

# Nodaway County Commission

**May 3, 2022**

36<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 3, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 4/28/2022 with small changes. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Temporary Liquor License for Jake's, LLC; Continental Fire Sprinkler Company proposal for 5-Year Inspection at \$645.00; Recorder of Deeds Fee Report (April 2022)

**Requisitions:** None

**Public Comment:** None

**Accounts Payable:** Check #080402-080438

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Thank You letter from Northwest Missouri Enterprise Facilitation
- ❖ Certificate of Training for Collector, Marilyn Jenkins
- ❖ Report from Administration Building Fire Inspection
- ❖ Certificate of Liability Insurance – C & C Bridge and Concrete, Inc.

## **Grand River Mutual (GRM)**

The Commission called Mike Noe with Grand River Mutual (GRM) to set a time to meet. Noe felt the roads were too wet this week and the crew will not be working now. The Commission will call again next week to set a time.

## **BRO-B074(62) Bridge**

Reviewed an email from David Earls, Missouri Department of Transportation (MoDOT) showing LPA Invoice #8 has been paid.

## **Worker's Compensation Audit**

Reviewed the county audit invoice from Missouri Association of Counties (MAC) Workers' Compensation Trust for the period ending December 30, 2021. The county will receive a refund in the amount of \$11,127.00

## **Building Maintenance**

Walker reported that the call button for the Administration Building elevator has been broken. A call was put in to MEI Elevator to discuss putting a stainless steel ring for this button.

## **Creal, Clark & Seifert Architects/Engineers, Inc.**

The Commission reviewed the Proposal for Services for the Courthouse ramp. The project consists of a Facility Renovations of the existing ADA Ramp and Stair. The project is based on the provided Needs Assessment as completed by Strata Architects. The Commission approved the proposal and left a message for Greg Seifert to call.

## **2021 Audit**

Due to receiving federal American Rescue Plan Act (ARPA) funds, the county will need to have a financial audit for FY2021. The county had advertised for bid in March of 2022. No bids were received, so the county called McBride, Lock & Associates, LLC, who have performed previous audits, for a proposal. The Commission reviewed the proposal of \$19,500 with Burns making a motion to accept their proposal. Walk seconded the motion. All approved.

## **Inspections**

An inspection was made with Brian Engle, Road & Bridge Supervisor, of Roads #634, #629 and #628 and a culvert on Road #391 all in Polk Township and a culvert on Road #800 in Hughes Township.

## **State Emergency Management Agency (SEMA)**

The State of Missouri Public Assistance Grant Sub-Recipient Close-Out Certification form and Missouri Emergency Management Agency Large Project Cost Summary for FEMA DR-4451-MO, Project #147-99147-00, PW #1383 was filled out and signed by the Commission.

## **Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## **FY2021 State Audit**

Patton reviewed questions that came from Donna Wallace, Missouri State Auditor, regarding Commission minutes from 2021. A response was sent back via email.

**Northwest Missouri Children’s Advocacy Center**

Jackie Cochenour, Sheriff Randy Strong and Major Scott Wedlock met with the Commission to give updates on the Northwest Missouri Children’s Advocacy Center. Cochenour reported that on the accreditation process. She is working to become an associate member through the National Accrediting body. The Commission discussed concerns that have been proposed to them. Burns requested Cochenour put together a summary of the objective, next steps and anything that would help the Commission speak to the process.

**American Recovery Plan Act (ARPA)**

Rita Wallinga, WIOA Workforce Program Director, along with Jerri Dearmont, Executive Director and Kim Mildward, Economic Development Planner/One-Stop Operator all of Northwest Missouri Regional Council of Governments (NW RECOG,) met with the Commission to discuss a proposed request for ARPA funds to be used to supplement the Missouri Career Center for the next program year (July of 2022 through June of 2023.) Wallinga gave numbers and a brief history on the Job Center, enrollment numbers, unemployment questions, working with employers. The request for \$50,000 would cover the shortfall in staff cost (wages and fringe) only. The letter was sent to Atchison, Gentry, Holt and Worth Counties as well. Without additional funding, the Missouri Job Center (Maryville) would be looking at a reduction of hours of operation and reduction of staff hours. Dearmont and Mildward provided some history information and also lined out the potential for the programs for the fiscal year 2023-24. The Commission stated they would make a decision after NW RECOG gets their budget put together and would like Wallinga to follow up with the other four counties. Also present, Marilyn Jenkins, Collector/Treasurer.

The Commission reviewed a letter from Judge Robert Rice from New Beginnings Counseling Center confirming their commitment to provide alcohol and substance treatment services for the 4th Circuit Alternative Treatment Court through July 1, 2023.

**Adjournment**

Walk made a motion to commission adjourn until 5/5/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 5, 2022

37<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 5, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/3/2022 with additions and changes. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice from Thomas' Lawn Care, LLC for spring cleanup; Request to pay out 911 Revenues (February, March and April of 2022;) Clerk Fee Report (April 2022.)

**Requisitions:** Sheriff to PepperBall Equipment for equipment; Road and Bridge to Loch Sand and Construction Company for concrete for Bridge #614.

**Public Comment:** None

**Accounts Payable:** No checks printed

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖ Email from City of Maryville, Manager Greg McDanel re: Consolidated 911 revenue (with Jenkins)

## American Recovery Plan Act (ARPA)

Representatives of the Nodaway County Firefighter's Association met with the Commission to request ARPA funds for improving county wide 911 fire department communications. Those in attendance: Jeremiah Bragg (President,) Thomas Shifflett, Vice-President, Zach Hilsabeck (Secretary/Treasurer,) Jerry Lager, Jace Pine, Stacey Rucker, Phil Rickabaugh, Coby Wiederholt, Kirby Dougan, Mark Carlson, Dickie Henry, Bryan Sobotka and Marilyn Jenkins, Collector/Treasurer. The Commission committed to support without a dollar amount as they requested more information. A future meeting will be held when the information is pulled together.

Jenkins discussed the amount that was earmarked for Treatment Court. It was agreed that this will be paid quarterly with verification of services. Also agreed to pay Public Water Supply District #1 the \$150,000 once documentation of expenses has been received.

## United Fiber

Spoke with Taylor Malotte regarding the updated pricing. Malotte ran through the changes and the Commission approved the changes. The quote was signed via DocuSign.

## Building Maintenance

The Commission discussed IHP shutting down the boiler (May 2) at the Courthouse and the upcoming inspection of the boiler on May 10, 2022. Also put a call in to Thomas Shifflett of Thomas' Lawn Care regarding the spring cleanup of the Courthouse lawn. This was done with the help of the Northwest Football team volunteers.

## Northwest Missouri Children's Advocacy Center

Jackie Cochenour and Sheriff Randy Strong stopped in to update the Commission on the Northwest Missouri Children's Advocacy Center. Also present: Caleb Phillips, Prosecuting Attorney

## Road and Bridge

Brian Engle, Road and Bridge Supervisor discussed the culvert on Road #391 in Polk Township.

## H-Pile Bid Opening

Two sealed bids were received: The Railroad Yard at \$37.95 linear foot with a 45-60 day expected delivery date and Oden Enterprises, Inc. at \$37.62 linear foot with a delivery date of early June. Burns made a motion to accept Oden Enterprises, Inc. as presented as low bid. Walk seconded. All were in favor. Also present: Russ Placzek of Oden Enterprises and Engle.

## MOPERM

Left message for Mike McCray regarding the Sheriff's Department auto claim.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Grant Township

A township resident brought in a completed road reconstruction application for .5 mile on Road #999. Budget has already been set for FY22, however the Commission will keep it in case a road does not get completed or approved or carry it over to next year for consideration.

**Union Township**

A concerned citizen called in to inquire about why Road #190 had been closed. The Commission explained that the tube has caused the road to be difficult to use, but is being worked on by the Road and Bridge crew.

**Polk Township**

A resident of Polk Township met with the Commission to discuss Township driveway replacement tubes and responsibility of replacing concrete aprons.

**Adjournment**

Walk made a motion to commission adjourn until 5/10/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 10, 2022

38<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 10, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/5/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoices from Schraeder Law Firm, Sam, LLC and Coenen Electric.

**Public Comment:** None

**Accounts Payable:** Check #080439-080463

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖ Extension Council Expense Report (April 2022)

## Evergy Demand Response Program

The Commission discussed the Demand Response Program through Evergy. Burns questioned what the savings has been in previous years. A call was put in to Ben Brooks with Evergy who plans to pull that information.

## Expense & Revenue Reports

Patton submitted the April expense and revenue budget reports for review.

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, gave updates on crew activity. A call was put in to Maryville Lumber for a cost on 18' bridge planks (3 x 12.) Brian Schmitz called back with comparable pricing. The Commission took a call from Mike Noe, Grand River Mutual to see about setting a time to look at a road they are working on.

## American Recovery Plan Act (ARPA)

A call was taken from Joe Baumli, representing the Maryville Host Lions to set a time to come present a request for ARPA funds. A time was set for Thursday, May 12<sup>th</sup> at 8:30 a.m. Also took a call from Terry Robison representing the Burlington Junction First Christian Church who would like to speak to the Commission with an ARPA request. A representative of the Maryville Eagles, stopped in to ask about ARPA funds. The Commission asked that he put together a formal request of items and amounts they are requesting.

## Building Maintenance

Tammy Carter, HR Director, brought in a quote from Signature Maintenance on floor maintenance in the Administration Building. The Commission asked for a more detailed breakdown to compare.

## Courthouse Maintenance

A call was put in to Greg Seifert, Creal, Clark and Seifert to discuss moving forward with the proposal and asked for a diagram of the temporary ramp so the Road and Bridge crew can get started building that on rainy days.

## State Emergency Management Agency (SEMA)

The State of Missouri Public Assistance Grant Audit Certification form for FEMA DR-4451-MO, Project #147-99147-00, PW #1383 was filled out and signed by the Commissioner Burns.

## Sheriff's Department

Sheriff Randy Strong stopped in to discuss the vehicle that was involved in an incident. A MOPERM adjuster has looked at the vehicle, but nothing has been turned in to the Commission or Clerk yet.

## Community Development Block Grant (CDBG) Closeout Hearing

Jerri Dearthmont, Executive Director at Northwest Missouri Regional Council of Governments presented the closeout information for the CDBG grant cycle. The grant began in 2018 and was in the amount of \$427,132 for two replacement bridges. After the two bridges were replaced, a remainder of \$230,666 were available for a third bridge, however the bridge had to be in the same township as the first two. The county replaced bridges #0445013, #0672025 and #0411018. The county also contributed cash and in-kind match funds as well as MoDOT funds. Amy Barnhill, Compliance Specialist with the CDBG program will conduct a monitoring on the three bridges on May 12, 2022 to prepare for the closing of the grant.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Inspections**

The Commission inspected Road #776 in Hughes Township, bridge #0844002 in Monroe Township and Roads #185 and #186 in Independence. Also met with Mike Noe of Grand River Mutual.

**Adjournment**

Walk made a motion to commission adjourn until 5/12/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 12, 2022

39<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 12, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/10/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** None.

**Requisitions:** None.

**Public Comment:** None

**Accounts Payable:** Check #080464-080465

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖List of townships eligible for the next CDBG fund cycle (Polk & Monroe eligible)

## American Recovery Plan Act (ARPA)

W.R. O'Riley and Joe Baumli representing the Maryville Host Lions met with the Commission to request ARPA funds to use as a match for a grant. A request for a letter of support was also made. No monetary amount was agreed upon. The Commission requested some numbers to show the Lions lack of funds from donations and fundraising events. A letter of support was drafted and emailed to O'Riley. Also present: Marilyn Jenkins, Collector/Treasurer. The Commission, along with Jenkins and Patton received a tour of the Maryville Public Library from Stephanie Patterson, Director. Upon completion of the tour, Patterson provided statistical information on the library and made a request for ARPA funds. Patterson had four options she provided. The Commission discussed the options and agreed to go with Option 2 which was estimated to cost \$14,100 to cover Nodaway County children for a limited use library card for one year. A call was put in to Patterson to let her know and ask her to provide a quarterly report of numbers.

## Building Maintenance

Walker worked on a condensation drain on the third-floor mechanical room of the Administration Building. Patton reported issues with the north door at the Administration Building. The Commission will look into this.

## Evergy Demand Response Program

The Commissioners reviewed information sent by Ben Brooks with Evergy. A message was left for Brooks to let him know Nodaway County does not wish to participate in the Demand Response Program this year.

## Atchison Township

A resident of Atchison Township requested a copy of the township's financial statement. No statement has been turned in to the county clerk. A call was put in to Brandon Dougherty, Trustee of Atchison Township.

## Polk Township

A resident stopped in to discuss the feasibility of putting a stop sign in at 240<sup>th</sup> and Liberty where traffic is rerouting because of Long Branch bridge closing. The Commission explained that they would inspect the intersection.

## White Cloud Township

A call was put in to Dan Kizer, Kizer Collision, regarding a vehicle he had to pull out on Road #776. Kizer stated the vehicle had torn up the road when they went off.

## Nodaway County Fair

Rex Wallace, representing the Nodaway County Fair Board, presented the Commission with lists of street closures during the fair.

## Solar Energy

Wallace, Assessor, discussed the interest solar businesses have in Nodaway County. Wallace requested the Commission talk with the Enhanced Enterprise Zone (EEZ) and Northwest EEZ board to add solar energy farms to NAICS codes for eligibility. A call was put in to Josh McKim, Nodaway County Economic Development to discuss.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Inspections

The Commission inspected Road #628, #629 and #634 all in Polk Township, Road #405 and #465 in Jackson Township and Bridge #700 in Jefferson Township.

## Adjournment

Burns made a motion to commission adjourn until 5/17/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 17, 2022

40<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 17, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/12/2022 with additions. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Caterer Liquor License for Backyard Vine & Wine, LLC for May 21, 2022 and June 18, 2022; Invoice to Emery Sapp & Sons for BRO-B074(62) work.

**Requisitions:** Sheriff to Kelly Tires & Exhaust for tires; to Hy-Vee and Falls City Mercantile for inmate meals and supplies (June 2022;); Road & Bridge to Gray Oil for fuel.

**Public Comment:** None

**Accounts Payable:** Check #080469-080494

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ MoDOT email re: closure of Route E & NN this week
- ❖ Email from MOPERM re: 2017 Ford Explorer that the adjuster looked at
- ❖ Household Hazardous Waste dates for the next grant cycle
- ❖ Certificate of Insurance – Missouri Association of Counties
- ❖ April Expense Reports for Consolidated 911
- ❖ Precinct Inspection report
- ❖ Investment Report
- ❖ Inmate Report

## Midwest Data

A Managed IT Services Agreement for an update to the county's website was reviewed and electronically signed.

## BRO-B074(62) Bridge

Reviewed and signed LPA Invoice #9 packet from Emery Sapp for construction which includes Pay App 4-final and change order No. 1. Also reviewed and signed LPA Services Invoice #10 including Snyder & Associates Invoices No. 6-8.

## Prosecuting Attorney

The Commission reviewed an email from Caleb Phillips, Prosecuting Attorney, regarding intern compensation.

## Building Maintenance

Walker reported that Arnold Plumbing had fixed a stool at the Courthouse. A call was put in to J & L Air Conditioning and Heating to have them inspect and clean the air conditioning lines at the courthouse. A call was put in to Aaron Morris with IHP to discuss a quote for parts on the boiler that he sent in February. The quote includes remove and replace five leaking boiler sections and hydrotest and verify proper operation with a not to exceed \$16,084. The Commission asked for a price on a new boiler for a comparison before proceeding. Jeff Sybert of J&S Cleaning Services was called to discuss a quote for floors at the Administration Building. Sybert will call back with a date to meet with the Commission. A call was also taken from the City of Maryville Water Department regarding a high usage warning for the jail. Sheriff Randy Strong was called to look into this.

## Grand River Mutual (GRM)

The Commission called Mike Noe with Grand River Mutual (GRM) to discuss drafting an agreement for a fiber line in Independence Township.

## County Property

The Commission reviewed documents on the lease agreement and addendums for the property that the Nodaway Nursing Home sits on. Copies of the documents were provided to David Baird to review and advise.

## Personnel

H.R. Director, Tammy Carter, discussed the changes the Commission would like to make to the Road and Bridge open position advertisement. Carter made changes, Commission approved and the advertisement will be run for two weeks.

## CART Rock

Calls were put in to Jim Knox at Norris Quarries and Nick Jameson at Schildberg Construction to discuss the rock that is being delivered to the townships. Knox stated that they will move at the Ravenwood Quarry and the Barnard Quarry will be back up running by the end of the week. Mark Wilson, Polk Township Road Supervisor also stopped in to discuss the conditions of the rock. A call was put in to the Ravenwood Quarry for a price quote on fines.



**Sheriff's Department**

Sheriff Randy Strong stopped in to discuss the totaled out 2017 Ford Explorer and replacement options. When the totaled vehicle is stripped down, a call will be put in to MOPERM to come pick up. Commission asked for time to discuss replacement option.

**Road and Bridge**

The Commission discussed a tube in Washington Township that has some issues where it has started to wash out on Road #943 in Grant Township.

**Inspections**

An inspection was made of a tube on Road #943 Grant Township and a tube on Road #1033 in Washington Township.

**Lunch Break**

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**Independence Township**

Philip Auffert, Trustee of Independence Township, was called to discuss the CART Rock and the process the Commission is in with the fiber line for Grand River Mutual.

**Inspections**

The Commission inspected Roads #405, #408, #461, #462 and #463 all in Jackson Township.

**American Rescue Plan Act (ARPA)**

A photo op was set up for Thursday, May 19<sup>th</sup> at 10:00 at the library for the American Rescue Plan Act (ARPA) funds that were earmarked for the Maryville Public Library.

**Adjournment**

Burns made a motion to commission adjourn until 5/19/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

---

Melinda Patton, County Clerk

---

Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 19, 2022

41<sup>st</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 19, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/17/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Temporary Liquor License for Black Pony.

**Requisitions:** None

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

❖WIOA number breakdown

❖Sheriff Inmate report (April)

## Legislative Coffee

The Commission attended the Legislative Breakfast put together by the Maryville Chamber of Commerce and sponsored by United Fiber, with guest speakers State Representative Allen Andrews and Senator Dan Hageman.

## CART Roads

David Baird stopped in to discuss a road agreement he is reviewing for utilities when entering county roadways. Nick Jameson, Schildberg Construction, stopped in to discuss an email on MoDOT Rock Quality Specifications.

## Collector/Treasurer

Marilyn Jenkins, Collector/Treasurer, went over the upcoming tax sale information and gave updates on the American Rescue Plan Act (ARPA) reporting.

## Mental Health Initiative

Judge Robert Rice updated the Commission on the process he is working through to establish the Mental Health Initiative with the five (5) counties.

## Prosecuting Attorney

Caleb Phillips, Prosecuting Attorney, stopped in to discuss his plan for interns. Phillips has hired two interns and proposes to pay them on a bi-weekly basis.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Community Development Block Grant (CDBG)

Jerri Dearthmont, Executive Director of NWMO Regional Council of Governments, sent a CDBG form (Section 504) to fill out on each property the county owns.

## BRO-Bo74(62) Bridge

A call was put in to Andy Macias, Snyder & Associates regarding any current/final invoice to Emery Sapp and Sons. Macias discussed the new MoDOT updates to the BRO program and sent the bridge deficiency rating list.

## Inspections

The Commission inspected the intersection of Road #465 and #405 on the Polk/Jackson Township lines. An email was sent to Ivan Schraeder, county attorney, regarding temporary signage due to increased traffic.

## Jackson Township

The Commission discussed rock with several residents of Jackson Township and Nodaway County. A call was put in to Mark Wilson, Polk Township Road Supervisor, for ideas on soft road spots.

## Building Maintenance

Reviewed a quote provided from IHP Industrial, Inc. No decision was made, a call will be put in to Aaron Morriss from IHP on Tuesday to discuss the option of repair or replace.

## Road and Bridge

Discussed the requirements for Road and Bridge crew members to have a CDL license.

## Adjournment

Burns made a motion to commission adjourn until 5/24/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 24, 2022

42<sup>nd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 24, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/19/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Approved:** Invoice to Missouri Association of County Clerks and Election Authority (MACCEA); Invoices to Snyder & Associations;

**Requisitions:** None

**Public Comment:** None

**Accounts Payable:** Check #80495-80513

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖CDBG Monitoring letter (2018-PF-07)
- ❖Household Hazardous Waste training & collection dates

## Road and Bridge

Discussed calls for inspection requests. Took a call from a county resident that owns land in Union Township regarding trash being dumped in a ditch along Road #254.

## Building Maintenance

Reviewed a quote for elevator inspection repairs from MEI. A message was left for Billy Mitchell at MEI to discuss the quote for repairs to the Administration Building elevator. Discussed the quotes received from IHP Industrial for repairs of boiler vs. new boiler for the Courthouse. Placed a call Aaron Morris to discuss the quotes. Commission gave the go ahead to order the parts for the boiler to repair (Quote = \$16,084) and to paid out of American Rescue Plan Act (ARPA) funds. The Commission will consider buying regulators for the heat registers and insulating of the steam pipes at a later time.

## Sheriff's Department

Sheriff Randy Strong and Major Scott Wedlock came in to discuss sending two employees to the Academy utilizing American Rescue Plan Act (ARPA) funds. The Academy takes one year to complete at a part-time basis (three days/week) and has a cost of \$6,000 per participant. The Commission had earmarked this amount early on and asked Sheriff Strong to bring contracts for review.

The totaled out 2017 Ford Explorer has been stripped and is ready for pickup. The title has been mailed to MOPERM. Replacement options will be hard considering the market. The Missouri Highway Patrol's used car fleet currently has a waiting list. The Commission did not approve replacement at this time. Sheriff Strong also provided a listing of current vehicles with mileage.

Walk asked about the suppression system in the kitchen and talked of a grant for a sprinkler system for the jail building. Also discussed the exercise yard's issues with the screen "roof". Strong will get the name of architects that specialize in jail reconstruction.

## Community Development Block Grant (CDBG)

A call was put in to Jerri Dearmont, Executive Director at Northwest Missouri Regional Council of Governments to discuss the CDBG Monitoring letter that was received from Amber Barnhill with Missouri Economic Development. Dearmont stated that she had nearly all requested items ready to send, but asked for a copy of the county's Procurement Policy and Conflict of Interest Statement. These were emailed over.

## Grand River Mutual

David Baird delivered a draft road agreement for utilities (when entering county roadways) for the Commission to review. Mike Noe with Grand River Mutual (GRM) called in to see where the county is at in this process. The Commission will review for changes and additions, return to Baird for a final copy and contact Noe when complete and ready for signatures.

## Inspections

The Commission inspected the rock at Norris Quarries in Ravenwood, a driveway approach on Road #492, Roads #631 and #635 in Polk Township, Road #647 and a culvert on Road #434 both in Jackson Township and a trash in ditch issue on Road #254 in Union Township.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

**CART Rock**

A call was put in to Richard Edwards at Norris Quarries regarding the quality of the road rock the townships have been picking up.

**Jackson Township**

A resident of Jackson Township called in to discuss a culvert on Road #434.

**Washington Township**

Jason Stoll, Trustee of Washington Township was called regarding Road #1034 as a possible reconstruction road. A landowner with property in Washington Township called in to discuss Road #1033 and #1034.

**Hopkins Township**

The Commission put in a call to Roger Florea, Hopkins Township Trustee, to discuss the road maintenance on Roads #158 and #159.

**American Rescue Plan Act (ARPA) funds**

Marilyn Jenkins, Collector/Treasurer briefly ran through some of the calls she has received inquiring about ARPA funds. She has encouraged people to set up times to meet with the Commission while they are in session.

**Adjournment**

Walk made a motion to commission adjourn until 5/26/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes) and Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 26, 2022

43<sup>rd</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 26, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker and Scott Walk. Also present, Melinda Patton, County Clerk. Absent: Chris Burns

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/24/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Approved:** Transfer of sick leave from employees to another employee;

**Requisitions:** Commission to IHP Industrial, Inc. for (Courthouse) boiler repairs (paid through ARPA funds.)

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ Chamber email re: sponsorship for 2022 Annual Banquet
- ❖ Email from Missouri Association of Counties on county practices
- ❖ Northwest Newsflash newsletter

## Road and Bridge

Brian Engle, Road and Bridge Supervisor, gave updates on projects.

## American Rescue Plan Act (ARPA) funds

Joe Baumli called in on behalf of the Maryville Host Lions regarding what the Commission need in regard to the Lions' request for ARPA funds. The Lions will pull together the information and call in to set a time to meet with the Commission.

## Building Maintenance

Walker reported that he looked at a roof leak at the Courthouse. An employee of Geist Heating and A/C reported in that he will need to do work on the heat compressor and he will be back at a later date to work on it.

## Nodaway County Fair

Rex Wallace (representing the Fair Board) and Dana Auffert, Extension, met with the Commissioners to get permission to utilize the open area on the third floor for 4-H displays. Commission approved this for July 6-18.

## Personnel

Rex Wallace, Assessor, Marilyn Jenkins, Collector/Treasurer and Sheriff Randy Strong came in to discuss transfer of sick leave between employees. It was decided that should this need to happen, the office holder would meet with the Commission prior to any leave being transferred.

## CART Roads

Matt Saville, Enel, returned a call to discuss road usage by maintenance personnel.

## Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Collector/Treasurer

Marilyn Jenkins, Treasurer/Collector presented a Certified Copy of Order which authorizes the Collector/Treasurer to abate from the delinquent tax rolls personal property in accordance with the provisions of Statute 140.120, RSMo.

## Inspections

The Commission inspected Roads #462, #463, #405 and #408 all in Jackson Township and Road #305 and Bridge #0295003 in Polk Township.

## Adjournment

Walk made a motion to commission adjourn until 5/31/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); and Walk (Yes.)

## Signature

\_\_\_\_\_  
Melinda Patton, County Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 31, 2022

44<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 31, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Lorraine O'Donnell, Deputy County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/26/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) Walk (Yes.)

**Approved:** Invoice to IHP for Courthouse boiler

**Requisitions:**

**Public Comment:** None

**Accounts Payable:** None

**Reviewed:** The Commission reviewed the following information received by mail or email:

- ❖ SEMA, Flood Plain Management, Webex information
- ❖ Judge Robert Rice, Mental Health Board of Trustees, Atchison County to opt out.
- ❖ Blue Cross Blue Shield, list of new excluded drugs with covered alternatives

## SEMA

Associate Commissioner Walk registered for the Flood Plain Webex

## American Rescue Plan Act (ARPA)

Joe Baumli and W.R. O'Riley made a request for ARPA funds for the Maryville Host Lions. They presented documentation of lost fundraising revenue. \$10,396 would go to Maryville Host Lions and another \$10,500 to be shared with 4 other Lions Clubs in Nodaway County, for Lions International Grant. Marilyn Jenkins also attended the meeting.

## Building Maintenance

The Commission made an inspection of a roof leak at the Courthouse, also building and grounds. Walker inspected a leak in the Assessor's Office in the Administration building.

## Application

David Baird dropped of a prepared application for placement of utility/facility within right of way. Mike Noe, Grand River Mutual requested the app be emailed for review. He will stop in with a signed copy this week.

## Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Tiffany Care Facility

David Baird made a review of the Tiffany Care lease agreement. It shows an easement was made to Tiffany Care for purpose of sewer lines and maintenance. Brock Pfost, White Cloud Engineering was contacted with this information.

## Green Township

A resident inquired about a road leading to Cain Cemetery. It was determined that it was not a CART road.

## Adjournment

Walk made a motion to commission adjourn until 6/2/2022. Walker seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes,) and Walk (Yes.)

## Signature

\_\_\_\_\_  
Lorraine O'Donnell, Deputy Clerk

\_\_\_\_\_  
Bill Walker, Presiding Commissioner