Regional Council of Government, to review how Regional Council can assist the county with this project. Burns made a motion to utilize Regional Council to coordinate the Request for Quote (RFQ) and other documentation. Stiens seconded. All were in favor. Mildward will put together the RFQ bid for approval and publishing.

## Enel – White Cloud Wind project

Spoke with Reed Bartels regarding an email he had sent with questions. Also had calls from Stan Sportsman, Hughes Township Trustee and another resident with concerns on roads within the project.

## Building Maintenance

A call was made to Arnold Plumbing regarding issues with a toilet at the Administration Building.

## Adjournment

Burns made a motion to commission adjourn until 7/2/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 2, 2020

54<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 2, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Chris Burns and Bill Walker. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 6/25/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Invoice to Lion's Flag Service for annual flag service; Recorder's Fee Report; Liquor License applications for The Pub.

**Requisitions:** Prosecuting Attorney to MTE for office supplies; Road and Bridge to Northwest Rentals for tires; CARES to Cintas for supplies.

**Accounts Payable:** Checks #76463-76497

## Reviewed

The Commission reviewed the following information received by mail or email:

- Email from Jenna Keyes, MODOT regarding upcoming bridge closures
- Email from Brandt Shields, KC District Office Director regarding FEMA bridge
- Email from Lisa Hostetler, Executive Director for NW Workforce Development Board regarding free training for job seekers

## Historical Preservation Grant

Kim Mildward, NW Regional Council of Government, presented the Commission with a contract for Professional Administrative Services on the grant.

## CARES Act Funds

Marilyn Jenkins, Collector/Treasurer gave an update on applications she has received.

## Enel – White Cloud Wind project

Put a call in to Adrienne Joyner, Attorney regarding White Cloud Wind project email she had sent.

## Inspections

The Commission inspected Road #894 in Hughes and inspected reconstruction Road #356 in Nodaway County which they did approve.

## Tenaska – Clear Creek Wind project

The Commission took a call from a resident with concerns and issues with his property and the roads surrounding the property.

During the afternoon, the Commission did a tour of the roads, with Tim Walton of Mortenson. These roads are within the project's footprint that need the Commissioners approval before the project ends. Roads inspected were Road #98, #99, #101 within Atchison Township and Roads #151, #154, #278 within Hopkins Township.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Building Maintenance

Arnold Plumbing stopped in to discuss issues with a toilet at the Administration Building. ABK Fire Inspection set up an inspection of the fire extinguishers. Kone Elevators will be by on Tuesday to look at the elevators to be able to provide a maintenance quote.

## Adjournment

Burns made a motion to commission adjourn until 7/7/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 7, 2020

55<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 7, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens and Bill Walker. Also present, Melinda Patton, County Clerk. Not present: Chris Burns

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes.) Stiens made a motion to approve prior commission minutes dated 7/2/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes.)

**Public Comment:** None

**Approved:** Invoice to Snyder and Associates; County Clerk Fee Report;

**Requisitions:** Assessor to Devnet for computer license and support; Sheriff to MO-Haug Communications, Inc. for equipment.

**Accounts Payable:** Checks #76498-76520

## Reviewed

The Commission reviewed the following information received by mail or email:

- Public Service Commission for Evergy Missouri West
- Updated Census 2020 numbers (also listed on the county website)

## Consolidated 911

A quorum of the Consolidated 911 Board met in the office of the County Commission. Board members present were Ty Parsons and Ben Lipiec for the city and Bill Walker and Bob Stiens for the county. Not present were Matt Johnson, Chris Burns and Bill Florea. Also present were Keith Wood and Jessica Sigman from Public Safety, Greg McDanel, Maryville City Manager, Sheriff Randy Strong and Sargeant Scott Wedlock of the Nodaway County Sheriff's Department, Marilyn Jenkins, Collector/Treasurer and Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum. Updates were given by McDanel and Sigman on training, proposed go live dates and open house. A discussion of a name was held. Walker made a motion to adopt the name of Northwest Regional Communications. Stiens seconded the motion. All were in favor.

## CARES Act Funds

Marilyn Jenkins, Collector/Treasurer gave the Commission the taxing entity applications she has received so far. The Commission reviewed the completed applications for Phase I of Nodaway County CARES Act Funds for approval. The following entities were approved: Nodaway County - \$6190.03; West Nodaway R-I School - \$11,507.08; Nodaway County Ambulance District - \$9,512.94; City of Skidmore, MO - \$3302.37; Jefferson C-123 School - \$12,375.89; Nodaway-Holt School - \$10143.15; City of Maryville - \$9515.66; City of Maryville - (NEW PS DISPATCH MEDICAL SOFTWARE & TRAINING) - \$50,128.34. The total to pay out for Phase I - \$112,675.46.

## Enel – White Cloud Wind project

A call from Mark Musson, attorney with questions regarding the Enhanced Enterprise Zone (EEZ) ordinance from 2011. Musson asked for information on any amendments or changes to the original Ordinance #10122011 that had been made from 2011 to present. The Commission consulted with Josh McKim at Nodaway County Economic Development. No known changes.

## Kone

The Commission met with Maggie Viles to look over the elevators at the Administration Building and Courthouse for an estimate for service and maintenance.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Walker seconded the motion. All in favor.

## Inspections

The Commission inspected Road #718 and #719 in Grant Township, Road #1000, #999 and #1041 in Washington Township as well as Bridge #1039 and BRO Bridge #61 in Washington Township.

## Adjournment

Stiens made a motion to commission adjourn until 7/9/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 9, 2020

56<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 9, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens and Bill Walker. Also present, Melinda Patton, County Clerk. Not present: Chris Burns

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes.) Stiens made a motion to approve prior commission minutes dated 7/7/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes.)

**Public Comment:** None

**Approved:** Liquor License to The Stable Pub & Grub.

**Requisitions:** Road and Bridge to Mike Trimble for uniform reimbursement; Sheriff to Wilmes Tire and Service for repairs.

**Accounts Payable:** Checks #76521-76545

## Reviewed

The Commission reviewed the following information received by mail or email:

- Emails from Jeff From regarding, Windmill Studies
- Investments

## Courthouse Trials

Judge Roger Prokes discussed the use of space for upcoming jury trials and the need for space in Nodaway County. Prokes stated they may have a jury trial July 21-23 and received permission to hold that trial on the 3<sup>rd</sup> floor of the Administration Building which allows more space for social distancing. An update on the open Prosecuting Attorney position was also given.

## Road and Bridge

Road and Bridge Supervisor, Ed Walker discussed road progress within the windmill footprint. E. Walker reported that Bridge #85 is nearly completed. Also discussed Road #909 in Hughes Township where the road was moved to accommodate a changed intersection allowing for larger vehicles. A call was put in to Stan Sportsman, Trustee of Hughes Township to discuss the road rock at on Road #909. It was agreed that the county will pay for three loads and the township will pay for three loads. E. Walker discussed road signs that they will need to order.

## 6<sup>th</sup> Congressional District

Candidate Henry Martin spoke with the Commission on his platform for his candidacy. Martin also discussed the needs of Nodaway County and Missouri.

## Jackson Township

A county resident stopped in to thank the county for work they did on a road in Jackson Township.

## Hughes Township

The Commission inspected Road #894 and #909 in Hughes Township.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Walker seconded the motion. All in favor.

## Historical Preservation Grant

Kim Mildward, NW Regional Council of Government, met with the Commission to discuss the progress with the timeline of the Request for Qualification process.

## CARES Act Funds

Marilyn Jenkins discussed several applications that had been submitted for Phase II.

## Adjournment

Stiens made a motion to commission adjourn until 7/14/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 14, 2020

57<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 14, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Bill Walker and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 7/9/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Assessor Quarterly reimbursement report; Liquor Licenses to C. Burns Enterprise and Highway 136 Road House.

**Requisitions:** Road and Bridge to Gray Oil for diesel fuel; to J.A. Traffic for E911 Signs; Sheriff to Cellebrite for equipment.

**Accounts Payable:** Checks #76546-76578

## Reviewed

The Commission reviewed the following information received by mail or email:

- Enel, Landowner Record of Discussion
- Road and Bridge fuel and equipment report (May and June, 2020)

## County Health

Tom Patterson, Director and Tabitha Frank, Nursing Supervisor, both of Nodaway County Health, gave status updates on COVID-19 within the county and state with case count numbers. Others in attendance were Chris Wallace, Nodaway County Extension, Rex Wallace, Assessor, Marilyn Jenkins, Collector/Treasurer and Kay Wilson, Nodaway News Leader.

## Green Township

Linda Farmer, Trustee, discussed roads needing to be assigned CART road numbers.

## Polk Township

The Commission inspected Road #486.

## Consolidated 911

The City of Maryville submitted an invoice for payment of the county's 911 balance. The Commission discussed the invoice, but did not approve.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. All in favor.

## Budget Discussions

Sheriff Randy Strong presented a history of the sheriff's department, jail and 911 budgets. Also in attendance were Jenkins and Geoffrey Woehlk and Phil Cobb of the Maryville Forum.

## CARES Act Funds

Marilyn Jenkins, Collector/Treasurer discussed applicants and procedures. Dr. John Jasinski, Northwest Missouri State University President and Dr. Matt Baker, Vice President of Student Affairs, met with the Commission and Marilyn Jenkins to discuss the application they submitted for the CARES Act funds for the university this fall. Also present were Nate Blackford, Director, Barb Mullock, Infection Prevention Specialist, Paula Goodridge, Emergency Room Director all from Mosaic Life Care, C. Wallace, Jenkins, Woehlk and K. Wilson. The Commission and Jenkins discussed the proposal, but tabled a decision for Thursday's meeting.

## Tenaska – Clear Creek Wind project

The Commission called Ryan Choquette to discuss issues within the wind project that Tenaska would like approved so townships take the maintenance back over. Commission plans to inspect roads on Thursday.

## Adjournment

Burns made a motion to commission adjourn until 7/16/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 16, 2020

58<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 16, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Bill Walker and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 7/9/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Invoice to Complete Outdoor Services and Geist Heating & Air.

**Requisitions:** Sheriff to Walker Body Shop for equipment; to Western Detention for lock; County Clerk to Elkins-Swyers for ballots; Assessor to Tan-Tar-A Resort for training.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Sales Tax / Use Tax / R&B Special Sales Tax Report
- Extension Council report (June 2020)

## CARES Act Funds

Marilyn Jenkins, Collector/Treasurer discussed completed applications and reported on a conversation with Ivan Schraeder, attorney regarding the parameters as set by the state and the same wording within the grant application packet. The Commission started the review process on five (5) completed applications from local small businesses. A discussion was held regarding Northwest Missouri State University's proposal. Stiens made a motion to grant the university \$100,000 for Option 1 for Surveillance Testing. Burns seconded the motion. All were in favor. A call was put in to Dr. John Jaskinski with the information and a formal letter will follow.

## DocuLock, LLC

Paul Janicek, co-founder and CEO of DocuLock, LLC spoke with the Commission about scanning and preserving county documents. Janicek discussed the work he is currently doing in collaboration with the County Clerk's office.

## Enel – White Cloud Wind project

A resident stopped in to talk to the Commission about road conditions due to the increased traffic from the windmill construction.

The Commission reviewed a Development Plan and a license, sent by Adrienne E. Joyner, attorney for Enel wind project. Documents were forwarded on to Ivan Schraeder, attorney, for review.

## Courthouse maintenance

The Commission responded to Precision Lock on the keys and FOB access system. The exterior doors will be FOB access only with a key override option. A total of five keys will be needed.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. All in favor.

## Inspections

The Commission inspected Road #367 in Polk Township, Roads #269, #2775, #277, #281, #282, #283, #289, #291, #306, #307 and #119 all in Union Township, Road #151 and #154 in Hopkins Township and Roads #274, #93, #95 and #99 in Atchison Township.

## BRO-BO(61) Bridge

Andy Macias called in with an status update on BRO Bridge #61.

## Adjournment

Stiens made a motion to commission adjourn until 7/21/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 21, 2020

59<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 21, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Bill Walker and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 7/16/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Liquor License for Maryville Country Club.

**Requisitions:** Sheriff to Delbert's Garage for repairs; Road and Bridge to Fastenal for supplies; Circuit Clerk to Pitney Bowes for postage.

**Accounts Payable:** Checks #76577-76618

## Reviewed

The Commission reviewed the following information received by mail or email:

- Sales Sheriff's Report (June 2020)
- Press Releases from Nodaway County Health
- Emails from Census 2020 representative Sue Jackson
- Letter from Sheriff's Department regarding personnel changes
- Email from Judge Prokes requesting 3<sup>rd</sup> floor (August 24-31)

## Enel – White Cloud Wind project

Called Nick Coles, who has taken over for Reed Bartles. Coles discussed a decommissioning plan with landowners as well as other documents Enel is drafting for review. Stan Sportsman, Trustee of Hughes Township, called with concerns on a road within the windmill footprint. A call was put in to Tyler Brooks for a status update.

## FEMA 4451-DR-MO

The Commission received a letter stating that \$82,124.48 had been deposited. This amount is 75% Federal share small project payment on the culvert portion of the project.

## Collector/Treasurer

Marilyn Jenkins, Collector/Treasurer, gave updates on her office. Jenkins informed the Commissioners that her Collector's annual training had been cancelled this year. The Treasurer's training will be offered in different formats this year as well. Jenkins is getting estimates for sneeze guards in her office and an estimate for a drop box for tax payments.

## CARES Act Funds

Jenkins discussed several items that schools, taxing entities and small businesses are requesting. The process of reviewing applications began with Jenkins and Josh McKim, Nodaway County Economic Development available to answer specific questions. When applications are reviewed and approved, only two Commissioner signatures are required to approve. The Commission agreed to recuse themselves from a vote on any application that they or a family member has submitted.

## Independence Township

The Commission took a call from a citizen with concerns on a washout at a bridge on Mercury Road.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. All in favor.

## Tenaska – Clear Creek Wind project

The Commission spoke with Ryan Choquette regarding roads that need to be inspected prior to turning back over to the townships for maintenance.

## Adjournment

Stiens made a motion to commission adjourn until 7/23/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

July 23, 2020

60<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 23, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens, Bill Walker and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 7/21/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Liquor License for Aramark Educational Services, LLC.

**Requisitions:** Road and Bridge to Taylor Barrett Concrete Pumping, LLC for concrete pumping; Assessor to Devnet for labor.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Vehicle Sales Tax / Motor Fuel Tax Reports

## City mask mandate

The Commission reviewed and discussed the mask mandate the City of Maryville issued. A call was put in to Ivan Schraeder, attorney, regarding county buildings. The Commission also discussed a letter received from the Missouri Attorney General's office.

