

Nodaway County Commission

October 5, 2021

1st Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 5, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 9/30/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79296-79359

Approved: Recorder Fee Report (September 2021;) Clerk Fee Report (September 2021.)

Reviewed

The Commission reviewed the following information received by mail or email:

- Property Renewal Quote through MOPERM
- Globe Life – Family Heritage Life Insurance – meeting flyer
- Certificate of Liability Insurance – Maryville Glass and Lock Co., Inc.
- Vehicle Sales Tax and Motor Fuel Tax reports

Quarterly Office Holders

The Commission hosted the quarterly meeting for office holders with the following in attendance: Walker, Walk, Burns, Patton, Dee O'Riley, Randy Strong, Elaine Wilson, Marilyn Jenkins, Lisa Nickerson and Rex Wallace. Office holders gave updates on activities and issues within their respective offices. The next quarterly meeting will be January 6th, 2022. Also in attendance: Tammy Carter, H.R. Director, Kay Wilson, Nodaway News Leader and Geoffrey Woehlk, Maryville Forum.

--Jenkins, Collector-Treasurer stated that her office is still busy taking payments for delinquent taxes. She has been working with the auditors at McBride, Lock and Associates to supply items they have continued to ask for and has been communicating with several of the area towns on the American Rescue Plan Act (ARPA) funds.

--Wilson, Circuit Clerk, reported that her office has hired a new deputy (Laura Owens) to replace Annetta Owens, who moved to a position in the Juvenile office. The Circuit Clerk's office will be taking over municipal court for the City of Maryville. Wilson stated this will add approximately 80-100 more docket tickets, court will only be during the day (no night court planned), Taryn Henry will still be the prosecutor for the city with Judge Robert Rice filling the position of the judge. As this is new, Wilson is still exploring how this might impact the budget through the county and what additional expenses this may bring. Wilson stated she has six (6) months to get this up and running.

--O'Riley, Public Administrator thanked the Commission for approving blinds for her office. She reported that she currently has 74 total cases, 65 individuals and nine (9) estates. Of the 65, 50 are set up as guardian and conservatorship with 15 as conservatorship only. Since reporting last quarter, O'Riley has gained two new individuals with two more likely in the next few weeks. With COVID restrictions letting up, O'Riley has made personal contact with approximately 90% of her cases and those she has not been able to visit, she has been in contact with them or their caregiver. O'Riley stated that she was planning to request a part-time deputy in the 2022 budget due to the work load. She is currently set up to be in her office at the Administration Building Tuesday/Thursday/Friday with Monday and Wednesday set aside for travel visits or at her office in Hopkins. When she is not in the office, her office line is transferred to her cell phone, so she is always available.

--Nickerson, Recorder of Deeds, reported that they have issued 102 Marriage Licenses (91 recorded) in 2021. They have recorded 3,198 documents recorded. They continue to work on back file and are back to 1948. They have a representative from County Binders here this week and next working on repairing books. Nickerson will be attending the Missouri Association of Counties (MAC) training in November.

--Strong, Sheriff, gave an update on the U.S. Marshal's Task Force, equipment upgrades, training hosted, personnel updates. Deputy Cory McDonald has completed training and was ranked at the top of his class. He will be taking over school responsibilities after Sgt. Smail retires next year. Two jailers, Kaylie Spire and Tanner Hall are currently attending the law enforcement academy in Columbia, MO. The Sheriff's Department currently has open positions for one (1) Deputy, three (3) jailers and one (1) cook. Strong reported that they have a Mental Health Liaison with Family Guidance, who has been working in the county jail with inmates. Strong also shared year-to-date statistics for his office.

--Wallace, Assessor, reported that the Tax Levies are out. Wallace is still waiting to hear back on how the wind turbine tax will be broken out. Another wind company has expressed interest in Nodaway County, but it would depend on Biden's stimulus package before the company proceeds due to the green energy.

--Patton, County Clerk discussed end of the year approaching and budget planning for FY2022. Budget Worksheets will be sent out in the next couple of weeks for office holders to begin working on. Patton stated that inventory reports had been sent out to each office in September. She asked that those be updated and returned so they could be updated in the computer and a complete list would be available.

--Commission discussed the Road and Bridge crew's progress. Four of the six bridges planned for 2021 are completed. The fifth bridge is about half way done and they hope to get to the final bridge if weather permits. The BRO Bridge bid was opened and the contractor was recently approved through the Missouri Department of Transportation (MoDOT.) The Commission has already started the process for a BRO bridge for next year due to the

amount of time it now takes to get a bridge approved. The Enel – White Cloud Wind project still has some items to clean up on its punch list, which they hope to do yet this year. The county has been discussing the ARPA funds and hopes to start diving into the details over the coming weeks. Commissioner Burns and Walk are planning to travel to Columbia, MO this week to attend the MACTO conference with the Road and Bridge crew. The county has started its process of getting insurance quotes for next year with their broker, Gallagher Benefit Services. The county is also working with the Make It Maryville campaign and will be doing some holiday decorating at the Courthouse. The 911 Consolidation went into effect one year ago. The Commission will be working over the next year with the City of Maryville’s City Council representatives and the Nodaway County Ambulance representative to work out how to fund this going forward.

Road & Bridge

Bryan Engle, Road and Bridge Supervisor and Walker updated the Commission on the purchase of a skid loader. Engle was able to work with Kevin Bell at Foley Equipment (CAT dealer) on purchasing a 2021 299 CAT Skid Loader within the terms agreed upon. Bell met with Engle and Walker on Monday, October 4, 2021 while in the area to have the Sales Agreement signed. The 2011 259 CAT Skid Loader will be delivered to St. Joseph when the new skid loader is available to pick up.

Enel – White Cloud Wind project

An email from Meg Currie, Business Assistant, Office of the CEO was reviewed regarding the Construction Impact Fee owed to Nodaway County.

BRO-B074(62) Bridge

Jerri Dearthmont, Executive Director of NW MO Regional Council of Governments sent an email with a clearance letter from Community Development Block Grant (CDBG) approving Emery Sapp & Sons for the bid on the BRO bridge.

Expense & Revenue Reports

Patton submitted the September expense and revenue budget reports for review.

Crimes Against Children/Sex Crimes (CAC) COVID-19 funding

Sheriff Strong met with the Commission to discuss the CAC grant they had applied for and received. Strong reported that they had received a grant of \$192,000, however they were not approved for the full amount requested due to the grant not allowing for rent or construction fees. Jackie Cochenour has been hired to facilitate the service through the grant. She will immediately attend the training and has already started to work on the documents for Non-Profit status and continued funding. Strong discussed space within the county Administration Building and the Commissioners have agreed to consider putting the office space in the lower level of the building where a conference room currently exists. The contract for the grant was signed by the Commission.

American Rescue Plan Act (ARPA) funds

Jenkins met with the Commission to discuss the ARPA funds. She will work with the city municipalities to discuss meeting times with the Commission.

County Auction

The county will be looking to do an auction of some vehicles and equipment in the future. Walker will work the Sheriff’s Department on Thursday the 7th to get a list started.

Circuit Clerk

Wilson called in to report information about the municipal case load.

Adjournment

At noon, Walk made a motion to commission adjourn until 10/12/2021 as no quorum will be met for the remainder of the day. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

October 7, 2021

2nd Day

OCTOBER TERM

Convene

Chris Burns and Scott Walk traveled to Columbia, Missouri to attend the Missouri Association of County Transportation Officials (MACTO) conference. Presiding Commissioner Bill Walker was in office to attend to building maintenance, take calls and walk in visits

Adjournment

The Commission will be back in session with full quorum on October 12,2021.

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

October 12, 2021

3rd Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 12, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/5/2021 and 10/7/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79360-79361

Approved: Liquor License for Conception Council 1931 Corporation; Inventory Disposal form for Commission; Fuel and Equipment Report (September 2021); Invoices for Praxair, Geist Heating & Cooling, Inc.; Elevator Safety Services, Inc. authorization to perform inspection services.

Requisitions: Road and Bridge to Maryville Chamber of Commerce for safety incentives; to Brian Engle for reimbursement.

Reviewed

The Commission reviewed the following information received by mail or email:

- Sheriff's Inmate Report (September 2021)
- Missouri Opioid Litigation email from Wagstaff & Cartmell /Settlement Overview from MO Atty General
- Schraeder Law Firm (\$0.00) statement of services
- Extension Council Expense report (September 2021)

University of Missouri Extension

Chris Wallace, board member of the University of Missouri Extension, stopped in to discuss upcoming changes.

Grant Township

Returned a call to a resident who had concerns on gravel on Road #716.

BRO-B074(62) Bridge

A pre-construction meeting was held for the BRO-B074(62) Bridge. In attendance: Andy Macias and JR Bradshaw, Snyder & Associates; Jesse Hinton, Brayden Kelly and Justin Murphy, all of Emery Sapp & Sons, Kim Mildward, NW MO Regional Council of Governments, Larry Johnson, Missouri Department of Transportation (MoDOT), Brian Engle, Road and Bridge Supervisor, the Commissioners and Patton. Macias reviewed the schedule, material testing and certification, documentation, pay estimates, requirements of contractor submittals and CDBG requirements.

County Auction

A call was put in to Major Scott Wedlock regarding the vehicles the Sheriff's Department plans to auction off. The keys will be turned over to the Commission today. Decals on the side of a truck will be removed prior to the auction.

Personnel

Road and Bridge crew member Jason Gray stopped in and let the Commission know due to medical reasons, he was giving his two-week notice.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

Salary Committee meeting

A meeting was held with county Office Holders to discuss the salary schedule and ideas proposed by the group. At the next meeting, the group would like to review a Year Four (4) vs. Year Six (6), both with benefits in the comparison; adding a column to add a step for a Corporal as an incentive for deputies, a request to the Sheriff's Department to share who would be moved to this category if added (to assist with the comparison;) and further discuss bringing in people with comparable experience higher on the pay scale. Those in attendance were Marilyn Jenkins, Collector/Treasurer, Dee O'Riley, Public Administration, Caleb Phillips, Prosecuting Attorney, Major Scott Wedlock, Tammy Carter, H.R. Director and Kay Wilson, Nodaway News Leader. The group asked to meet again on October 26, 2021 at 1:00.

Adjournment

Walk made a motion to commission adjourn until 10/14/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

October 14, 2021

4th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 14, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/12/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79362-79386

Approved: Invoice to David A. Baird for Special Prosecutor fees; Inventory disposal form for Commission.

Requisitions: Collector/Treasurer to Rush Printing for office supplies; to MTE for equipment.

Reviewed

The Commission reviewed the following information received by mail or email:

- Information from City of Maryville on South Main Corridor Improvement Project – Phase I
- Records Request from EBI Consulting

Building Maintenance

Discussed and approved the purchase of a water heater from Border States Electric for the Administration Building. A call was put in to IHP to get the boiler at the Courthouse turned on. IHP will try to get a technician here before the weekend. Also discussed Courthouse lawn maintenance items.

DocuLock, LLC

Paul Janicek and Cory Verdi of DocuLock, LLC gave a presentation on scanning and archiving county files with the use of American Rescue Plan Act funds. The Commission will review and discuss the plan as presented. Also present: Marilyn Jenkins, Collector/Treasurer.

American Rescue Plan Act (ARPA)

Jenkins presented to the Commission a list she had worked up of the cities in Nodaway County and what they are projected to receive and what they have received. Discussion centered around the requests each city has sent in thus far. The total projected amount of ARPA funds for Nodaway County cities is \$549,615.99. The Commission requested times be set up for city representatives to come in to speak with the Commission on their needs.

Jackson Township

Jeff Meyer, Jackson Township Trustee stopped in to discuss CART rock and rock haulers.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

Grant Township

A call was placed to Jacoby Zimmerman, Zimmerman Hauling regarding Road #716. A call was made to a resident regarding this same road.

Adjournment

Burns made a motion to commission adjourn until 10/19/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

October 19, 2021

5th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 19, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/14/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79390-79424

Approved: Assessor quarterly reimbursement for July – September 2021; Adds and Abates (July, August and September 2021) Form 4379A for Collector/Treasurer;

Requisitions: Road and Bridge to Bryan's Auto & Diesel for semi tires; to The Railroad Yard for purchase of rail car (Sole Provider;) to Primrose Oil Company for supplies; to Fastenal for supplies; to Taylor Concrete Plumbing for concrete (Bridge #956;) Sheriff to Axon Enterprises, Inc. for equipment; to Security Transport Services for Inmate Transportation; Commission to Border States Electric for building maintenance.

Reviewed

The Commission reviewed the following information received by mail or email:

- Public Service Commission (Evergy Metro, Inc.)

Road and Bridge

Brian Engle, Road and Bridge Supervisor, stated that the concrete had been poured for Bridge #956 and talked of other projects the crew will be working on.

County Auction

The Commission discussed the Charger that will be for sale at the county auction. The Charger has a starter issue and will need to be replaced. The Commission has opted to sell as is. The auction has been set for November 4, 2021 at 5:00 in the parking lot at the corner of 5th and Vine (next to the County Jail building) with Rex Wallace, Assessor conducting the auction. An advertisement will be posted and information can be found on the County website.

Crimes Against Children/Sex Crimes (CAC) COVID-19 funding

Sheriff Randy Strong met with the Commission, along with Marilyn Jenkins, Collector/Treasurer, regarding the recent grant received by the Sheriff's Department. Strong introduced Jackie Cochenour as the director of the grant and turned the floor over to her. Cochenour discussed plans for the building space they will be occupying within the Administration Building and the services they expect to conduct under the grant. The Grant will cover the 4th Circuit for services. Cochenour discussed plans she is working on for future funding and donations that have been explored. The funding allows for a full-time employee as well as two part-time employees or another full-time employee. Cochenour discussed the accreditation process that she will be working towards. A call was put in to Smith Contracting to discuss the building space remodel. Smith will have a spec worked up to allow the Commissioners to put the project out for bid.

Building Maintenance

The air conditioning unit is not working in the Commissioner's office. A call was put in to Geist Heating and Cooling. The door to the Prosecuting Attorney's office is not shutting correctly and a new vent is needed in his office. Judge Roger Prokes called in to let the Commission know that locks to his office were acting up. Prokes let the Commission know that he would place a call to Precision Lock to have it looked at. Calls were put in to Todd Tobin and Carpet Plus Bargain Barn about names of people to install carpet into the office that Prokes will be vacating. An update was given by Tammy Carter on the start up of the boiler at the Courthouse. IHP came on Friday, October 15, but needed to order parts and will return when they are received.

BRO-B074(62) Bridge

Andy Macias, Snyder and Associates, called to let the Commission know that contractor for the bridge is going to be able to go ahead and start the project due to another project getting canceled. They are expecting a December 5th, 2021 start dated.

Foley Equipment

Kevin Bell, representative of Foley Equipment, stopped in with documents he needed signed for Caterpillar Financial Services Corporation for the 2021 Compact Track Loader 299D3 trade in.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

Prosecuting Attorney

Caleb Phillips, Prosecuting Attorney, stopped in to speak with the Commission about changes in personnel for his office.

American Rescue Plan Act (ARPA)

Jenkins discussed ideas for promoting Nodaway County businesses to help bring more business their way that are still recovering from business losses due to COVID.

County Audit

The Commission reviewed the audit draft. Supporting documents were prepared and signed to send back to McBride, Lock and Associates, who conducted the audit.

Hughes Township

Engle and Walk inspected Road #861 in Hughes Township.

Independence Township

Philip Auffert, Trustee of Independence Township stopped in to inquire on CART rock for Independence Township.

CART Rock

Calls were put in to Atchison Township, Hughes Township, Lincoln Township and White Cloud Trustees to inquire about the status of CART rock deliveries.

Adjournment

Walk made a motion to commission adjourn until 10/21/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

October 21, 2021

6th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 21, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/19/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79425-79440

Approved: Invoice to Chuck Holley Photography for Judge Prokes's session fee.

Requisitions: Collector/Treasurer to MTE for office supplies; Sheriff to Missouri Sheriff's Association for training.

Road and Bridge

Brian Engle, Road and Bridge Supervisor, along with Patton, discussed with the Commission budget line items that will be over due to an increase in pricing due to COVID.

Building Maintenance

A call was put in to Bill Driskell to work on the door into the Prosecuting Attorney's office. A call was put in to Arnold Plumbing to look at a toilet in the women's restroom on the first-floor bathroom in the Administration Building and to let him know the water heater has been purchased and should be here sometime next week.

Salary Commission

Elaine Wilson, Circuit Clerk, called the meeting to order at 9:00 a.m. with the Pledge of Allegiance. In attendance: Walker, Burns, Walk, Patton, Rex Wallace, Assessor, Randy Strong, Sheriff, Marilyn Jenkins, Collector/Treasurer, Lisa Nickerson, Recorder of Deeds and Dee O'Riley, Public Administrator. Wilson asked for a motion for nominations for a chair. Burns made a motion for Bill Walker to represent the Salary Commission as a chair. Rex Wallace seconded the motion. No other nominations were made. Wallace made a motion to cease nominations for chair with Burns seconding the motion. All were in favor of Walker being the chair. Wilson turned the meeting over to Walker. See Salary Commission minutes for the meeting contents.

Salary Committee

Due to most office holders being present, the group decided to discuss the salary committee options. A meeting will still be held Tuesday, October 26th at 1:00 p.m., but the group wanted to discuss some of the ideas that were being discussed. Wallace discussed not dropping the first three steps of the salary schedule, but rather the bottom two. This was part of the discussion from October 12th. This will be presented to the group prior to the meeting on October 26th to allow for time to review. The group discussed hiring someone with comparable experience with a ceiling for experience. Strong would still like to see the Sheriff's Department on its own chart. The group discussed making a change to the salary schedule to drop the bottom three steps for the Sheriff's Department and Road and Bridge Department to evaluate at Tuesday's meeting. The group discussed the COLA and what the Social Security Administration is currently suggesting. Wallace suggested the Commission consider a 3-5% COLA.

County Attorney

A call was put in to Ivan Schraeder, county attorney, regarding personnel issues.

Hughes Township

Floyd Linville stopped in to ask for an extension on delivering CART rock due to delays he has experienced. At this time, no extension was granted at this time, however the Commission asked Linville to touch base with them on October 28th to give an update and reevaluate the situation.

American Rescue Plan Act (ARPA)

Throughout the day, the Commission, along with Jenkins met with Charles Bliley, City of Conception Junction; Sue McCrary and Bill McCrary, Village of Clyde; Meagan Morrow and Teresa Carter, City of Skidmore and Chris Bird, City of Hopkins individually to discuss the American Rescue Plan Act (ARPA) funds they have each received and the needs their respective entities have and how the county can assist.

Jenkins and Patton discussed the over-age of costs Road and Bridge is facing due to the increase in cost of supplies over previous years due to COVID. A call was put in to Engle to discuss. A comparison will be pulled together of a bridge from 2020 as compared to 2021 to review next week. The Commission will use these numbers to utilize ARPA funds to cover the difference.

Personnel

A county employee visited with the Commission regarding their resignation.

Inspections

Engle and Commissioner Burns did an inspection of Reconstruction Road #617 and approved the road for rock.

Snyder and Associates

Andy Macias called in to discuss the status of BRO-B074(63) Bridge. MoDOT has BRO funding on hold until they get their funding. Macias set a date for November 2 at 9:00 to review bridge status.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Gallagher Benefit Specialists

Bryan Rose scheduled a meeting time of November 2 at 1:00 p.m. to review insurance information.

911 Payment

Greg McDanel, City of Maryville Manager, emailed the Commission financial information. Jenkins reviewed this with the Commission and it will be prepared for payment approval on Tuesday the 26th.

Enhanced Enterprise Zones (EEZ)

The Commission reviewed and signed a resolution as provided by Travis Elliot of Ellis, Ellis Hammons and Johnson regarding calculation for proportional tax revenue allocation and distribution in the Enhanced Enterprise Zones (EEZ.)

Adjournment

Walk made a motion to commission adjourn until 10/26/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Salary Commission Minutes

October 21, 2021

Presiding Commissioner, Bill Walker called the meeting to order at 9:00 a.m. and turned it over to Circuit Clerk, Elaine Wilson.

Melinda Patton, County Clerk, will keep the minutes.

Wilson asked for a motion for nominations for a chair. Burns made a motion for Bill Walker to represent the Salary Commission as a chair. Rex Wallace seconded the motion. No other nominations were made. Wallace made a motion to cease nominations for chair with Burns seconding the motion. All were in favor of Walker being the chair. Wilson turned the meeting over to Walker.

Walker opened the floor for discussion. Wallace made a motion to leave office holder salary as it is and give a Cost-of-Living Adjustment (COLA) if one is able to be given. O’Riley seconded the motion. Discussion ensued on the topic. A vote of the motion was taken:

- | | |
|-----------------------|----------------------|
| Rex Wallace – Yes | Randy Strong – Yes |
| Dee O’Riley – Yes | Lisa Nickerson – Yes |
| Marilyn Jenkins – Yes | Chris Burns – Yes |
| Bill Walker – Yes | Scott Walk – Yes |
| Melinda Patton -- Yes | |

Those absent: Caleb Philips and Vince Shelby

Motion to adjourn was made at 9:20 by Walk, seconded by Burns. All were in favor

Nodaway County Commission

October 26, 2021

7th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 26, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 10/21/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79441-79442

Approved: Inventory Transfer/Disposal forms.

Requisitions: Coroner to Steve Whittington for training reimbursements;

Reviewed

The Commission reviewed the following information received by mail or email:

- Resignation notice for Deputy Michael Logan
- Email invite from NWMSU President John Jasinski for Homecoming Open House
- Email from Maryville City Manager re: South Main Corridor project updates
- Enel – White Cloud Wind project turbine breakdown and the Construction Impact Fee check

Mental Health

Judge Robert Rice discussed mental health program he has been working to pull together. Rice shared information and asked for the Commissioner's support in forming the board.

Road and Bridge

Brian Engle, Road and Bridge Supervisor, discussed status of bridge projects. Bridge #956 has been completed and the crew has begun work on Bridge #514. Engle discussed information that had been pulled regarding the increase in pricing of specific products for bridge materials. The Commission discussed utilizing American Rescue Plan Act (ARPA) funds for the difference. Burns discussed paying invoices out of the softmatch funds until depleted and then any difference out of the ARPA funds as the costs are associated with COVID. We will continue to pay the overages through ARPA and county projects. Walker reported a call from a resident regarding vandalism to Bridge #627. The damage was reported to the Sheriff's Department. A layer of paint was applied to begin the process of covering up the destruction.

Building Maintenance

The new water heater for the Administration Building was picked up and a call was put in to Arnold Plumbing to let them know to schedule the install. Arnold Plumbing reported that the toilet in the women's restroom in the Administration Building was working correctly when they checked on it on Monday.

American Rescue Plan Act (ARPA)

Throughout the day, the Commission, along with Jenkins met with Greg Welch and Heather Burns, City of Parnell (Kim Mildward, NWMO Regional Council of Governments sat in on this meeting;) Byron Clark, City of Clearmont; Chris Thompson, City of Elmo; Matt Rohlmeier, Scott Conn and Skyeler Rohlmeier, City of Burlington Junction (Mildward, NWMO Regional Council of Governments sat in on this meeting;) and Glenn Miller, Debbie Snyder, Tamara Nally and Teresa Coleman, City of Barnard individually to discuss the American Rescue Plan Act (ARPA) funds they have each received and the needs their respective entities have and how the county can assist. (These meetings were held in the morning and in the afternoon.)

Crimes Against Children/Sex Crimes (CAC) COVID-19 funding

Smith Contracting provided specs for the remodeling of the basement conference room into the office space for the Crimes Against Children/Sex Crimes (CAC) COVID-19 grant. The Commission reviewed these for potential changes and contacted Jeff Smith, Smith Contracting for a change to be made to one portion of the project. Smith will make the change and resend to the Commission.

Bid Notice

A bid notice for remodeling of office space and construction of office space was reviewed for publication. The sealed bids will be opened in the office of the Commission at 9:00 a.m. on November 18, 2021.

Prosecuting Attorney

Caleb Philips, Prosecuting Attorney and Tammy Carter, H.R. Director, met with the Commission regarding a resignation of an employee. Philips plans to hire to fill a position that will be vacated and will start the new hire at a Deputy Clerk III on the current salary schedule.

Makers’ Monday – Pop Up Party

Nodaway County Economic Development’s, Josh McKim and Lisa Macali and Maryville Chamber, Amy Gessert and Nicole Grady, stopped in to discuss a project they have in the planning stages called Makers’ Monday – Pop Up Party to promote local small businesses that do not have store-fronts. The event will be held November 29, 2021 from 5-8 p.m. at the Northside Mall. Due to the interest in the event, the group is looking for space for the overflow of vendors. A request to utilize the Administration Building was proposed. The Commission declined the request due to the for-profit nature. A few ideas for spots were given for the group to check into.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Salary Committee

The county office holders met to review changes made to the Salary Schedule. In attendance: Walker, Burns, Walk, Patton, Phillips, Carter, Marilyn Jenkins, Collector/Treasurer, Sheriff Randy Strong, Major Scott Wedlock and Kay Wilson of the Nodaway News Leader. The proposed changes would be to remove the step levels of 0 and 2 years of service for specified positions and step levels of 0, 2 and 4 years of service for specific categories within the Road and Bridge Department and Sheriff’s Department. A Cost-of-Living Adjustment (COLA) to all employees and move previously specified employees into a new starting step level as proposed by the committee. With these recommendations, beginning January 1, automatic step increases will go away, to be replaced by the Commission approved COLA as each budget year allows. The committee agreed on the Salary Schedule, no headings or columns could be changed without Commission vote to amend. The committee also agreed that no office holder can hire a new employee at a higher level of service, but they could bring them in under a higher column if their budget allows. The Commission will continue to discuss the COLA they will give for 2022 and announce to office holders at a later date.

Natural Resources Conservation Services (NCRS)

A call was taken from Luke Skinner of USDA’s Natural Resources Conservation Services (NCRS) to invite the Commission to a meeting to be held on November 16, 2021 at 2:00 p.m. at the Mazingo Conference Center. Skinner stated that NCRS had applied for and received money through the Mississippi River Basin funding for structural and management practices in a water shed.

Adjournment

Burns made a motion to commission adjourn until 10/28/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

October 28, 2021

8th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 28, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker and Scott Walk. Also present, Melinda Patton, County Clerk. Not present: Chris Burns

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 10/26/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

Public Comment: None

Approved: Inventory Transfer/Disposal forms; letter of resignation from Prosecuting Attorney staff member.

Requisitions: Road and Bridge to Allen Ready Mix for concrete for Bridge #956; Circuit Court to Advantage Software for annual renewal of software; Recorder to Elkins-Swyers for supplies.

Reviewed

The Commission reviewed the following information received by mail or email:

- Small Tools insurance information
- Missouri Association of Counties (MAC) letter re: SB53

4th Circuit Presiding Judge

Judge Roger Prokes stopped in to let the Commission know his timetable for retirement.

American Rescue Plan Act (ARPA)

Throughout the morning, the Commission, along with Jenkins met with Darrell Johnson, City of Graham; Milton Sovereign, Charlie Smith and Eric Carmichael, City of Pickering; Bryan Sobotka, City of Ravenwood; and Billie Mackey and Sue Schenkel, Nodaway County Museum individually to discuss the American Rescue Plan Act (ARPA) funds they have each received and the needs their respective entities have and how the county can assist. City of Arkoe rescheduled for Thursday next week. Jenkins discussed other ARPA requests.

Crimes Against Children/Sex Crimes (CAC) COVID-19 funding

Walker reported that the grant has been put on hold due to a conflict at the Jefferson City level.

Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

Adjournment

Walk made a motion to commission adjourn until 11/2/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner