January 5, 2021

1ST Day JAN TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 5, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 12/31/2020. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: Invoice to Devnet; Clerk Fee Report (December 2020)

Road & Bridge

Ed Walker, Road and Bridge Supervisor, discussed the progress of various County projects. E. Walker presented the Commission with an update on FEMA Project 4451-DR-Mo, Project Worksheet #12342, Bridge #0085006 request, which has been denied. A call was made to Representative Alan Andrews, Senator Dan Hageman and Congressman Sam Graves offices for further assistance.

Swearing-In Ceremony

Newly elected office holders were sworn in at a ceremony conducted by Judge Robert Rice at the county courthouse. Those sworn in were: Randy Strong, Sheriff, Chris Burns, North District Commissioner, Scott Walk, South District Commissioner, Rex Wallace, Assessor, Marilyn Jenkins, Collector/Treasurer and Dee O'Riley, Public Administrator. Those not present: Vincent Shelby, Coroner and Adam Teale, Surveyor. Also present: Patton, Angie Cordell, Deputy Clerk, Lisa Nickerson, Recorder, Barb Walk, Mason Walk, Kay Wilson, Nodaway News Leader and Skye Pournazari, Maryville Forum.

Bridge Bid Opening

Cazes Johnson, Snyder and Associates, E. Walker and Russ Placzek, Oden Enterprises, Inc. were present as bids were opened for Bridges #0988007 and #0727005. Only one bid was received for each bridge from Oden Enterprises, Inc. Burns made a motion to accept both bids as presented. Walk second the motion. All were in favor, motion carries.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

North Star Advocacy Center

Linda Mattson, Executive Director, Meghann Kosman, Court Advocate and Malika Dahal, Intern, presented 2020 numbers and a budget request for FY2021 budget.

Inspections

The Commission inspected Road #151 in Hopkins Township and Bridge #86 in Atchison Township.

Adjournment

Walk made a motion to commission adjourn until 1/7/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature		
Melinda Patton, County Clerk		Bill Walker, Presiding Commissioner
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AMENDED January 7, 2021

2nd Day JAN TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 7, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/5/2021 with a spelling correction. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: Recorder Fee Report (December 2020); Invoice for Nodaway News Leader subscription. October and November, 2020 - 911 Telephone Tax Receipt payments.

Quarterly Office Holders

The Commission hosted the quarterly meeting for office holders with the following in attendance: Burns, Walker, Walk, Lisa Nickerson, Marilyn Jenkins, Dee O'Riley, Elaine Wilson, Caleb Phillips, Bob Rice, Rex Wallace and Patton. Office holders gave updates to activities and issues within their respective offices. The next quarterly meeting will be April 1st, 2021. Also in attendance: Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum.

- --Phillips gave updates on the Prosecutor's office. He stated his office is on track to file approximately 800 cases this year (not counting traffic tickets) which is close to the same as 2019. The Prosecutor's office is working on back-logged cases due to the change over of prosecutors in 2020.
- --According to Nickerson, the recorder's office continues to work on back filing and the annual Recorder's Association has been moved to August.
- --Jenkins stated her office has collected 96.1% of 2020 taxes which is down from 2019. They are busy cleaning up payments with issues. Approximately 1,400 payments were dropped in the exterior drop box.
- --O'Riley updated the group on where she is at with the transition.
- --Wilson discussed the transition her office is making to the Show Me Court and Show Me Jury processes.
- --Rice discussed implemented processes to ease the burden on both the Prosecuting Attorney and Circuit Clerk's offices by changing up the dockets and increasing the number of law days. Rice stated his goal has been to increase his availability to the prosecutor(s.)
- --According to Wallace, the assessment office had a smooth assessment period and his office sent out 8,700 assessment sheets. The assessor's office is working to get the second windfarm on the books for 2021. The tentative date for County Government Day is March 10th.
- --Patton gave numbers from the November election and discussed the filing dates or the April 2021 Municipal Election. Her office is working on FY2021 budget and end of the year reports and documents.
- --Commission discussed the Road and Bridge plans for 2021. Seven bridges have been proposed. The county traded Softmatch for BRO dollars on Bridge #0411018, which will allow the county to utilize CDBG grant dollars on one bridge. The Commission has been working on appealing a denial from FEMA on bridge #0085006. The north windmill project has wrapped up and the road maintenance has been turned back over to the respective townships. The south windmill project is still in progress. An update on the status of the CARES funds was given by Jenkins and Burns.
- --Randy Strong was not able attend, but stopped in later in the morning to give his departmental update.

Oden Enterprises, Inc.

The Commission took a call from Stuart Oden of Oden Enterprises, Inc. regarding the bid that was submitted and accepted on Bridge #098007. Oden sent over a document showing the error (in the county's favor) and the new amount.

Deputy Appointments

Deputy appointments for Christie Swinford, Christy Matthews-Allen, Jessica Whaley, Leona Remus, Sadie Poe, Lorraine O'Donnell, Angie Cordell and Shirley Schmidt were approved by the Commission.

Promulgation Statement

The Commission reviewed and signed the Promulgation Statement for the State Emergency Management Agency.

Tyler Technologies

Jenkins and Patton discussed an issue with state withholding on an employee that is causing a delay on processing W2 forms.

Agri-Genesis (dba Show Me Sunrise)

Neal Minor, Chief Administrative officer and Gerry Quinn, Advisor, met with the Commission to introduce themselves and talk about the opportunity for a business in Nodaway County.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

LEPC Board

Christy Forney, Nodaway County Emergency Management Director, stopped in to discuss the Local Emergency Planning Committee (LEPC) Board. Due to communication she had received from Mike Harris, Executive Director of the Missouri Emergency Response Commission, regarding emergency managers serving as chairpersons for LEPC. Forney recommended Jace Pine be appointed as chairperson for LEPC Board. After discussion, Burns made a motion to approve Pine as chairperson to the LEPC board. Walk seconded the motion. All were in favor, motion carries.

Federal Emergency Management Agency (FEMA) Quarterly Report

The Commission signed the FFY2021, First Quarter (October 1 -December 31, 2020) Disaster Assistance Quarterly report.

Evergy

Ben Brooks called to discuss the Energy DRI Incentive Program. Brooks stated they had changed some of the parameters of the program and is sending information out to the Commission to review.

Adjournment

Walk made a motion to commission adjourn until 1/12/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature		
Melinda Patton, County Clerk		Bill Walker, Presiding Commissioner
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January 12, 2021

3rd Day JAN TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 12, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/7/202. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Reviewed

The Commission reviewed the following information received by mail or email:

- ➤ Addition and Abatements (November and December 2020)
- Extension Council Financial Report (December 2020)
- ➤ LEPC email with new appointment information
- > NCED Board meeting notice
- ➤ BRO-B074(62) Fully Executed Program Award
- ➤ County Commissioners Association of Missouri (CCAM) Annual Training forms

Approved: Inventory Disposal form.

Requisitions: Road and Bridge to JA Traffic for 911 signs.

Road and Bridge

Ed Walker gave updates on projects. B. Walker discussed a call from Stan Sportsman, Hughes Township Trustee regarding a road issue within the windmill footprint. Reviewed information Patton relayed from a call from Matt Barry (representative from Congressman Graves office) regarding the FEMA denial letter.

Evergy

Reviewed the Energy Demand Response Incentive (DRI) Program sent by Brooks.

CART Rock

A call was put in to Norris Quarries on an invoice that was turned in by Grant Township, for payment, for extra rock on Road #734. Norris agreed to call Jim Farnan, Grant Township Trustee, to review the invoices.

Inspections

The Commission inspected Road #777 in Hughes Township and Bridges #988 (Washington Township) and #956 (Grant Township.)

Board Appointments

Two seats on the Senior Citizens Special Tax Fund board have expired. Jeannette Brookshier agreed to continue with the board for another another four (4) year term while Bud Boyles declined. A call was put in to Richard Logan and Ruth Adwell who both serve on the board, for recommendations for the open seat.

County Commissioners Association of Missouri (CCAM) Annual Training

Forms were filled out for the County Commissioners Association of Missouri (CCAM) annual training. This year's training will be virtual with all hours required to be completed by June 30, 2021.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Community Development Block Grant (CDBG)

Kim Mildward brought in Environmental Review letters and forms for the Commission to sign for the current CDBG bridge planned for FY2021. Also reviewed the Final Notice and Public Explanation of a Proposed Activity in a 100-Year Floodplain and Wetland report. All of these documents pertain to Bridge #0411018 in Jackson Township.

Cost of Living Adjustment (COLA)

Following discussion, a motion was made by Burns to do a 1.5% Cost of Living Adjustment (COLA) for all county employees. Walk seconded. All were in favor.

White Cloud Wind project

The Commission reviewed the Road Maintenance Agreement.

Fy2021 Budget

Prosecuting Attorney, Caleb Phillips, met with the Commission, Patton and Marilyn Jenkins to review budget requests for FY2021 for the prosecutor's office.

Solid Waste Management District

Walk made a motion to appoint Alex Callow to the vacant seat on the Solid Waste Management District board. Burns seconded. All were in favor.

Adjournment

Burns made a motion to commission adjourn until 1/14/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature			
Melinda Patton, County Clerk			Bill Walker, Presiding Commissioner
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January 14, 2021

4th Day JAN TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 14, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/12/202. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: Invoice to National Association of Countird (NSCo.)

Requisitions: Road and Bridge to Fastenal for supplies.

Board Appointments

A seat on the Senior Citizens Special Tax Fund board that has expired was filled by Wayne Boswell on the recommendation of the board. Burns made a motion to appoint Boswell to the board. Walk seconded the motion. All were in favor. Boswell will serve a four-year term ending in 2024.

Road and Bridge

Ed Walker gave updates on projects. The Commission discussed the Cost-of-Living Adjustment (COLA) that was budgeted for each employee. No other raise requests have been approved for FY2021.

FY2021 Budget

Doug Sutton, Wendy Combs and Crystal Ward made a presentation on behalf of the New Nodaway Humane Society requesting consideration for the FY2021 Budget. A discussion was held regarding 911 road sign inventory.

Tenaska – Clear Creek Wind project

A call was put in to Monte Ten Kley with Tenaska to discuss when the donations would be sent to the county.

Building Maintenance

The Commission looked into a ceiling tile issue in the Juvenile office. A call was put in to Larry Wickersham, Complete Outdoors, who stated he would honor the same pricing he had in 2020. The Commission asked Wickersham to send a quote for additional outdoor maintenance for trees and flower beds. A call was also put in to Porter Trash who stated they will honor the same pricing in 2021.

Enel – White Cloud Wind project

The Commission spoke with Tyler Brooks, Enel, regarding wind turbine capacity and an updated map of turbine locations. Brooks sent the requested information via email. An email request was sent to Meg Currie for a contact person in accounting.

FY2021 Budget

The Commissioners, along with Patton and Collector/Treasurer, Marilyn Jenkins, worked on the FY2021 Budget. A budget request came in from Northwest Missouri Enterprise Facilitation.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Jackson Township

Jeff Meyer, Jackson Township Trustee, stopped in to discuss reconstruction roads the township is considering for 2021.

Adjournment

Burns made a motion to commission adjourn until 1/19/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature	
Melinda Patton, County Clerk	Bill Walker, Presiding Commissioner

January 15, 2021

5th Day JAN TERM

Convene

Presiding Commissioner Bill Walker called an Emergency meeting of the Nodaway County Commission to order at 10:00 a.m. on January 15, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk, Randy Strong, Sheriff, Major Scott Wedlock, Marilyn Jenkins, Collector/Treasurer and Geoffrey Woehlk, Maryville Forum.

Nodaway County Jail

Sheriff Randy Strong and Major Scott Wedlock met with the Commissioners to discuss the fire that had occurred in the Nodaway County jail on the evening of January 14th, 2021. The fire had been started by an inmate in the holding cell. At the time of the incident, Sheriff Strong, Sgt. Travis Cochenour and Deputy Jesse Bolin were still on duty, working a case and were on hand to assist with the evacuation process. Buchanan and Andrew Counties are currently housing inmates.

There is damage to the cell where the fire was started and to an adjacent cell, with smoke damage throughout the building. Strong discussed issues with the jail building itself, ventilation, fire alarm system, sprinkler system and the evacuation process. The court system will be able to do some court through the Poly-Com process. Strong has talked with Public Safety about utilizing cells at their facility in the interim if arrests are made however issues will need to be worked out with insurance, etc. Short term tasks will be set up for employees once the adjuster has been able to come on-site to do his report.

Strong reported the response time was exceptional by the fire department, ambulance, public safety and University PD along with the county employees on duty at the jail and working at the Sheriff's office.

Major Wedlock and Patton will work on the Loss Notice for MOPERM today. Walk will make contact with Continental Sprinkler Systems to set up do an estimate for a sprinkler system.

Adjournment Burns made a motion to commission adjourn until 1/19/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Signature Melinda Patton, County Clerk Bill Walker, Presiding Commissioner

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January 21, 2021

6th Day JAN TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 21, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/19/2021 with a correction to a name. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: Fuel/Equipment Report;

Requisitions: Public Administrator to SEM Applications, Inc for equipment; to MTE for equipment and supplies.

Jail

Matt Flinders, ServPro Project Manager, stopped in to have the Commission sign a work agreement so clean-up can be started at the jail. Calls were made to several local companies requesting estimates for painting at the jail. Gary Coenen, Coenen Electric came in to give an update on the electric at the jail building.

Public Hearing

Melinda Patton, County Clerk, presented the 2021 budget message and budget. Burns made a motion to adopt the 2020 Budget as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes), Burns (Yes), and Walk (Yes).

Extension Council

Chris Wallace, Chairman of the Board for the Nodaway County Extension Council, discussed information from the State Advisory Council meeting and reviewed the questions the Advisory Council had posed to individual councils as well as the responses the Nodaway County Extension Council supplied.

Building Maintenance

Due to a United Fiber battery going out (following a power outage overnight) Andy Abbott requested an exterior key and a key to the server room. B. Walker will get the keys to Abbott. The Commission also discussed damages to the electronic equipment damaged or destroyed in the jail fire.

Jeff Smith, Smith Contracting delivered an estimate for changes to the third floor. Smith visited with the Commission on other options they may want to do.

Howe Engineering

Garry McFee stopped in to visit with the Commission on services Howe Engineering provides.

Inspections

The Commission inspected Road #214 in Union Township and Road #151 in Hopkins Township.

Tenaska

The Commission spoke with John Beacom regarding the donation and the Exhibit A to the Road Maintenance Agreement. Exhibit A was reviewed, signed and returned to Tenaska.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Road Re-Construction 2021

The Commission reviewed reconstruction roads from 2020 and applications for consideration in 2021. All roads projected for reconstruction in 2020 were completed and approved.

General Obligation Bonds

A Public Hearing was held for the General Obligation Bonds in Green, Hughes and Union Townships. Documents were signed by the Commission and the Clerk and returned to Anderson, Sundell and Skinner.

Adjournment

Burns made a motion to commission adjourn until 1/26/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature	
Melinda Patton, County Clerk	Bill Walker, Presiding Commissioner

January 26, 2021

7th Day JAN TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 26, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 1/21/2021 with a correction to a name. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Requisitions: Sheriff to Leads Online for subscription; Commission to Northwest Missouri State Ag Center for

donation.

Accounts Payable: Check #77788 -77869.

Reviewed

The Commission reviewed the following information received by mail or email:

Mill Creek Watershed financial statement

Senate Bill 40 Board

Calls were made to board members whose seats will be up in April. Robert Kimball agreed to another three-year term and Jill Blackford to a one-year term. A message was left for Larry Redford. Ed Seipel, will be retiring his seat and the Commission will be looking for someone to finish out the remaining two years on his board term.

Tenaska - Clear Creek Wind project

A call was put in to Timberly Ross regarding the donation Tenaska will be making to the county. A date of February 11, 2021 at 1:30 was set for the presentation of the check. A portion of these funds will be donated to the Northwest Missouri State University Ag Center.

FEMA Bridge

The Commission spoke with Matt Barry from Senator Sam Graves office on the FEMA denial process for Bridge #85.

Inspections

The Commission inspected Road #590 in Polk Township and Bridge #0910002 in White CloudTownship.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

Jail Fire

The Commission met with Mike Metcalf, Metcalf Engineering to do a walk-through inspection of the jail building. Also spoke with Major Scott Wedlock on painting estimates.

Adjournment

Burns made a motion to commission adjourn until 1/28/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature	
Melinda Patton, County Clerk	Bill Walker, Presiding Commissioner

January 28, 2021

8th Day JAN TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on January 28, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 1/26/2021 with a correction to a name. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Requisitions: Circuit Clerk to MTE for office supplies; Sheriff to Falls City Mercantile, Graves Food and Hy-Vee Food for jail kitchen restock.

Reviewed

The Commission reviewed the following information received by mail or email:

- ➤ Vehicle Sales Tax and Motor Fuel Tax Report (December 2020)
- ➤ Sheriff's Inmate Report (December 2020)
- > Consumer Price Index Report

Road and Bridge

Ed Walker discussed a possible road closure request in Nodaway Township. Also discussed a breakdown of windmills by school district with Assessor, Rex Wallace.

FY2021 Budget

The Commission returned a call to Merlin Atkins at The Ministry Center and reviewed an email request from Community Safety Net for 4H books. Walk made a motion to approve the \$300 request to Community Safety Net and pay out of General Revenue Miscellaneous funds. Burns seconded the motion. All were in favor. The Ministry Center will be receiving a portion of the Tenaska donation in February.

NOCOMO Industries

Nicki Samson called to discuss the NOCOMO contract to the Senate Bill 40 Board.

Building Maintenance

A message was left for Billy Mitchell of MEI Elevator Services to get an idea of when the phone will be installed in the Administration Building elevator. A technician installed the equipment later in the morning and Inspection and Open Violation report was sent on to the Missouri Department of Public Safety.

Snyder and Associates

Cazes Johnson brought in the contract for Bridge #0411018 {Project BRO-B074(62)} for the Commission to review and sign.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

Community Services, Inc.

A call was put in to Bonnie Patterson, Executive Director at Community Services, Inc. letting her know that Bill Walker would be filling the seat on the board.

Nodaway County Historical Society

Billie Mackey called to inquire about a donation from the county to the Historical Society. Since county budget has already been set and approved, no contribution will be made in 2021.

Adjournment

Burns made a motion to commission adjourn until 2/2/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature	
Melinda Patton, County Clerk	Bill Walker, Presiding Commissioner