## Snyder and Associates

Andy Macias stopped in for a signature on a letter to Missouri Department of Transportation (MODOT) regarding BRO-074(61) that included LPA Services Invoice No. 1 and C&C Bridge and Concrete, Inc. Pay Estimate No. 1.

## Bid Opening

Two bids were submitted and reviewed for the computer and scanner combination for the Electronic Records Preservation Grant. Both MTE and Midwest Data Center submitted bids, although MTE's bid was incomplete due to the scanner being proprietary. Burns made a motion to accept the Midwest Data Center bid. Stiens seconded the motion. All were in favor. Motion carries.

## CARES Act Funds

The process of reviewing applications continued with Josh McKim, Nodaway County Economic Development available to answer specific questions.

## Lunch Break

Stiens made a motion to commission adjourn for lunch. Burns seconded the motion. All in favor.

## MERRIL

A call came in from a Merrill representative inquiring about a county face mask mandate. No such mandate exists at this time.

## Tenaska – Clear Creek Wind project

The Commission spoke with Ryan Choquette regarding roads that need work completed prior to turning back over to the townships for maintenance. A time was set to meet Choquette to review a road.

## Adjournment

Stiens made a motion to commission adjourn until 7/28/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

July 28, 2020

61<sup>st</sup> Day

JULY TERM

## **Convene**

South District Commissioner Bob Stiens called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 28, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk. Not Present: Bill Walker

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 7/23/2020. Stiens seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Liquor License for Applebees and Bearcat Lanes.

**Requisitions:** Sheriff to Hy-Vee, Graves Food and Falls City Mercantile for inmate food and supplies; to Wilmes Tire for tires; Prosecuting Attorney to CIS, LLC for extra-hire; Road and Bridge to Gray Oil for diesel; CARES Act funds to Fastenal for equipment.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Press Releases from County Health and State Emergency Management Agency (SEMA) on COVID-19
- Email from Hiedi Carver, SEMA on Federal disaster DR-4552 declaration
- Email from Andy Macias, Snyder & Associates re: Softmatch submittal Bridge #012007
- Email from Nicholas Coil, Enel re: Mechanics Liens

## **Road and Bridge**

Ed Walker gave updates on current projects.

## **White Cloud Township**

A resident of the township called regarding a tube issue on 315<sup>th</sup> Street. The Commission plans to look at the location and will correct if it is a county issue or contact the township if not. A different resident stopped in for contact information for representatives of Enel and RES in regards to an accident involving a truck.

## **CARES Act Funds**

Superintendents Jeff Blackford, of Nodaway-Holt and Johnny Silkett, of South Nodaway, acting as representatives for all superintendents of Nodaway County Schools, met with the Commission and Marilyn Jenkins, Collector/Treasurer. Blackford and Silkett presented a list of needs the schools have compiled in collaboration with Jenkins. The superintendents requested that the county group the items together to get a better price for the schools and the county CARES Act funds. Also present, Kay Wilson, Nodaway News Leader.

## **Grant Township**

A resident called regarding dumping a terrace outlet.

## **Washington Township**

An Andrew County resident called with questions on Bridge #1034.

## **MODOT**

Jennifer Sardigal Jarvis called regarding the CART system. Jarvis is going to look into this further, per the Commission's request.

## **Enel – Whit Cloud Wind project**

The Commission spoke with Adrienne Joyner regarding the Licensing Agreement they are requesting signatures on. A call was put in to Presiding Commissioner Bill Walker, to discuss. Two of the three Commissioners signed this with the understanding that B. Walker will sign when he returns. A call was put in to Tyler Brooks, Enel, for an update on pending road issues.

## **Atchison Township**

Brandon Dougherty, Trustee and Eric Jones, Township Operator, brought in a list of roads that are within the Clear Creek Wind project that still need work completed. The list provided was emailed on to Ryan Choquette.

## **Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections**

The Commission inspected tubes on Road #760 and #755 in White Cloud Township and Road #791 in Hughes Township.

**Adjournment**

Stiens made a motion to commission adjourn until 7/30/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bob Stiens, South District Commissioner

# Nodaway County Commission

July 30, 2020

62<sup>nd</sup> Day

JULY TERM

## Convene

South District Commissioner Bob Stiens called the meeting of the Nodaway County Commission to order at 8:00 a.m. on July 30, 2020 at the Commissioner's Office. Attendance: Present: Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk. Not Present: Bill Walker

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 7/28/2020. Stiens seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

**Public Comment:** None

## Reviewed

The Commission reviewed the following information received by mail or email:

- Press Releases from County Health

## Road and Bridge

Ed Walker gave updates on current projects. Alice Schiefer discussed CDBG funds and what the county intends to do with the next bridge. Stiens stated that no decision had been made.

## Cell Phones

Patton reported that Northwest Cell is making tower upgrades which will necessitate three county phones to be updated. Updates should be made no later than October. The Commission approved the upgrades.

## Request for Information

Kacie Wiederholt, FCS Financial, called looking for information. A list of the township officials was sent on to her.

## County Form of Government

Gene Lager and Larry Dougan discussed the need for the county to work towards a County Form of Government over the existing Township Form. Discussion revolved around gathering data to present to the public and working on a petition. Burns recommended a committee be formed to work on the information and then present to the Commission. Lager requested information on county gravel roads, township financial statements and what a starting wage and benefits would be for an incoming Road and Bridge new hire.

## CARES Act Funds

The process of reviewing applications continued with Marilyn Jenkins, Collector/Treasurer, Josh McKim, Nodaway County Economic Development and Lily White, Maryville Chamber Director available to answer specific questions.

## MoDOT

The Commission took a call from Jennifer Sardigal Jarvis of MoDOT to discuss CART roads. A list was sent by Jarvis for the Commission to review.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Snyder and Associates

Andy Macias discussed options and committed to contacting other counties that might be interested in a trade of BRO credits.

## Independence Township

A resident of Independence Township spoke with the Commission about a road issue. A call was put in to Philip Auffert, Trusdee, to discuss.

## Adjournment

Stiens made a motion to commission adjourn until 8/4/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bob Stiens, South District Commissioner

# Nodaway County Commission

August 4, 2020

63<sup>rd</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 4, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 7/30/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Recorder Fee Report (July 2020)

**Requisitions:** Sheriff to Fastcase, Inc. for software; Road and Bridge to Viebrock for sheet piling; to Allen Ready Mix for concrete.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Press Releases from County Health
- Certification of Liability Insurance – Coenen Enterprises, Inc.

## Road and Bridge

Ed Walker gave updates on current projects.

## County Hearing

Patton reported that the date of the county hearing to set tax rates will be held August 20, 2020 at 8:30 a.m. in the office of the county commission.

## Washington Township

A resident reported a tube had washed out on Road #1033.

## CARES Act Funds

The process of reviewing applications continued with Josh McKim, Nodaway County Economic Development and Marilyn Jenkins, Collector/Treasurer available to answer specific questions.

## Independence Township

Philip Auffert, Trustee of Independence Township, discussed a reconstruction road with the Commission. A resident of Independence Township called in to discuss road maintenance issues.

## Elevator Maintenance

The Commission reviewed contract proposals from MEI Elevator Solutions and KONE. No decisions were made.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Enel - White Cloud Wind project

The Commission called Tyler Brooks to discuss various road issues within the White Cloud footprint.

## Jackson Township

A resident reported a closed road sign stolen from his area. The Commission called E. Walker to let him know a new sign needed to be placed.

## BRO-074(61) Bridge

Andy Macias, Snyder and Associates, called to discuss a landowner issue.

## Adjournment

Stiens made a motion to commission adjourn until 8/4/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 6, 2020

64<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 6, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 8/4/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Support Letter for a hospitalist at Mosaic Medical Center in Maryville

**Accounts Payable:** Checks #76633-76657.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Press Releases from County Health
- Public Service Commission – Middlefork Water Company and Nodaway County PWSD #1

## Road and Bridge

Ed Walker gave updates on current projects. E. Walker presented quotes to the Commission for a new truck. No decision was made.

## Lightning Insurance Claim

A call was put in to Kasey White, CORE Adjusting, regarding the status of the county's insurance claim. The County sent a breakdown on the new phone system to White.

## Tax Free Weekend

The Commission agreed that the county should still participate in the tax-free weekend.

## Elevator Maintenance

The Commission called Billy Mitchell, MEI Elevator Solutions regarding the quote that had been sent. Mitchell will return the call Tuesday after he has had a chance to look at the quote. No decisions were made.

## CARES Act Funds

The Commission approved the purchase of five (5) hands-free hand sanitizer dispensers and stands and new water fountains for the county buildings.

## Sheriff's Department

Sheriff Randy Strong gave some updates on his department.

## Building Maintenance

The Commission discussed the Administration Building and Courthouse roof issues and a drain pipe issue also at the Courthouse. The exterior doors to the courthouse have been rekeyed with new keys issued. Additional keys were requested for the Sheriff's Department and approved by the Commission. An email was sent to Precision Lock and Key with the request.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Inspections

An inspection was made of tube on Road #1033, Road #1009 and BRO-BO74(61) Bridge all in Washington Township.

## Nodaway Township

A resident called in with an issue with a tube on Road #330. The Commission called E. Walker and asked him to add it to his list of items to look into.

## Adjournment

Stiens made a motion to commission adjourn until 8/11/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 11, 2020

65<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 11, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 8/6/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Invoice for The Armory for uniforms; Invoice to DocuLock, LLC for consultation services; Invoice to Snyder & Associates.

**Requisitions:** Sheriff to DRT for Ammunition; Road and Bridge to Gray Oil for diesel fuel; to Meyer Auto for the purchase (trade-in) of a truck; Invoice to David A. Baird, Special Prosecutor.

**Accounts Payable:** Checks #76658-76806.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Press Releases from County Health

## Road and Bridge

Ed Walker gave updates on current projects. E. Walker reported on a road he inspected that the windmill construction company at White Cloud Wind project had completed.

## Elevator Maintenance

The Commission reviewed documents Billy Mitchell, MEI Elevator Solutions sent via email.

## CARES Act Funds

The process of reviewing applications continued with Josh McKim, Nodaway County Economic Development, Lily White, Chamber Director and Marilyn Jenkins, Collector/Treasurer available to answer specific questions.

## Monroe Township

A resident called regarding a township road he did not feel had gotten all their rock.

## Building Maintenance

The Commission called Seaman Schuske regarding the Administration Building and Courthouse roof issues. The Administration Building has a cracked roof seams and the Courthouse has a crack on a porch roof. Both items need to be corrected immediately. Seaman Schuske will send a crew up to work on the problem.

## Union Township

The Commission returned a call to a resident who had questions/issues on township roads and how the township functions. A call was put in to Donella Jobst, Township Clerk regarding procedure for posting meetings, etc.

## Tenaska / Knox County Commission

Monte Ten Klay, Tenaska and the Knox County Commissioners (Evan Glasgow, Ronnie Leckbee and Roger Parton) met with the Commission for a question/answer session on windmills.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Expense & Revenue Reports

Patton submitted the May expense and revenue budget reports for review.

## Adjournment

Stiens made a motion to commission adjourn until 8/13/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 13, 2020

66<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 13, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Lorraine O'Donnell, Deputy County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 8/11/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Accounts payable Check #76880-76903.

**Requisitions:** Sheriff to Wilmes Tire for department vehicle tires.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Press Releases from County Health
- Ken Berra Attorney at Law, requesting information on County ordinance for road maintenance and signage.
- NACO, Online Leadership Development Program
- Enel, Landowner Record of Discussion

## CARES Act Funds

The process of reviewing applications continued with Josh McKim, Nodaway County Economic Development, Lily White, Chamber Director and Marilyn Jenkins, Collector/Treasurer available to answer specific questions.

## White Cloud Township

A resident reported a road that was in poor condition and Ron Scroggie of Enel reported a portion of Hawk road impassible. Enel will try and make repairs and the Commission will make an inspection.

## County Planning and Zoning

Tony Haist, contacted the Commission with questions on County Planning and Zoning and sales tax.

## City of Pickering

Charles Smith requested assistance to clean out tubes plugged with debris. The Commission will inspect before a decision is made.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Regional Council of Governments

Kim Milward presented an invoice for the advertisement of Historical Preservation Grant request for qualification (RFQ).

## Grant Township

A resident reported on the condition of a road. The Commission will make an inspection.

## Supplemental Health Insurance

Stacey Katen, Family Heritage Insurance presented a packet offering supplemental health insurance for employees. She was invited to attend the open enrollment process in November, 2020.

## Prosecuting Attorney

Amber Wendle introduced Caleb Phillips the newly appointed Prosecuting Attorney. He looks to start September 8, 2020.

## Township vs. County Form of Government

Gene Lager came in to speak to the Commission again about moving to a county form of government.

## Adjournment

Stiens made a motion to commission adjourn until 8/18/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Lorraine O'Donnell, Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 18, 2020

67<sup>th</sup> Day

JULY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 18, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 8/13/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Clerk Fee Report (July 2020); Additions and Abatements (July 2020); Donation of Sick Leave from one employee to another; Invoice to Forensic Medical for Autopsy Services; Accounts payable Check #76904-76932.

**Requisitions:** Road and Bridge to Fastenal for supplies; to Meyer Auto for vehicle purchase; Victim Advocate Grant to Karen Kepka for equipment reimbursement.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Investment Report (July 2020)
- Press Releases from County Health
- Email from Sonny Scadden, Project Manager, NWMSU re: extended bid date
- FEMA Region Floodplain Management Training
- Family Heritage Comparison Chart
- Memo from Missouri Association of Counties (MAC) on canceled Annual Conference
- Email from MERIL re: training

## **CARES Act Funds**

The process of reviewing applications continued with Marilyn Jenkins, Collector/Treasurer available to answer specific questions. Joe Minge, Eagles Lodge, checked on the possibility of funds for Service Organizations. Plans for this are underway with a target date of September 1, 2020 to have applications and criteria ready.

## **Enel - White Cloud Wind project**

The Commission reviewed a Landowner Record of Discussion submitted by Ron Scroggie.

## **Building Maintenance**

A call was put in to Eric Coutts to look at the ceiling in an office at the Courthouse. The Commission reviewed the elevator contracts and a call was put in to Billy Mitchell with MEI for clarification on contracts. Burns made a motion to approve MEI Elevator Solutions for the three-year contract. Stiens seconded. All were in favor. A call was put in to KONE to let them know.

## **County Cell Phones**

Patton reviewed pricing with the Commissioners to upgrade three county phone lines. The Commission spoke with Mathew "Flag" Flaherty on the pricing. Flag is going to discuss the pricing with Roger Bundridge. The Commission also canceled one of the three lines as it is no longer needed.

## **Candidate Forum**

The candidate forum has been set by the Maryville Chamber for October 20, 2020 at 7:00 at the Maryville High School Performing Arts Center.

## **BRO-B074(61) Bridge**

The Commission, along with Patton and Jenkins, spoke with Andy Macias, Snyder and Associates regarding an invoice needed and an overpayment and where to apply.

## **County Insurance**

A discussion of a specific question on an employee's Aflac contract with Jenkins. The Commission agreed to begin payments through payroll mid-year due to circumstances.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.



**Inspections**

The Commission reviewed a field entrance in Independence Township and Union Township tube concerns. Also looked at a tube on Road #432 in Jackson Township.

**City of Pickering**

A call was put in to Charlie Smith, Mayor of Pickering, regarding documents he requested from the February 6, 2001 Special Election whereby the residents voted for the Village of Pickering to become a Fourth-Class City.

**Nodaway Township**

A resident of Nodaway Township called with concerns about utility poles on her property.

**Adjournment**

Stiens made a motion to commission adjourn until 8/20/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 20, 2020

68<sup>th</sup> Day

JULY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 20, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 8/18/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Accounts payable Check #76933-76951.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Press Releases from County Health

## **FEMA-DR4451**

The Commission reviewed and signed the P.4 (completion and certification form) for Small Project PW273..

## **MOPERM**

A call was made to Janene Jones of MOPERM for clarification on an invoice.

## **County Tax Levy Hearing**

The county tax levy hearing was opened by Patton with a review of the 2020 Assessed Valuation and proposed levies. Burns made a motion to accept the proposed county levy rate of \$.16 per \$100 Assessed Valuation, Senate Bill 40 levy at \$.05 and Senior Citizens Fund levy at \$.05 per \$100 Assessed Valuations. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Road and Bridge**

BRO-B074(61) Bridge is completed and an inspection will take place next week. The county is in the process of communicating with other counties to trade softmatch dollars.

## **Grant Township**

Documents were delivered for the Grant Township General Obligation Road Bonds. The public hearing will be held Tuesday, August 25, 2020 at 8:30 a.m. in the office of the County Commission.

## **Insurance Claim**

Kacey White, CORE Adjusting called in to review the expenses and will send a spreadsheet of expenses for the Commission to review on Tuesday.

## **CARES Act Funds**

Marilyn Jenkins, Collector/Treasurer, met with the Commission to review a list of needs as presented by the county school nurses. The Commission approved the requested expenses.

## **Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **County Issued Cell Phones**

The Commission spoke with Matthew "Flag" Flaherty regarding the necessary equipment upgrades and pricing. A total of three phones will need upgraded. One has been canceled and the other two were approved for upgrades. The county will pay a monthly amount over a period of two years to upgrade. Also approved is the monthly usage charge for the iPad service used by the Associate Circuit Judge, Robert Rice.

## **Snyder and Associates**

Andy Macias stopped in to give status updates on bridges.

## **Monroe Township**

Les Linville, Monroe Township operator, dropped in to discuss maintenance of the township roads currently being utilized by the windmill trucks. The Commission advised him to hold off on maintenance and laying rock until the windmills completed their work.

## **Inspections**

The Commission inspected Road #307 in Nodaway Township, Road #754 in White Cloud Township and Re-Construction Road #374 in Polk Township which was approved.

**Enel – White Cloud Wind project**

Ron Scroggie stopped in to give a status update and to have the Commission review and sign a Landowner Record of Discussion. (R.O.D.)

**Adjournment**

Stiens made a motion to commission adjourn until 8/25/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 25, 2020

69<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 25, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 8/20/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Liquor License: Graham Street Fair and The Power House; Invoice to Viebrock Sales and Service; Invoice to MTE; Circuit Clerk's Xerox contract; Quote from MTE for COVID supplies; Accounts payable Check #76952-76962.

**Requisitions:** Road and Bridge to Gray Oil for diesel fuel; Prosecuting Attorney to MTE for equipment; Sheriff to Graves Food, Falls City Mercantile and Hy-Vee for Inmate Food and Supplies for September.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Extension Council Report (July 2020)

## General Obligation Bonds

Documents for the General Obligation Road Bonds were signed by the Commission and the Clerk for Grant Township and returned to Robert Sundell. This will be placed on the November 2020 ballot for Grant Township voters.

## FEMA

A call was taken from Jennifer Waller of FEMA regarding Recovery Scoping.

## Insurance Claim

The Commission reviewed a spreadsheet as presented by Kacey White, CORE Adjusting, on insurance expenses incurred by the county during the August 2019 lightning storm. The Commission concurred with White's information and agreed to close out the claim.

## Polk Township

A call was taken regarding Southridge Road within Polk Township. The caller had concerns about whose responsibility the road is as it is part of a subdivision that is not maintained by the City of Maryville. The Commission placed a call to Mark Wilson, Polk Township Road Supervisor. Wilson will check with the township.

## Certification of County Health

The Commission reviewed and signed a Certification of County Health Ordinance: Attachment D for Wells Family Farms.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Inspections

The Commission inspected a tube on Road #248 in Union Township, Road #894 in Hughes Township, Road #718 in Grant Township and Re-Construction Road #644 in Jefferson Township which was approved.

## Adjournment

Stiens made a motion to commission adjourn until 8/27/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

August 27, 2020

70<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on August 27, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 8/25/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Invoice to Seaman & Schuske Metal Works Co.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Equipment Report (July 2020)

## Road and Bridge

Ed Walker, Road and Bridge Supervisor, gave updates on projects. Discussed BRO dollars and possible trade. E. Walker reported that Atchison Township will have their new grader on August 28, 2020.

## Audrain County

The Commission spoke with Roger Young, former Commissioner of Audrain County regarding Tenaska. Also set up an appointment time for Tuesday, September 1 for current Audrain County Commissioners to meet with them for a question/answer session.

## BRO-B074(61) Bridge

The Commission, along with E. Walker met with Craig Elmore, MODOT and Andy Macias of Snyder & Associates do the inspection of the completed bridge in Washington Township. LPA Services Invoice No. 5, Snyder and Associates Invoice No. 6 and LPA Checklist letter was signed.

## Inspections

The Commission, E. Walker, Elmore and Macias inspected Bridge #1034, currently being constructed, Bridge #1020, new construction and Bridge #988 which will be a future construction project, all in Washington Township. Bridge #956 in Grant Township was also inspected for a future construction project. A tube in Jackson Township at the intersections of Road #414, #442 and #441 were inspected.

## Lunch Break

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## Historical Preservation

Kim Mildward, Regional Council of Governments, was present for the opening of the Request for Qualifications (RFQ) for the Historical Preservation Grant. RFQs were received from: N-Form Architecture, Ellison-Auxier Architects, White & Borgognoni Architects, P.C. and Strata Architecture and Preservation. The Commission and Mildward will study each RFQ and utilize a scoring sheet to rate them. A date of September 3 at 9:00 was set to review score sheets and decide on the firm.

## CARES ACT Funds

Marilyn Jenkins, Collector/Treasurer met with the Commission to review where the CARES Act Funds' balance is currently sitting after payments were made to the approved applicants of the Small Business grants, payments to taxing entities and COVID related supplies purchased for taxing entities

## Township vs. County Form of Government

The Commission reviewed a list of each townships set levy and bond maturity dates.

## Adjournment

Stiens made a motion to commission adjourn until 9/1/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 1, 2020

71<sup>st</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 1, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 8/27/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## Public Comment: None

**Approved:** MEI Invoice for yearly maintenance contract; Tyler Technologies invoice for software maintenance; Invoice for Special Prosecuting Attorney, David A. Baird; Clerk Fee Report. Accounts payable Check #76973-76997.

**Requisitions:** County Clerk to MTE for equipment; Sheriff to MTE for equipment; to GT Distributors for equipment; Road and Bridge to Murphy's for repairs.

## Reviewed

The Commission reviewed the following information received by mail or email:

- LEPC meeting invite from Christy Forney, Emergency Manager
- Letter from concerned parent re: COVID guidelines and students
- Grant Township Financial Statement
- Missouri Association of Counties (MAC) Achievement Award Competition information

## Courthouse Maintenance

The Commission received a call from a citizen regarding the state of the Courthouse grounds.

## Audrain County Commission

Steve Hobbs, Presiding Commissioner, Alan Winders, East District Commissioner and Roger Young, former Commissioner, all of Audrain County, visited with the Commission and Ed Walker, Road and Bridge Supervisor regarding wind projects, with Tenaska as a main topic. Also present: Chris Wallace, Nodaway County Extension Council.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Snyder and Associates

The Commission spoke with Andy Macias regarding potential trading of BRO dollars. Macias has made first contact with one, but will send a list to the Commission.

## CART Rock

A listing of township's current status with CART Rock deliveries was reviewed.

## Adjournment

Stiens made a motion to commission adjourn until 9/3/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 3, 2020

72<sup>nd</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 3, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Lorraine O'Donnell, Deputy County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 9/1/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Invoices for Road and Bridge, repair and maintenance, Recorder fees month of August, and payroll transmittal sheet.

**Requisitions:** Randy Strong, reimbursement for Sheriff training

## Reviewed

The Commission reviewed the following information received by mail or email:

- LEPC meeting minutes from Christy Forney, Emergency Manager
- Letter from concerned parent re: COVID guidelines and students
- NACO invitation to Public Land Counties and PILT Action Day & County News
- Nodaway County Health Covid updates August 31 and September 2, 2020
- Superintendent of Stanberry RII School District, Bob Hedding, essential workers
- Sheriff inmate report
- Maryville Chamber of Commerce new Brand

## Regional Council of Governments

Kim Milward gathered information from the Commission on prioritizing Architect Firms for the Historical Preservation Grant of the Courthouse. Milward will put together a timeline for the project. She also informed the Commission that the Regional Council of Governments will now be in charge of the Christmas Parade and the Community interest in lighting the Courthouse.

## Maryville RII School

Superintendent, Becky Albrecht discussed the possibility for an essential worker declaration for all area Schools.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Gentry County

Gary Carlson, County Commissioner was contacted for information on a recent Essential Workers Declaration.

## Precision Lock and Key

Mitch Nelson was contacted, and discussed the quantity of key fobs for the Courthouse. The Commission asked him to stop in to get final numbers.

## Schraeder Law Firm

Ivan Schraeder, Attorney at Law was contacted for guidance on declaring essential workers.

## St. Louis County

The St. Louis County Road Commission was contacted for Off Road Bridge Replacement funds. They have currently used all of their federal funds.

## Declaration

Chris Burns made a motion to Declare that all Nodaway County School Administrators, Faculty, and Staff be Essential Workers. Bob Stiens, second the motion. The motion passed by vote: Walker (Yes), Burns (Yes), Stiens (Yes).

## Adjournment

Stiens made a motion to commission adjourn until 9/8/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Lorraine O'Donnell, Deputy County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 8, 2020

73<sup>rd</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 8, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 9/3/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Invoice for Recorder of Deeds to iCounty Technologies, LLC for software maintenance.

**Accounts Payable:** Check #76998=77048

**Requisitions:** Road and Bridge to Delbert's Garage for repairs.

## Reviewed

The Commission reviewed the following information received by mail or email:

- CARES Act funding – updated FAQs and guidance
- MEI Maintenance Receipts
- Email from local teacher with concerns on making teachers essential
- Invite to Mosaic System Leadership meeting
- Merchants Bonding Company questionnaire

## Snyder and Associates

A call was put in to Andy Macias to discuss softmatch dollars. The county currently has \$1,051,952.84 in softmatch, which does not include the bridges built this year. Also discussed the length of the Bridge #411 on rock quarry road and the potential cost to build this bridge.

## Building Maintenance

A call was taken from Hartford Steam Boiler to set up an inspection time for the boiler at the courthouse.

## Media

Kay Wilson, Nodaway News Leader called with clarification questions regarding the essential worker declaration the Commission signed on September 3, 2020.

## Independence Township

The Commission took a call from a resident regarding a tube on Road #223 that is washing out and an issue with a wooden bridge. The Commission will travel to inspect these in the near future. A call was put in to Bart Hawk regarding rock for Reconstruction Road #198.

## Inspections

An inspection was made of Bridge #85 which was recently built and Bridge #86, which is scheduled to be built. Also looked over Reconstruction Road #374 in Polk Township.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Lincoln Township

Larry Ecker, Lincoln Township board member, called regarding a tube on 110<sup>th</sup> Street he would like the Commission to look at.

## Webinar

The Commission and Marilyn Jenkins, Collector/Treasurer, presented information on a second round of Small Business grants and a new option for civic organization during a webinar hosted by Josh McKim, Nodaway County Economic Development and Lily White, Maryville Chamber director. Round two is currently open with a close date of September 15<sup>th</sup>. All information can be found on the county website.

## Adjournment

Stiens made a motion to commission adjourn until 9/10/2020. Burns seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

September 10, 2020

74<sup>th</sup> Day

JULY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 10, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 9/8/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## **Public Comment:** None

**Approved:** Invoice Chris & Lori Burns for Public Defender's office rent; Invoice to Coenen Enterprises, Inc. for clock tower lights.

**Requisitions:** Assessor to Shell's Service Towing & Repair for tires; Road and Bridge to Allen's Ready Mix for concrete repair (Road #244); to Railroad Yard for Bridge #0960006; to Loch Sand & Construction Company for concrete on Bridge #1020007.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Invite to meeting for Bright Beginnings Child Care Center of St. Joseph
- Email from Kim Mildward, NWMO Regional Council of Governments re: Historical Preservation
- Email from Jennifer Waller, FEMA regarding eligibility for Disaster Public Assistance funding
- Email from Christy Forney, Emergency Manager re: public testing site (COVID-19)

## **Road and Bridge**

Ed Walker, Road and Bridge Supervisor, gave updates on projects. An H-Pile bid was reviewed. The bid will close on October 1, 2020 at 11:00 a.m. Bids should be turned in to the County Clerk prior to this time with the opening being held at the above time in the office of the County Commission.

## **Building Maintenance**

The Commission discussed preventative maintenance on ceiling tiles in an office at the Courthouse. A call was put in to Eric Coats, Premier Homes, for repairs. A hole on the handicap ramp at the courthouse was repaired. Mitch Nelson, Precision Lock and Key, discussed keys for interior doors at the courthouse.

## **H.R. Director**

Tammy Carter, H.R. Director, discussed salary start date for newly appointed Prosecuting Attorney, Caleb Phillips. Also gave updates on the maintenance staff utilizing the infrared machines at the buildings. Carter also gave FEMA updates to the Commission.

## **Windmill Projects**

Chuck Morris, Page County Board of Supervisors (Iowa) called with questions on windmill projects.

## **CARES Act Funds**

Marilyn Jenkins, Collector/Treasurer, discussed questions she has received from the public regarding use of CARES Act Funds.

## **Snyder & Associates**

A call was put in to Andy Macias for clarifications. An email was sent to David Earls at MODOT to get some direction.

## **BRO Funds**

A message was left with Jackson County regarding BRO trading of funds.

## **Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **General Obligation Bonds**

Documents for the General Obligation Bonds were signed by the Commission and the Clerk for Independence, Lincoln and White Cloud Townships.

**Grant Township**

Johnny Silkett, South Nodaway Superintendent, called in regarding Bridge #727 that needs some repairs. Road and Bridge Supervisor, Ed Walker, was contacted and his crew repaired it.

**University of Missouri Extension**

Randa Doty, Extension, stopped in to invite the Commission to listen to Steve Devlin, Program Director of Business and Industry for the University of Missouri Extension on Monday, September 21, 2020 at 6:00 in the lower conference room of the County Administration Building.

**Adjournment**

Burns made a motion to commission adjourn until 9/15/2020. Stiens seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 15, 2020

75<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 15, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker and Chris Burns. Also present, Melinda Patton, County Clerk. Absent: Bob Stiens.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 9/10/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Inventory Transfer/Disposal forms. **Accounts Payable:** Checks #77050-77074

**Requisitions:** Collector to MTE for office supplies; Deputy Coroner pay/cell phone reimbursements.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Sheriff's Inmate Report (August 2020)
- Equipment/Fuel Report (August 2020)

## Snyder and Associates

Andy Macias stopped in to have papers signed for BRO-B074(61) Bridge. These included a change order, LPA Services Invoice #6 and a project completion letter all to Chris Redline, MODOT District Engineer. A list of bridges for softmatch was also discussed.

## Union Township

A resident of Union Township stopped in to discuss drainage issue with a concrete culvert and a separate issue with trees being piled up and creating issues on Roads #213-214. The Commission inspected these issues.

## CARES Act Funds

The Commission reviewed applications submitted under round two of the Small Business grant process with Marilyn Jenkins, Collector/Treasurer on hand to answer questions. Tyler Garrett and Dave Baker stopped in to discuss their application for the Small Business grant that was not awarded on the first round. Garrett-Baker will be providing more information at the request of the Commission. Dr. John Jasinski and Dr. Matt Baker visited with the Commission requesting a change to what they initially requested. Northwest Missouri State University would like to expand the testing to include both symptomatic and asymptomatic and to add contract tracing. Also discussed trend lines in other areas with colleges and universities and following the data.

## Lunch Break

Walker made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Independence Township

An Independence Township resident stopped in to discuss rock issues on specific roads. A call was put in to Philip Auffert, Trustee of the township to discuss the rock. Also put in a call to Jacoby Zimmerman at Zimmerman Hauling to get a date of when they will be hauling rock to the rest of the roads.

## Nodaway County Economic Development

Josh McKim, NCED Director and Lily White, Maryville Chamber Director discussed ideas for Nodaway County for tourism and increasing traffic to local businesses.

## Grant Township

A resident of Grant Township called with questions on Bridge #0960006.

## Adjournment

Burns made a motion to commission adjourn until 9/17/2020. Walker seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 17, 2020

76<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 17, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker and Chris Burns. Also present, Melinda Patton, County Clerk. Absent: Bob Stiens.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 9/15/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes).

**Public Comment:** None

**Accounts Payable:** Checks #77075-77100

## Reviewed

The Commission reviewed the following information received by mail or email:

- Email from Bluebird Network regarding road specs

## University of Missouri Extension

Randy Doty and Chris Wallace, Nodaway County Extension, stopped in to discuss a small business program the Extension is now offering. Doty and Wallace also updated the commission on some of the other programs they run as well as the 2021 budget.

## Union Township

The Commission made a follow-up call to a resident of Union Township regarding Roads #213-214.

## Inspections

In Independence Township, Roads #233-234, 423, 185, 186 and 183 and Road #164 in Hopkins Township were inspected.

## CARES Act Funds

Marilyn Jenkins, Collector/Treasurer discussed CARES Act Funds updates with the Commission.

## Lunch Break

Burns made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Chariton County

Presiding Commissioner, Evan Emmerich, called with questions about brush laws.

## Consolidated 911

A date was set for an update from Greg McDanel, Maryville City Manager for September 22<sup>nd</sup> at 9:30.

## Adjournment

Burns made a motion to commission adjourn until 9/22/2020. Walker seconded the motion. The motion passed by vote: Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 22, 2020

77<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 22, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Burns made a motion to approve prior commission minutes dated 9/17/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Accounts Payable:** Checks #77101-77120

**Requisitions:** Road and Bridge to Taylor Concrete Pumping for concrete on Bridge #1020007; to Railroad Yard for supplies for Road #234; Sheriff to 911 Custom for equipment.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Email NW Workforce Development Board re: NW Region Job Center certifications
- Vehicle Sales Tax and Motor Fuel Tax Report

## Road and Bridge

Ed Walker, Road and Bridge supervisor, discussed options for Road #223 in Independence Township that the Commission asked him to look into. Also discussed where the crew has been working.

## Granite

A conference call with Timothy Christensen was held introducing the county to what Granite has to offer in saving the county money and improving telecom services.

## Consolidated 911

The Commission met with Greg McDanel, City of Maryville manager, Jessica Rickabaugh, Ron Christian and Mike Stolte all with Maryville Public Safety to get updates on the status of the Consolidated 911 Center. Sigman stated the "go-live" date is currently set for October 1, 2020. McDanel stated that they would have a limited open house for county and city officials and media with an open house for the public sometime next year.

## Inspections

The Commission inspected Road #1051 in Polk Township

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## CARES Act Funds

The Commission reviewed applications submitted under round two of the Small Business grant process with Marilyn Jenkins, Collector/Treasurer on hand to answer questions. The small business grant and civic organization grants are now closed and no longer accepting applications.

## Adjournment

Burns made a motion to commission adjourn until 9/24/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 24, 2020

78<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 24, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 9/22/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Requisitions:** Sheriff to Hy-Vee, Graves Food and Falls City Mercantile for inmate food and supplies.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Signed letter for Nodaway County Economic Development (NCED) for an EDA Economic Adjustment Assistance Grant
- Public Service Commission on Empire District Electric Company d/b/a Liberty District
- Signed form for the Sheriff's Department for the Missouri Surplus contract

## Great River Engineering

Lindsey Chaffin and Spencer Jones stopped in to talk to the Commission about 2021 projects.

## CARES Act Funds

Josh McKim, Nodaway County Economic Development and Lily White, Maryville Chamber Director discussed hours worked with the county assisting with the application process. McKim and White also made a formal request for CARES Funds that would be used to assist with a local marketing a shop Nodaway campaign. Burns suggested the Commission call the State Treasurer to ensure this is an allowable expense.

## Inspections

The Commission inspected Road #807 and #789 in Hughes Township and Roads #759, 758 and #751 all in White Cloud Township. These roads are within Enel's White Cloud Wind Project being worked on to be taken back over by the townships.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Historical Preservation

The Commission did a walk-through inspection of the Courthouse with Angie Gaebler of Strata Architecture and Preservation. Gaebler will be working with the County Clerk's office to gather further maintenance information.

## Building Maintenance

Geist Heating and Cooling looked at an air conditioning unit not working correctly. They will be around to work on the unit on Friday, September 25<sup>th</sup>.

## Adjournment

Burns made a motion to commission adjourn until 9/29/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

September 29, 2020

79<sup>th</sup> Day

JULY TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on September 29, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 9/24/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Approved:** Invoice for J&S Cleaning Services; signed contract with Northwest Missouri Council; Pro-Rated Liquor License for Burny's Sports bar.

**Requisitions:** Road and Bridge to Gray Oil for diesel.

## Road and Bridge

Ed Walker, Road and Bridge Supervisor gave updates on county projects.

## CART Rock

The Commission put a call in to Nick Jameson at Schildberg Construction regarding different townships CART Rock status. Also touched base with Jacoby Zimmerman, Zimmerman Hauling regarding the status of some of the townships he has been working with.

## Building Maintenance

Reviewed a list of items needing to be taken care of to get the Courthouse ready for the cooler season. Eric Coutts, Premier Homes reported on the ceiling issue in an office at the Courthouse. Coutts gave a rough estimate on repair and was given the go ahead to proceed.

## Salary Schedule

A discussion was held with Tammy Carter, H.R. Director confirming that the salaried positions of the H.R. Director and Road and Bridge Supervisor are no longer being on the salary schedule as off a discussion on December 5, 2019.

## Snyder and Associates

Andy Macias called to set up a meeting time for Thursday.

## CARES Act Funds

The Commission reviewed applications submitted under round two of the Small Business grant process and Civic Organizations with Marilyn Jenkins, Collector/Treasurer on hand to answer questions. A call was also put in to Ivan Schraeder, county attorney, for a legal opinion on the specific use of CARES funds.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Inspections

The Commission inspected Bridge #988 and #1034 in Washington Township as well as a tube on Road #972 in Washington Township.

## Adjournment

Burns made a motion to commission adjourn until 10/01/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 1, 2020

80<sup>th</sup> Day

JULY TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 1, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes). Stiens made a motion to approve prior commission minutes dated 9/24/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Public Comment:** None

**Accounts Payable:** Checks #77132-77156

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Public Service Commission on Evergy Missouri West

## **Snyder and Associates**

Andy Macias discussed the county bridge status for 2020-2021. The Engineer/Consultant's Certifications were signed for Bridge #0455013 and #0672025. Also signed the Engineering Service Contracts for Bridges #0988007, #0956002, #0727005, #0614022, #0514001 and #086002.

## **City of Maryville**

City Manager Greg McDanel, stopped in to talk to the Commission about plans for downtown Maryville. McDanel reviewed the blueprint plans and left a copy for the county. McDanel also updated the Commission on the transmission into the new Maryville Public Safety building.

## **Building Maintenance**

Spoke with MEI Elevator Services to schedule the routine inspections on both elevators. MEI will coordinate with ESSI State license inspector to get this set up.

## **FEMA**

Ayhan Batuk, PA Program Delivery Manager for FEMA, called the Commission requesting a full bridge report on Bridge #0085006 (Project #123424. A message was left for both Lyn Anderson and Randy Mendenhall, with Missouri Department of Transportation (MODOT) requesting the most recent report.

## **Polk Township**

A resident of Polk Township called with issues on a road near her home. They were referred to Mark Wilson, Polk Township Road Supervisor.

## **H-Pile Bid**

At 11:00 a.m., sealed bids from Husker Steel, The Railroad Yard, Midwest Service and Sales Co., Rock Ridge Steel Co., LLC and Oden Enterprises, Inc. were opened and read aloud. The Commission reviewed the bids and Burns made a motion to accept the bid from Railroad Yard as presented. Stiens seconded the motion. All were in favor. A call was put in to the Railroad Yard to schedule the delivery. Present during the opening/reading of bids was Russ Placzek of Oden Enterprises.

## **COVID-19**

West Nodaway Superintendent Mitch Barnes, came in to discuss liabilities, rules and opinions regarding schools making students essential. Also present, Marilyn Jenkins, Collector/Treasurer.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **FEMA Project 126488**

Tammy Carter updated the Commission on Project #126488 status with FEMA Project 126488. A request will be made to McClure Engineering for more details on the report they did for FEMA.

## **CARES Funds**

Josh McKim came in to answer questions on the request Nodaway County Economic Development and Maryville Chamber put together for CARES Funds. McKim stated the shop local campaign will be to combat the negative impact and continued destructive nature the Coronavirus is having on our local businesses. The need for more foot traffic to support our county businesses is driving this campaign. The request for CARES funds will be used for a shop Nodaway County campaign.



**Salary Schedule**

A discussion was held with Tammy Carter, H.R. Director the Road and Bridge Supervisor pay rate.

**Adjournment**

Burns made a motion to commission adjourn until 10/06/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 6, 2020

81<sup>st</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 6, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker and Bob Stiens. Also present, Melinda Patton, County Clerk. Absent: Chris Burns (attending MACTO Training.)

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes). Stiens made a motion to approve prior commission minutes dated 10/1/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

**Public Comment:** None

**Approved:** Liquor License to Goff Grocery, LLC; Recorder Fee Report (September 2020)

**Accounts Payable:** Checks #77160-77177

**Requisitions:** County Clerk to Elkins-Swyers for election supplies; Hazardous Waste to Kevin Hartman for pay for October Hazardous Waste site.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- CCAM Annual Meeting information
- Blue Cross Blue Shield Medicare benefits letter (given to H.R. Director)
- Request from Children's Mercy for 2021 Budget consideration

## **Lightning Insurance Claim**

Received a check from MOPERM to finalize the lightning damage from August 2019.

## **Snyder and Associates**

The Commission reviewed the letter from Jackson County regarding the transfer of BRO funds for "Softmatch" credits. The letter was shared with Andy Macias at Snyder & Associates, who will draft a similar letter from Nodaway to Jackson County for the trade.

## **County Insurance**

H.R. Director, Tammy Carter, reviewed some of the insurance information she has received in from the RFQ.

## **Schildberg Construction**

A call was put in to Nick Jameson regarding an issue with a ticket for Nodaway Township. Jameson will touch base with the office to see how they want to handle it.

## **Sheriff's Department**

Sheriff Randy Strong gave updates regarding the transfer to the Consolidated 911 as well as other departmental updates. Strong also presented a request to move Deputy Michael Logan to Sergeant status. A call was put in to Commissioner Burns, who is at a training, to discuss this request. The request was approved.

## **White Cloud Township**

A resident of White Cloud Township stopped in to inquire about a road within the township that is no longer being used. Information about closing the road was given in case he wishes to pursue this path.

## **Building Maintenance**

An authorization form was sent regarding the annual safety inspection on the courthouse elevator. Form was signed and returned to Elevator Safety Services, Inc. (ESSI) for the November inspection.

## **CARES Act Funds**

The Commission reviewed the final group applications submitted under round two of the Small Business grants and the Taxing Entities process with Marilyn Jenkins, Collector/Treasurer on hand to answer questions.

## **Missouri Department of Transportation (MODOT)**

Jennifer Sardigal Jarvis of MoDOT called in to discuss bridge reports and other items with the Commission.

## **Washington Township**

Steve Farnan, Washington Township Clerk, stopped in to inquire about putting a road closed sign on Road #975. A sign will be ordered and put in place.

**Lunch Break**

Stiens made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

**Adjournment**

Stiens made a motion to commission adjourn until 10/08/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes).

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 8, 2020

82<sup>nd</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 8, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 10/6/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Clerk Fee Report (September 2020)

**Requisitions:** Sheriff to ICS Jail Supplies for supplies; Road and Bridge to Hilton for training; to Allen's Ready Mix for concrete for Bridge #1034003; to Maryville Chamber for safety incentives; to J.A. Traffic for 911 signs.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Email updates on the Historical Preservation grant

## **Expense & Revenue Reports**

Patton submitted the September expense and revenue budget reports for review.

## **Road and Bridge**

Ed Walker discussed information from his MATCO training. The Commission signed the transfer documents of funds with Jackson County for the trade of Softmatch credits for BRO funds. Documents were sent on to Earl Newill, Chief Engineer with Jackson County and Andy Macias with Snyder & Associates.

## **Northwest Missouri Cellular**

Matthew "Flag" Flaherty, gave some updates on the county's account and reviewed how the contract will change for the next two years.

## **Sheriff's Department**

Sheriff Randy Strong came in to let the Commission know that a deputy had a non-injury vehicle accident on October 7, 2020. The vehicle was totaled and an insurance claim will be sent to MOPERM.

## **Nodaway County Health**

A Nodaway County resident called to inquire about the criteria for filling a vacant Nodaway County Health board seat. The Commission discussed some criteria and encouraged the caller to touch base with Tom Patterson at Nodaway County Health as well.

## **FEMA-4451-DR-MO**

The Commission signed a Quarterly Report Form for PA Applicant Reporting for FEMA-4451-DR-MO.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## **CARES Act Funds**

The Commission reviewed one final application submitted under round two of the Small Business grant process with Marilyn Jenkins, Collector/Treasurer on hand to answer questions.

## **American Broadband**

Chris Thompson stopped in to discuss requirements on restrictions for burying a cable.

## **Building Maintenance**

A call was put in to Coenen Electric regarding the Administration Building generator. Commissioner Walker arranged for Arnold Plumbing to install the new water fountains at both the Courthouse and Administration Building.

**Inspections**

The Commission looked over a culvert on Highway CC. This is a part of the maintenance for Polk Township and they were called. An inspection was made of Road #975 in Washington Township where a road closed sign was requested and will be installed. Also inspected a tube on Road #954 in Grant Township.

**Missouri Department of Transportation (MODOT)**

Lynn Anderson presented the Commission with a flash drive containing pictures and reports for Bridge #085006 and Bridge #0456011 necessary to finalize reports to Federal Emergency Management Agency (FEMA.)

**Adjournment**

Stiens made a motion to commission adjourn until 10/13/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 13, 2020

83<sup>rd</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 13, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker and Bob Stiens. Also present, Melinda Patton, County Clerk. Absent: Chris Burns.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes.) Stiens made a motion to approve prior commission minutes dated 10/8/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes.)

**Public Comment:** None

**Accounts Payable:** Checks #77178-77220

**Requisitions:** CARES Act Funds to MTE for equipment.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Certificate of Liability Insurance for Maryville Glass and Lock
- Public Service Commission – Evergy Missouri West

## City of Maryville

City of Maryville Manager, Greg McDanel, gave a presentation of the South Main Corridor Improvement Project and its expected timeline and cost. McDanel stated that it will run around 12 million dollars (utilizing a \$10 million grant) and should take 15-18 months. The project is projected to begin in January of 2021. Also in attendance were Rex Wallace, Assessor, Tammy Carter, county HR Director and Geoffrey Woehlk, Maryville Forum.

## H.R. Director

Tammy Carter, H.R. Director, spoke with the Commission regarding some personnel issues.

## Missouri Department of Transportation (MODOT)

Lynn Anderson, MODOT, sent documents via email for Bridge #0085006 (Project #123424) and Bridge #0456011 (Project 126488) for review.

## Historical Preservation Grant

Kim Mildward, Northwest Missouri Regional Council of Government, reviewed the status of the Courthouse project. Mildward shared a proposal for Heartland Drone Company for a drone inspection. A discussion was held regarding the possibility of requesting additional funds to cover the drone proposal. An amendment request letter was drafted, signed and forwarded on to Allison Archambo, Preservation Planner & Grants Manager with the Grants, Recreation & Interpretation Program of the Missouri State Parks. Mildward also discussed the possibility of using CDBG funds on Bridge #0411018.

## American Broadband

Chris Thompson called in to inquire about a line near a bridge and whether it can be attached to a bridge.

## Enel-White Cloud Wind project

Sharon Espey, White Cloud Township clerk inquired about assistance in paying a gravel bill. A call was put in to Tyler Brooks to discuss Hawk Road, who asked Espey to send the invoice on to him and he will look into it.

## Sheriff Department

Sheriff Randy Strong gave departmental updates. Strong turned in an updated schedule of covered automobiles for 2021.

## Lunch Break

Stiens made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## CART Rock

A message was left for Jim Knox with Norris Quarries. A call was put in to Philip Auffert, Trustee of Independence Township to discuss CART rock.

## Adjournment

Stiens made a motion to commission adjourn until 10/15/2020. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 15, 2020

84<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 15, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 10/13/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** 2021 MOPERM property and equipment schedules.

**Requisitions:** Sheriff to Hy-Vee, Graves Food and Falls City Mercantile for inmate food and supplies; Road and Bridge to Gray Oil for diesel.

## **Quarterly Office Holder Meeting**

The Commission held their quarterly office holder meeting. Present included Recorder Lisa Nickerson, Diane Thomsen, Public Administrator, Collector/Treasurer Marilyn Jenkins, Geoffrey Woehlk, Maryville Forum and Kay Wilson, Nodaway News Leader. Nickerson stated the Recorder's office has been working on indexing back records. Thomsen discussed that her current work load of 71 cases. They are still asking that they restrict travel, so meetings have been via Zoom or phone conferences. Thomsen stated that she has been working on her continuing ed courses online to meet the requirements. Jenkins stated that she is gearing up for tax season, but is waiting for fixes from the programmers. An exterior drop box will be placed in the next few weeks for tax payments so people can avoid coming in the building if they choose. The CARES Act Funds have been disbursed for taxing entities, small business grants and civic organizations. She has been working with MTE on supplies for schools and entities. Patton gave updates on the absentee voting numbers. Also discussed 2021 budget worksheets have been sent out to office holders with the request that numbers be turned in by November 13<sup>th</sup>. Stiens brought the room up to date on the status of 2020 bridges. Five of the six planned bridges are completed. For 2021, eight bridges are planned. Burns discussed the trade of Softmatch dollars for BRO funds. The Commission has a contract with Jackson County. This trade allows the county to use more CDBG funds on other projects. The north windmill project still has a few road issues to work out, but is essentially complete. The south windmill project is ongoing. Burns stated that the Commission has had many calls regarding COVID isolation/quarantines have been in communication with legislators to discuss. B. Walker reported that the Employee Appreciation lunch is set for December 17<sup>th</sup> at noon. Rogers Pharmacy is being scheduled to come in to offer flue shots to county employees wishing to receive one on October 22<sup>nd</sup> at 1:00.

## **Grant Township**

A resident of Grant Township discussed issues on Road #954.

## **Road and Bridge**

Ed Walker, Road and Bridge Supervisor discussed projects the crew is working on. E. Walker stated that he is looking into obtaining some leftover rock from a windmill company. Along with Tammy Carter, the Commission discussed Bridge #045611 (Jackson Township) that was denied payment by FEMA. An appeal was drafted and approved.

## **H.R. Director**

Tammy Carter, H.R. Director, along with E. Walker discussed the salary schedule for the Road and Bridge Supervisor position.

## **Hopkins Township**

Roger Florea, Hopkins Township Trustee, called with a question on road maintenance.

## **Historical Preservation Grant**

Kim Mildward, Northwest Missouri Regional Council of Government, emailed a revised letter requesting an amendment. The letter was drafted, signed and forwarded on to Allison Archambo, Preservation Planner & Grants Manager with the Grants, Recreation & Interpretation Program of the Missouri State Parks.

**Building Maintenance**

The Commission met with Brett McLain, Northwest Audio Visual, regarding equipping the conference rooms with equipment to allow for Zoom style meetings.

**County Questions**

Robert D. "Bob" Lager, candidate for South District Commissioner, spent time discussing some of the current county issues.

**Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Road Groom Manufacturing**

A representative of Road Groom gave a demo of a piece of equipment called Road Groom on Road #613, #474 and #481 all in Polk Township. Several townships had representatives present as well.

**Federal Emergency Management Agency (FEMA)**

A call was taken for a satisfaction survey.

**Adjournment**

Stiens made a motion to commission adjourn until 10/20/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner



# Nodaway County Commission

October 20, 2020

85<sup>th</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 20, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Stiens made a motion to approve prior commission minutes dated 10/15/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved: Accounts Payable:** Checks #77221-77246 **Requisitions:** Road and Bridge to Metal Culverts for supplies; to Fastenal for supplies; Collector to MTE for supplies.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Quote from Northwest AV
- Sheriff Inmate Report (September 2020)
- Fuel/Equipment Report (September 2020)
- Regional Council of Governments newsletter

## Community Development Block Grant (CDBG)

Jerri Dearthmont, Executive Director of Northwest Missouri Regional Council of Governments, discussed with the Commission that Nodaway County has been cleared to do a third bridge in Jackson Township with the remaining Community Development Block Grant (CDBG) funds. Snyder and Associates will begin working on the bid proposal.

## Norris Quarries

Left message for Jim Knox regarding price of rock for bond.

## County Waste and Recycling

The Commission filled out a report regarding county waste and recycling programs for Northwest Missouri Regional Council of Governments.

## County Employees Retirement Fund (CERF)

The Commission reviewed the Counties Employees Retirement Fund (CERF) program. Stiens made a motion to keep the Annual CERF Contribution at its current 4%. Burns seconded the motion. All were in favor, motion passed.

## Personnel

Tammy Carter, H.R. Director, spoke with the Commission regarding hiring a Temporary Part-Time maintenance person for the Administration Building. The Commission gave permission to hire Brandi Shively, a former employee for the temporary position.

## Grant Township

Inspected a tube replacement project on Road #960.

## Independence Township

Called Bart Hawk regarding a status update on reconstruction Road #198.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Independence Township

Inspected and Bridge #203 and visited Bridge #222 for current progress.

## Adjournment

Burns made a motion to commission adjourn until 10/22/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**October 22, 2020**

86<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 22, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 10/20/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Part-time Temporary worker's pay for Collector's office; transfer of time to an employee out on leave.

**Accounts Payable:** Checks #77247-77261

**Requisitions:** Road and Bridge to Viebrock (Sole Provider) for supplies; Sheriff to Missouri Sheriffs' Association and Training Academy for training; to Byron Clark Construction for repairs; Collector/Treasurer to MTE for office supplies; Circuit Clerk to OSCA/SHI for computer warranty.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Investment Report
- Vehicle Sales Tax/Motor Fuel Tax Report (September 2020)

## **Building Maintenance**

A call was put in to IHP Industrial to have the boiler at the Courthouse started.

## **CARES Act Funds**

Called Northwest Audio Visual for more information on the quotes sent. Sheriff Randy Strong and Sargeant Scott Wedlock discussed using CARES money for an intercom system for the jail as well as new laptops. The Commission requested that estimates be pursued before committing any funds.

## **Insurance**

Discussed with Tammy Carter, H.R. Director the insurance options she has heard from so far. Also discussed the current Flex Account program and options.

## **Road and Bridge**

The Commission reviewed a draft letter to FEMA for Bridge #456.

## **Snyder and Associates**

Caz Johnson stopped in with paperwork for signatures on applications for Department of the Army Permit for Softmatch Bridges and flood plain bridge permits on Bridge #0086002 over Clear Creek; #0514001 over Florida Creek, #0614022 over Jones Branch; #0727005 over Dog Branch; #0956002 over a branch of 102 River and #0988007 over Clear Creek.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## **Historical Preservation Grant**

Kim Mildward reported to the Commission that the requested \$10,000 increase for the Courthouse Feasibility Study has been granted. A Financial Assistance Agreement was signed for the increase. Stiens made a motion to accept the contract as proposed by Strata Architecture and Preservation and the fee for the aerial portion with Heartland Drone Company as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes.)

## **Community Development Block Grant (CDBG)**

The Commission signed a contract between the county and Northwest Missouri Regional Council of Governments (NW RECOG) for the Performance of an Environmental Review on Bridge #0445013 in Jackson Township.

**Federal Emergency Management Agency (FEMA)**

A letter to Regina Dredge, Public Assistance Grants Supervisor was reviewed and signed. This letter was in regards to an appeal of FEMA's denial of Project #126488-Soil under bridge.

**Inspections**

An inspection was made of a tube on Road #234 in Independence Township and Bridge #411 in Jackson Township.

**Collector/Treasurer**

Marilyn Jenkins, Collector/Treasurer gave an update on the drop box that will be installed outside of the building for tax payments.

**COVID-19**

The Commission took a call from attorney Pat Brazelle, representative of Cooper County school district, regarding the county's declaration making teachers essential.

**Adjournment**

Burns made a motion to commission adjourn until 10/27/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 27, 2020

87<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 27, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 10/22/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Requisitions:** Sheriff to Derby for equipment; to MTE for equipment (utilizing CARES funds.)

## **Jackson Insurance**

The Commission, along with Ed Walker, Road and Bridge Supervisor, reviewed the insurance renewal. A call was put in to Jackson Insurance for clarification.

## **Building Maintenance**

A call was put in to IHP Industrial regarding the boiler at the Courthouse. It had been started on October 26<sup>th</sup>, but was not working this morning. A part will need to be replaced, but the unit is currently running. A ceiling tile in the Treasurer's office was looked at as well.

## **Northwest Missouri State University**

The Commission met with Tye Parsons, Grants Coordinator at NWMSU and Lt. Amanda Cullin with NWMSU University Police Department (UPD) regarding an application that NWMSU would like to apply for with the Missouri 911 Service Board for a grant for UPD. The grant would be used to assist with the back-up to the consolidated system. Parsons stated the county would need to be the applicant and work as the pass-through of the funds. Stiens made a motion to accept the Missouri 911 Service Board Grant Agreement. Burns seconded. All were in favor. Also in attendance were Marilyn Jenkins, Collector/Treasurer and Geoffrey Woehlk, Maryville Forum.

## **Collector/Treasurer**

Marilyn Jenkins, Collector/Treasurer talked with the Commission about questions she has regarding HB351 and the county's role in the process. Jenkins shared emails she has received for the Commission to review and advise on.

## **Tenaska – Clear Creek Wind project**

Ryan Choquette called to review punch list items they are working on.

## **Nodaway Valley Bank (NVB)**

Danielle Miller, Nodaway Valley Bank representative, spoke to the Commission about their Health Savings Account (HSA) plan that NVB offers. Miller presented information and answered questions. The Commission tabled a decision until Miller can get back to them with some further information they requested. Also in attendance were Jenkins, Rex Wallace, Assessor and Tammy Carter, H.R. Director.

## **Sheriff's Department**

Sheriff Randy Strong and Sargeant Scott Wedlock discussed the 2014 Dodge Charger which has been totaled by our insurance company, MOPERM. Strong presented the Commission with the amount MOPERM will be sending (\$10,685) for the totaled vehicle and quotes from Tri-State Ford and Meyer Auto for a replacement vehicle. Strong requested the title be signed and sent to MOPERM. The Commission approved the purchase of a replacement vehicle for the Sheriff's Department. Strong and Wedlock also discussed vehicles that are out of commission and need to set up to do sealed bids on. Wedlock will get a complete list to the Commission for consideration.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## **Missouri Association of Counties (MAC)**

The Commission voted to put Lisa Nickerson, Recorder in as the county's delegate for the MAC Annual Conference. The virtual conference will be held on Monday, November 23<sup>rd</sup>.

**CARES Act Fund**

The Commission met with Brett McLain to discuss information he had submitted for video conferencing equipment. Due to the approximate amounts of the equipment, the county will put this out to bid. Sealed bids will be accepted up to 9:00 a.m. on November 12<sup>th</sup> in the office of the County Commission.

**Adjournment**

Burns made a motion to commission adjourn until 10/29/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

October 29, 2020

88<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 29, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 10/22/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Requisitions:** Road and Bridge to Railroad Yard for supplies; to Chris McCrary for uniform reimbursement; to Gray Oil for diesel fuel.

**Accounts Payable:** Checks #77262-77268

**Reviewed:** Questions from Township representative regarding what a county form of government would look like.

## **White Cloud Wind project**

A call was taken from a concerned citizen to discuss a communications tower.

## **Historical Preservation Grant**

A call was put in to Kim Mildward at Northwest Regional Council of Governments to discuss a drone policy for the county.

## **Chamber of Commerce**

Lily White, Chamber Director, spoke with the Commission about a meeting with community partners to discuss goals and needs. The Commission will speak on November 5<sup>th</sup> at 2:50 p.m. in the conference room at the county Administration Building. Also discussed Great Northwest Days.

## **Gallagher Benefit Services, Inc.**

The Commission, along with Patton, Marilyn Jenkins, Collector/Treasurer, Rex Wallace, Assessor, Lisa Nickerson, Recorder of Deeds and Tammy Carter, H.R. Director attended a conference call with Mike Keller and Brian Rose, Benefit Consultants and Renae DeSantis, Account Manager, regarding the insurance renewal plan.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## **Uniform Reimbursement**

The Commission reviewed a request submitted by H.R. Director, representing a road and bridge employee, for the uniform reimbursement to be raised. The request was denied.

## **Inspections**

The Commission inspected tubes on Road #954 and #960 and a bridge on Road #727 up for replacement, all in Grant Township. Also inspected a bridge due for replacement on Road #614 in Polk Township.

## **Adjournment**

Burns made a motion to commission adjourn until 11/3/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**AMENDED November 3, 2020**

89<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 3, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 10/29/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Invoice to Maryville Chamber through CARES funds; Authorization to perform elevator inspections; The Commission reviewed the following information received by mail or email:

- Extension Council Report (September 2020)
- MOPERM Insurance updates

## **Road and Bridge**

Along with Ed Walker, Road and Bridge Supervisor, the Commission reviewed the preliminary report on Bridge #411 for Jackson Township. A call was put in to Andy Macias at Snyder and Associates to discuss. A call was put in to Worth County regarding trading softmatch for BRO funds. They will discuss and get back to the Commission.

## **BRO-B061 (62)**

An email was received from Macias at Snyder and Associates for BRO-B061 (62) in Jackson Township. A letter to Chris Redline, District Engineer with MoDOT was reviewed and signed.

## **COVID**

Rex Wallace, Assessor and Marilyn Jenkins, Collector/Treasurer, spoke with the Commission regarding employee's time should a county employee be out due to COVID.

## **CARES Act Funds**

Jenkins discussed the remaining funds for the CARES Act. A call was put in to the Maryville Chamber of Commerce to request an invoice for the Shop Small Uniquely Nodaway campaign. The Commission and Jenkins discussed the option of opening the funds back up for a third round for small businesses in Nodaway County. Also discussed getting an advertisement for bid for audit for both 2019 fiscal year and the CARES Act funds. Patton will put the bid advertisement together and get it to the paper and on the website.

## **Collector/Treasurer**

Jenkins reported upcoming tax collection status to the Commission. A call was put in to Maryville Glass and Lock for a status update on the drop box. They plan to install the box on Wednesday, November 4<sup>th</sup>. The box is intended to be installed on the southwest corner of the building, near the set of doors that faces the Courthouse.

## **Historical Preservation Grant**

The Commission signed letters to the companies that submitted Statements of Qualifications for the Preservation Consulting Professional Services. On October 22, 2020, the Commission had voted to use Strata Architecture and Preservation for this phase.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## **Inspections**

The Commission inspected a tube on Road #203 in Independence Township.

## **Adjournment**

Burns made a motion to commission adjourn until 11/5/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

November 5, 2020

90<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 5, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 11/3/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Requisitions:** Circuit Clerk to OSCA/SHI for equipment; Road and Bridge to Highway Trailer Sales for equipment; Sheriff to Wilmes Tire for tires and repair to Unit NC709; to Student Body for uniforms.

**Approved:** Recorder Fee Report (October 2020); Clerk Fee Report (October 2020); Road and Bridge Certificate for Government or Nonprofit Educational Organization Use for MFA Oil.

**Accounts Payable:** Checks #77276-77278

The Commission reviewed the following information received by mail or email:

- Northwest Workforce Development Board emails

## **Mozingo Advisory Board**

The Commission discussed an open appointment for the Mozingo Advisory Board. Todd Stagner's seat expires this year and he would like to be considered for reappointment. Burns made a motion to appoint Stagner to another three-year term. Stiens seconded the motion. All were in favor. An email was sent to Greg McDanel, Manager, City of Maryville.

## **Road and Bridge**

Ed Walker presented a bid advertisement for rebar. Sealed bids will need to be received by December 1 at 11:30 in the office of the County Clerk. Bids will be opened and reviewed by the Commission at the date and time listed above in the office of the County Commission. E. Walker discussed the continued need for a trailer. The Commission had reviewed submitted bids on June 25, 2020, but were not able to secure a trailer. A call was put in to Ivan Schraeder, county attorney, for guidance. Schraeder advised that bids had already been sought, including a bid for a new trailer, so the requirement has been met. E. Walker has located a trailer that fits the parameters after calls to Hiway Trailer Sales, B.C. Murphy Enterprises, LLC and Jim Hawk Truck and Trailer. A requisition to purchase a trailer from B.C. Murphy Enterprises, LLC was submitted and approved.

## **Community Development Block Grant**

The Commission continued signed the environmental review letters for Bridge #0411018 in Jackson Township.

## **Township vs. County Form of Government**

The Commission continued their call to Schraeder with questions on the process of putting the question of county form of government to a vote of Nodaway County residents. Schraeder answered questions regarding the process to the county should the vote go in favor of county form of government.

## **Lincoln Township**

Larry Ecker called in regarding a bridge on Road #33 he would like the Commission to look.

## **Building Maintenance**

A call was put in to Geist Heating to look at two thermostats on the third floor of the Administration Building. Both thermostats were replaced.

## **Polk Township**

A citizen from Polk Township called with questions on code enforcement. A call was put in to Eric Coutts, Polk Township Code Enforcer for clarification.

## **Jackson Township**

A citizen stopped in to inquire about the process of reconstructing a road near his property.



**Insurance**

The Commission, along with Marilyn Jenkins, Collector/Treasurer, Lisa Nickerson, Recorder of Deeds, Rex Wallace, Assessor, E. Walker and Tammy Carter, H.R. Director, discussed the information gathered by Carter on insurance options. The group consensus of elected officials was to remain with Gallagher Benefit Services due to the pricing they had presented. Burns made a motion to continue with Gallagher. Stiens seconded. All were in favor. Insurance is an 85/15 split with the employee being responsible for 15% of the cost. Carter will touch base with Gallagher to line out the next step and to inquire whether new hires will need to complete the enrollment form. Jenkins presented the additional information to the group regarding the Health Savings Plan (HAS) through Nodaway Valley Bank (NVB.) The Commission decided to offer this plan for 2021 and move away from the FLEX Benefit plan. Jenkins will get the applications from NVB and touch base with all employees utilizing the FLEX program. The group then discussed no longer doing additional insurance deductions through payroll in 2021. Carter will contact all participants of these programs to inform them of the change. Information on these programs will still be made available to employees, but the county will not be involved if an employee decides to purchase a plan for themselves.

**CARES Act Funds**

The Commission agreed to open the Small Business Grant process for a third round. This is open to any small business that has not yet applied for the CARES funds. The closing date for the small business grant applications will be November 25, 2020. Applications can be picked up at the office of the Collector/Treasurer or can be found on the county webpage.

**FY21 Budget**

Jenkins, Patton and the Commission discussed changes that will be made to the budget for the 2021 cycle in regards to the 911 fund. Patton had sent out the budget worksheets in early October and requested that they be sent back in by November 13<sup>th</sup>. The

**Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Public Administrator**

The Commission put in a call to Dee O'Riley to set up a time for her to come in to discuss the transition and budget items for FY2021.

**Inspections**

The Commission inspected a bridge on Road #33 in Lincoln Township.

**Adjournment**

Burns made a motion to commission adjourn until 11/10/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**November 10, 2020**

91<sup>st</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 10, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 11/5/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Requisitions:** Road and Bridge to Missouri Department of Revenue for title fees; to Ed Walker for equipment reimbursement and fees for lost title; Public Administrator to Card Services for postage and office supplies; County to Kevin Hartman for Hazardous Waste site pay.

**Approved:** Transfer of sick leave time between employees; bid for audit.

**Accounts Payable:** Checks #77279-77328

The Commission reviewed the following information received by mail or email:

- Check from MOPERM for totaled sheriff department vehicle
- Investment Report (October 2020)
- Jackson Insurance Boiler Policy for FY2021

## **Road and Bridge**

The Commission, along with Ed Walker, Road and Bridge Supervisor, discussed softmatch/BRO funds. A call was put in to Andy Macias, Snyder and Associates regarding a trade with Worth County of \$150,000. Also discussed a potential numbering issue with a BRO bridge. Macias will look into this with MoDOT and get back to the Commission.

## **FY2021 Insurance**

The Commission signed a letter to Arnold Insurance regarding the discontinuance of additional insurance programs payroll deductions. Marilyn Jenkins, Collector/Treasurer reported to the Commission that the county may not be eligible for the Health Savings Account (HSA) as per the representative from Gallagher Benefit Services. A conference call was set up with Mike Keller and Brian Rose of Gallagher Benefit Services for further explanation. In attendance were Rex Wallace, Assessor, Lisa Nickerson, Recorder and Tammy Carter, H.R. Director. After a conversation with Gallagher representatives, it was agreed that the county will not be able to move to the HSA option and will continue with the FLEX Savings Account (FSA) plan. Jenkins will touch base with Nodaway Valley Bank and communicate decisions with Gallagher. Open enrollment is set for November 17<sup>th</sup> in the lower level conference room at 10 and 1.

## **CARES Act Funds**

Northwest Missouri State University President, John Jasinski called in to discuss expenses the University has incurred. Jenkins gave the Commission a brief update of funds spent and outstanding invoices.

## **Consolidated 911**

Jenkins discussed the incoming revenues to be transferred over to the City of Maryville. A requisition will be issued to get a check issued to the city.

## **Enel - White Cloud Wind project**

A call was put in to Ron Scroggie for clarification on the extra gravel Enel has left over. The Commission clarified that the township(s) would be first priority with landowners in the footprint being second and any remaining would go to the county.

## **Shop Small Campaign**

Josh McKim, Nodaway County Economic Development and Lily White, Maryville Chamber of Commerce gave an update on the Shop Small Campaign and shopping local.

## **Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **Elevator Maintenance**

An email was sent regarding the elevator inspections. This has been scheduled for November 17<sup>th</sup> in the morning.

**Expense & Revenue Reports**

Patton submitted the May expense and revenue budget reports for review.

**Public Administrator**

Public Administrator elect, Dee O’Riley, met with the Commission, Patton and Jenkins to discuss her plans/needs for office space and furniture for FY2021. O’Riley stated she would like to have an office space in the Administration Building to make it more convenient. The extra office space that was set up on third floor of the Administration Building will be used by O’Riley beginning January 1, 2021.

**New Office Holders – Swearing In Ceremony**

The County will hold a swearing in ceremony for the newly elected office holders on January 5, 2021 at 8:00 a.m. in the courtroom at the county courthouse.

**Polk Township**

A resident came in to inquire about a code enforcement issue. A call was put in to Eric Coutts, Code Enforcer for clarification.

**Adjournment**

Stiens made a motion to commission adjourn until 11/12/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**November 12, 2020**

92<sup>nd</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 12, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 11/10/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Transfer of sick leave time between employees.

**Accounts Payable:** Checks #77329-77461

The Commission reviewed the following information received by mail or email:

- Sales Tax/Use Tax/Road and Bridge Special Sales Tax Report

## **Historical Preservation Grant**

Reviewed and signed a Drone Policy. Sent the policy on to Kim Mildward, Regional Council of Governments.

## **Video Conferencing Bids**

At 9:00 a.m., sealed bids were presented with one sealed bid for the Video Conferencing equipment. The bid was from Northwest Audio Visual. Stiens made a motion to accept the bid as presented. Burns seconded. All were in favor. A call was put in to Northwest Audio Visual to move forward.

## **Road and Bridge**

The Commission, along with Ed Walker, Road and Bridge Supervisor, discussed the brush law and reviewed information that was pulled per FEMA request with a letter being signed for Ayan Batuk, PA Program Delivery Manager.. Reviewed the FY2020 revenues and expenses for the Road and Bridge department.

## **Employee Appreciation Luncheon**

The Commission discussed moving the luncheon to the third floor to allow for social distancing. Tabled the discussion for now as we need to wait to get numbers from office holders on who will be in attendance.

## **CARES Act Funds**

Marlin Jenkins, Collector/Treasurer, gave the Commission a brief update of funds spent and outstanding invoices. Also discussed the amount they may want to pay the Maryville Chamber and Nodaway County Economic Development. Northwest Missouri State University's John Jasinski and Matt Baker met with the Commission to review the expenses they have incurred and how they have spent the allocation of CARES Funds the county has given them. Jasinski requested another \$665,000.00 if funds are available.

## **North Nodaway School**

Superintendent Chris Turpin called in to regarding information Governor Parson just discussed on a press conference. Turpin asked the Commission to consider writing a letter of support to school boards or making a declaration regarding social distance and masks. Burns stated the Commission would need to discuss and likely get legal counsel for.

## **Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **Teneska – Clear Creek Wind project**

The Commission took a call from Ryan Choquette to review the punch list that had been emailed. An inspection of Road #101 in Union Township and Roads #98, 99 in Atchison Township were made as a part of the punch list review.

## **Adjournment**

Burns made a motion to commission adjourn until 11/17/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

November 17, 2020

93<sup>rd</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 17, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Lorraine O'Donnell, Deputy County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 11/17/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Payroll Register. **Accounts Payable** Checks# 77479-77504, **Requisitions:** Sheriff to Wilmes Tire, Melinda Patton to MTE for main server battery backup, Road & Bridge to Taylor Barrett Concrete Pumping, and Gray Oil for diesel fuel

The Commission reviewed the following information received by mail or email:

- Surency Vision; Rate increase
- Regional Council of Governments invoice for Historic Preservation
- Sheriff Inmate Report
- MoDOT, Replacement bridges on Highway 46 completion

## Jackson Township Fire District

Bryan Sobotka made a request for CARES funds. He presented a plan to improve operations by installing a wash room and laundry facility to clean out gear and equipment due to COVID.

## Budget Hearing

A 2020 Budget revision was read by Marilyn Jenkins. Burns made a motion to approve the revision, Stiens second the motion. Motion passed by vote: Walker (yes); Burns (yes); Stiens (yes).

## Road and Bridge

Ed Walker, Supervisor discussed various County projects and presented inventory disposal forms for equipment that was either traded for sold.

## Missouri Department of Transportation

Jennifer Jarvis contacted the Commission for a Virtual Meeting on November 24, 2020 @ 9:00 a.m.

## Circuit Court

Judge Roger Prokes, discussed computer software upgrades for the Court Reporter. Stiens made a motion to accept the request Burns second the motion. Motion passed by vote. Walker (yes), Burns (yes) Stiens (yes).

## Independence Township

Notified a landowner that re-construction road #198 was approved and ready to rock.

## Hopkins Fire District

The Commission contacted Bart Oberhauser with information on the CARES Act and funds available.

## Nodaway Township

Jerry Sloan and the Commission discussed the condition of road #356 and concerns with utility poles on Eagle Rd. Also, the Commission inspected road #353 for right of way issues.

## Atchison Township

Road issues and concerns were discussed with the Township Trustee.

## Lunch Break

Walker made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Health Insurance

Open enrollment for Health, Vision, and Dental insurance was conducted at 10:00 a.m. and 1:00 p.m.

## Adjournment

Burns made a motion to commission adjourn until 11/19/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Lorraine O'Donnell Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

November 19, 2020

94<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 19, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Lorraine O'Donnell, Deputy County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 11/17/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Payment register; Transfer of sick leave time between employees.

**Requisitions:** Road and Bridge to Missouri Department of Revenue for 2 lost titles. Circuit Clerk to Advantage Software for software purchase.

The Commission reviewed the following information received by mail or email:

- MEI – Receipt for elevator maintenance
- Assessor quarterly reimbursement for July – September 2020
- Regional Council of Governments – invoicing for DNR Historic Preservation Act
- Assessor Additions and Abatements for August, September and October

## **Road and Bridge**

Ed Walker, Supervisor discussed various County projects and presented invoices for his department.

## **Aflac Insurance**

A conference call was held with Heather Bennett of Aflac. An open enrollment day for employees will be held December 10, 2020. Arnold Insurance will assist in the process.

## **Hopkins Fire**

Cody Hoepker made a request for CARES funds to improve the safety and general operations for the Hopkins Fire Protection District.

## **Senator Hageman**

Dan Hageman was called for a contact person with Evergy so the Commission could discuss the placement of utility poles on Eagle Road.

## **Polk Township**

A resident contacted the Commission with tube concerns on road #366.

## **Evergy**

Gary Apple discussed with the Commission setback regulations of utility poles. The Commission expressed concerns with the recent placement of poles set by Parr Construction. Mr. Apple stated they will re-stake them 5 feet on the East side of Eagle Road. A meeting was set for an onsite inspection of area November, 24, 2020 at 1:30.

## **Johnson Control**

Sally Honzik explained services provided by her company. Information will be emailed.

## **Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **Fire Districts**

B. Walker contacted each Fire District in the County to inform them of CARES funds available.

## **Grant Township**

Stiens, Burns and E. Walker made an inspection of bridge #730.

**Associate Circuit Judge**

Robert Rice proposed the idea of establishing a Mental Health board for the 4<sup>th</sup> Judicial Circuit. Rice will gather more information on a tax levy that would generate funds, a board that would need to be established, and what it would take for the issue to be placed on the ballot.

**Adjournment**

Burns made a motion to commission adjourn until 11/24/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

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Lorraine O'Donnell Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

November 24, 2020

95<sup>th</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 24, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk and South District Commissioner Elect, Scott Walk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 11/19/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Accounts Receivable: Checks #77551-77581.

**Requisitions:** Sheriff to Haug Communications for equipment; to Falls City Mercantile, Graves Food and Hy-Vee Food for inmate food and supplies; Missouri Vocational Enterprises for office supplies.

The Commission reviewed the following information received by mail or email:

- MEI – Receipt for elevator maintenance
- Completed Contract for BRO/Softmatch trade
- Missouri Department of Natural Resources memo on Clean Water State

## Road and Bridge

Ed Walker, Supervisor discussed various County projects and presented invoices for his department.

## MoDOT Virtual Meeting

A conference call was held with Jennifer Jarvis and Scott Stephens was conducted. Jarvis stated that she and Jessica Burns plan to inspect do general inspection on 145 of the 298 bridges in December and January. These inspections will begin December 1, 2020.

## Aflac Insurance

The Commission met with Linda Shelby, Arnold Insurance, regarding existing Aflac policies and how to continue with these as a supplement for employees. The county will continue to offer the payroll deductions for this supplemental insurance. Also present were Marilyn Jenkins, Collector/Treasurer, Lisa Nickerson, Recorder and Tammy Carter, H.R. Director.

## Missouri Association of Counties (MAC) Legislative Conference

Nickerson, who attended the virtual MAC Legislative Conference on Monday, November 23<sup>rd</sup>, gave an update on the conference.

## CARES Act Funds

Jenkins met with the Commission to review the applications for phase three of the small business grants that she has received to date.

## Tax Collection

Jenkins reported that tax collections is up from this time last year. The exterior box has been used consistently and has helped to cut down on the indoor foot traffic.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Evergy

The Commission, along with E. Walker, met with Gary Apple from Evergy to review power pole locations. Evergy plans to restake the line and get back in touch with the Commission.

## Adjournment

Burns made a motion to commission adjourn until 12/1/2020 (November 26<sup>th</sup> is a holiday.) Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

December 1, 2020

96<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 1, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk and South District Commissioner Elect, Scott Walk.

## **Approval of Agenda and Prior Minutes**

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 11/24/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** New Employer Contribution Rates for the Missouri Local Government Employees Retirement System (LAGERS) for FY2021; Clerk Fee Report (November 2020); invoice for B&G Catering, Inc. and Viebrock Sales and Service.

**Requisitions:** Recorder to Elkins-Swyers, Inc. for supplies.

The Commission reviewed the following information received by mail or email:

- Email from a citizen regarding masks
- Copy of fully executed Soft Match Trade Agreement

## **Federal Emergency Management Agency (FEMA)**

A discussion of FEMA processes and reporting procedures was held with Tammy Carter, H.R. Director.

## **Employee Appreciation lunch**

A call was put in to B&G Catering to give numbers and requested menu for employee lunch.

## **Toys for Tots**

The Commission returned a call to Kara Puche, Today's Civic Women to organize their set-up and pick-up times for the Toys for Tots program.

## **CARES Act Funds**

Marilyn Jenkins, Collector/Treasurer met with the Commission to review the applications for phase three of the small business grants that she has received to date. Jenkins ran through funds spent/funds available with the Commission. Request by local fire departments for additional equipment was discussed with Jenkins and via phone with Clearmont FPD and Polk FPD and Graham FPD in person. A request came in from Maryville R-II, but did not qualify as a purchase under the guidelines.

## **Lincoln Township**

Nathan Honan, Lincoln Township board member called in asking permission to drain water at Roads #318 and #323. The Commission granted the request. A citizen of Lincoln Township stopped in to discuss right-of-way issues on Road #25 with trees and brush.

## **Audit Bid Opening**

Sealed bids were presented with two bids for the FY2020 Audit. Bids were received from CLA (CliftonLarsonAllen, LLP) and McBride, Lock & Associates. McBride was the low bid. Burns made a motion to accept the bid as presented. Stiens seconded. All were in favor. An email was sent to McBride, Lock & Associates.

## **Rebar Bid Opening**

Sealed bids were presented with two bids for rebar. Bids were received from Viebrock Sale & Service, LLC and Norfolk Iron and Metal. Norfolk Iron and Metal was the low bid. Stiens made a motion to accept the bid as presented. Burns seconded. All were in favor. A call was made to Norfolk Iron and Metal.

## **Work Compensation Insurance**

The Commission reviewed the renewal rate for the FY2021 Worker's Compensation program. A call was put in to Devin Young, Arthur J. Gallagher Risk Management Services, Inc. to discuss changes presented in the letter.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

**FY2021 Budget**

Sheriff Randy Strong and Captain Scott Wedlock discussed 911 items that the county may have to pick up in the future. Wedlock discussed the Computer Aided Dispatch (CAD) system the county uses and the merging of the data. An email request was sent requesting a 911 board meeting.

**Personnel**

The Commission discussed a maintenance position within the county. A call was put in to H.R. Director, Tammy Carter, to discuss the position.

**Adjournment**

Burns made a motion to commission adjourn until 12/3/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

December 3, 2020

97<sup>th</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 3, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 12/1/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Temporary Liquor License – Backyard Vind & Wine, LLC for Saturday, December 5<sup>th</sup>; Invoice to McBride, Lock and Associates, LLC; Invoice to Nodaway County Economic Development; Invoice to Heartland Drone Company; Invoices to MOPERM insurance for FY2021. **Accounts Payable:** Checks #77594-77619.

**Requisitions:** Road and Bridge to Brian Engle for uniform reimbursement; County Clerk to Elkins-Swyers for supplies; Sheriff to Sirchie for equipment and supplies; to Best Buy for equipment.

The Commission reviewed the following information received by mail or email:

- Email fom Missouri State Auditor's office acknowledging receipt of 2020 Amended Budget
- Letter from City of Maryville regardin Category 1-Extreme Risk/Seventh Emergency Order
- MOPERM policies and invoices for FY2021

## Evergy

A call was put in to Garry Apple with Evergy to set up a site visit for the restaking power lines at Road #353.

## Road and Bridge

Ed Walker, Supervisor discussed various County projects and set up a time for Steve Napple, Team Lab for December 10<sup>th</sup> at 1:00.

## Elevator Inspection

A call was put in to the Missouri Department of Public Safety to discuss elevator inspections. The inspections and open violations certificate for the Courthouse was signed/returned. A call was also put in to Darren Farnan with United Fiber to discuss an Administration Building elevator phone issue. A service ticket was opened to repair.

## Snyder and Associates

Andy Macias brought in the advertisements for signature and gave status updates on Bridge #0514001, #0086002, #0956002, #0614022, #098807 and #0727005. A bid advertisement will be put out with a closing date for sealed bids being January 5, 2021 at 11:00.

## CARES Act Funds

Marilyn Jenkins, Collector/Treasurer met with the Commission to review the applications for phase three of the small business grants and additional requests from taxing entities that she has received to date. Jenkins ran through funds spent/funds available with the Commission.

## Lunch Break

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## FY2021 Budget

Public Adminstrator elect, Dee O'Riley, visited with the Commission about expected legal services, furniture, equipment and software expenses for FY2021. Furniture, equipment and software were approved. Patton touched base with MTE to move forward on the purchase of furniture and equipment. O'Riley will contact SEM Applications, Inc. to start the process of purchasing the software and acquiring training.

## Lincoln Township

The Commission inspected road conditions on Road #25.

## Adjournment

Burns made a motion to commission adjourn until 12/8/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

December 8, 2020

98<sup>th</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 8, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 12/3/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Invoice to Arnold Insurance. **Accounts Payable:** Checks #77620-77665.

**Requisitions:** Collector/Treasurer to Pitney Bowes for postage; to Maryville Chamber for supplies.

The Commission reviewed the following information received by mail or email:

- Public Service Commission – Evergy Missouri West, Inc.
- Sit Rep #194 email from Christy Forney, Emergency Manager
- Email from Tom Patterson, Nodaway County Health re: open board seat
- Email from Amber Barnes, USDA Rural Development re: community facility projects

## University of Missouri Extension

Randa Doty, Chris Wallace and Joe Lear, met with the Commission to present their FY2021 Budget request.

## Hazard Mitigation Plan

Jerri Dearmont, Northwest Missouri Regional Council of Government, discussed the five-year Hazard Mitigation Plan with the Commission. The plan was reviewed and signed. Dearmont will submit it to the State Emergency Management Agency (SEMA.)

## Joint 911 Oversight Board

The first board meeting was held for Joint 911 Oversight Board. Board members present were Benjamin Lipiec and Tye Parsons, from the City of Maryville, Burns, Walker and Stiens, from Nodaway County, and Bill Florea, from the Nodaway County Ambulance District. Also present were Jessica Rickabaugh, Ron Christian and Mike Stolte (Maryville Public Safety), Greg McDanel, Maryville City Manager, Captain Scott Wedlock, Nodaway County Sheriff's Department, Marilyn Jenkins, Collector/Treasurer, Scott Walk, South District Commissioner elect, Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum. Rickabaugh gave the group a status update on the consolidation after 69 days of consolidated operations. McDanel presented the city's budgeted amount of \$625,614 in expenses and \$226,414 in revenues (county, city and ambulance combined) with \$508,000 accounting for personnel services. McDanel stated that the City of Maryville budgets expenditures and revenues conservatively. Per the approved MOU, the City and County will split any revenue shortfall and \$200,000 should be used as a conservative amount for each party. In September 2021, actual revenues and expenditures will determine the payment amount.

Wedlock discussed the issues the Sheriff's office is having with Omnigo Software, the Computer Aided Dispatch (CAD) software product. Rickabaugh and Wedlock have been working with a representative at Omnigo to try to work through the issue. The Commission presented the group with the invoice for 2021 that Omnigo had sent to the Sheriff's office. Discussion centered around what each department needs, what the Omnigo software can do, whether the services might overlap and what costs should be considered consolidated dispatch expenditures. Rickabaugh and Wedlock will continue to work through this with Omnigo and report back.

For FY2021, the county will look to budget the \$200,000 above and beyond the county 911 dedicated revenues. This amount will be due late September, before the city ends their fiscal year.

McDanel will pull together some information/language on how to set up the board with a chairman, secretary, etc. and report back to the Commission next week.

At this time, no future meetings of the oversight board have been set.

**CARES Act Funds**

Marilyn Jenkins, Collector/Treasurer met with the Commission to review the applications for phase three of the small business grants and additional requests from taxing entities that she has received to date.

**Collector/Treasurer**

Jenkins discussed installing a camera security system at the front entrance, overlooking the tax collection box. Andy Abbott, MTE, discussed camera location options and reviewed a quote with the Commission. Following a discussion, the Commission agreed to proceed with the purchase.

**Lunch Break**

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

**Evergy**

The Commission met with Gary Apel of Evergy on Road #353 in Nodaway Township to discuss the new line set locations.

**Schraeder Law Firm**

The Commission received a call from Ivan Schraeder, county attorney, informing them of a call he had taken from a local reporter. The Commission also discussed right-of-way questions on county roads.

**Adjournment**

Burns made a motion to commission adjourn until 12/10/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

December 10, 2020

99<sup>th</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 10, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk and Scott Walk, South District Commissioner elect.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 12/8/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Purchase of equipment for Commissioner's office from MTE; Invoice to Highway Trailer Parts.

**Accounts Payable:** Checks #77666-77688

**Requisitions:** Collector/Treasurer to MTE for equipment; Prosecuting Attorney to MAPA for dues.

## CART Rock

A call was put in to Norris Quarries on an invoice that was turned in by Grant Township, for payment, for extra rock on Road #734. Calls were also placed to Grant Township trustee, Jim Farnan and Bill. Cronk, rock hauler for clarification.

## CARES Act Funds

Marilyn Jenkins, Collector/Treasurer met with the Commission to review the applications for additional requests from taxing entities that she has received to date.

## Court Process

Tammy Carter, H.R. Director, discussed requests made by Judge Roger Prokes and Circuit Clerk, Elaine Wilson for both the jury selection process and court proceedings. Due to COVID and social distancing, the Commission had agreed to temporarily hold these processes in a larger, unused space at the Administration Building. A request to utilize different chairs and to relocate any court hearings to the basement conference rooms were denied.

## Lunch Break

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## Team Lab

Steve Nepple, Base One Consultant, gave a presentation to the Commission, Ed Walker, Road and Bridge Supervisor and Mark Wilson, Polk Township Road Supervisor on Base One, Liquid Base Stabilizer.

## 2021 Great Northwest Day

Lily White, Executive Director of the Greater Maryville Chamber of Commerce spoke with the Commission regarding the 2021 Great Northwest Day at the Capitol and presented a request for monetary support.

## Inspections

An inspection was made of Roads #318 and #353 in Nodaway Township.

## Adjournment

Burns made a motion to commission adjourn until 12/15/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

December 15, 2020

100<sup>th</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 15, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk and Scott Walk, South District Commissioner elect.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 12/8/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Requisitions:** Sheriff to ICS Jail Supplies for inmate supplies; Road and Bridge to Fastenal for supplies; to Northwest Equipment for tires; to Norfolk Iron and Metal for supplies.

## Expense & Revenue Reports

Patton submitted the May expense and revenue budget reports for review.

## CARES Act Funds

The Commission reviewed and discussed an email from John Jasinski, Northwest Missouri State University President, regarding a status update on their spending of the CARES Act funds allotted to the university.

## FY2020 Audit

Presiding Commissioner Walker and Collector-Treasurer, Marilyn Jenkins signed off on the audit letter from McBride, Lock and Associates, LLC for the FY2020 Audit process.

## Building Maintenance

B. Walker gave an update on the Administration Building elevator phone. Currently, MEI Elevator Servies has the voltage they need to make the phone work if it is compatible. MEI has stated that they will have a technician here this week.

## Nodaway County Court

Judge Roger Prokes met with the Commissioners to discuss the use of the third-floor open space for jury selection and using the basement conference room for court with a storage room to be used for the jurors break room. Prokes shared a list of dates needed for court. The Commission agreed to block the rooms for those dates. Also present, Tammy Carter, H.R. Director.

## Lunch Break

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## Nodaway County Health Department

A call was put in to Tom Patterson, Director at Nodaway County Health Department regarding his email on appointing board members to the two open seats the Health Department currently has. Patterson suggested Bridget Kenny as an option. Kenny has expressed her interest in fulfilling the unexpired term of Jackie Ross. The Commission spoke to Debra Hull, who has stated she would be willing to fill an open seat of Bob Cooper. These appointments will go until the newly elected take their seats in April, 2021. Patterson plans to meet with the Commisison on Thursday, December 17<sup>th</sup> at 9:00.

## Personnel

Jenkins, Assessor, Rex Wallace and H. R. Director, Tammy Carter met with the Commission to discuss positions and job responsibilities within the county.

## FY2021 Budget

The Commission met with Sheriff Randy Strong and Captain Scott Wedlock to discuss budget requests for 2021. Ed Walker, Road and Bridge Supervisor also met to review his budget requests. Several other budgets were reviewed and approved.

## Adjournment

Burns made a motion to commission adjourn until 12/17/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

December 17, 2020

101<sup>st</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 17, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 12/15/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** 2021 Holiday Schedule

**Requisitions:** Sheriff to Falls City Mercantile, Graves Food and Hy-Vee for inmate food and supplies. The Commission reviewed the following information received by mail or email:

- Courthouse elevator certificate issued by Missouri Department of Public Safety
- Extension Council expense report (November 2020)

## Building Maintenance

Andy Abbott, MTE, discussed an issue he had in installing the exterior camera at the front door and presented an option for still making this happen. Abbott obtained permission for his work-around and will continue to work on the installation.

## County Health

Tom Patterson, Nodaway County Health Director, along with Marlin Kinman, County Health board member, introduced Bridget Kenny, Mosaic Community Outreach Director to the Commission as a possible health board candidate. Stiens made a motion to appoint Kenny to one of the open seats. Burns seconded the motion. All were in favor. The Commissioners also discussed the second open board seat. Debra Hull had expressed an interest to the Commission, in serving on the board. After discussion, Burns made a motion to appoint Hull to the second open seat. Stiens seconded. All were in favor. Both appointees may serve until the next April Municipal election (April 6, 2021) at which time they will be replaced (if not voted in by the people) by the person with the most votes. Those voted in will serve the remaining portion of the term, which in this case will be three years. Patterson and Kenny also gave the Commission updates on COVID-19 numbers and where Nodaway County is at in the vaccine process.

## CARES Act Funds

The Commission reviewed applications from taxing entities for CARES Act funds. Marilyn Jenkins, Collector-Treasurer was on hand to answer questions.

## Collector-Treasurer

Jenkins discussed the process she is in for the 911 tax billings and paying the City of Maryville from these tax funds. Jenkins also gave updates on tax collections to date.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## BRO-B061(62) – Bridge #0411018

The Commission reviewed the advertisement and Preliminary Engineering Report (PER) for replacement of Bridge #0411018 in Jackson Township as a part of the Community Development Block Grant (CDBG) program. The PER will be available for review in the office of the County Clerk from 9:00 a.m. to 3 p.m. from now until January 4, 2021.

## FY2021 Budget

The Commission met with Ed Walker, Road and Bridge Supervisor to continue discussion on FY2021 budget requests. Several other budgets were reviewed and approved.

## Adjournment

Burns made a motion to commission adjourn until 12/22/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

December 22, 2020

102<sup>nd</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 22, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 12/17/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Inventory Transfer/Disposal form.

**Requisitions:** Road and Bridge to Maryville Chamber for safety incentives; to Gray Oil for diesel.

**Accounts Payable:** #77751-77761

The Commission reviewed the following information received by mail or email:

- Sheriff's Inmate report (November 2020)

## FY2021 Budget

Diane Thomsen, Public Administrator, met with the Commission, Patton and Marilyn Jenkins, Collector-Treasurer to answer budget specific questions regarding the Public Administrator position.

## Building Maintenance

A call was put in to MEI Elevator Services for an update on the Administration Building elevator phone. After looking at the system last week, MEI determined a new (compatible) phone will be needed. A quote will be sent. The Commission reviewed and approved a quote from Rapid Elite for wall signs for two offices on the third floor.

## Oden Enterprises, Inc.

Russ Placzek, Oden Enterprises, Inc. spoke with the county regarding upcoming bids for the six bridges for 2021. A call was also put in to Andy Macias at Snyder and Associates regarding the bids.

## CARES Act Funds

The Commission reviewed applications from Nodaway County Fire Districts for CARES Act funds. Marilyn Jenkins, Collector-Treasurer was on hand to answer questions. Ron Sobotka met with the Commissioners to review the application for Jackson Township Fire Protection District.

## Township Records

Abby Hawk stopped in to discuss township records she is trying to obtain to assist Nodaway Township with their FEMA documentation. A request for 2017-2019 CART rock invoices was submitted to the County Clerk's office.

## Lunch Break

Burns made a motion to adjourn for lunch. Stiens seconded the motion. All in favor.

## Community Development Block Grant (CDBG)

Kim Mildward, NW Regional Council of Governments, brought in environmental letters pertaining to Bridge #0411018 in Jackson Township, for signatures.

## FY2021 Budget

The Commission reviewed general revenue requests. Doug Sutton and Crystal Ward made a presentation on behalf of the New Nodaway Humane Society requesting consideration for the FY2021 Budget. Lynette Harbin, Big Brothers/Big Sisters also met with the Commission to make a formal request for the 2021 budget.

## Hughes Township

An inspection was made of a tube on Road #877.

## Adjournment

Stiens made a motion to commission adjourn until 12/29/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

December 29, 2020

103<sup>rd</sup> Day

OCT TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 29, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Stiens made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 12/22/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Inventory Transfer/Disposal form.

**Accounts Payable:** #77762-77778

The Commission reviewed the following information received by mail or email:

- 2021 Public Defender's Office Rent notification and contract
- Letter from Missouri Dept. of Conservation re: payments in-lieu-taxes (PILT)

## Norris Quarries

A call was put in to Cathy Tourville, Sales Administrator with Norris Quarries regarding invoices for Grant Township. Tourville explained that the county had met and paid their portion of the CART rock and any additional tickets are the responsibility of the township. Calls were also placed to Jim Farnan, Trustee of Grant Township and Cronk Hauling to discuss further.

## FY2021 Budget

Dee O'Riley, Public Administrator elect, stopped in to speak with the Commission regarding her office setup and budgetary request items.

## Building Maintenance

A call was put in to KONE to discuss pricing a new Administration Building elevator phone. KONE declined to provide pricing. The Commission reviewed the quote again from MEI Elevator Services and approved the purchase and install of the phone. Andy Abbott, MTE, met with the Commission to give a tutorial on the camera system.

## CARES Act Funds

The Commission reviewed applications from Nodaway County Fire Districts for CARES Act funds. Marilyn Jenkins, Collector-Treasurer was on hand to answer questions.

## Solid Waste Management District (Region A)

A letter was received regarding board appointments. B. Walker, Presiding Commissioner, will take the seat being vacated by Bob Stiens upon retirement. A second open seat will be discussed for potential appointments.

## Snyder and Associates

Andy Macias called in regarding issuing addendums to the bids for bridges. Originally, six bridges were put out to bid. Due to pricing, it was recommended that two bridges be bid utilizing the original January 5<sup>th</sup> bid opening date. Bridges #727 and #988 will be the two bridges the county will accept bids for. Macias sent Addendum No. 1 via email for approval.

## Lunch Break

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Adjournment

Stiens made a motion to commission adjourn until 12/31/2020. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

**December 31, 2020**

104<sup>th</sup> Day

OCT TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on December 31, 2020 at the Commissioner's Office. Attendance: Present: Bill Walker, Bob Stiens and Chris Burns. Also present, Melinda Patton, County Clerk. Also in attendance: Scott Walk, South District Commissioner elect.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.) Burns made a motion to approve prior commission minutes dated 12/29/2020. Stiens seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

**Public Comment:** None

**Approved:** Inventory Transfer/Disposal form; FY2021 Budget Hearing notice; U-haul Equipment invoice.

**Requisitions:** Road and Bridge to Strueby Diesel for repairs to various vehicles; to MFA Oil for an oil drum; to Maryville Outdoor for ice melt.

**Accounts Payable:** #77779-77784

The Commission reviewed the following information received by mail or email:

- Public Service Commission – Evergy Missouri West, Inc.
- Certificate of Liability Insurance – Loch Sand and Construction Company

## **Public Defender's Rent**

The Commission reviewed and signed the contract for the 2021 Public Defender's office rent.

## **Swearing-in Ceremony**

Patton swore-in Dee O'Riley, Public Administrator elect.

## **Senator Hageman**

Senator Dan Hageman stopped in to speak with and update the Commission. Hageman discussed the Wayfair bill, transportation, FY21 state budget and health ordinance.

## **Snyder & Associates**

Andy Macias and Caz Johnson met with the Commission to discuss the status of bridges slated for FY2021.

## **Lunch Break**

Stiens made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **Retirement Reception**

The Commission held a retirement reception for Bob Stiens during the afternoon portion of their session.

## **Adjournment**

Stiens made a motion to commission adjourn until 1/5/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Stiens (Yes); Burns (Yes.)

## **Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner