

Nodaway County Commission

November 2, 2021

9th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on October 28, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 10/26/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79453-79477

Approved: Liquor License for 39th Street Liquor; Recorder Fee report.

Requisitions: Road and Bridge to Northwest Equipment for equipment;

Reviewed

The Commission reviewed the following information received by mail or email:

- Demand Response Initiative report from Evergy
- Certificate of Qualification for Tax Abatement from City of Maryville for Black Pony Brewery Re

Expense & Revenue Reports

Patton submitted the October expense and revenue budget reports for review.

Road and Bridge

Brian Engle, Road and Bridge Supervisor, reported the crew was working on Bridge #514 as weather permits and have been working on tubes at various locations. Andy Macias, Snyder and Associates, canceled via email, his appointment for 9:00. He will call Thursday to reschedule. Engle discussed the changes to the salary schedule as discussed and decided on by the office holders at the October 26th Commission meeting.

American Rescue Plan Act (ARPA)

Patton presented a formal request for funds for updating ADA election equipment.

Missouri Department of Transportation (MoDOT)

The Commission spoke to Jennifer Jarvis regarding a question on maintenance on West First Street.

White Cloud Township

A resident reported (via email) an issue with a tube on 400th Street.

Mental Health Board

The Commission reviewed an email from Judge Robert Rice regarding the mental health program he had presented to the five counties. Burns made a motion to support the approval of the establishment of the mental health board. Walk seconded the motion. The motion was put to a vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Community Christmas Event

Tammy Carter stopped in to discuss the progress with Christmas decorating at the Courthouse as part of the Community Christmas event.

Employee Appreciation Lunch

A date for the employee appreciation lunch was set for December 16th at noon at the County Administration building.

United Fiber

A call was put in to United Fiber regarding several fax machines that are having line issues. A technician was later sent out to look into the issue further.

MEI

A representative from MEI Elevators reported back to the Commission on the courthouse elevator.

Building Maintenance

A technician from Carpet Plus Bargain Barn measured for carpet in the judge's chambers at the Courthouse.

Inspections

Engle and Commissioner Walk inspected Road #340 in Grant Township and the tube on Road #400 in White Cloud Township.

4th District Circuit Presiding Judge

Judge Corey Herron met with the Commission to introduce himself. Herron has been appointed Acting Presiding Judge of the 4th District Circuit until a judge can be appointed by the Governor. The acting Presiding Judge will be appointed following the retirement of Judge Roger Prokes.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Crimes Against Children/Sex Crimes (CAC) COVID-19 funding

Walker updated the Commission regarding the status of the grant funding. The issues with the funding at the Jefferson City level have been resolved and the grant will be funded.

Gallagher Benefit Services, Inc.

Brian Rose, Senior Benefit Consultant reviewed insurance renewal rates with the Commission. Also in attendance: Marilyn Jenkins, Collector/Treasurer, Rex Wallace, Assessor and Tammy Carter, H.R. Director.

Linn County

Linn County Commission called to discuss how the Consolidated 911 Center has turned out and how the city/county plans to fund this in the future.

Cost-of-Living Adjustment (COLA)

The Commission briefly discussed a cost-of-living adjustment for Fy2022. No final decision was made.

Adjournment

Walk made a motion to commission adjourn until 11/4/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

November 4, 2021

10th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 4, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/2/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79477-79492

Approved: Clerk Fee report.

Requisitions: Sheriff to Haug Communications, Inc. for radio upgrades (utilizing ARPA funds;) Road and Bridge to Maryville Tools for equipment; Public Administrator to MTE for office equipment.

Reviewed

The Commission reviewed the following information received by mail or email:

- Public Service Announcement – Everygy
- Mozingo Creek Watershed meeting invite

Building Maintenance

A technician from MEI repaired the elevator at the Courthouse.

American Rescue Plan Act (ARPA)

The Commission, along with Jenkins met with Darrell Cronk and Mike Wallace, Village of Arkoe to discuss the American Rescue Plan Act (ARPA) funds they have each received and the needs their entity has and how the county can assist. Patton discussed issues that have come about with the Scanning and Archiving bids. The bid has been canceled and will be rebid at a later date. Patton also discussed with the group the request for funds for upgraded ADA election equipment. The Sheriff's Department put in a requisition for updated radio upgrades utilizing ARPA funds. At the request of the Commission, Jenkins will contact Daniel Negowski, Tax Associate with BKD Auditing regarding legality of items requested by municipalities and county offices.

Administration Building Construction bids

A call was taken from Lehr Construction regarding the upcoming bids at the Administration Building. They were advised that specs and floor plans can be found on the county website or they could come in to the Clerk's office.

Mental Health Board

The Commission reviewed an email from Atchison County Clerk regarding the Mental Health Board that Judge Robert Rice is pulling together. A response was drafted and sent out to Atchison, Gentry, Holt and Worth County Clerks.

Community Christmas Event

Tammy Carter reported that Maryville Florists had the wreath that will be displayed at the Courthouse as a part of the Community Christmas event. The wreath was picked up and transported to the Administration Building to begin putting it together. Walk reported that he had a lift and a volunteer from Northwest Missouri State University to assist in putting the lights on the tree in the courthouse lawn.

Inspections

The Commission, along with Brian Engle, Road and Bridge Supervisor, inspected a tube on Road #932 in White Cloud Township, Bridge #956 in Grant Township and Road #593 in and the intersection of Roads #805 and #809 in Monroe Township.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

State Representative Visit

Jay Eggleston introduced himself to the Commission and is putting in for the State Senate seat. Eggleston discussed the area and concerns the Commission might have. Also present: Geoffrey Woehlk, Maryville Forum.

Adjournment

Burns made a motion to commission adjourn until 11/9/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

November 9, 2021

11th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 9, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Burns made a motion to approve the agenda as presented. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Burns made a motion to approve prior commission minutes dated 11/4/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79493-79523

Approved: Zero invoice to Schraeder Law Firm, Invoices from Thomas Lawn Care, LLC, Snyder & Associates (for BRO-B074(62) and an invoice to 911 Custom.

Requisitions: Sheriff to Midway USA for equipment; 911 Custom for equipment; to Graves, Hy-Vee and Falls City Mercantile for inmate food and supplies.

Reviewed

The Commission reviewed the following information received by mail or email:

- Invite to NW District County Commission Meeting
- Ambulance District Contract Proposal 2022-2024
- FY2022 Workers' Compensation Renewal information
- Sales Tax / Use Tax / R&B Special Sales Tax reports
- Employee Assistance Program (EAP) renewal email

Nodaway County Health

Tom Patterson, Nodaway County Health Director stopped in to give an update on COVID. Cases are slightly up the last few weeks. County Health will be doing a clinic at Northwest Missouri State University today. The state has updated their guidance for schools with a test-to-stay option for schools. County Health will be working with the schools to implement this option if they decide to implement. Patterson requested the Commission to consider assisting with funding for any school that might need any to supplement the program. Additionally, the Commission discussed the Missouri State Wide Interoperability Network (MoSWIN) and how the Health Department would fit into this program.

Gallagher Benefit Services

A conference call was held with Brian Rose, Senior Benefit Consultant reviewed insurance renewal rates with the Commission. Rose reviewed the updated renewal pricing from Blue Cross and Blue Shield (BCBS.) The Commission discussed and reviewed the options and agreed to stay with BCBS. The County had a small increase to the insurance and the FLEX spending cap stays the same. Rose will update the booklet and send it for distribution to employees. Also in attendance: Marilyn Jenkins, Collector/Treasurer, Rex Wallace, Assessor and Brian Engle, Road and Bridge Supervisor

County Surplus Auction

The Commission, along with Jenkins, Wallace and Engle, discussed the county surplus auction.

Public Hearing for FY2021 Budget Amendment

The Commission set the Public Hearing to Amend FY2021 Budget for November 30, 2021 at 9:00 a.m. in the office of the County Commission.

Rebid for Document Scanning and Archiving

The Commission reviewed a revised request for proposal (RFP) for the document Scanning and Archiving to replace the original cancelled bid notice. An ad will be rerun and, as a courtesy to those businesses that expressed an interest in the first proposal, will be notified with the new information. The revised bid date is December 7, 2021 at 9:00 a.m. at which time the sealed proposals will be opened and reviewed by the Commission in their office.

Courthouse Office Change

An estimate for a courthouse office change within the Prosecuting Attorney's office will be sought. An entryway partition will be built for security and separation of the staff and office guests.

Building Maintenance

A call was put in to Geist Heating and Cooling regarding the compressors that need to be replaced at the Administration Building. A call was put in to Arnold Plumbing to install the new water heater at the Administration Building. The authorization to perform inspection services for the Administration Building was filled out and returned to Elevator Safety Services, Inc.

NW District County Commission Meeting

The Commission reviewed an invite to NW District County Commission Meeting to be held on December 16, 2021 in Buchanan County. All three Commissioners plan to attend.

Employee Appreciation Lunch

A date change for the employee appreciation lunch was made. The lunch will now be held on December 21st at noon at the County Administration building.

Mozingo Advisory Board

Greg McDanel, City of Maryville Manager, emailed information to the Commission regarding an application for an open board seat on the Mozingo Advisory Board. Lani Derks has expressed an interest in filling this seat. Walk made a motion to accept Derks' application and appoint her to the vacant seat. Burns seconded the motion. All were in favor. An email was sent back to McDanel to confirm the appointment.

Transportation Advisory Council (TAC) Board

Amy Dowis requested an appointment to a vacant seat on the Transportation Advisory Council (TAC) Board. A discussion was held, but no appointment was made.

Lunch Break

Burns made a motion to adjourn for lunch. Walk seconded the motion. All in favor.

Enel – White Cloud Wind project

Inspections of items on the punch list were made with Rod Chavez, Enel within the White Cloud Wind project footprint. The inspections included a culvert on Road #912 in White Cloud Township, road inspection and a culvert inspection on Road #789 and a field entrance on Road #894 all in Hughes Township. A Landowner – Record of Discussion form was reviewed and signed by the Presiding Commissioner. The donation from Enel was received and checks to the townships will be presented November 16th and 18th by the Commission to a representative of each township. Calls were made to each township trustee to make them aware of the times.

Adjournment

Burns made a motion to commission adjourn until 11/16/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) No session will be held on November 11, 2021 as the county offices will be closed in observance of Veteran's Day.

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

November 11, 2021

OCTOBER TERM

Convene

Due to observation of the Veteran's Day holiday, the Commission was not in session.

Adjournment

The Commission will be back in session on 11/16/2021.

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

November 16, 2021

12th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 16, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker and Scott Walk. Also present, Melinda Patton, County Clerk. Not present: Chris Burns.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 11/9/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

Public Comment: None

Accounts Payable: Checks #79527-79552

Requisitions: Sheriff to Green County for prisoner lodging; to Tri-State for vehicle repairs (Unit #707;) Road and Bridge to Gray's for fuel.

Reviewed

The Commission reviewed the following information received by mail or email:

- Road and Bridge Fuel and Equipment report (October 2021)
- Investment Report

County Insurance

The Commission reviewed and signed the Employee Assistance Program (EAP) and the Surency Vision Renewal for FY22. Open enrollment for insurance benefits (dental, eye, FLEX, etc.) will be held for all employees on Tuesday, November 23, 2021 at 9:00 and 1:30. Special sessions will be set for the Sheriff's Department due to shifts.

Enel – White Cloud Wind project

The donation check from Enel was split out to the townships that have wind turbines. Donation checks were presented to township officials from Monroe, Polk and White Cloud Townships. Donation splits were determined by the number of towers/meagwatts in each township.

Personnel

Reviewed an email from Prosecuting Attorney Caleb Philips informing the Commission that he had filled his open position with new hire Maggie Stoll.

Building Maintenance

Inspections of both elevators were conducted.

Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

Mozingo Creek Watershed meeting

A meeting sponsored by Nodaway County Soil and Water Conservation, The City of Maryville and Green Cover Seed was held at the Mozingo Conference Center. The meeting was open to the public and landowners and operators of land within the watershed were encouraged to attend. Agenda items included: Nodaway County SWCD Cost Share Program, Missouri Department of Natural Resources, US Geological Survey Water Monitoring, Missouri NRCS Mississippi River Basin Initiative (MRBI), Soil Health Demonstration and Rainfall Simulator. When the Commission left for this meeting, they made a motion to adjourn until 11/18/2021 as the meeting would run past 3:00. Walk made the motion, Walker seconded. The motion passed by vote: Walker (Yes); Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

November 18 2021

13th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 18, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker and Scott Walk. Also present, Melinda Patton, County Clerk. Not present: Chris Burns.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 11/16/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.)

Public Comment: None

Requisitions: Road and Bridge to D & L Auto for vehicle work; Sheriff to MTE for office furniture and camera repair; to 911 Custom for vehicle repair and equipment; to Ed Roehr Safety Products, Co. for equipment.

Reviewed

The Commission reviewed the following information received by mail or email:

- MAC Alert newsletter

Building Maintenance

A call was put in to Coenen Electric regarding a breaker issue in the Courthouse.

Independence Township

A call was made to Jacoby Zimmerman of Zimmerman Hauling to work with the township trustee or board regarding delivering remaining CART rock in Independence Township.

Administration Building remodel Bid Opening

Bid opening was held for the remodel of spaces within the Administration Building. Only one sealed bid was submitted by Smith Contracting Company. The Commissioners reviewed and tabled the bid until November 30th at which time a full quorum will be present. A meeting time with Jeff Smith was scheduled for November 30, 2021 at 10:30.

BRO-Bo74(62) Bridge

The Commission reviewed and signed LPA Services Invoice No. 3 and Snyder & Associates Invoice No. 3 for BRO-B074(62) bridge. Signature page was returned to Snyder & Associates.

Northwest Missouri Regional Council of Governments

A call was taken from Jerri Dearmont, Director at NWMO Regional Council of Governments regarding the City of Elmo's water tower.

Enel – White Cloud Wind project

The donation check from Enel was split out to the townships that have wind turbines. Donation checks were presented to township officials from Green and Monroe Townships. Donation splits were determined by the number of towers/meagwatts in each township.

Lunch Break

Walk made a motion to adjourn for lunch. Walker seconded the motion. All in favor.

Inspections

The Commission, along with Brian Engle, Road and Bridge Supervisor inspected Bridge #149 in Hopkins Township, a bridge and tube on Road #514 in Green Township, Bridge #316 in Nodaway Township and Bridge #86 and Roads #90 and 97 in Atchison Township.

Adjournment

Walk made a motion to commission adjourn until 11/30/2021. Walker seconded the motion. The motion passed by vote: Walker (Yes); Walk (Yes.) No quorum will be meet on November 23, 2021 due to Missouri Association of Counties (MAC) Conference. Commissioner Burns will be present that date.

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

November 23 2021

OCTOBER TERM

Convene

Due to Presiding Commissioner Bill Walker and South District Commissioner Scott Walk being out for MAC Conference, no quorum was met. North District Commissioner Chris Burns was in the office for calls and walk-in visitors.

FY22 Budget Request

Merlin Atkins presented a report of the Ministry Center and gave a request for funds for FY22.

Adjournment

The Commission will be back in session on 11/30/2021.

November 25 2021

OCTOBER TERM

Convene

Due to observation of the Thanksgiving Day holiday, the Commission was not in session.

Adjournment

The Commission will be back in session on 11/30/2021.

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner

Nodaway County Commission

November 30 2021

14th Day

OCTOBER TERM

Convene

Presiding Commissioner Bill Walker called the meeting of the Nodaway County Commission to order at 8:00 a.m. on November 30, 2021 at the Commissioner's Office. Attendance: Present: Bill Walker, Chris Burns and Scott Walk. Also present, Melinda Patton, County Clerk.

Approval of Agenda and Prior Minutes

Commissioner Walk made a motion to approve the agenda as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.) Walk made a motion to approve prior commission minutes dated 11/18/2021. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

Public Comment: None

Approved: US Bank Authorization of Automatic Payment for Commercial Loans; Invoice for Snyder & Associates; invoice to Ellis, Ellis, Hammons & Johnson.

Requisitions: Sheriff to Fastenal for office supplies; Assessor to United States Postal Service for postage; Road and Bridge to Allen Ready Mix for concrete on Bridge #514; to The Railroad Yard for tank car (Sole Provider.)

Reviewed

The Commission reviewed the following information received by mail or email:

- Eggleston report
- USDA flyer on Broadband
- Legal Communication from Husch Blackwell
- Vehicle Sales Tax / Motor Fuel Tax Report

Expense & Revenue Reports

Patton submitted the November expense and revenue budget reports for review.

Maryville Forum

Ken Garner stopped in to talk with the Commission regarding his purchase of the Maryville Forum.

Polk Township

A call was made to Mark Wilson, Polk Township Road Supervisor regarding a call received regarding Road #379.

Road and Bridge

The crew is wrapping up Bridge #514 and will be moving on to tube projects.

Building Maintenance

A call was put in to MEI Elevator Services regarding the Administration Building elevator inspection. Thomas Shifflett of TLC Lawn Care, Inc. stopped in to discuss fall cleanup of the lawns. Commission approved the cleanup. Shifflett also stated he would honor the current lawn care pricing for FY2022. The Commission will not bid out the lawn care for FY2022. A call was put in to Geist Heating and Air Conditioning, Inc. to approve work on two heat pumps. A call was put in to NW Audio Visual to remove and store audio/visual equipment.

FY2021 Budget Amendment

Patton presented budget amendment information for FY2021 to the Commission. Changes to General Revenue for the carry over of CARES Act Funds, and the addition of American Rescue Plan Act (ARPA) funds, Treatment Court, Civil Fee, Juvenile Justice Preservation and Crimes Against Children/Sexual Abuse (CAC) funds. Walk made a motion to accept the amended budget as presented. Burns seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); Walk (Yes.)

FY2022 Budget

Marilyn Jenkins discussed the Crimes Against Children/Sexual Abuse (CAC) grant. The original budget submitted was based off of existing costs, however insurance will be higher. Jenkins asked how to cover the additional insurance cost to the director. The Commission agreed that the county would cover the cost for the remainder of the year of the grant. Jenkins will work with Jackie Cochenour, Director of CAC to request a change to the original budget for unemployment line item to move that expense to LAGERS.

Budget requests via mail from NW Missouri Regional Council of Governments and the Missouri State Public Defender's office.

Biden's Executive Order

Josh McKim, Nodaway County Economic Development (NCED) Director and Amy Gessert, Maryville Chamber of Commerce Director discussed the needs of the large businesses (100 or more) in Nodaway County if Biden's Executive Order is passed and how the county can feasibly assist. No official request was made, but McKim and Gessert asked the Commission to keep these businesses in mind.

Administration Building remodel

Jeff Smith, Smith Contracting Company, met with the Commission to discuss some changes to be made to the remodel project for the basement conference room. The other two projects originally bid have been put on hold for now. A call was put in to Jackie Cochenour, CAC Director, to discuss the changes will be made. The project for the basement remodel was awarded to Smith Contracting.

Lunch Break

Walk made a motion to adjourn for lunch. Burns seconded the motion. All in favor.

FY2022 Budget

Sheriff Randy Strong and Major Scott Wedlock met with the Commission to review requests submitted for FY2022 for the Sheriff, Jail, Police Officer Training, Concealed Weapon, Civil Fee, Deputy Supplemental Salary, Inmate Security and Commissary Commissions funds.

The Commission, along with Jenkins and Patton, discussed the Cost-of-Living Adjustment (COLA) for FY2022.

A call was put in to Porter Trash Service to check on pricing for FY2022. Porter’s will get back with the Commission.

Adjournment

Burns made a motion to commission adjourn until 12/2/2021. Walk seconded the motion. The motion passed by vote: Walker (Yes); Burns (Yes); and Walk (Yes.)

Signature

Melinda Patton, County Clerk

Bill Walker, Presiding Commissioner