

Nodaway County Commission

January 4, 2022

1st Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 4, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/30/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: Clerk Fee Report (December 2021); Invoice for Northwest Audio Visual, LLC

Reviewed

The Commission reviewed the following information received by mail or email:

- Promotion letters from sheriff's Department (moving C. McDonald and D. Sigman to Corporal)
- LPA Training information at County Commissioner's Association of Missouri (CCAM) training
- Memorandum 003-2 from Department of Public Safety; Division of Fire Safety

Road and Bridge

Brian Engle, Road and Bridge Supervisor discussed a bid request for rebar and pipe. An advertisement has been put together with all sealed bids on Rebar to be turned in to the office of the County Clerk no later than January 25, 2022 at 11:30 a.m. and pipe to be turned in to the office of the County Clerk no later than February 17, 2022 at 10:30 a.m. All sealed bids will be opened in the office of the County Commission.

FY2022 Budget

The Commission discussed the Cost-of-Living Adjustment (COLA) for FY2022. Burns made a motion to give a 5% COLA increase across the board. Walk seconded. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve the 2022 Salary Schedule as recommended by the Salary Committee on October 26, 2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Building Maintenance

A message was left at Coenen Electric regarding the exterior lights on the Courthouse. Arnold Plumbing was called to check on the status of a sink at the jail. A call was put in to Geist Heating and A/C to check on the status of the compressors for the Administration Building.

Polk Township

A call was returned to a resident in Polk Township regarding roads. The resident was referred to Mark Wilson, Road Supervisor for Polk Township.

Gentry County

Gentry County Clerk Carol Reidlinger requested a copy of the licensing agreement used with the wind projects.

MOPERM

The Commission received a call from Maureana Tucker, MOPERM representative regarding a claim filed from an accident. A call was put in to the Nodaway County Sheriff, the Missouri Highway Patrol and Jefferson City to gain copies of the incident reports.

Inspections

The Commission did an inspection of road conditions of Road #638 in Polk Township.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Promulgation Statement

The Commission reviewed and signed the Promulgation Statement for the State Emergency Management Agency.

Northwest Communication Center

A call was put in to Jessica Rickabaugh at the Northwest Communication Center to relay a concern from a resident.

Adjournment

Walk made a motion to commission adjourn until 1/6/2022. Burns seconded the motion. The motion passed by vote: Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

January 6, 2022

2nd Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 6, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/4/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: Recorder Fee Report (December 2021)

Requisitions: Sheriff to Haug Communications for equipment repair; County Commission to MTE for server for Sheriff's Department (Emergency Purchase) and equipment for Coroner.

Quarterly Office Holders

The Commission hosted the quarterly meeting for office holders with the following in attendance: Burns, Walker, Walk, Elaine Wilson, Lisa Nickerson, Dee O'Riley, Marilyn Jenkins, Rex Wallace, Randy Strong and Patton. Office holders gave updates to activities and issues within their respective offices. The next quarterly meeting will be April 7th, 2022. Also in attendance: Kay Wilson, Nodaway News Leader and Tammy Carter, H.R. Director.

--Wilson gave updates on the Circuit Clerk's office. She stated her office has hired two new people: Heather Wallace and Ravyn Davis. Wilson discussed a training with OSCA and the City of Maryville that will occur today (1-6-22) regarding taking on municipal court.

--O'Riley updated the group on her numbers. She currently has 67 individuals she is working on. She has had one individual pass away and got one new full. O'Riley has two temporary people that will likely go full soon. O'Riley visited each of her wards in 2021.

--According to Nickerson, the recorder's office recorded 3,925 real estate transactions of which 67 were surveys and 3 plats; 129 marriage license recordings and gave out 181 certified copies of marriage certificates. The recorder's office continues to work on back filing.

--Jenkins stated her office has collected approximately 90% of 2021 taxes which is down from 2019 and 2020, although they are still opening mail postmarked by December 31, 2021. On the treasurer's side, they are wrapping up 2021.

--Strong provided the group with a summary of 2021 statistics. Strong discussed trainings he and his deputies have taken and will be taking to be compliant. The Sheriff's Department was awarded the Rickard Trust and will be using it to purchase a side-by-side ATV to meet search and rescue needs. The department is currently fully staffed. Strong also discussed the transition of taking over municipal court and the added duties for his staff.

--According to Wallace, the 2021 assessment is complete and the 2022 Assessment sheets were mailed out on December 30th, 2021. Wallace discussed phone issues within his office that he would like to seek solutions for.

--Patton discussed year end reports and documentation her office is working on. Filing for the April 2022 Municipal Election has closed with the final certification date being January 25th. Filing dates for the August Primary will be February 22 – March 29th in the office of the County Clerk.

--Commission discussed the Road and Bridge plans for 2022. Six bridges have been proposed. The county will build one BRO bridge in Jackson Township, which will allow the county to utilize CDBG grant dollars on that bridge. The consolidated 911 has completed one full year in October. The Oversight Board created a sub-committee to look into funding mechanisms to fund the 911 program in the future. The county plans to work on the ramp into the Courthouse in 2022. The Commission discussed that they had officially adopted the updated salary schedule and approved a 5% Cost-of-Living Adjustment (COLA.) Updated handbooks will be ready next week.

Deputy Appointments

Deputy appointments for Christie Swinford, Christy Matthews-Allen, Jessica Whaley, Leona Remus, Sadie Poe, Lorraine O'Donnell and Angie Cordell were approved by the Commission.

Sheriff's Department

Strong discussed the upgrading the server for the sheriff's office which is under alarm due to failure. The Commission advised Strong to speak with the IT tech to get the process started.

City of Maryville

The Commission spoke with Dan Bozarth, City of Maryville Street Supervisor, regarding the use of equipment for trail clearing. The Commission granted permission.

FY2022 Budget Hearing

The Budget Hearing date for FY2022 has been set for Thursday, January 27 at 8:30 a.m. in the office of the County Commission.

Road Reconstruction

Robert Schieber, Washington Township, turned in a request for County Aid Program for Road #999.

PACE – Property Assessed Clean Energy

Josh McKim, Nodaway County Economic Development stopped in to discuss the PACE – Property Assessed Clean Energy program. Jenkins, Collector/Treasurer was invited to sit in on the discussion. The Commission is open to learning more about the commercial side of the program, but would not be interested any residential portion of the program.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

Circuit Clerk

The Commission spoke with Elaine Wilson, Circuit Clerk regarding taking over municipal court. Wilson stated the state will receive \$15 per ticket with 30% (\$3) coming to the county. Wilson hopes to find out more information on the process and average numbers at the training today.

Emergency Purchase

Andy Abbott, MTE, stopped in to discuss the server within the Sheriff’s Department. Due to failures on the server, Abbott recommends replacing the server as soon as possible. Walk made a motion for emergency purchase of a Dell Server from MTE with software due to multiple failures. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) The server will be paid with ARPA funds if deemed an allowable expense.

Abbott discussed decisions that would need to be made in order to move forward with connecting the server to necessary offices at the Courthouse. Abbott discussed fiber, strand and switch options that would need to be made as well as talked about the proprietary info, required MULES Certification and data security that need to be taken into consideration on this project. Abbott is going to pull together information and present to the Commission at a later date.

The Commission also asked Abbott to proceed in ordering a laptop, software and a printer for the Coroner to be paid through ARPA funds if allowed.

Northstar Advocacy Center

Linda Mattson, Executive Director and Meghann Kosman, Court/Victim Advocate and Volunteer Coordinator, met with the Commission to present numbers to make a request for consideration for the FY2022 budget. Mattson also discussed needs the shelter has that might qualify for the American Rescue Plan Act (ARPA) funds.

Adjournment

Walk made a motion to commission adjourn until 1/6/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

January 11, 2022

3^{re} Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 11, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/6/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: Invoice to Snyder & Associates (BRO-B074(62))

Requisitions: County Clerk to Dominion Voting Systems for upgraded ADA voting equipment (ARPA funds);

Reviewed

The Commission reviewed the following information received by mail or email:

- Email from Christy Forney, Emergency Management Director re: Hazard Mitigation funding for generators
- Extension Council Expense Report (December 2021)
- Nodaway County Economic Development request for FY2022 contribution

Building Maintenance

Walker discussed flags at the Courthouse. Jeff Smith, Smith Contracting and Jackie Cochenour, Director of the Crimes Against Children (CAC) grant, stopped in to discuss lock options with the Commission on the space that is being renovated for the grant.

