

# Nodaway County Commission

May 4, 2021

10<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 4, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 4/29/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Clerk's Fee Report (April 2021), Recorder's Fee Report (April 2021), Inventory transfer for Prosecuting Attorney's office.

**Accounts Payable:** Check #78412-78445.

**Requisitions:** Road and Bridge to Gray Oil for diesel.

## **Reviewed**

The Commission reviewed the following information received by mail or email:

- Certificate of Training for Public Administrator, Dee O'Riley
- 2020 Missouri Association of Counties (MAC) Trust Workers' Compensation Audit report

## **Sheriff's Department**

Sheriff Randy Strong approached the Commission regarding the starting salary for deputies. Strong requested the Commission consider changing the starting wage for deputies. Collector/Treasurer, Marilyn Jenkins, was also present to discuss a change to the salary schedule as a whole. The group discussed forming a committee to work on salary schedules for the future.

## **Federal Emergency Management Agency (FEMA)**

Tammy Carter, H.R. Director, discussed FEMA Project #123429, which is Road #457 (Noble Road) in Jackson Township. This project has received a denial for repayment of the project. Carter is working on an appeal letter and has been working with Angie Mengwasser, State Emergency Management Agency (SEMA) for guidance on the appeal letter.

## **Polk Township**

A call was taken from a resident of Polk Township regarding a tube project on Old Highway CC. Resident was referred to Mark Wilson, Polk Township Road Supervisor.

## **Facility Maintenance Technician**

The Commission, along with Carter, discussed the open Facility Maintenance Technician spot and candidates they have interviewed.

## **Staff Training**

Carter is setting up CPR Training for staff due to have certificates expiring.

## **Building Maintenance**

Walk took inventory of offices at the Courthouse potentially in need of smoke detectors. All codes are met, no new detectors are needed. Discussed

## **Hickman Insurance Solutions**

David Hickman, President of Health Insurance Cooperative Agency (HIC) met with the Commission and Carter regarding what HIC has to offer Nodaway County. The Commission requested information from Hickman on comparable government offices to review.

## **Inspections**

The Commission inspected Road #178 in Hopkins Township.

## **Historical Preservation**

Strata Architecture employees were on-site to continue their research on the Courthouse files and building.

**Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

**Road and Bridge**

The paperwork for the purchase of a 2021 John Deere 524L Wheel Loader was signed with Ben Aldrich of Murphy Tractor and Equipment. The equipment was delivered to the Road and Bridge building today.

**Facility Maintenance Technician**

The Commission met with an applicant of for the open Facility Maintenance Technician position. The position was offered and accepted by Pam Miller.

**Workforce Development Board**

Brent Stephens, Northwest Workforce Development Board, stopped in to discuss the processes of the Workforce Development Board.

**Salary Schedule**

The Commissioners met with Sheriff Strong, Captain Austin Hann and Jenkins discussed the current salary schedule. All county office holders are invited to be on the committee.

**Adjournment**

Walk made a motion to commission adjourn until 5/6/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Signature**

\_\_\_\_\_  
Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

**May 6, 2021**

11<sup>th</sup> Day

APRIL TERM

## **Convene**

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 6, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## **Approval of Agenda and Prior Minutes**

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/4/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Requisitions:** Commission to Kevin Hartman for Hazardous Household Waste workday; Circuit Clerk to Matthew Jones for attorney fees.

## **Polk Township**

A call was put in to Mark Wilson, Road Supervisor regarding who is in charge of speed limits and signage that are outside of city limits but within Polk Township. The Commission also discussed the salary schedule the township has for the road crew.

## **Enel – White Cloud Wind Project**

The Commission put a call in to Ron Scroggie with Enel regarding a landowner concern within the footprint of the White Cloud Wind project. Scroggie gave updates on the project.

## **Missouri Department of Transportation (MoDOT)**

A call was put in to Jennifer Jarvis Sardigal, Area Engineer, regarding specific road requirements. Sardigal will email requested information.

## **Inspections**

The Commission inspected Road #588 and Road #757 in White Cloud Township, a tube on Road #285 and Bridge #287 in Union Township and a tube on Road #637 and a guard rail request on Old Highway CC both in Polk Township.

## **Lunch Break**

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## **319 Grant Conference Call**

The Commission had a conference call with Trish Rielly, Environmental Program Supervisor of Department of Natural Resources and Eric Fuchs, Soilwater Technician of Missouri Rural Water Association to discuss the 319 Grant process. Also on the conference call: Jeremy Redden with Soil and Water Conservation and Marilyn Jenkins, Collector/Treasurer. Rielly discussed the guidelines and requirements of the grant.

## **BRO-B062(74) Bridge**

A call was put in to Andy Macias, Snyder and Associates for a status update. Macias stated they are waiting on Environmentals before they can proceed.

## **Polk Township**

A call was put in to a Polk Township resident regarding a tube extension on his property.

## **Adjournment**

Walk made a motion to commission adjourn until 5/11/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## **Signature**

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 11, 2021

12<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 11, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/6/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Invoice to Sutherlands for mulch; Invoice to Continental Fire Sprinkler; Invoice to Arnold's Plumbing & Garage Door Service, LLC; Letter for Private Burial Site.

**Accounts Payable:** Check #78446-78468

**Requisitions:** Sheriff to Western Detention for fire damaged door lock.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Email from Schraeder Law Firm regarding advisory bulletins
- Investment Report (April 2021)
- Extension Expense Report

## Road and Bridge

Ed Walker, Road and Bridge Supervisor discussed an invoice from Oden Enterprises, Inc. A call was put in to Oden for clarification.

## Grant Township

A resident called in to inquire about family burial grounds. The Commission and the resident discussed RSMo 214.090 and referred the resident to Nodaway County Health as well. The Commission contacted county attorney, Ivan Schraeder to discuss this issue. Schraeder advised that it only requires a verbal permission from the Commission to be able to establish the family burial site on their property, however the Prosecuting Attorney, Caleb Philips will be drafting a letter. No documentation is required unless the family is conveying the property it to the county. The resident was called to relay this information.

## Federal Emergency Management Agency (FEMA)

The (second) appeal letter was reviewed, signed and submitted for Project 123429 – Noble Road in Jackson Township. A letter and cost estimate document were drafted on the scope and cost of the work completed to submit with the letter.

## Inspections

An inspection of Roads #717 and #718 in Grant Township, Road #930 in White Cloud, Road #782 in Hughes and a tube on Road #639 in Hughes. Jim Farnan, Grant Township Trustee was contacted on Roads #717 and #718.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Collector/Treasurer

Marilyn Jenkins, Collector/Treasurer, gave the Commission updates on her office and on the status of the American Recovery Act funds.

## Enhanced Enterprise Zone (EEZ) Board

The Commission spoke with Josh McKim, Nodaway County Economic Development (NCED) about an open board seat on each of the EEZ and Northwest Nodaway EEZ boards.

## Employee Handbook

Tammy Carter, H.R. Director, submitted for review, an addition to the employee handbook to add a paragraph under Travel and Reimbursement Policy. The Commission will discuss the proposed change and get back to Carter.

## Adjournment

Walk made a motion to commission adjourn until 5/13/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 13, 2021

13<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 13, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/11/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Accounts Payable:** Check #78469-78489

## Reviewed

The Commission reviewed the following information received by mail or email:

- MOPERM Epidemiological Coverage information

## Broadband Coverage

Chris Wallace, Nodaway County Extension, stopped in to discuss broadband coverage within Nodaway County.

## SAMS, Inc.

The Commission called Matt Sorensen to discuss updating maps for the CART roads. The Commission will have to double check reconstruction roads listed as compared with existing maps.

## Enel – White Cloud Wind project

A resident stopped in to discuss tower concerns.

## Personnel

H.R. Director, Tammy Carter, met with the Commission and Major Scott Wedlock regarding training and travel time for staff.

## Inspections

An inspection was made of a road and tube on #744 in White Cloud Township and Bridge #646 in Jefferson Township.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Board Appointment

A message was left for Nancy Pulley to check to see if she is willing to serve the remainder of a board term for the Senate Bill 40 board. Board seats for the Enhanced Enterprise Zone (EEZ) and Northwest Enhanced Enterprise Zone (NW EEZ) discussed. On the EEZ Board, Brenda Dougan has agreed to fill a seat (term ends 2024) and both Greg McDanel (2025) and Ray Meyer (2023) agreed to renew terms. For the NW EEZ Board, Dennis Monticue and Larry Ecker (terms end 2023), Bernie Farmer (term ends 2024) and John Blackford (term ends 2025) all agreed to renew terms.

## Inspections

An inspection was made of a road and tube on #777 and #778 in Hughes Township and tubes on Roads #809 and #810 in Monroe Township.

## Adjournment

Burns made a motion to commission adjourn until 5/18/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 18, 2021

14<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 18, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Angie Cordell, Deputy Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/13/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Road and Bridge Equipment/Fuel Report; Invoices to CSG Forte Payments, Inc., Thomson Reuters, Holt County Treasurer (Change of Venue costs); Williams Lawn Seed, Nodaway County Ambulance and Rush Printing.

**Requisitions:** Sheriff to Missouri Department of Revenue for titling fees; to Hy-Vee, Graves Food and Falls City Mercantile for inmate food and supplies for June; to Deputy Sheriff Salary Supplement.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Certificate(s) of Training for County Commissioners

## Federal Emergency Management Agency (FEMA) Project #123424

The Commission reviewed a denial letter/attachments of the first appeal on Project #123424 (PA ID 147-99147-00.)

## Board Appointments

The Commission left a second message for Nancy Pulley regarding serving a term on the Senate Bill 40 Board.

## Closed Session

At 9:04 a.m., Burns made a motion to go into closed session pursuant to Sunshine Law 610.021 (3) for personnel. Walk seconded the motion. All were in favor. The Commission voted out of that closed session at 9:55 with a motion made by Walk and seconded by Burns. All were in favor.

## Enel – White Cloud Wind project

A call was put in to Ron Scroggie, Enel to discuss tubes and Road #320. A follow-up call was made to a resident in Hughes Township regarding Road #782-783.

## Emergency Closed Session

At 10:10 a.m., Burns made a motion to go into a second (Emergency) closed session pursuant to Sunshine Law 610.021 (3) for personnel. Walk seconded the motion. All were in favor. The Commission voted out of that closed session at 10:55 with a motion made by Walk and seconded by Burns. All were in favor.

## Northwest District County Commissioners Meeting

The Commissioners RSVP'd via phone for the Northwest District County Commissioners Meeting to be held in Andrew County on Thursday, June 17.

## Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

## Enel – White Cloud Wind project

A call was returned to a resident in Monroe Township regarding the wind turbines and the FAA.

## Hughes Township

A call was made to Stan Sportsman, Hughes Township Trustee, regarding Road #782-783 in Hughes Township.

## Inspections

An inspection was made of a Road #285 in Union Township and Roads #372 and #375 in Polk Township.

## Jackson Township

The Commission received a call from Jackson Township resident regarding sewer lines.

## Adjournment

Burns made a motion to commission adjourn until 5/20/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Angie Cordell, Deputy Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 20, 2021

15<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 20, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/18/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve closed commission minutes dated 5/18/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Inventory Transfer and Disposal forms.

**Accounts Payable:** Check #78577-78602

**Requisitions:** Road and Bridge to Brooner Construction for equipment rental for Bridge #0287000; to Concrete Pumping for Bridge #0287000 concrete; to Gray Oil for diesel; to Fastenal for supplies.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Adjuster's Report for 2021 Jail Fire (Wickizer & Clutter Multi-Line Insurance Adjusters)

## SAM Company

The Commission reviewed and signed a Standard Terms and Conditions agreement sent by Matt Sorensen for updating maps for the CART roads.

## BRO-B074(62) Bridge

A call was put in to Andy Macias, Snyder and Associates to discuss the delay in environmental and see if the Commission can follow-up with anyone to keep the project moving. Macias is going to touch base with David Earls at Missouri Department of Transportation (MoDOT) first and get back with the Commission.

## Transportation Advisory Council (TAC)

Burns gave updates on upcoming road work projects within the county.

## Closed Session

At 9:00 a.m., Walk made a motion to go into closed session pursuant to Sunshine Law 610.021 (3) for personnel. Burns seconded the motion. All were in favor. The Commission voted out of closed session at 11:04 with a motion made by Walk and seconded by Burns. All were in favor.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## Grant Township

A resident of Grant Township stopped in to discuss road issues.

## Polk Township

Mark Wilson, Polk Township Road Supervisor and Kelton Emery, Polk Township Maintenance Operator met with the Commission to discuss the CART Rock Road mapping.

## Adjournment

Burns made a motion to commission adjourn until 5/25/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner

# Nodaway County Commission

May 25, 2021

16<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 25, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

## Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 5/20/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve closed commission minutes dated 5/20/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

**Public Comment:** None

**Accounts Payable:** Check #78603-78606

**Requisitions:** Road and Bridge to Strueby Diesel for repairs; Sheriff to Tri-State for vehicle purchase.

## Road Closure

Certified letters were reviewed and signed for landowners regarding a public hearing scheduled for Thursday, July 1 at 9:00. Certified letters, copies of the petition and legal descriptions were sent to landowners. The portion of the road is in Lincoln Township, CART Road #335; described as 220<sup>th</sup> Street running west starting at Apollo Trail and ending at the Nodaway/Atchison county line. Legal description is as follows: T65N, R38W, Section 15.

## Equipment Training

The Commission attended training on the new equipment that was installed in both conference rooms of the Administration Building. The training was conducted by Brett McLain of Northwest Audio Visual.

## Federal Emergency Management Agency (FEMA)

A call was taken from Tessa Schuckert of FEMA regarding the Coded 19 funding reimbursements.

Tammy Carter reviewed open FEMA projects with the Commission.

## Inspections

The Commission inspected Roads #718 and #719 in Grant Township.

## Missouri Department of Transportation (MoDOT)

Jennifer Jarvis of MoDOT called in with a few clarifying questions on the guardrail on Old Highway CC.

## Personnel

Tammy Carter, H.R. Director discussed open positions within the Sheriff's Department that have recently been filled.

## Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

## BRO-B074(62) Bridge

The Commission reviewed and signed letters in relation to the BRO-B074(62) bridge project. Andy Macias called to give a status update on the bridge.

## Salary Schedule

A call was put in to Gary Carlson, Gentry County Commissioner, to discuss salary schedules for different departments.

## Hopkins Township

A call was received from a resident of Hopkins Township and a separate call from Roger Florea, Hopkins Township Trustee, regarding Road #173. The Commission inspected the road.

## Eagle Scout

Alex Rice presented a project to the Commission. Rice is requesting permission to work on the veteran's memorial monuments that are on the courthouse lawn. The Commission reviewed, discussed and approved the project.

## Atchison Township

The Commission took a call from a resident of Atchison Township regarding issues with wash out on Road #90.

## Adjournment

Walk made a motion to commission adjourn until 5/27/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner



# Nodaway County Commission

May 27, 2021

17<sup>th</sup> Day

APRIL TERM

## Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on May 27, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker and Scott Walk. Also present, Melinda Patton, County Clerk. Not present: Chris Burns

## Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 5/25/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

**Public Comment:** None

**Approved:** Invoice to J&S Cleaning; Inventory Transfer and Disposal forms.

## Reviewed

The Commission reviewed the following information received by mail or email:

- Emails relating to BRO-B074(62) Bridge from MoDOT and Snyder & Associates
- Email from Emergency Management Director on changes to Local Emergency Planning Committee (LEPC0)

## Snyder and Associates

Andy Macias called in regarding to the status of BRO-B074(62) Bridge.

## Missouri Department of Transportation (MoDOT)

A call was put in to Jennifer Jarvis regarding the guardrails on the new bridge west of Maryville on Highway 46.

## Salary Schedule

Office holders met to discuss the existing salary schedule and where the county needs to go forward in the future to be competitive and comply with minimum wage. Present were Sheriff Randy Strong, Recorder Lisa Nickerson, Assessor Rex Wallace, Collector/Treasurer Marilyn Jenkins, Prosecuting Attorney Caleb Philips, Walker, Walk and Patton. A follow up meeting was set for August 12<sup>th</sup> at 10:00.

## Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

## Personnel

H.R. Director Tammy Carter reported to the Commission that a cook had been hired for the open position with the jail.

## Adjournment

Walk made a motion to commission adjourn until 6/1/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

## Signature

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Melinda Patton, County Clerk

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Bill Walker, Presiding Commissioner