Atchison Township

A resident of Atchison Township called in to discuss the brush laws and trees over the roadway. A call was put in to Brandon Dougherty, Atchison Township Trustee. Dougherty and Eric Jones, maintenance operator later stopped in to discuss the issues in Atchison Township with the brush law and the actions the township can take if landowners are not maintaining as they should. Dougherty and Jones also filled out a Reconstruction request for Road #97 to be considered for 2022 and discussed other road issues within the township.

FY2022 Budget

The Commissioners, along with Collector/Treasurer, Marilyn Jenkins and Patton, worked on the FY2022 Budget.

American Recovery Plan Act (ARPA)

After discussion on the use of American Rescue Plan Act funds for COVID sick leave, Burns made a motion that any COVID related illness will no longer be paid through ARPA funds effective January 16, 2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.) Present for the discussion were Jenkins and Patton. H.R. Director will be notified as it will no longer be a page in the handbook.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

FY2022 Budget

The Commissioners, along with Jenkins and Patton, worked on the FY2022 Budget.

Adjournment

Walk made a motion to commission adjourn until 1/13/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

January 13, 2022

4th Day

JANUARY TERM

Convene

North District Commissioner Chris Burns called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 13, 2022 at the Commissioner's Office. Attendance: Present: Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk. Not present: Bill Walker.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/11/2021. Burns seconded the motion. The motion passed by vote: Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79779

Approved: Invoice to Devnet; transfer request of sick leave from one employee to another.

Requisitions: County Clerk to Dominion Voting Systems for annual licensing fees.

Reviewed

The Commission reviewed the following information received by mail or email:

- Proposals for cyber coverage

Road and Bridge

Brian Engle, Road and Bridge Supervisor, gave updates on his crew's activities.

NWMO Regional Council of Governments

The Commission put in a call to Amy Dowis for clarification on a MODOT issue.

Deputy Appointments

Deputy appointment for Shirley Schmidt was approved by the Commission.

FY2022 Budget

The Commissioners, along with Collector/Treasurer, Marilyn Jenkins and Patton, worked on the FY2022 Budget. Prosecuting Attorney, Caleb Phillips met with the Commissioners to answer questions about items within his request.

Howe Company

Garry McFee, sales representative of Howe Company, stopped in to visit with the Commission.

Jefferson Township

Randy Stoll turned in a Reconstruction application for Road #643 for consideration of the 2022 reconstruction budget.

Jackson Township

Leroy Crawford stopped in to discuss Roads #651 and #652 with the Commission.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

Inspection

The Commission, along with Engle, inspected the Road #97 and #105 in Atchison Township as possible roads for the reconstruction budget for FY2022.

FY2022 Budget

The Commission, Jenkins and Patton worked on FY2022 budget items.

Adjournment

Walk made a motion to commission adjourn until 1/18/2022. Burns seconded the motion. The motion passed by vote: Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Chris Burns, North District Commissioner

Nodaway County Commission

January 18, 2022

5th Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 18, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/11/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: Invoice to Coenen Enterprises, Inc.

Requisitions: Sheriff to Hy-Vee and Falls City Mercantile for inmate food (February 2022); to 911 Custom for equipment; to Northwest Equipment Rental Auto & Tire for equipment repairs.

Reviewed

The Commission reviewed the following information received by mail or email:

- Quote from Continental Fire Sprinkler Co. for jail sprinklers

Senate Bill 40 (SB40)

Jeanette Schieber called in the Commission to see if the county has copies of the original paperwork establishing Senate Bill 40 as a not-for-profit. A letter was drafted, signed and emailed back to Schieber.

Toys for Tots

Spoke with Ann Martin, Today's Civic Women, regarding the 2022 Toys for Tots date and the use of the county building as the distribution site in the main level conference room.

Caterpillar Financial Services Corporation

A call was put in to Maryam Randolph with Caterpillar Financial Services Corporation regarding a form she had sent the county dealing with personal property assessments. After discussion, the form is no longer needed.

Municipal Court Transition

Maryville City Manager, Greg McDanel, along with Circuit Clerk Elain Wilson, met to discuss the transition process of Municipal Court from the City of Maryville to the State Court System. McDanel mentioned they had challenges continuing to operate the Municipal Court, are following Senate Bill 5 and 572 and they hoped for a natural transition to the State Court System. The City has had discussions with both Judge Doug Thomson when he was in office and more currently with Judge Robert Rice about a partnership on the cost of an additional clerk until the state is able to conduct their Clerical Weighted Workload Study to give additional hours/funding for a clerk. The City has offered to pay up to 20 hours with the County picking up additional hours plus any benefits to the new apprentice clerk until the State kicks in. Wages for a bailiff have not been a part of any discussion. The group further discussed the timeframe of the study the State would conduct, the cost to the County and any concerns Wilson might have. McDanel recommends getting numbers together and to have Judge Rice present for a future meeting.

When discussing fees, it was stated that court costs stay with the Circuit Court (State,) the County gets 20% of the Clerk Fee (\$3 per) and all the fines go back to the City of Maryville. Wilson plans to get some more numbers pulled together to present to the Commissioners. McDanel recommended the Commission consider utilizing American Recovery Act Plan funds to pay the apprentice clerk's and bailiff wages. The group discussed a contract between the County and the City on the partnership of wages for the apprentice clerk.

Wilson asked McDanel what fees are included in a City ticket. Wilson asked if they would consider adding Domestic Violence, Law Enforcement Training surcharge and Inmate Security to the tickets. McDanel asked for more information to present to the City Council for consideration.

Currently, the last City Court date is set for February 15, 2022 with the City of Maryville taking payments through March 23rd, the State will begin to take payments on April 1st and April 20, 2022 is the first law date scheduled for the State to hold Municipal Court.

The Commissioners plan to continue to discuss this during FY2022 Budget work sessions and will let Wilson know of their decision. Also present: Marilyn Jenkins, Collector/Treasurer and Kathy Rice, Nodaway News Leader.

Building Maintenance

Walker spoke with Tammy Carter, H.R. Director about the last time the Courthouse elevator had been reset as it needed to be done today.

Nodaway Township

A resident of Nodaway Township discussed the brush law with the Commission.

FY2022 Budget

The Commissioners, along with Jenkins and Patton, worked on the FY2022 Budget. A document sent by Hutchinson and Company Insurance was reviewed and discussed by the Commission. Contact was made with Andy Abbott, MTE for a view from the IT side of things. Abbott was able to describe what is in place for security but also recommended some updated cyber security training for county employees. Burns suggested an email be sent to Missouri Association of Counties that would be distributed to all counties to get more information on what other counties have done for cyber security. The discussion has been tabled for a later session.

American Recovery Plan Act (ARPA)

Abbott presented the Commission with a quote on connecting fiber from the Administration Building to the Courthouse. The Commission reviewed the quote and discussed with Abbott. It was also discussed whether this would qualify under the American Recovery Plan Act (ARPA) funds. Walk made a motion to run a 24-strand fiber from the Administration Building to the Courthouse as presented with the estimated final price of \$5,911.36 through the ARPA funds. Burns seconded the motion. All were in favor. A requisition will be completed for Thursday's session for approval.

FY2022 Budget

The Commissioners, along with Jenkins and Patton, continued work on the FY2022 Budget. The Household Hazardous Waste grant was discussed at length. The current grant cycle will end after the May, 2022 drop off date. The Commission agreed they were not going to continue with another grant. Contact with Northwest Missouri Regional Council of Governments will be made when the budget work process has been completed.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

FY2022 Budget

The Commissioners, along with Jenkins and Patton, worked on the FY2022 Budget. Special Sessions for Friday, January 21 from 8 to noon and Monday, January 24 from 8 to noon have been set aside if needed to finalize budget discussions.

American Recovery Plan Act (ARPA)

As discussed at the January 11, 2022 Commissioner's meeting, the use of American Rescue Plan Act funds for COVID related sick leave will no longer be paid through ARPA funds effective January 16, 2022. Tammy Carter, H.R. Director presented a letter for the Commission to sign and send out to all office holders. This was emailed out and the original will be posted on the employee bulletin board located by the East exit doors on the lower level.

Adjournment

Burns made a motion to commission adjourn until 1/20/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

January 20, 2022

6th Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 20, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes with a correction to a name spelling, dated 1/18/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Requisitions: County Commission to MTE for fiber connection upgrades (ARPA funds:) to Precision Lock for adding doors to new Crimes Against Children (CAC) office space to existing FOB system and adding the door to the Sheriff's office from the inner hall; Road and Bridge to M. Henggeler for uniform reimbursement; County Clerk to Elkins-Swyers for office supplies.

Reviewed

The Commission reviewed the following information received by mail or email:

- Agenda for Leadership Maryville for January 27, 2022
- 2021 Financial Statement for Polk Township Rural Fire Protection District

Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed applicants for the open Road and Bridge Position and when to set up interview times. Engle discussed several bridge locations as options for future tank car locations.

Crimes Against Children (CAC) grant

Reviewed and approved quotes to add the doors of the new office space for the Crimes Against Children (CAC) grant program and the door to the Sheriff's office from inner hall to existing FOB system. Jackie Cochenour, Program Director was emailed with this decision to get the process started.

Senate Bill 40 (SB40)

At the request of Jackson Insurance, a date was added to the letter, resigned and emailed back.

Community Development Block Grant (CDBG)

Jerri Dearthmont, Director at NW Regional Council of Governments, presented the Commission with a Request for Funds Form on Project #2018-PF-07 in the amount of \$19,389.21. Commission signed and Dearthmont will submit.

Household Hazardous Waste (HHW) Grant

While Dearthmont was in the office, the Commission discussed the next cycle of the Household Hazardous Waste grant program. The county has opted to not participate after the current cycle is completed in May of 2022. Dearthmont will pass this along to Robin Davis.

FY2022 Budget

The Commissioners, along with Marilyn Jenkins, Collector/Treasurer and Patton, worked on the FY2022 Budget. During this work session, the Commission requested meeting times with Caleb Phillips, Prosecuting Attorney, Dee O'Riley, Public Administrator and Sheriff Randy Strong and Major Scott Wedlock to discuss items each had put in their respective budget requests.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

FY2022 Budget

The Commissioners, along with Jenkins and Patton, worked on the FY2022 Budget. Special Sessions for Friday, January 21 and Monday, January 24 from 8 to noon (each) have been set aside if needed to finalize budget discussions.

Building Maintenance

The Commission discussed the doors in the Prosecuting Attorney's office as well as a time frame for putting new carpet in at the Judge's Chambers in the Courthouse.

Adjournment

Burns made a motion to commission adjourn until Special Session on 1/21/2022 for a budget work session. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

Special Session

January 21, 2022

7th Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 21, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk and Marilyn Jenkins, Collector/Treasurer.

FY2022 Budget

The Commissioners, along with Jenkins and Patton, continued work on the FY2022 Budget. Specific items covered were the Consolidated 911, Gravel Tax and Road Reconstruction applications and the PACE Program.

Adjournment

Walk made a motion to commission adjourn until 1/25/2022. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

January 25, 2022

8th Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 25, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/20/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve Special Session commission minutes dated 1/21/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Approved: Liquor License for Monroe Valley Event Center, LLC

Requisitions: County Commission to Th Northwest Foundation for donation to The Agricultural Learning Center; Road and Bridge to MFA for oil; to Oden Enterprises for equipment supplies; Sheriff to Dynamic Research Technologies for equipment; to Gulf State Distributors for equipment.

Reviewed

The Commission reviewed the following information received by mail or email:

- Nodaway Township Financial Report (2021)
- South Main Corridor Improvement Project update
- Northwest Newsflash newsletter
- Sheriff's Inmate Report (December 2021)
- Equipment Inspection (2nd Notice) Courthouse Elevator

Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed getting the 2022 bridge bid process started. Andy Macias with Snyder & Associates was called. Macias stated Bridge #261 has been designed and is ready for the bid process which was set for 11:30 on February 17, 2022 at the office of the County Commission. Bridge #910, #700 and #521 still need environmental before we can advertise for the bid process. The crew is currently working on prepping for Bridge #614.

Building Maintenance

The Commission reviewed quotes on cost-per-square foot from Bargain Barn and Hiline Furniture for carpet replacement in the offices of the Circuit Judge and Administrative Assistant to the Judge. A call was put in to Todd Tobin to have him look at the project for an installation quote. Tobin will get with Walker to set up a time to look over the project.

FY2022 Budget

The Commission, along with Marilyn Jenkins, Collector/Treasurer and Patton, reviewed the budgets for General Revenue, Road and Bridge, 911 and the Administration Building. The Commission revisited the Household Hazardous Waste Grant. After discussing with the grant coordinator at Northwest Regional Council of Governments, the Commission agreed to finish out the grant cycle currently in place and will set a meeting to discuss future grant cycles. A meeting date will be set for mid to late February. The Commission also revisited the quote provided by Hutchinson & Company for cyber liability insurance coverage. After further discussion, the Commission has unanimously agreed not to go with Hutchinson & Company.

Rebar Bid Opening

Bids were received and reviewed from Midwest Sales and Service Company and Oden Enterprises, Inc. Burns made a motion to approve the low bid from Oden Enterprises. Walk seconded the motion. All were in favor, motion carries. Also present: Engle from Road and Bridge and Russell Placzek, Oden Enterprises, Inc.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

General Obligation Bonds

A Public Hearing was held for the General Obligation Bonds in Atchison, Jackson and Monroe Townships. Documents were signed by the Commission and the Clerk and returned to Anderson, Sundell and Skinner.

Mental Health Initiative

Judge Robert Rice stopped in to update the Commission on the progress of the Mental Health Initiative he has been working to put together.

American Recovery Plan Act (ARPA)

Jenkins brought in a list of items that have been discussed for the use of the American Recovery Plan Act (ARPA) funds. A few items were added to the list. The group discussed small business grants and what the process might look like as it pertains to this round of funds.

Building Maintenance

The Commission looked at the new counter in the Prosecuting Attorney’s office and spoke with Bill Driskell about a quote for a new door and installation in the Prosecuting Attorney’s office.

Adjournment

Burns made a motion to commission adjourn until 1/27/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

January 27, 2022

9th Day

JANUARY TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 27, 2022 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/25/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Approved: Road and Bridge Fuel and Equipment Report (December 2021); Missouri Sheriffs' Association and Training Academy Invoice.

Requisitions: Road and Bridge to Gray Oil for fuel; Public Administrator to Hart Insurance Agency for yearly bond.

Reviewed

The Commission reviewed the following information received by mail or email:

- Consumer Price Index
- Email update on NWMO Cooperative Mental Health Board from Judge Robert Rice
- South Main Corridor Improvement Project update
- County Commission Association of Missouri (CCAM) Agenda for February 9-11, 2022
- Solid Waste Management District 2023 Grant Availability information

Public Hearing

Melinda Patton, County Clerk, presented the 2022 budget message and budget. Burns made a motion to adopt the 2022 Budget as presented. Walk seconded the motion. All were in favor. Also present: Engle, Marilyn Jenkins, Collector/Treasurer, Kay Wilson, Nodaway News Leader and Randa Doty, Extension Council.

Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed crew activity. Engle stated the tank car will be delivered today for Road #790 in Hughes Township.

Building Maintenance

The Commission met with Todd Tobin to look at the project for carpet installation in the Circuit Judge's office.

American Recovery Plan Act (ARPA)

The Commission met with a representation of local small businesses, Josh McKim, Nodaway County Economic Development Director, Amy Gessert, Director of Greater Maryville Chamber of Commerce to discuss ways the county can assist small businesses that are suffering due to COVID issues causing lack of foot traffic and supply chain issues. The Commission will begin the application process, but did not set an amount that will be granted. Future discussions will involve doing an advertising campaign and possible another grant if funds allowed. Those present included Marilyn Jenkins, Collector/Treasurer, Ryan Heiland, Assistant Manager, City of Maryville, Holly Kay Cronk, Ferluknat Farm Market, Bliss Salon, Make It Maryville and candidate for Missouri State Representative; Melody Blair, Minnie Lane; Skye Pournazari, Maryville Forum; Kyle Mayes, Cobbler Cottage and Jennifer Gillespie, La Chic.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

Snyder and Associates

Andy Macias called in to discuss bridge status.

Building Maintenance

A call was put in to Billy Mitchell at Mei Elevator regarding elevator inspections. The documents sent by the Missouri Department of Public Safety were forwarded on to Mitchell so they can take corrective action. A message was left for Jeff Allen at Bargain Barn to contact the Commission regarding getting carpet ordered for the Circuit Court Judge's offices. Calls were put in to Kevin Kelmel, Perfection Painting and J&J for quotes to paint the Circuit Court offices.

Leadership Maryville

The Commission spoke to the Leadership Maryville group in the afternoon.

Adjournment

Burns made a motion to commission adjourn until 2/1/2022. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner